



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **01.09.22** Period start date

To **31.08.23** Period end date

Charity name: Woodford Wells Primary School Parent Teacher Association

Charity registration number: 1038803

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The purpose of the charity, as set out in its constitution, is to advance the education of pupils in the school.</p> <p>The Woodford Wells Primary School Parent Teacher Association endeavours to nurture the Woodford Green community's wellbeing as a whole by holding events throughout the academic year with the aim of raising funds to support the school whilst simultaneously fostering extended relationships between the staff, parents, pupils, and others associated with the community.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Financial year 22/23 PTA activities include:</p> <ul style="list-style-type: none">- Christmas Market- Christmas Pudding- Christmas Cards & Mugs- Christmas Colouring- Christmas Rainbow Raffle- Pantomime Ticket Sales- Spring Disco- Easter Colouring- Party in the Playground- Uniform Sale- Your School Lottery
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>In deciding which activities to run this year the trustees and committee members of the PTA have considered the guidance issued by the charity commission on public benefit.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
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Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The main activity of the PTA has been the organisation of fundraising and social events to advance the educational development of the school's pupils and to cultivate a deeper sense of school fellowship.</p> <p>Funds were raised via various events, the most profitable being:</p> <ul style="list-style-type: none"> - £4523.88 Christmas Market - £1147 Christmas Rainbow Raffle - £1686.50 Spring Disco - £7982.82 Party In The Playground <p>Achievements of the charity this financial year include:</p> <ul style="list-style-type: none"> - £5,757.74 ICT Server CRITICAL upgrade - £700.00 BBC Bitesize subscription - £2,688.00 C5 Flooring - £1,303.68 Jubilee medals - £9,035.00 Reception windows - £1,056.43 Read Write Inc resources - £3,291.00 Touchscreens x2 - £2,547.70 RCVL Redbridge books <p>Not only were vital resources awarded to the school through the PTA's fundraising efforts, but the children were also given the opportunity to connect in a safe environment and thoroughly enjoyed each event.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	

Other		
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Please refer to attachment
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	N/A
Amount of reserves held	Para 1.22	0
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Run by constitution
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected at Annual General Meeting

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Woodford Wells Primary School Parent Teacher Association
Other name the charity uses	N/A
Registered charity number	103880

Charity's principal address	Wells Primary School Barclay Oval, Woodford Green, IG8 0PP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jack Tuck	Chair		
2	Natasha Saleem	Vice Chair		
3	Sally Nickson	Treasurer		
4	Kamalika Ivanov	Secretary		
5	Aneela Ahmad	Secretary		
6	Buket Yilmaz	Trustee		
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Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

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Position (eg
Secretary, Chair, etc)

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Date

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Independent examiner's report on the accounts

I report to the trustees on my examination of the accounts of Wells Primary PTA for the year ended 31 August 2023

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under s. 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under s. 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: M Prodromou

Name: Miranda Prodromou **MAAT**

Relevant professional qualification or body: **Association of Accounting Technicians**

Address: 251 New North Road, Hainault, Essex, IG6 3AQ

Date: 28/06/24

Disclosure:

I have recommended to the Treasurer that cash receipts should be kept on sight at the registered address in a locked safe until they are banked.