



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st September 2020 To 31st August 2021

Charity name: Kingswood Methodist Church Playgroup (K.M.C Pre-school)

Charity registration number: 1038815

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide early years education to children ranging from 2 , 3 and 4 years of age.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We provide a safe and secure environment, across two sites, for children aged 2 to 4 years and 11 months, to explore, learn and extend development, based on each child's individual interests and abilities in line with the Early Years Foundation Stage (EYFS). We operate Monday –Friday from 9am to 3pm term time only.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	As trustees we confirm that that we have an awareness of the guidance of public benefit issued by the charity commission and ensure that all funds raised and service provided benefits and meets the needs of all families and children who access our charity, in line with all statutory regulations and guidance outlined in the Early Years Foundation Stage (EYFS).

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	We have 3 trustees who volunteer their time to help out on fundraising activities, and we encourage parents to join us by volunteering to come on day

		trips, and into setting to support children's learning in a variety of areas, cultural lifestyles and religious festivals, etc although this has been more limited during this time period due to Covid.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>We were able to keep two settings open this year. We adopted a strict covid and infection policy and were lucky enough to have no staff test positive for Covid within this time frame, this enabled us to provide children and their families with a stable and consistent early years care and experiences. We ensured parents were able to share their child's experiences by holding our nativity and Easter parade over zoom with virtual raffles to help with fundraising. In the summer term we enjoyed day trips to Noah's Ark Zoo farm and a day at the beach, which supported children's learning and development in animals, their habitats and the ability to explore the natural world.</p> <p>To keep parents informed of their child's daily interests and achievements we introduced See saw, an app on which parents can see photos of their child during their sessions, and enables parents to contact us with any questions they may have. Newsletters and Information is sent out to parents via this app, which helped to prevent the need for paper copies to be sent.</p> <p>As a team we had 2 more apprentices qualify to level 3.</p> <p>The scout hut setting had its first Ofsted visit since registration and achieved a result of good .</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	

Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We finished the year on a small increase. Total income:£144,415.03 Total expenditure:£143,763.94
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held in a savings account to ensure that statutory redundancy payments are able to meet if circumstances should arise. This is monitored by the committee. In the current account we aim to ensure that we have 3 months of payments, wages, rent, pension, and HMRC. This enables us to make any changes necessary to ensure the Pre-school remains financially secure.
Amount of reserves held	Para 1.22	At the end of the financial year(31/08/2021) the savings account held £35,178.61
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Not applicable

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)		Group association
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	All parents are invited to join the pre-school committee and must have a dbs. check. Trustees who hold specific roles such as Chairperson, secretary and treasurer are interviewed and selected by the current Chairperson and Pre-school manager, and have to have the relevant checks through Ofsted prior to role commencing.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Kingswood Methodist Church Playgroup
Other name the charity uses	K.M.C Pre-school
Registered charity number	1038815
Charity's principal address	Kingswood Methodist church, Grantham Road, Kingswood, Bristol, Bs15 1jr

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Emma Cederholm - Melling	Chair		Claire Hickmans
2	Lucy Prewett	Treasurer		Emma Cederholm-Melling Claire Hickmans
3	Kelly Hinton	Secretary		Emma Cederholm-Melling Claire Hickmans
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Corporate trustees – names of the directors at the date the report was approved

Director name		
Not applicable		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Not applicable		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not applicable
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable

Additional information (optional)**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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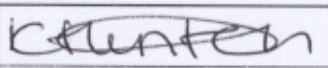
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Emma Cederholm-Melling	Kelly Hinton
Position (eg Secretary, Chair, etc)	Chair	Secretary
Date	28.6.22	

Kingswood Methodist Church Playgroup
Balance sheet t Sept 2020-Aug 2021

Income		Expenditure	
Parent Fees	£ 14,862.00 ✓	Wages	£ 100,968.71 ✓
Grants	£ 126,366.78 ✓	Pension	£3,001.30 ✓
Uniform	£ 215.00 ✓	Rent	£ 21,510.72 ✓
Fund Raising	£ 1,021.37 ✓	Other	£ 1,392.35 ✓
Interest	£ 3.56 ✓	Equipment	£ 7,247.19 ✓
Petty Cash	£ 4.32 ✓	HMRC	£ 6,754.82 ✓
Other	£ 1,942.00 ✓	Petty Cash	£ 2,600.00 ✓
		Fund Raising	£ 68.00 ✓
		Administration	£ 415.85 ✓
		Unaid Cheques	£ -195.00 ✓
Total Income	£ 144,415.03 ✓	Total Expenditure	£ 143,763.94 ✓

