

Manager's Report for 2019 to 2020

September 2019 started off well, with lots of new families joining us, and we were now beginning to feel even more settled, having now been in our new home for 9 months!

We linked up with Hereford Community Recycling Project and received some brightly coloured bins to start recycling for a number of different charities. The children loved this, even sorting their lunchbox rubbish most days.



We managed to link up with another nursery in Hereford (borrowing our neighbouring school minibus) where they invited us to experience Wye Valley Falconry, and after this we planned to link up for other events, as it was such a positive experience for all the children involved.

We had 'Dinophonics' visit which are a group that puts on phonics sessions, again this was a positive experience for all. Pedro the music man also visited. All these visits funded through the EYPP monies.

Unfortunately, our longest standing member of our team Jackie took the hard decision to leave after 19 years to enter a completely different career, so we gave her a well deserved send off with flowers, chocolates, photos and of course a meal out!

Due to the increase in numbers we had to unfortunately end our popular stay and play sessions for new families, but we maintained links with them through our social media page if they needed any support or suggestions of other groups that they could go to with their little ones. We had hoped to have put on a monthly weekend session in the new year as a replacement but the dreaded Covid arrived.

Covid 19 saw us close our doors in March for the national lockdown. Although we could not physically spend time with our families, we stayed in touch via phone fortnightly and through Tapestry daily initially and then weekly, sometimes leaving little gifts on their doorsteps of activities to do. One such gift a seed package which 'Growing Local, Going Local' provided for all of our children during these challenging times.

Staff also positively used this time to do lots of online training provided by the Early Years Alliance and other national agencies.

We then reopened on 1st June with a limited number of children (15) following the government guidance, making sure all children due to start school in September 2020 attended and those that were either 2 yr. funded or vulnerable. We had to separate the environment to create two smaller groups of children both internally and externally. With the local mayor helping us by providing gazebos for shelter outside during the ever-changing weather. We were now also unable to welcome parents into our group to drop their little ones off but instead the supervisor greeted parents and children at the gate, this to limit Covid 19 entering our group.

Staff worked extremely hard during these challenging and ever-changing times, and I am so incredibly grateful for their commitment and how proficiently they adapted to the changes that we made as the children continued to flourish in what could have been an unnerving time for them all. So as a thank you, we all took the summer off, to refresh and recharge, ready to prepare for what September 2020 would have in store for us all.

Kate - Bright Sparks Manager

24.08.20

BROADLANDS BRIGHT SPARKS PLAYGROUP
ACCOUNTS FOR THE YEAR 2019-20

INCOME	2019-20	2018-19
NEF FEES	£ 52,274.27	£ 38,412.23
OTHER FEES	£ 10,541.61	£ 8,706.05
MILK REFUNDS	£ 251.44	£ -
FUND RAISING	£ -	£ 525.77
OTHER REFUNDS	£ 98.00	£ 385.03
GRANTS / DONATIONS	£ 11,705.83	£ 300.00
RE-SALE	£ 213.21	£ 1,005.30
SMP ADVANCE	£ -	£ -
TRIPS	£ -	£ 222.50
SNACKS	£ 40.00	£ 18.55
DEPOSIT A/C	£ 1,500.00	£ -
HMRC	£ 6,916.29	£ -
TRAINING	£ 50.00	£ -
	£ 83,590.65	£ 49,575.43
EXPENDITURE		
WAGES	£ 53,127.65	£ 47,478.83
ADMIN	£ 2,185.74	£ 3,091.94
ART / CRAFT	£ 1,141.90	£ 757.83
GROCERIES	£ 194.14	£ 315.50
LEGAL AND OTHER FEES	£ -	£ -
MILK / FOOD / REFRESHMENTS	£ 293.65	£ 389.76
UTILITIES	£ -	£ 182.00
TOYS / EQUIPMENT	£ 1,277.30	£ 585.94
TRAINING	£ 571.50	£ 100.00
MISC	£ 36.00	£ 350.00
ENTERTAINMENT	£ 101.28	£ 368.45
REFUNDS	£ 4,428.17	£ -
RENT	£ 3,666.64	£ -
REPAIRS	£ -	£ -
DEPOSIT A/C	£ 15,923.21	£ -
	£ 82,947.18	£ 53,620.25
	PROFIT £ 643.47	LOSS £ 4,044.82

AS CHECKED BY P.F.C. COWELL
DATE 24.08.20

Trustee report for Bright Sparks. 19-20

What a year! Everything was going really well until covid Hit.

All staff completed a refresher First Aid course,

Kate attended a Maths workshop and Danni continued with the Elklan training.

Numbers were satisfactory for the Autumn term, which ended with entertainment from Pedro.

Sadly Jackie decided to leave in the spring Term to pastures new and other staff increased their sessions to cover.

We closed on March 20th due to Covid and parents were provided with information and ideas to keep their children occupied until we reopened in the summer term.

A lot of safety precautions were put in place and staff had zoom meetings to keep up to date with information.

We were lucky enough to receive a small business grant from the council and obtain some furlough money towards wages. We also managed to access two small grants towards equipment from Hereford Development Association, which allowed us to purchase a much needed computer and camera.

Numbers look good for September , despite the effect of Covid.

The year ended on a high note as Danni announced she was expecting her third child in the new year.

Liv Moss.Trustee

