

BROADLANDS PRE-SCHOOL PLAYGROUP

England & Wales · Charity number 1038766

Details

Other names	AKA BROADLANDS BRIGHT SPARKS PLAYGROUP, BROADLANDS PLAYGROUP
Status	Registered
Legal form	Other
Registered	1994-06-29
Register	View on the Charity Commission register

Contact

Address	Rannoch Dinedor Hereford HR2 6LQ
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Activities

Objects: TO ENHANCE THE EDUCATION AND DEVELOPMENT OF CHILDREN UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS

Activities: Care & Education of pre-school children from 2yrs to starting school. we include children with special educational needs and children with English as a second language. We provide training and support for staff and parents/carers, and we fund raise to keep costs down.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, Disability, Arts/culture/heritage/science, Amateur Sport, Environment/conservation/heritage, Economic/community Development/employment
- **Who:** Children/young People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin

Geography

- Herefordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£154,874	£149,302	-	-
2024-07-31	£135,278	£136,727	-	-
2023-07-31	£123,837	£123,770	-	-
2022-07-31	£132,280	£129,423	-	-
2021-07-31	£102,998	£102,324	-	-
2020-07-31	£83,591	£82,947	-	-

Trustees

Name	Role	Appointed
MRS LIV MOSS	Chair	
MRS Katie Louise Shepherd		2016-02-20

Accounts

Trustee Report- Bright Sparks (Broadlands Playgroup) 24-25

Sparks have had another successful year. Numbers have kept steady and parent payments have been regular with very little outstanding debts. Most pay directly into bank and EEF payments are being claimed. As the funding criteria has altered, parents are booking extra sessions although space is limited.

Staff are continuing to take up training and one has just completed her course at Worcester university. Well done Leanne. One member is about to come off long term sickness and one is about to finish maternity leave. Two members of staff are moving on to other employment in Early years and an advert has gone out to replace them. We wish them all the luck in their future. You will be missed.

Pedro continues to entertain the children and several other guests have been welcomed including movement and dance, health visitor, and baby gym.

Kate the manager continues to have discussion with the council re the development of the building and site, and parking issues with students from the College.

The most important thing is that the children and parents are happy, staff also and the group continues to thrive.

Well done everybody.

Liv Moss

Trustee



02.10.25

BROADLANDS BRIGHT SPARKS PLAYGROUP

A CHECK ON THE 2024-25 RECORDS CONDUCTED
WITHOUT AUDIT

COMPARISON

INCOME	2024 - 25	2023 - 24
NEEF FEES	£ 124,541.49	£ 101,461.22
OTHER FEES	£ 23,355.84	£ 30,618.17
MILK REFUNDS	£ 622.96	£ 565.37
FUND RAISING	£ 207.94	£ -
GRANTS / DONATIONS	£ 771.00	£ 633.00
RESALE	£ -	£ -
SNACKS	£ -	£ -
MISC.	£ -	£ 2,000.00
LOANS	£ -	£ -
ERROR CREDIT	£ 593.50	£ -
DEPOSIT A/C	£ 4,780.91	
O.K.	£ 154,873.64	£ 135,277.76

EXPENDITURE

WAGES	£ 126,620.02	£ 108,463.71
ADMIN	£ 3,517.41	£ 2,336.93
ARTS / CRAFTS	£ 464.70	£ 331.05
GROCERIES	£ 1,609.57	£ 2,144.33
MILK / REFRESHMENTS	£ 614.41	£ 588.95
TOYS / EQUIPMENT	£ 183.55	£ 412.72
TRAINING	£ 1,825.42	£ 146.40
MISC	£ -	£ 743.30
REFUNDS	£ 593.50	£ 150.00
ENTERTAINMENT	£ -	£ 410.00
RENT	£ 11,916.58	£ 10,999.92
DEPOSIT A/C	£ -	£ 10,000.00
LOAN REFUNDED	£ -	£ -
GUESTS	£ 385.00	£ -
INSURANCE	£ 1,427.25	£ -
PRESENTS	£ 40.50	£ -
REPAIRS	£ 104.16	£ -
	£ 149,302.07	£ 136,727.31

24-25 PROFIT £ 5,571.57

£ 1,449.45 23-24 LOSS

PREPARED AND CHECKED BY P.F.C. COWELL

[Signature]
03/10/25

Managers Report!

The 2024–2025 year has been one of steady growth and development for Bright Sparks Hereford. We have remained deeply committed to delivering high-quality childcare, supporting each child's individual development, and building strong, trusting partnerships with families and the wider local community.