Representation		31.08.2021	
01.09.2020		Natwest Current Account	£ 46,123.50 ✓
Natwest Current Account	£ 45,480.29 ✓	Cash/Float	£ 4.32 ✓
Cash/Float	£ -	Savings Account	£ 35,178.61 ✓
Savings Account	£ 35,175.05 ✓		£ 81,306.43 ✓
Opening Balance	£ 80,655.34 ✓		

Income Total	£ 144,415.03
Expenditure Total	£ 143,763.94
	£ 81,306.43

Committee Sign Off:

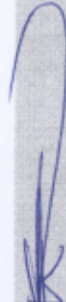
Chairperson

E. GEDERHOLM

Date

17-6-22

Signature



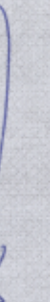
Treasurer

L. Prewett

Date

13/6/22

Signature



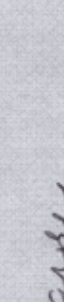
Name

C. Dancy

Date

26/6/22

Signature



Reviewer Sign Off:

Kingswood Methodist Church Playgroup (K.M.C Pre-school)

Charity number :1038815

Expenditure for the period : September 2020-August 2021

Month	Premises	Wages	Pension	Petty cash	Equipment	Fundraise	Admin	HMRC	Other	Total
September 2020	-----	£7882	£206	£200	£616	-----	£52	£559	£270	£9785
October 2020	-----	£7975	£240	£250	£648	£68	£105	£566	-----	£9852
November 2020	£4140	£7848	£229	£500	£633	-----	£50	£1208	-----	£14,608
December 2020	-----	£15,541	£233	£550	£262	-----	-----	-----	-----	£16,586
January 2021	£3960	£7867	£460	£300	£1216	-----	-----	£593	-----	£14,396
February 2021	-----	£7651	£221	-----	£434	-----	-----	£1161	-----	£9467
March 2021	£1171	£8268	£201	£400	£1391	-----	-----	£513	£125	£12,069
April 2021	£5460	£7258	£242	-----	£752	-----	£35	£551	-----	£14,298
May 2021	-----	£8049	£235	£200	£305	-----	-----	£497	-----	£9286
June 2021	-----	£7413	£240	-----	£447	-----	£52	-----	£540	£8692
July 2021	£6780	£7564	£237	£200	£404	-----	£115	£565	£457	£16,322
August 2021	-----	£7653	£258	-----	£139	-----	£7	£541	-----	£8598
Totals	£21,511	£100,969	£3002	£2600	£7247	£68	£416	£6754	£1392	£143,959

Total Income = £144,407 plus interest (£3.56) plus petty cash float (£4.32) =£144,415 (rounded up)

Total expenditure = £143,959 minus unpaid cheque of £195 =£143,764

Equals : +£ 661 over the year .

Kingwood Methodist Church Playgroup (K.M.C Pre-school)

Charity number : 1038815

Income for the period September 2020- August 2021.

Month	Parent Fees	Council Funding	Fundraise	Uniform sales	Other	Total
September 2020	£2609	-----	-----	£86	-----	£2695
October 2020	£1522	£13,083	£123	£31	-----	£14,759
November 2020	£1960	£492	£508	£17	-----	£2977
December 2020	£885	£25,650	-----	-----	£500	£27,035
January 2021	£1095	-----	£88	-----	-----	£1183
February 2021	£1117	£14,265	-----	-----	-----	£15,382
March 2021	£1353	£2032	£26	£50	-----	£3461
April 2021	£907	£28,999	£118	£10	£330	£30,364
May 2021	£1333	-----	£2	£21	£259	£1615
June 2021	£1378	£21788	£38	-----	£843	£24,047
July 2021	£703	-----	£119	-----	£10	£832
August 2021	-----	£20,057	-----	-----	-----	£20,057
Totals	£14,862	£126,366	£1022	£215	£1942	£144,407

Savings Account:

Opening balance 01 September 2020 =£35,175.05

Interest paid between Sept 2020 –August 2021=£3.56

Closing balance 31st August 2021 =£35,178.61

Petty Cash :

Opening balance 01 September 2020 = £0.57p

Total petty cash from September 2020-August 2021 = £2600 (Totals £2600.57)

Total petty cash spent =£2596.25

Petty cash float left August 2021 = £4.32

Kingswood Methodist Church Playgroup
Balance sheet t Sept 2020-Aug 2021

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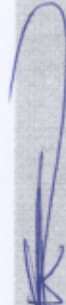
Chairperson

E. GEDERHOLM

Date

17-6-22

Signature



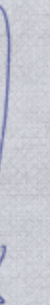
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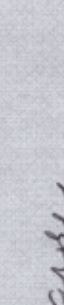
Name

CLAIRE DANEY

Date

26/6/22

Signature



Reviewer Sign Off: