

THE FEDERATION OF FAMILY HISTORY SOCIETIES

England & Wales · Charity number 1038721

Details

Other names FFHS

Status Registered

Legal form Charitable company

Company number [02930189](#)

Registered 1994-06-16

Register [View on the Charity Commission register](#)

Contact

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Manchester
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Website <https://www.familyhistoryfederation.com>

Activities

Objects: I) TO PROMOTE ENCOURAGE AND FOSTER THE STUDY OF FAMILY HISTORY GENEALOGY AND HERALDRY AND IN FURTHERING THIS TO CO-ORDINATE AND ASSIST THE WORK OF MEMBER SOCIETIES AND BODIES INTERESTED IN FAMILY HISTORY GENEALOGY AND HERALDRY AND II) TO PROMOTE THE PRESERVATION SECURITY AND ACCESSIBILITY OF ARCHIVE MATERIAL

Activities: international body representing family history member societies and their members in encouraging promoting and fostering the study of family history genealogy and heraldry

Classification

- **How:** Provides Advocacy/advice/information, Sponsors Or Undertakes Research, Acts As An Umbrella Or Resource Body
- **What:** Education/training, Arts/culture/heritage/science, Environment/conservation/heritage
- **Who:** Other Charities Or Voluntary Bodies, Other Defined Groups

Geography

- Throughout England And Wales

Finances

Period end	Income	Expenditure	Assets	Employees
2024-09-30	£53,176	£66,948	-	-
2023-09-30	£73,638	£62,614	-	-
2022-09-30	£70,627	£56,458	-	-
2021-09-30	£89,431	£91,490	-	-
2020-09-30	£66,778	£67,315	-	-

Trustees

Name	Role	Appointed
Gary Stephenson		2021-09-20
Ian Howard Waller		2017-10-07
Jaqueline Ann Simkins		2019-12-07
Margaret Lillian Roberts		2022-06-11
Martin Samuel William McDowell		2023-05-20
Ruth Mary Juliana Graham		2023-05-20
Stephen Charles Manning		2014-04-12
Yetunde Moronke Abiola		2021-12-25
sadie ann McMullon		2024-06-17

THE FEDERATION OF FAMILY HISTORY SOCIETIES

England & Wales - Charity number 1038721

Accounts

Company registration number: 02930189

Charity registration number: 1038721

The Federation of Family History Societies

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 30 September 2024

Community Accounting Plus
Units 1 & 2 North West
41 Talbot Street
Nottingham
NG1 5GL

The Federation of Family History Societies

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The Federation of Family History Societies

Reference and Administrative Details

Trustees	Stephen Manning, Chairman Ian Waller, Vice Chairman/Education Officer Jacqueline Simkins, Publications Officer Gary Stephenson, Treasurer Yetunde Abiola, Diversity and Inclusion Officer Margaret Roberts, Society Liaison Martin McDowell, DNA Officer Ruth Graham
Secretary	David Lambert
Charity Registration Number	1038721
Company Registration Number	02930189
Registered Office	2-4 Primrose Avenue Urmston Manchester M41 0TY
Independent Examiner	John O'Brien, employee of Community Accounting Plus Units 1 & 2 North West 41 Talbot Street Nottingham NG1 5GL

The Federation of Family History Societies

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 30 September 2024.

Trustees and officers

The trustees and officers serving during the year and since the year end were as follows:

Trustees:

- Stephen Manning, Chairman
- Ian Waller, Vice Chairman/Education Officer
- Jacqueline Simkins, Publications Officer
- Gary Stephenson, Treasurer
- Yetunde Abiola, Diversity and Inclusion Officer
- Margaret Roberts, Society Liaison
- Martin McDowell, DNA Officer
- Ruth Graham
- Penelope Walters (resigned 14 April 2024)

Secretary: David Lambert

Structure, governance and management

Nature of governing document

The organisation is a Company limited by guarantee, (Company number 02930189) incorporated on 18th May 1994 and is a registered charity (Charity number 1038721). It is governed under new Articles of Association, adopted on 11th June 2022. The new Articles of Association state the objects and powers of the Charitable Company.