Demand for places has remained consistent throughout the year, with waiting lists in certain age groups. This continued demand reflects the trust families place in us. Our commitment to providing a safe, nurturing, and stimulating environment remains at the heart of everything we do, ensuring every child feels valued, secure, and able to thrive.

We have continued to follow the Early Years Foundation Stage (EYFS) framework, providing a balanced, engaging, and child-centred curriculum. In response to local needs, we have placed an enhanced focus on communication and language development, and we are proud to have successfully achieved our Eiklan Communication Friendly Space status once again.

Over the past year, children have made positive progress across all areas of learning, particularly in their social development and growing independence. It has been a pleasure to see their confidence flourish as they build relationships, explore their environment, and develop key life skills.

Our staff team remains at the core of our setting. They have undertaken ongoing training in safeguarding, first aid, and early years development, supported through regular supervisions and appraisals and a key team member gained her BA hon's Degree! We have also placed an increased emphasis on staff wellbeing and team support, recognising the dedication and care they bring every day. We said goodbye to one valued member of the team, who moved on to gain further experience in a larger nursery closer to home, and we wish them every success in their next chapter.

This year has not been without its challenges. We have experienced limited communication and information sharing from the local council regarding new initiatives and the availability of grants. In addition, increasing operational costs, alongside the ongoing challenge of managing high demand for limited spaces. A local school lowered its age bracket for their early years class without prior consultation with us or other local providers and this therefore highlights that partnership working is not always consistently applied or valued across the sector and reinforces the importance of open communication and collaboration when decisions are made that affect the wider early years community.

Despite these challenges, Bright Sparks Hereford continues to be a place where children are cared for, encouraged, and inspired every day. We are incredibly grateful for the continued support of our staff, parents, and stakeholders, whose trust and commitment mean so much to us. Together, we will continue to provide a warm, supportive environment where every child can grow, learn, and shine.

Bright Sparks - 'Where a good start can lead to great things'

Accounts

Manager's Report for 2024 TO 2025



September 2024 started off busy from the beginning, with lots of new little faces and lots of things planned for the year ahead.

But it wasn't just new little faces, we welcomed two new purple ladies, with another great team member returning after Maternity leave and another going on maternity leave.

We congratulated one of our lovely deputies on achieving her BA hon's degree in Integrated working with children and families and celebrated her joyous graduation on her return from her special day.

We had many visits from Pedro the music man and Heather from Dance Fusion, who joined us for some block weeks over the year to provide fun dance sessions. The children were all so excited to see her and join in the fun, and the adults too!

Our secret helper has been quite poorly over the last year, so we have been making only small changes to our environment, but we have some big changes planned now he is starting to have more good days than bad.

We welcomed some more new little faces after the October half term which was wonderful but it was due sadly due to the local college nursery closed.

In November as always, we joined in with World Nursery Rhyme week singing Twinkle Twinkle Little star, Old Macdonald, The Big Ships sails, Incy Wincy and 5 Currant Buns and had plenty of fun activities to link up with this. All the children loved this, and they can still be heard singing these songs!

We also registered for St Michaels Hospice Rudolph Run and had great fun all week running around our playground dressed as Rudolph the reindeer and we raised over £150 for this great cause. We followed this with a visit from Pedro the music man again, where we danced, sang, and played games.

In the new year we started with a bang, joining in all the new year events, and key dates in the Spring Term such as Pancake Day, World book day, Mother Day etc

We have taken part in Forest School sessions, and this continues to be a valuable part of our group, with children getting so much from this experience in all areas of their development.

Although we have attended training to update knowledge and further expand this when new initiatives and guidance come in which has been put on by a number of companies and our local council, the knock on effect of covid is still evident and recruitment and moral for this fabulous work has decreased due to the lack of support and recognition from national and local government.

However, our aim moving forward is to continue to be a fabulous place for all children and to continue to support all families within our Bright Sparks family and those surrounding us and to make sure our feelings are listened to when any new changes may occur around us!

Because as our motto states 'A Good start can lead to Great things!'

