

## **Manager's Report**

Thankyou to everyone for coming today and supporting

St Mary's Playgroup.

I would like to take this opportunity to thank the committee and staff for all their help through a very difficult and challenging year due to covid.

This brought us changes and challenges we could never imagine and changed the way we run playgroup.

Who had ever heard of zoom meetings, bubbles, social distancing etc and taking children from the main door.

We had a successful transition for children to going to primary school and were praised for what we had done for the children moving on to school.

Harriers school have praised us and want to make links with us and would like to let us visit their forest school.

But as a team we stuck together and came through.

We also said goodbye to Jan who retired in January. Jan worked at the playgroup for 35 years. It was sad to see her go and wish her all the best for her retirement.

We then welcomed Dominic to playgroup he had been a previous parent and volunteer at playgroup, he applied for the job and was interested in training. He has now settled into playgroup and the children love him he is a huge asset to our team. he is doing an level 2 Early years educator apprenticeship

During lockdown all staff also completed courses on a site called Noodle now which is a childcare and education course site which we subscribed to.

We currently have 39 children on roll with limited places left now which is a good start to the year.

In September the new Early years foundation stage came in with a big change on dental care and healthy eating.

Please take the time to see our display and ask any questions. There are so many children without a registered dentist in Oxfordshire.

We are also now a healthy eating playgroup and only offer healthy snacks and try to encourage healthy lunchboxes.

Welcome packs are now given to parents when they start playgroup with Dental and healthy eating packs.

Dawn is completing speech and Language training and we now screen children to see where the children's speech levels are.

Dawn will talk about this and the importance of reading to your children.

Parents are welcome to come in at any time and speak to your child's key person and look at their profiles.

As you are aware scaffolding is around the building this is due to the landlords thinking there may be loose slates on the roof. Although this has been checked and there are not currently no loose slates on the roof, they want to put snow guards on to prevent any slates falling. Due to this being a listed building. We hope that this will be done soon.

## **Treasurers report**

We have copies of accounts for anyone to see.

We made a healthy profit this year £14517.10

This is due to the pandemic and we did not have to pay rent, pay for resources etc.

We also made a loss on fees of £6000.00 due to the pandemic.

We have purchased a new cloakroom trolley, tables, storage toy units, literacy area has been revamped into a seaside theme.

We completed

ST MARY'S PLAYGROUP BANBURY  
Charity Commission Registered Number: 1038744  
STATEMENT OF ASSETS AND LIABILITIES  
Period 1st April 2020 - 31st March 2021

	Restricted funds £	Unrestricted funds £	Total 2021 £	Total 2020 £
<b>Cash Funds</b>				
Opening Balances				
Current Account	0.00	79134.04	79134.04	81177.13
Deposit Account	0.00	7082.28	7082.28	7078.76
Petty Cash	0.00	78.35	78.35	1.49
Surplus/(deficit) of income over expenditure		14517.10	14517.10	-1207.24
<b>Closing Balances</b>	<b>0.00</b>	<b>100811.77</b>	<b>100811.77</b>	<b>87050.14</b>
<b>Made up as follows:</b>				
Current Account	0.00	90110.50	90110.50	79134.04
Deposit Account	0.00	7084.12	7084.12	7082.28
Petty Cash	0.00	3.61	3.61	78.35
	<b>0.00</b>	<b>97198.23</b>	<b>97198.23</b>	<b>86294.67</b>
<b>Assets retained for charity's own use - unrestricted</b>				
Computer Equipment		349.00	349.00	not valued
<b>Total Assets</b>	<b>0.00</b>	<b>349.00</b>	<b>349.00</b>	<b>0.00</b>
<b>Liabilities - Unrestricted</b>				
PAYE, Pension, Wages Control, Invoices		552.16	552.16	3418.20
<b>Total net assets</b>	<b>0.00</b>	<b>96995.07</b>	<b>96995.07</b>	<b>82876.47</b>

Approved by the Trustees on: \_\_\_\_\_

and signed on their behalf by: \_\_\_\_\_

Trustee Signature: \_\_\_\_\_

ST MARY'S PLAYGROUP BANBURY  
Charity Commission Registered Number: 1038744  
**RECEIPTS AND PAYMENTS**  
period 1st April 2020 - 31st March 2021

	Restricted funds £	Unrestricted funds £	Total 2021 £	Total 2020 £
<b>Income</b>				
Early Start Fees	0	114,911.70	114,911.70	103,971.29
Fees	0	52.50	52.50	425.00
Fund Raising & Donations	0	816.12	816.12	144.54
Interest Income	0	1.84	1.84	3.52
<b>Total Income for year</b>	<b>0</b>	<b>115,782.16</b>	<b>115,782.16</b>	<b>104,544.35</b>
<b>Expenditure</b>				
Food Vouchers		1,110.00	1,110.00	0.00
Toys and equipment		4,072.75	4,072.75	3232.14
Wages		80,962.05	80,962.05	84,799.69
Bookkeeping & Professional Fees		1,251.80	1,251.80	1,360.00
Rent		7,856.50	7,856.50	10,250.50
Insurance		777.46	777.46	796.50
Telephone & Internet		1,055.15	1,055.15	828.52
Catering, Cleaning & Hygiene		806.36	806.36	1,239.46
Printing & Stationery		1,266.14	1,266.14	1,109.72
Subscriptions		244.57	244.57	418.47
IT Software and Consumables		407.48	407.48	435.58
Staff Welfare		187.80	187.80	427.92
Recruitment		0.00	0.00	16.20
Staff Training		360.00	360.00	452.20
Staff Uniform		184.64	184.64	0.00
Sundries		722.36	722.36	384.69
<b>Total Expenditure for year</b>	<b>0</b>	<b>101,265.06</b>	<b>101,265.06</b>	<b>105,751.59</b>
<b>Excess/(Defecit) of Income over Expenditure</b>	<b>0.00</b>	<b>14,517.10</b>	<b>14,517.10</b>	<b>(1,207.24)</b>

# Profit and Loss

St Mary's Playgroup Banbury  
For the year ended 31 March 2021

Account	2021	2020
<b>Turnover</b>		
Early Start Fees	52.50	425.00
Fees	114,911.70	103,971.29
Fund Raising & Donations	816.12	144.54
Interest Income	1.84	3.52
<b>Total Turnover</b>	<b>115,782.16</b>	<b>104,544.35</b>
<b>Cost of Sales</b>		
Food Vouchers	1,110.00	0.00
Toys and equipment	4,072.75	3,232.14
<b>Total Cost of Sales</b>	<b>5,182.75</b>	<b>3,232.14</b>
<b>Gross Profit</b>	<b>110,599.41</b>	<b>101,312.21</b>
<b>Administrative Costs</b>		
Audit & Accountancy fees	590.50	650.00
Catering	279.23	322.66
Cleaning	391.44	870.50
Employers National Insurance	685.61	1,807.78
Entertainment-100% business	177.30	0.00
General expenses	301.00	177.13
Hygiene Supplies	135.69	46.30
Insurance	777.46	796.50
IT Software and Consumables	407.48	435.58
Legal Expenses	103.20	0.00
Pensions Costs	1,424.51	1,439.83
Postage, Freight & Courier	31.20	33.40
Printing & Stationery	1,234.94	1,109.72
Professional Fees	558.10	710.00
Recruitment	0.00	16.20
Rent	7,856.50	10,250.50
Repairs & Maintenance	421.36	174.16
Salaries	78,851.93	81,552.08
Staff Training	360.00	452.20
Staff Uniform	184.64	0.00
Staff Welfare	10.50	427.92
Subscriptions	244.57	418.47
Telephone & Internet	1,055.15	828.52
<b>Total Administrative Costs</b>	<b>96,082.31</b>	<b>102,519.45</b>
<b>Operating Profit</b>	<b>14,517.10</b>	<b>(1,207.24)</b>
<b>Profit on Ordinary Activities Before Taxation</b>	<b>14,517.10</b>	<b>(1,207.24)</b>
<b>Profit after Taxation</b>	<b>14,517.10</b>	<b>(1,207.24)</b>

# Balance Sheet

St Mary's Playgroup Banbury

As at 31 March 2021

Account	31 Mar 2021	31 Mar 2020
<b>Fixed Assets</b>		
<b>Tangible Assets</b>		
Computer Equipment	349.00	0.00
<b>Total Tangible Assets</b>	<b>349.00</b>	<b>0.00</b>
<b>Total Fixed Assets</b>	<b>349.00</b>	<b>0.00</b>
<b>Current Assets</b>		
<b>Cash at bank and in hand</b>		
Current Account	90,110.50	79,134.04
Deposit Account	7,084.12	7,082.28
Petty Cash	3.61	78.35
<b>Total Cash at bank and in hand</b>	<b>97,198.23</b>	<b>86,294.67</b>
<b>Total Current Assets</b>	<b>97,198.23</b>	<b>86,294.67</b>
<b>Creditors: amounts falling due within one year</b>		
Accounts Payable	0.00	(398.50)
Accruals	0.00	130.00
PAYE and NI Payable	178.71	3,300.38
Pensions Payable	381.44	386.32
Rounding	0.01	0.00
Wages Control	(8.00)	0.00
<b>Total Creditors: amounts falling due within</b>	<b>552.16</b>	<b>3,418.20</b>
<b>Net Current Assets (Liabilities)</b>	<b>96,646.07</b>	<b>82,876.47</b>
<b>Total Assets less Current Liabilities</b>	<b>96,995.07</b>	<b>82,876.47</b>
<b>Net Assets</b>	<b>96,995.07</b>	<b>82,876.47</b>
<b>Capital and Reserves</b>		
Current Year Earnings	14,058.60	(1,207.24)
Retained Earnings	82,876.47	84,083.71
<b>Total Capital and Reserves</b>	<b>96,935.07</b>	<b>82,876.47</b>



## Independent examiners' report to the trustees of St Mary's Playgroup Banbury

I report on the accounts of the Trust for the year ended 31<sup>st</sup> March 2021

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 43 of the 1993 Act;
- To follow the procedures laid down in the general directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- To state whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that in any material respect the requirements:
  - To keep accounting records in accordance with section 41 of the 1993 Act; and
  - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act

Have not been met; or

- (2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signature:

Name:

DENNIS BOATMONT

Date:

3rd OCTOBER 2021

Relevant professional qualification or body:

A.S.C.A.

Address:

20 ST ANNE'S ROAD  
BANBURY  
OX16 9EA