In the event of the Company being wound up, each Member Society has agreed to contribute an amount not exceeding £1.

Recruitment and appointment of trustees

The Directors of the Company are also charity trustees for the purposes of charity law and under its Articles of Association are known as members of the Executive Committee. Under the requirements of the Articles of Association, the chairman and other members of the Executive Committee are elected to serve for a term of four years commencing at the conclusion of business at either the Annual General Meeting or General Meeting at which he or she was elected to office or the Executive Committee respectively by Voting Members. Directors may stand for re-election for a further term of four years but neither the Chairman nor any Executive Committee member shall serve for a continuous period of more than eight consecutive years.

The Executive Committee have power to co-opt no more than four persons to act as additional members of the Executive Committee until the next Annual General Meeting or General Meeting following their co-option, even if the total number of members of the Executive Committee, including co-opted members shall exceed twelve. All members of the Executive Committee give their time voluntarily and received no benefits from the Company. Any expenses reclaimed from the Company are reflected in the accounts.

The Federation of Family History Societies

Trustees' Report

Induction and training of trustees

Most Directors are already familiar with the practical work of the Company, having held key positions on the Committees of Member Societies to which they belong.

New Directors receive a copy of the Memorandum and Articles, Roles & Responsibilities handbook and the latest as well as the previous year's financial statements and accounts. They are also directed to read and follow the Code of Practice for Directors which was adopted for them some years ago.

Directors have been given training at meetings held during the year on the legal aspects and implications of being Directors and charitable trustees, to help facilitate the understanding of their role.

Organisational structure

The Company has a President who is appointed for a 5-year term. The President may stand for re-election for a second term of 5 years. The President Dr Janet Few was appointed at the Annual General Meeting in June 2021. The main function of this post is to attend and chair the Company's Annual General Meeting and to promote the activities of the Company.

The Company currently has four life Vice Presidents, Dr Colin R. Chapman, Derek A. Palgrave, Mrs Pauline Litton MBE and Lady Teviot all of whom have made a valuable contribution to the Company.

The Company has a Board of Directors who comprise an Executive Committee of up to 12 members. We continue to hold monthly meetings via Zoom although we did meet once in person during 2023. The Directors are responsible for the management, strategic direction and policy of the Company. At their meetings they review the finances, human resources, development and delivery of activities that contribute to the charitable objectives. At the end of the financial year there were 9 elected Directors from a variety of backgrounds.

The Company retains the services of a Company Secretary who is appointed by the Executive Committee. He attends Executive Committee meetings but has no voting rights.

To facilitate operations the Executive Committee has put in place a scheme of delegation so that day to day responsibility for the administration of the Company rests with the Administrator along with the Finance Officer with assistance where appropriate from the Company Secretary.

Membership of the Company is of five classes following the adoption of the new Articles, namely:

- Ordinary Membership - open to all Societies or Bodies in the United Kingdom or Crown Dependencies which are in the opinion of the Executive Committee primarily concerned with family history, genealogy or heraldry or interested in the preservation, security and accessibility of archive material;
- Associate Membership - open to all Societies or Bodies in the United Kingdom or Crown Dependencies (other than those eligible for Ordinary membership) which are interested in family history, genealogy or heraldry or interested in the preservation, security and accessibility of archive material and whose association with the Company, in the opinion of the Executive Committee, is considered desirable.
- International Members - open to all Societies or Bodies founded or operating outside the United Kingdom or Crown Dependencies which are interested in family history, genealogy or heraldry or interested in the preservation, security and accessibility of archive material and whose association with the Company, in the opinion of the Executive Committee, is considered desirable.
- Affiliated Members - open to any non-profitmaking group in the United Kingdom or Crown Dependencies comprising ten (10) or more persons which is interested in family history, genealogy or heraldry or interested in the preservation, security and accessibility of archive material but which has no constitution or legal status and so is unable to satisfy the membership qualifications set out in sub-paragraphs (3) to (4) of Article 11. Such a group shall include a group constituted as a local U3A Body and a Body of persons meeting together in person or virtually online on the Internet who meet and co-operate together to carry out one or more of the Principal Objects of the Company and with which the Executive Committee considers it is reasonable or expedient to affiliate and to admit to Affiliate Membership.

The Federation of Family History Societies

Trustees' Report

• Institutional Membership - open to all Bodies other than Societies or Bodies eligible for Ordinary or Associate Membership including (without prejudice to the generality of the foregoing) libraries, archives, repositories and public institutions that are interested in the preservation, security and accessibility of archive material and whose association with the Company in the opinion of the Executive Committee, is considered desirable. The Company had a membership of 157 during the year comprising of 127 Ordinary Members and 11 Associate Members and 19 International Members. There are currently no Institutional Members or Affiliate members.

Objectives and activities

Objects and aims

- i) To promote, encourage and foster the study of family history, genealogy and heraldry and in furthering this to co-ordinate and assist the work of Member Societies and bodies interested in family history, genealogy and heraldry and;
- ii) To promote the preservation, security, and accessibility of archive material.

Public benefit

The Company reviews its aims and activities each year as part of its Strategy and looks at what it has achieved and the outcome of its work in the previous 12 months. In 2022 the Company amended its key activities. The key activities are Education, Archives Liaison, Projects, Publicity, Diversity and Inclusion, Society Liaison and Communications. The Company looked at the benefits they have brought to those members of the public it was set up to help. The Company reports to Members at the Annual General Meeting and it posts written reports of its Directors on activities on its website following the Annual General Meeting.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Achievements and performance

Our main objective for the year continued to be to promote, encourage and foster the study of family history, genealogy and heraldry and to co-ordinate and assist the work of Member Societies and bodies interested in similar studies.

2024 was our 50th anniversary year and we held a number of in person FHF REALLY USEFUL Live family history fairs in conjunction with our member societies. These were held in St Ives in Cambridgeshire, Nottingham in Nottinghamshire and Belfast in Northern Ireland. They were well attended and promoted all our societies and family history.

The strategies we used to meet our objectives included:

Promoting our Member Societies throughout the year at key events attended by members of the public, namely: The Company attended 6 Craft Shows and 5 Family History Fairs throughout the UK in 2023-2024.

We continued to host the FHF REALLY USEFUL Family History Show, which was a virtual Show held in November 2023. The Shows have continued to be hugely successful. We will continue these in the future although are not hosting one in 2024 as stated below.

The Company has embraced the use of virtual meetings and held its Annual and General Meetings as a hybrid meeting in London in May 2024 and as a result we welcomed our member societies who would normally be unable to attend due to distance. Due to this being our anniversary year we had speakers in person during the morning before the meetings and after the meetings a tour to Bunhill Fields Burial Ground to encourage our member societies to attend in person.

Federation of Family History Societies Services Limited ('the Services Company'), the Company's wholly owned subsidiary, has continued to collaborate with FindmyPast Limited, trading as 'FindmyPast' ('FMP'). The Company has a contract which came into effect on 21st April 2016 that will run for at least ten years ensuring continuance of the arrangement between the Company and FMP.

This provides a means for our Member Societies to place their data online, furnishing them with a source of revenue and benefitting family historians world-wide by providing access to vital data.

The Federation of Family History Societies

Trustees' Report

A substantial volume of fresh data has been added to the collection during the year including updated and improved National Burial Index information that benefits users of the FMP service, as well as contributing Member Societies.

The Services Company operated its Family History Books and Parish Chest operations for the Company online and saw an increased take-up by the public and Member Societies. All Member Societies are now treated as members of Parish Chest as a benefit of their membership of the Company, subject to them activating this. The ability of members of Member Societies to pay their annual membership subscriptions has been added to Parish Chest free of charge to the Member Societies.

Projects

The Company has increased the provision of services online. In 2024 we continued working on the Explore your Genealogy website which is a website providing free resources to family historians. We have invited our member societies to contribute articles to the public to make them aware of the records and resources they hold. The Company created a new website in 2024 and the new site went live in May 2024 at the Annual General Meeting and General Meeting.