Kate Shepherd - Bright Sparks Manager

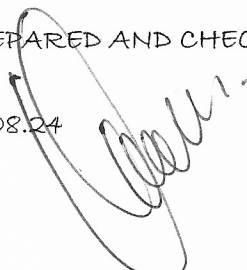
15.08.24

BROADLANDS BRIGHT SPARKS PLAYGROUP
ACCOUNTS FOR THE YEAR 2023-24
AS EXTRACTED WITHOUT AUDIT FROM THE RECORDS

INCOME	2023 - 2024	2022 - 2023
NEFF FEES	£ 101,461.22	£ 80,528.83
OTHER FEES	£ 30,618.17	£ 33,173.04
MILK REFUNDS	£ 565.37	£ 608.86
FUND RAISING	£ -	£ 31.33
GRANTS / DONATIONS	£ 633.00	£ 3,135.00
RESALE	£ -	£ 82.47
SNACKS	£ -	£ -
MISC.	£ 2,000.00	
LOANS	£ -	£ 1,583.07
	£ 135,277.76	£ 119,142.60
EXPENDITURE		
WAGES	£ 108,463.71	£ 104,009.28
ADMIN	£ 2,336.93	£ 2,429.09
ARTS / CRAFTS	£ 331.05	£ 1,072.39
GROCERIES	£ 2,144.33	£ 1,195.80
MILK / REFRESHMENTS	£ 588.85	£ 613.52
TOYS / EQUIPMENT	£ 412.72	£ 340.65
TRAINING	£ 146.40	£ 1,021.00
MISC.	£ 743.30	£ 10.00
REFUNDS	£ 150.00	
ENTERTAINMENT	£ 410.00	£ 495.00
RENT	£ 10,999.92	£ 10,999.92
DEPOSIT A/C	£ 10,000.00	
LOAN REFUNDED	£ -	£ 1,583.07
	£ 136,727.21	£ 123,769.72
LOSS	£ 1,449.45	PROFIT £ 66.93

PREPARED AND CHECKED BY P.F.C. COWELL

16.08.24



Bright Sparks (Broadlands Playgroup)

Report from Trustees/ Admin.

A big thank you to staff for continuing to provide high class experiences for the Early Years. It is good to see that staff continue to train and update their qualifications.

In view of the proposed increases in National Insurance and Minimum wage it will be necessary to raise certain fees, e.g. Snacks, early starts and late collection. It would also be helpful if parents could include their child's name when making payments as sometimes it is difficult to work out who has paid. We could possibly introduce a code word for each child which may be better for parents.

It is encouraging to note that there has been an increase in uptake which has brought in more income, and bookings for the next 12 months are almost full.

Keep up the good work.

L.M.

Accounts

Trustee report. Bright Sparks.

The group are still feeling the aftermath of Covid. Despite this the number of younger children has increased as shown in the accounts by the non funded children.

There has been little chance to fundraise as families are under increasing pressure due to the cost of living.

Staff wise, two members are attending training for higher qualifications and one is about to go on maternity leave.

Overheads have been reduced by good housekeeping although there has been a slight increase in wages, groceries and craft materials.

Numbers are good for the next academic year possibly due to the Ofsted rating of Outstanding.

The group looks forward to the proposed increase in Early Years funding with baited breath!

Success to the lovely little group.

Liv Moss

Trustee.

13.09.23

BROADLANDS BRIGHT SPARKS PLAYGROUP
ACCOUNTS FOR THE YEAR 2022-2023
AS EXTRACTED WITHOUT AUDIT FROM THE RECORDS

INCOME	2022-2023		2021 - 2022	
	£		£	
NEF FEES	£	80,528.83	£	92,911.64
OTHER FEES	£	33,173.04	£	24,538.62
MILK REFUNDS	£	608.86	£	616.05
FUND RAISING	£	31.33	£	11.69
GRANTS / DONATIONS	£	3,135.00	£	6,918.75
RESALE	£	82.47	£	95.76
SNACKS	£	-	£	18.00
DEPOSIT A/C	£	4,500.00	£	7,024.79
REFUNDS	£	194.05	£	144.95
LOANS	£	1,583.07	£	-
	£	123,836.65	£	132,280.25
EXPENDITURE	2022-2023		2021 - 2022	
	£		£	
WAGES	£	104,009.28	£	100,402.28
ADMIN	£	2,429.09	£	2,610.68
ART - CRAFTS	£	1,072.39	£	986.92
GROCERIES	£	1,195.80	£	725.86
MILK - REFRESHMENTS	£	613.52	£	660.50
TOYS - EQUIPMENT	£	340.65	£	3,633.87
TRAINING	£	1,021.00	£	570.40
MISC.	£	10.00	£	80.74
ENTERTAINMENT	£	495.00	£	1,082.50
RENT	£	10,999.92	£	11,002.92
P.P.E.	£	-	£	23.96
LOAN REFUNDED	£	1,583.07	£	-
DEPOSIT A/C	£	-	£	7,612.50
UNIFORM	£	-	£	29.79
	£	123,769.72	£	129,422.92
PROFIT	£	66.93	PROFIT	£ 2,857.33

PREPARED AND CHECKED BY P.F.C. COWELL

14.09.23

Manager's Report



September started off busy from the beginning, with lots of new little faces and lots of things planned for the year ahead.

We registered for the Morrisons Garden initiative, and from families linking grow tokens to how much they spend when they shop, we successfully gained a new water butt, magnifying glasses, watering cans, seeds, and a water gauge. Our secret helper also revamped nearly all our outdoor areas! Thank you!

We welcomed two new fabulous members to our team, with one being specifically trained in Autism and additional needs so she could be our 121-support person and the other to support our little Sparklers, and they both fitted in perfectly.

We had many visits from Abby from Dino phonics, who joined us for some block weeks over the year to provide fun singing activities linked to letter sounds. The children were all so excited to see her and join in the fun, and the adults too!

Our secret helper created a whole new outdoor pebble and water area late in the Autumn term which was and still is used everyday by all!

In November we joined in with World Nursery Rhyme week singing Incy Wincy Spider, Sleeping Bunnies, Wind the Bobbin up, Head Shoulders Knees and Toes & Down in the Jungle and had plenty of fun activities to link up with this. All the children loved this, and they can still be heard singing these songs often!

We helped our lovely friend Lynne who was helping with the Children's Hospital Pyjama appeal by families and those in the community giving pyjamas of all different sizes for poorly children in hospital at Christmas.

We also registered for St Michaels Hospice Rudolph Run and had great fun all week running around our playground dressed as Rudolph the reindeer and we raised over £200 for this great cause. We followed this with a visit from Pedro the music man, where we dance, sang, and played games.

In the new year we started with a bang, joining in all the new year events, and key dates in the Spring Term such as Pancake Day, World book day, Mother Day etc We also received some tadpoles from one of our lovely parents and we watched them grow over several weeks as well as some butterflies! We were also successful in accessing a small outdoor play grant to enable us to be out in all weathers with our waterproof suits and more!

As most of the world we also celebrated the Queens Platinum jubilee and planted our very own commemorative tree which was kindly donated by Allensmore nurseries.

The year ended with a fun week of activities such as art day, physical day, water day, sensory day & box day, which was an absolute hit! And then all our Rockets had their final day together celebrating at their graduation!

But that's not it!!!

In July we had our OFSTED inspection which went extremely well as we retained our 'OUTSTANDING' grade!

What a year!

Kate Shepherd - Bright Sparks Manager

Accounts

Bright Sparks Playgroup (Broadlands) Trustees Report 2021-22

Another difficult year as Covid still affecting opening hours and attendance.

Staff have been very supportive and have continued to provide the best outcomes for the children. Ofsted also agreed as once again Kate and the team received an **Outstanding** rating. Well done everyone. Also to Kate who was recovering from Covid and managed to answer the inspectors questions in the garden at a safe distance..!!

An assigned member of staff supported a child with special needs and we were able to purchase certain items for his benefit with a grant from the LEA.

Staff have continued to train alongside their normal duties and the Forest School sessions have been very popular. Also the Music and movement sessions.

Little fundraising has been done due to Covid but numbers are looking healthy and we suggest that we need to look at raising fees or snacks, or charging a registration fee. Payments from parents have been mostly up to date.

There have been some slight problems with the building but some repairs have been carried out and communication with the school as landlords has been effective. Proposals from them is that we move across to the cottage and we have inspected the site but at present there would have to be quite a few changes to make it practicable. Also a new head is starting soon and we await her opinion and ethos.

We are fully in support of Bright Sparks and are sure they will go from strength to strength. Feedback from the parents has been excellent and back up what Ofsted have said in their report.... **Children are happy, thriving, excited and interested in a safe and joyful environment.**



04.11.22

BROADLANDS BRIGHT SPARKS PLAYGROUP

ACCOUNTS FOR THE YEAR 2021 2022

AS EXTRACTED WITHOUT AUDIT FROM THE RECORDS

INCOME	2021-2022	2020-2021
NEE FEES	£ 92,911.64	£ 73,504.94
OTHER FEES	£ 24,538.62	£ 15,477.22
MILK REFUNDS	£ 616.05	£ 499.38
FUND RAISING	£ 11.69	£ 18.54
GRANTS / DONATIONS	£ 6,918.75	£ 350.00
RE-SALE	£ 95.76	£ 112.92
SNACKS	£ 18.00	£ 2.00
DEPOSIT A/C	£ 7,024.79	£ 10,400.00
HMRC	£ -	£ 1,746.69
FURLOUGH	£ -	£ 556.02
REFUNDS	£ 144.95	£ -
CONTRA ENTRY	£ -	£ 330.00
	£ 132,280.25	£ 102,997.71

EXPENDITURE

WAGES	£ 100,402.28	£ 84,914.33
ADMIN	£ 2,610.68	£ 1,660.38
INSURANCE	£ -	£ 648.40
ART / CRAFT	£ 986.92	£ 990.84
GROCERIES	£ 725.86	£ 898.51
MILK / FOOD / REFRESHMENTS	£ 660.50	£ 501.90
TOYS / EQUIPMENT	£ 3,633.87	£ 236.71
TRAINING	£ 570.40	£ 192.80
MISC.	£ 80.74	£ 11.25
ENTERTAINMENT	£ 1,082.50	£ -
RENT	£ 11,002.92	£ 10,999.92
CONTRA A/C	£ -	£ 330.00
P.P.E.	£ 23.96	£ 402.47
UNIFORM	£ 29.79	£ 536.76
DEPOSIT A/C	£ 7,612.50	£ -
	£ 129,422.92	£ 102,324.27
PROFIT	£ 2,857.33	PROFIT £ 673.44

AS CHECKED BY P.F.C. COWELL

04.11.22

Sparks Accounts Spring Term 2022

Income	Amount	Expenses	Amount
NEG Fees	31799.48	Rent	3666.64
Fees	5416.28	Wages/tax/ni	30094.47
Milk refund	222.97	Milk	197.78
Grants	4306.25	Groceries	241.35
Resale	34.18	Admin/Insurance	1500.09
Fundraising	6.69	Art & craft	295.75
Dep a/c	2000.00	Toys& Equip	3367.77
		Training	278.40
		Guests	220.00
		Dep.ac	3000.00
Total	43785.85	Total	42862.25

Brought forward from Autumn 21	1652.12
Add income Spring 22	<u>43785.85</u>
Subtotal	45437.97
Less expenses Spring 22	<u>42862.25</u>
Subtotal	2575.72
Less cleared from Autumn 21	<u>475.52</u>
Balance	<u>2100.20</u>

Bank 1898.64 checked
by.....

Cash 201.56
date.....

2100.20

Sparks Accounts Summer Term 2022

Income	Amount	Expenses	Amount
NEG fees	29145.00	Rent	2749.98
Fees	9819.75	Wages/tax/ni	33469.64
Milk Refund	179.90	Milk	216.48
Fundraising	5.00	Groceries	425.47
Grant SN	2612.50	Admin	288.53
Refund	144.95	Art & craft	252.77
Dep a/c	1000.00	Toys & equip	266.10
		Training	14.00
		Guests	382.50
		Dep a/c	2612.50
		Party/presents	80.74
Total	42907.10	Total	40758.71

Brought forward from Spring 22
2100.20

Add income Summer 22
42907.10

Subtotal
45007.30

Less expenses Summer 22
40758.71

Subtotal
4248.59

Plus not cleared Summer 22
60.90

Balance
4309.49

Bank 4290.45 Checked
by.....

Cash 19.04

Date.....

4309.49

Sparks Accounts Autumn Term 2021

Income	Amount	Expenses	Amount
NEG fees	31967.16	Rent	4586.30
Fees	9302.59	Wages/tax/ni	36838.17
Milk refund	213.18	Milk	246.24
Snacks	18.00	Groceries	59.04
Resale	61.58	Admin/accs	822.06
Dep a/c	4024.79	Art/Craft	438.40
		Toys &	

		Equip	
		Training	278.00
		Guests	480.00
		Uniform	29.79
		PPE	23.96
		Dep a/c	2000.00
Total	45587.30	Total	45801.96

Balance from Summer 21 1420.38
 Add income Autumn 21 45587.30
 Subtotal 47007.68
 Less expenses Autumn 21 45801.96
 Subtotal 1205.72
 Less cleared from Summer 21 29.12
 Subtotal 1176.60
 Plus not cleared Autumn 21 475.52
 Balance 1652.12

Bank 1518.07

Cash 134.05 Checked
 by.....

1652.12

Date.....

Sparks Accounts for Year 2021-2022

Income	Amount	Expenses	Amount
NEG fees	92911.64	Rent	11002.92
Fees	24538.62	Wages/tax/n i	100402.28
Milk refunds	616.05	Milk	660.50
Snacks	18.00	Groceries	725.86
Resale	95.76	Admin	2610.68

Fundraising	11.69	Art / Craft	986.92
Refund	144.95	Toys & equip	3633.87
Dep a/c	7024.79	Training	570.40
Grants	6918.75	Guests	1082.50
		Dep a/c	7612.50
		Uniform	29.79
		PPE	23.96
		Party/presents	80.74
Total	132280.25	Total	129422.92

Balance from year 20-21	1420.38
Add income year	<u>132280.25</u>
Subtotal	133700.63
Less expenses Year	<u>129422.92</u>
Subtotal	4277.71
Less cleared from summer 21	<u>29.12</u>
Subtotal	4248.59
Plus not cleared summer 22	<u>60.90</u>
<u>Balance</u>	-
<u>4309.49</u>	

Checked by.....

Date.....

Accounts

Trustees Report for 2020-2021 Bright Sparks.

The covid pandemic continued during the whole year. Despite this Kate and staff managed to keep open when possible and complied with all the strict guidelines on health and safety. This put pressure on them and the bank balance! Fortunately numbers of children attending were good and parents were supportive and considerate.

We lost one staff member and one was on Maternity leave. (Welcome to baby Joey) We were lucky enough to take on two excellent qualified and hardworking ladies to add to the team.

Staff continued to update their training in First Aid and Food Hygiene and any relevant short courses.

Kate decided to keep open during the summer holidays with a limited number of staff and children which was appreciated by families and children alike.

It has proved difficult once again to recruit new trustees and with that in mind we are about to canvas all our parents with the idea of changing our charitable status to a Charitable Incorporated Organisation (CIO). This will provide more protection for trustees and make little change in the day to day running of the group. This will be

ongoing during the next twelve months. A big thank you to all the staff and parents who have stayed loyal to us in what has been a very difficult year.

Liv Moss

19.11.21

BROADLANDS BRIGHT SPARKS PLAYGROUP

ACCOUNTS FOR THE YEAR 2020-21

INCOME	2020-21	2019-20
NEF FEES	£ 73,504.94	£ 52,274.27
OTHER FEES	£ 15,477.22	£ 10,541.61
MILK REFUNDS	£ 499.38	£ 251.44
FUND RAISING	£ 18.54	£ -
OTHER REFUNDS	£ -	£ 98.00
GRANTS/DONATIONS	£ 350.00	£ 11,705.83
RE-SALE	£ 112.92	£ 213.21
SMP ADVANCE	£ -	£ -
TRIPS	£ -	£ -
SNACKS	£ 2.00	£ 40.00
DEPOSIT A/C	£ 10,400.00	£ 1,500.00
HMRC	£ 1,746.69	£ 6,916.29
FURLOUGH	£ 556.02	£ -
TRAINING	£ -	£ 50.00
CONTRA ENTRY	£ 330.00	£ -
	£ 102,997.71	£ 83,590.65
EXPENDITURE		
WAGES	£ 84,914.33	£ 53,127.65
ADMIN	£ 1,660.38	£ 2,185.74
INSURANCE	£ 648.40	£ -
ART /CRAFT	£ 990.84	£ 1,141.90
GROCERIES	£ 898.51	£ 194.14
LEGAL AND OTHER FEES	£ -	£ -
MILK / FOOD / REFRESHMENTS	£ 501.90	£ 293.65
UTILITIES	£ -	£ -
TOYS / EQUIPMENT	£ 236.71	£ 1,277.30
TRAINING	£ 192.80	£ 571.50
MISC.	£ 11.25	£ 36.00
ENTERTAINMENT	£ -	£ 101.28
REFUNDS	£ -	£ 4,428.17
RENT	£ 10,999.92	£ 3,666.64
REPAIRS	£ -	£ -
CONTRA A/C	£ 330.00	£ -
P.P.E.	£ 402.47	£ -
UNIFORM	£ 536.76	£ -
DEPOSIT A/C	£ -	£ 15,923.21
	£ 102,324.27	£ 82,947.18

PROFIT	673.44	PROFIT	£ 643.47
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AS CHECKED BY P.F.C.COWEL

DATE 19.11.21

Accounts for Year 2020-2021

Income	Amount	Expenses	Amount
NEG fees	73504.94	Rent	10999.92
Fees	15479.22	Wages/NI/Tax	84914.33
Milk Refunds	499.38	Groceries	898.51
From Dep acc.	10400	Milk	501.90
Fundraising	368.54	Admin	1660.38
Furlough	556.02	Insurance	648.40
Tax rebate	1746.69	Art & Craft	990.84
Resale goods	112.92	Toys & equip.	152.25
		Party/presents	84.46
		Uniform	536.76
		Training	192.80
		PPE	402.47
		Miscellaneous	11.25
Total	102667.71	Total	101994.27

Brought forward from July 20	670.36
Add income 20-21	<u>102667.71</u>
	103338.07
Less expenses 20-21	<u>101994.27</u>
	1343.80
Plus paid in from July 20	47.46
Plus not cleared July 21	<u>29.12</u>
Total	<u>1420.38</u>

Lloyds bank	1416.13	Checked by.....
Petty cash	<u>4.25</u>	Date.....
Total	<u>1420.38</u>	

Accounts

Manager's Report for 2019 to 2020

September 2019 started off well, with lots of new families joining us, and we were now beginning to feel even more settled, having now been in our new home for 9 months!