Outreach

The outreach work of the Company provides advice and information to members of the public interested in the study of family history, genealogy and heraldry. We have traditionally performed this service by means of face to face consultation at public events, as well as through the distribution of 'Our Really Useful Information Leaflet' (RUL) and other helpful material, provided at no charge whenever the opportunity presents itself. All our Member Organisations are listed in the RUL at no cost to themselves.

The RUL, plus other material is available for free download via the Company's website to interested parties and external organisations involved in teaching and promoting the study of family history, genealogy and heraldry.

A general information service is available to the public online, by telephone and by post. Specific requests from Member Societies for guidance are dealt with by telephone and email.

In 2018 Family Tree Magazine (FTM) published its first 'Family History Handbook 2018' in association with the Company. It has been printed each December since then. Included within this are details of our Member Societies and how to contact them. The Directory is sent to all FTM magazine subscribers and is for sale in shops.

The Company has been able to continue to attend public events due to the commitment and dedication of its team of volunteers and the generosity of event organisers.

A Monthly online Newsletter, now called the Really Useful Bulletin, was distributed to an increased number of about 20,000 subscribed individuals and organisations with an interest in family history, genealogy and heraldry.

A growing social media presence via Facebook and Twitter has had a positive impact allowing us to engage with a wider group of interested parties.

The Company held a number of regular 'Get Togethers' which is the new name for the previous virtual 'coffee mornings' and encouraged committee members of Member Societies to attend these events online to exchange ideas and to continue to support each other. These proved to be extremely popular and well attended and we will continue these going forward.

We attended a number of fairs in 2023-2024 run by our member societies which proved to be very popular.

We held an Education programme for our member societies in September via Zoom to enable all our member societies to attend either in the UK or overseas and covered topics such as Website, AI and Ideas for Promoting your Society all of which were very well received.

Financial review

We are satisfied that the Company is in a healthy financial position at the end of the financial year, with sufficient reserve to continue operations in the coming financial year.

The Federation of Family History Societies

Trustees' Report

Policy on reserves

It is the policy of the Company to maintain unrestricted funds which are free reserves of the Company at a level which equates to a minimum of twelve months core expenditure. This fund is required to ensure that the Company is able to meet its potential liabilities. The Directors have in place their own procedures for reviewing and reducing the major risks to which the Company is exposed. Internal risks are minimised by procedures for authorisation of all transactions and projects and to ensure a consistent delivery of all aspects of the Company.

Principal risks and uncertainties

The Directors recognise that they should manage the Company's risks effectively. They have taken into account during the year the principal risks and uncertainties facing the Company, especially due to the Covid-19 Pandemic, and identified the major impact of risks to the Company, including its strategic plans for the future, risks to its financial sustainability and the impact on achieving the Company's objectives. The Directors continued to hold their meetings virtually online rather than face to face although they did meet in person once this year. This has enabled the Directors to discuss matters more regularly and in greater detail. The Directors are satisfied that their systems and policies are adequate to manage and reduce risks.

Plans for future periods

Aims and key objectives for future periods

The Company plans to continue the activities outlined above in forthcoming years subject to satisfactory funding arrangements.

It was not felt necessary to raise subscriptions for 2024 for our ordinary members. The situation can only continue if the Company continues to be prudent and effective in its operations.

The current healthy financial position is due in no small part to the continued hard work of the Company's Financial Team and the members of the Board of Directors to constrain costs, as well as the financial contribution of the Services Company.

Even when meetings have become face to face again we have still continued with Hybrid meetings and the Virtual 'Get Togethers' as a way to communicate with more of our Member Societies as they are located all over the UK and worldwide.

The Company held its virtual Really Useful Family History Show in November 2023 but took the decision not to hold this in 2024 due to our successful in person shows and our 50th anniversary celebrations but will be back in November 2025.

Statement of Responsibilities

The trustees (who are also the directors of The Federation of Family History Societies for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland". The report and accounts have been prepared in accordance with the provisions in the Companies Act 2006 relating to small companies.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including its income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;

The Federation of Family History Societies

Trustees' Report

- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards, comprising FRS 102 have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

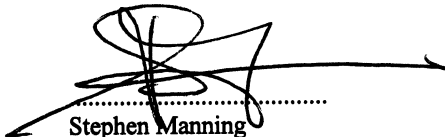
The trustees are responsible for keeping proper accounting records that can disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Small companies provision statement

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

The annual report was approved by the trustees of the charity on 20 Jan 2025 and signed on its behalf by:



.....
Stephen Manning
Trustee

The Federation of Family History Societies

Independent Examiner's Report to the trustees of The Federation of Family History Societies ('the Company')

Independent examiner's report to the trustees of The Federation of Family History Societies ('the Company')

I report to the charity trustees on my examination of the accounts of the company for the year ended 30 September 2024.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

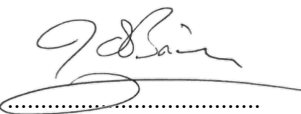
Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



John O'Brien MSc, FAIA, FCIE, employee of Community Accounting Plus
Fellow of the Association of Charity Independent Examiners

Units 1 & 2 North West
41 Talbot Street
Nottingham
NG1 5GL

Date:.....28/01/25.....

The Federation of Family History Societies

Statement of Financial Activities for the Year Ended 30 September 2024 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Total 2024 £	Total 2023 £
Income and Endowments from:				
Charitable activities	2	27,199	27,199	27,685
Investment income	3	977	977	953
Other income	4	<u>25,000</u>	<u>25,000</u>	<u>45,000</u>
Total income		<u>53,176</u>	<u>53,176</u>	<u>73,638</u>
Expenditure on:				
Charitable activities	5	<u>(66,948)</u>	<u>(66,948)</u>	<u>(62,614)</u>
Total expenditure		<u>(66,948)</u>	<u>(66,948)</u>	<u>(62,614)</u>
Net (expenditure)/income		<u>(13,772)</u>	<u>(13,772)</u>	<u>11,024</u>
Net movement in funds		(13,772)	(13,772)	11,024
Reconciliation of funds				
Total funds brought forward		<u>287,908</u>	<u>287,908</u>	<u>276,884</u>
Total funds carried forward		<u><u>274,136</u></u>	<u><u>274,136</u></u>	<u><u>287,908</u></u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for the period is shown in note .

The notes on pages 11 to 18 form an integral part of these financial statements.

The Federation of Family History Societies

(Registration number: 02930189)
Balance Sheet as at 30 September 2024

	Note	2024 £	2023 £
Fixed assets			
Investments	16	75,000	75,000
Current assets			
Debtors	7	48,796	48,157
Cash at bank and in hand	8	<u>160,572</u>	<u>177,686</u>
		209,368	225,843
Creditors: Amounts falling due within one year	9	<u>(10,232)</u>	<u>(12,935)</u>
Net current assets		<u>199,136</u>	<u>212,908</u>
Net assets		<u>274,136</u>	<u>287,908</u>
Funds of the charity:			
Unrestricted income funds			
Unrestricted funds		<u>274,136</u>	<u>287,908</u>
Total funds		<u>274,136</u>	<u>287,908</u>

For the financial year ending 30 September 2024 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

The financial statements on pages 9 to 18 were approved by the trustees, and authorised for issue on 20/10/25 and signed on their behalf by:


.....
Gary Stephenson
Trustee

The notes on pages 11 to 18 form an integral part of these financial statements.

The Federation of Family History Societies

Notes to the Financial Statements for the Year Ended 30 September 2024

1 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Basis of preparation

The Federation of Family History Societies meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The financial statements have been prepared on a going concern basis.

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

Exemption from preparing a cash flow statement

Under the exemption available to smaller charities the Board of Trustees has chosen not to include a Statement of Cash Flows within the financial statements.

Income and endowments

Deferred income

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which, it has been received. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

The Federation of Family History Societies

Notes to the Financial Statements for the Year Ended 30 September 2024

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Computer equipment	25% on a straight line basis
Display equipment	25% on a straight line basis

Business combinations

Business combinations are accounted for under the purchase method. Where necessary, adjustments are made to the financial statements of subsidiaries to bring the accounting policies used into line with those used by the charity. All intra-group transactions, balances, income and expenses are eliminated on consolidation. In accordance with Section 35 of FRS 102, Section 19 of FRS 102 has not been applied in these financial statements in respect of business combinations effected prior to the date of transition.

Fixed asset investments

Fixed asset investments, other than programme related investments, are included at market value at the balance sheet date. Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

The Federation of Family History Societies

Notes to the Financial Statements for the Year Ended 30 September 2024

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

2 Income from charitable activities

	Unrestricted funds General £	Total 2024 £	Total 2023 £
Subscriptions	26,782	26,782	27,605
Other income	417	417	80
	<u>27,199</u>	<u>27,199</u>	<u>27,685</u>

3 Investment income

	Unrestricted funds General £	Total 2024 £	Total 2023 £
Interest receivable and similar income;			
Interest receivable on bank deposits	<u>977</u>	<u>977</u>	<u>953</u>

4 Other income

	Unrestricted funds General £	Total 2024 £	Total 2023 £
Income from trading subsidiary	<u>25,000</u>	<u>25,000</u>	<u>45,000</u>

The Federation of Family History Societies

Notes to the Financial Statements for the Year Ended 30 September 2024

5 Expenditure on charitable activities

	Unrestricted funds General £	Total 2024 £	Total 2023 £
Conference attendance costs	-	-	419
Seminars and online shows	886	886	859
Website and management	12,078	12,078	11,166
Publicity	221	221	760
Attendance at fairs	4,335	4,335	3,511
Newsletter costs	-	-	750
Society and external liaison	-	-	100
Project costs	-	-	240
Administration	30,121	30,121	22,775
Executive committee travel, meetings etc.	484	484	1,421
General meetings and calling information	4,320	4,320	3,029
Insurance	2,668	2,668	3,089
Finance	10,406	10,406	9,512
Sundry expenses	-	-	127
Bank charges	70	70	60
Depreciation	-	-	1,416
Accountancy	1,050	1,050	3,140
Legal fees	309	309	240
	<u>66,948</u>	<u>66,948</u>	<u>62,614</u>

The Federation of Family History Societies

Notes to the Financial Statements for the Year Ended 30 September 2024

6 Tangible fixed assets

	Display equipment £	Computer equipment £	Total £
Cost			
At 1 October 2023	4,825	6,390	11,215
At 30 September 2024	4,825	6,390	11,215
Depreciation			
At 1 October 2023	4,825	6,390	11,215
At 30 September 2024	4,825	6,390	11,215
Net book value			
At 30 September 2024	-	-	-
At 30 September 2023	-	-	-

7 Debtors

	2024 £	2023 £
Trade debtors	250	-
Prepayments	512	1,255
Due from group undertakings	13,034	1,902
Donation of subsidiary's profits	35,000	45,000
	48,796	48,157

8 Cash and cash equivalents

	2024 £	2023 £
Cash at bank	160,572	177,686

9 Creditors: amounts falling due within one year

	2024 £	2023 £
Trade creditors	2,624	2,434
Accruals	960	3,600
Deferred income	6,648	6,901
	10,232	12,935

The Federation of Family History Societies

Notes to the Financial Statements for the Year Ended 30 September 2024

10 Charity status

The charity is a company limited by guarantee and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

11 Analysis of net assets between funds

	Unrestricted	
	General	2024
	£	Total funds
		£
Fixed asset investments	75,000	75,000
Current assets	209,368	209,368
Current liabilities	(10,232)	(10,232)
Total net assets	<u>274,136</u>	<u>274,136</u>

	Unrestricted	
	General	2023
	£	Total funds
		£
Fixed asset investments	75,000	75,000
Current assets	225,843	225,843
Current liabilities	(12,935)	(12,935)
Total net assets	<u>287,908</u>	<u>287,908</u>

12 Fees payable to independent examiner

During the period, the fees payable (excluding VAT) to the charity's independent examiner Community Accounting Plus are analysed as follows:

	2024	2023
	£	£
Independent examination	800	-
	<u>800</u>	<u>-</u>

The Federation of Family History Societies

Notes to the Financial Statements for the Year Ended 30 September 2024

13 Taxation

The charity is a registered charity and is therefore exempt from taxation.

14 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

15 Related party transactions

During the year the charity made the following related party transactions:

Federation of Family History Societies Services Limited

(The charity operates an intercompany account with its trading subsidiary.)

At the balance sheet date the amount due from Federation of Family History Societies Services Limited was £13,034 (2023 - £1,902).

16 Fixed asset investments

	2024 £	2023 £
Shares in group undertakings and participating interests	<u>75,000</u>	<u>75,000</u>

Shares in group undertakings and participating interests

	Subsidiary undertakings £	Total £
Cost		
At 1 October 2023	<u>75,000</u>	<u>75,000</u>
At 30 September 2024	<u>75,000</u>	<u>75,000</u>
Net book value		
At 30 September 2024	<u>75,000</u>	<u>75,000</u>
At 30 September 2023	<u>75,000</u>	<u>75,000</u>

Details of undertakings

Details of the investments in which the charity holds 20% or more of the nominal value of any class of share capital are as follows:

The Federation of Family History Societies

Notes to the Financial Statements for the Year Ended 30 September 2024

Undertaking	Country of incorporation	Holding	Proportion of voting rights and shares held	
			2024	2023
Subsidiary undertakings				
Federation of Family History Societies Services Limited	England	Ordinary shares	100%	100%

Subsidiaries

The profit for the financial period of Federation of Family History Societies Services Limited was £31,828 (2023 - £39,258) and the aggregate amount of capital and reserves at the end of the period was £139,669 (2023 - £142,841).

THE FEDERATION OF FAMILY HISTORY SOCIETIES

England & Wales - Charity number 1038721

Accounts

REGISTERED COMPANY NUMBER: 02930189 (England and Wales)
REGISTERED CHARITY NUMBER: 1038721

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30th SEPTEMBER 2023
FOR
THE FEDERATION OF FAMILY HISTORY SOCIETIES**

Bright Partnership Limited
Chartered Accountants
1 Park Street
Macclesfield
Cheshire
SK11 6SR

THE FEDERATION OF FAMILY HISTORY SOCIETIES

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2023**

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THE FEDERATION OF FAMILY HISTORY SOCIETIES

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30 SEPTEMBER 2023

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 September 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects for which the Charity is registered are by charitable means:

- i) To promote, encourage and foster the study of family history, genealogy and heraldry and in furthering this to co-ordinate and assist the work of Member Societies and bodies interested in family history, genealogy and heraldry and
- ii) To promote the preservation, security, and accessibility of archive material.

Ensuring our work delivers our aims

The Charity reviews its aims and activities each year as part of its Strategy and looks at what it has achieved and the outcome of its work in the previous 12 months. In 2022 the Charity amended its key activities. The key activities are Education, Archives Liaison, Projects, Publicity, Diversity and Inclusion, Society Liaison and Communications. The Charity looked at the benefits they have brought to those members of the public it was set up to help. The Charity reports to Members at the Annual General Meeting and it posts written reports of its Charity trustees on activities on its website following the Annual General Meeting.

The Charity trustees are all members of the Executive Committee and are directors for the purpose of company law and trustees of the Charity for the purposes of charity law. The Charity trustees who served during the financial year up to the date of approval of this Report are listed below.

The focus of the Charity's work

Our main objective for the year continued to be to promote, encourage and foster the study of family history, genealogy and heraldry and to co-ordinate and assist the work of Member Societies and bodies interested in similar studies.

The impact of the Covid-19 Pandemic has resulted in many activities still being on a virtual platform.

The strategies we used to meet our objectives included:

Promoting our Member Societies throughout the year at key events attended by members of the public, namely: The Charity attended 9 Craft Shows and 3 Family History Fairs throughout the country in 2023. There continues to be fewer Fairs still due to the impact of the Covid-19 pandemic.

We continued to host the FHF REALLY USEFUL Family History Show which was a virtual Show held in November 2022 and these Shows have continued to be hugely successful and we will continue these in the future.

The Charity has embraced the use of virtual meetings and held its Annual and General Meetings as hybrid meetings again in May 2023 and welcomed our member societies who would normally be unable to attend due to distance.