We linked up with Hereford Community Recycling Project and received some brightly coloured bins to start recycling for a number of different charities. The children loved this, even sorting their lunchbox rubbish most days.



We managed to link up with another nursery in Hereford (borrowing our neighbouring school minibus) where they invited us to experience Wye Valley Falconry, and after this we planned to link up for other events, as it was such a positive experience for all the children involved.

We had 'Dinophonics' visit which are a group that puts on phonics sessions, again this was a positive experience for all. Pedro the music man also visited. All these visits funded through the EYPP monies.

Unfortunately, our longest standing member of our team Jackie took the hard decision to leave after 19 years to enter a completely different career, so we gave her a well deserved send off with flowers, chocolates, photos and of course a meal out!

Due to the increase in numbers we had to unfortunately end our popular stay and play sessions for new families, but we maintained links with them through our social media page if they needed any support or suggestions of other groups that they could go to with their little ones. We had hoped to have put on a monthly weekend session in the new year as a replacement but the dreaded Covid arrived.

Covid 19 saw us close our doors in March for the national lockdown. Although we could not physically spend time with our families, we stayed in touch via phone fortnightly and through Tapestry daily initially and then weekly, sometimes leaving little gifts on their doorsteps of activities to do. One such gift a seed package which 'Growing Local, Going Local' provided for all of our children during these challenging times.

Staff also positively used this time to do lots of online training provided by the Early Years Alliance and other national agencies.

We then reopened on 1st June with a limited number of children (15) following the government guidance, making sure all children due to start school in September 2020 attended and those that were either 2 yr. funded or vulnerable. We had to separate the environment to create two smaller groups of children both internally and externally. With the local mayor helping us by providing gazebos for shelter outside during the ever-changing weather. We were now also unable to welcome parents into our group to drop their little ones off but instead the supervisor greeted parents and children at the gate, this to limit Covid 19 entering our group.

Staff worked extremely hard during these challenging and ever-changing times, and I am so incredibly grateful for their commitment and how proficiently they adapted to the changes that we made as the children continued to flourish in what could have been an unnerving time for them all. So as a thank you, we all took the summer off, to refresh and recharge, ready to prepare for what September 2020 would have in store for us all.

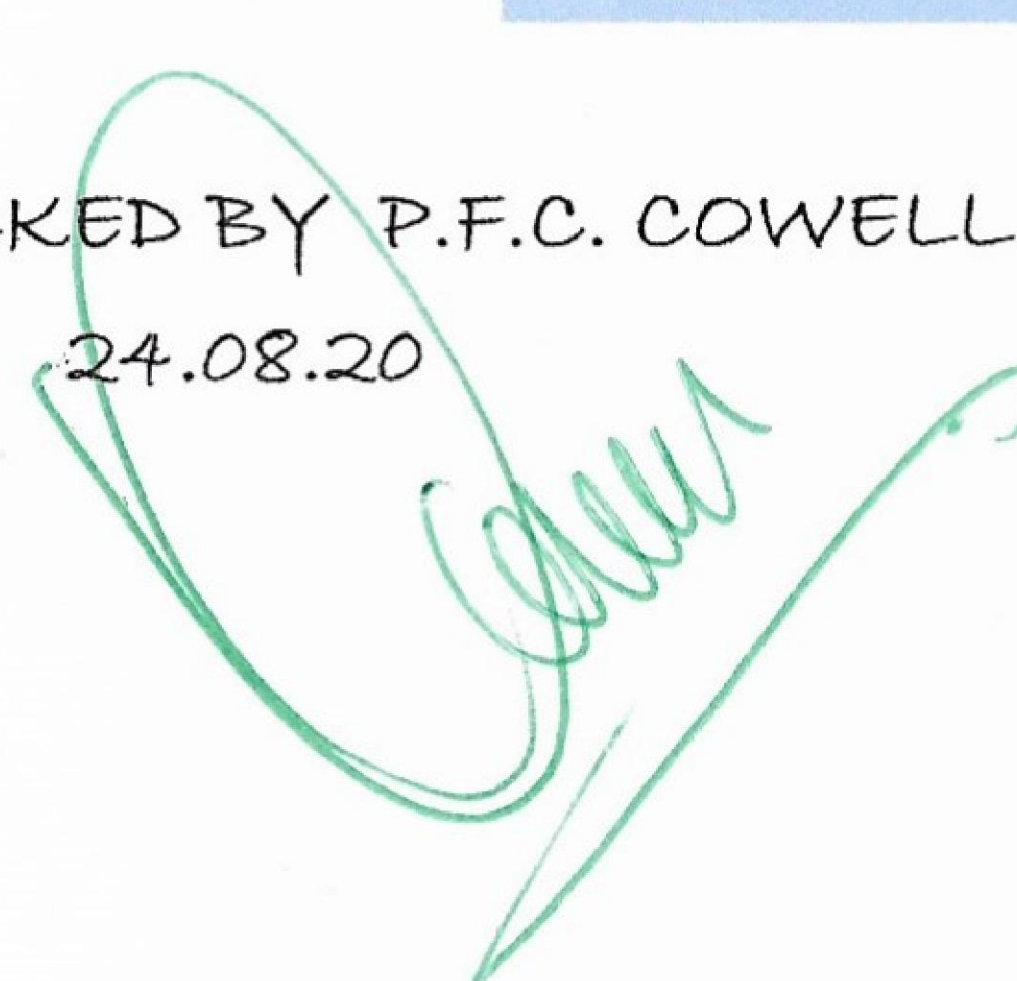
Kate - Bright Sparks Manager

24.08.20

BROADLANDS BRIGHT SPARKS PLAYGROUP
ACCOUNTS FOR THE YEAR 2019-20

INCOME	2019-20	2018-19
NEF FEES	£ 52,274.27	£ 38,412.23
OTHER FEES	£ 10,541.61	£ 8,706.05
MILK REFUNDS	£ 251.44	£ -
FUND RAISING	£ -	£ 525.77
OTHER REFUNDS	£ 98.00	£ 385.03
GRANTS / DONATIONS	£ 11,705.83	£ 300.00
RE-SALE	£ 213.21	£ 1,005.30
SMP ADVANCE	£ -	£ -
TRIPS	£ -	£ 222.50
SNACKS	£ 40.00	£ 18.55
DEPOSIT A/C	£ 1,500.00	£ -
HMRC	£ 6,916.29	£ -
TRAINING	£ 50.00	£ -
	£ 83,590.65	£ 49,575.43
EXPENDITURE		
WAGES	£ 53,127.65	£ 47,478.83
ADMIN	£ 2,185.74	£ 3,091.94
ART / CRAFT	£ 1,141.90	£ 757.83
GROCERIES	£ 194.14	£ 315.50
LEGAL AND OTHER FEES	£ -	£ -
MILK / FOOD / REFRESHMENTS	£ 293.65	£ 389.76
UTILITIES	£ -	£ 182.00
TOYS / EQUIPMENT	£ 1,277.30	£ 585.94
TRAINING	£ 571.50	£ 100.00
MISC	£ 36.00	£ 350.00
ENTERTAINMENT	£ 101.28	£ 368.45
REFUNDS	£ 4,428.17	£ -
RENT	£ 3,666.64	£ -
REPAIRS	£ -	£ -
DEPOSIT A/C	£ 15,923.21	£ -
	£ 82,947.18	£ 53,620.25
	PROFIT £ 643.47	LOSS £ 4,044.82

AS CHECKED BY P.F.C. COWELL
DATE 24.08.20



Trustee report for Bright Sparks. 19-20

What a year! Everything was going really well until covid Hit.

All staff completed a refresher First Aid course,

Kate attended a Maths workshop and Danni continued with the Elklan training.

Numbers were satisfactory for the Autumn term, which ended with entertainment from Pedro.

Sadly Jackie decided to leave in the spring Term to pastures new and other staff increased their sessions to cover.

We closed on March 20th due to Covid and parents were provided with information and ideas to keep their children occupied until we reopened in the summer term.

A lot of safety precautions were put in place and staff had zoom meetings to keep up to date with information.

We were lucky enough to receive a small business grant from the council and obtain some furlough money towards wages. We also managed to access two small grants towards equipment from Hereford Development Association, which allowed us to purchase a much needed computer and camera.

Numbers look good for September , despite the effect of Covid.

The year ended on a high note as Danni announced she was expecting her third child in the new year.

Liv Moss.Trustee