Federation of Family History Societies Services Limited ('the Services Company'), the Charity's wholly owned subsidiary, has continued to collaborate with FindmyPast Limited, trading as 'FindmyPast' ('FMP'). The Charity has a contract which came into effect on 21st April 2016 that will run for at least ten years ensuring continuance of the arrangement between the Charity and FMP. This provides a means for our Member Societies to place their data online, furnishing them with a source of revenue and benefitting family historians world-wide by providing access to vital data. A substantial volume of fresh data has been added to the collection during the year including updated and improved National Burial Index information that benefits users of the FMP service, as well as contributing Member Societies.

The Services Company operated its Family History Books and Parish Chest operations for the Charity online and saw an increased take-up by the public and Member Societies. All Member Societies are now treated as members of Parish Chest as a benefit of their membership of the Charity, subject to them activating this. The ability of members of Member Societies to pay their annual membership subscriptions has been added to Parish Chest free of charge to the Member Societies.

THE FEDERATION OF FAMILY HISTORY SOCIETIES

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30 SEPTEMBER 2023

How the Charity's activities deliver public benefit

The Charity trustees have referred to the Charity Commission's general guidance on 'public benefit' when reviewing the Charity's aims and in planning future activities. The Charity trustees are satisfied that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to public benefit.

Risk Management

The Charity trustees recognise that they should manage the Charity's risks effectively. They have taken into account during the year the principal risks and uncertainties facing the Charity, especially due to the Covid-19 Pandemic, and identified the major impact of risks to the Charity, including its strategic plans for the future, risks to its financial sustainability and the impact on achieving the Charity's objectives. From March 2020 the Covid-19 Pandemic required immediate changes to the way in which the trustees operated and managed the Charity. The Charity trustees continued to hold their meetings virtually online rather than face to face although they did meet in person once this year. This has enabled the Charity trustees to discuss matters more regularly and in greater detail. The Charity trustees are satisfied that their systems and policies are adequate to manage and reduce risks.

Projects.

The Charity has increased the provision of services online. In 2023 we commenced work on the Explore your Genealogy website which is a website providing free resources to family historians. We have invited our member societies to contribute articles to the public to make them aware of the records and resources they hold. It was agreed by the trustees that steps would be taken to update the Charity's current website and to develop a new one for the public at large in 2024.

Outreach

The outreach work of the Charity provides advice and information to members of the public interested in the study of family history, genealogy and heraldry. We have traditionally performed this service by means of face to face consultation at public events, as well as through the distribution of 'Our Really Useful Information Leaflet' (RUL) and other helpful material, provided at no charge whenever the opportunity presents itself. All our Member Organisations are listed in the RUL at no cost to themselves.

The RUL, plus other material is available for free download via the Charity's website to interested parties and external organisations involved in teaching and promoting the study of family history, genealogy and heraldry.

A general information service is available to the public online, by telephone and by post. Specific requests from Member Societies for guidance are dealt with by telephone and email.

In 2018 Family Tree Magazine (FTM) published its first 'Family History Handbook 2018' in association with the Charity. It has been printed each December since then. Included within this are details of our Member Societies and how to contact them. The Directory is sent to all FTM magazine subscribers and is for sale in shops.

The Charity has been able to continue to attend public events due to the commitment and dedication of its team of volunteers and the generosity of event organisers.

A Monthly online Newsletter, now called the Really Useful Bulletin, was distributed to an increased number of about 20,000 subscribed individuals and organisations with an interest in family history, genealogy and heraldry.

A growing social media presence via Facebook and Twitter has had a positive impact allowing us to engage with a wider group of interested parties.

The Charity held a number of regular 'Get Togethers' which is the new name for the previous virtual 'coffee mornings' and encouraged committee members of Member Societies to attend these events online to exchange ideas and to continue to support each other. These proved to be extremely popular and well attended and we will continue these going forward.

We attended a number of fairs in 2023 run by our member societies which proved to be very popular. We attended RootsTech 2023 which was a hybrid Show and the Charity and some committee members took part. We introduced a session entitled 'Moving Out to Move On'.

Plans for Future Periods

The Charity plans to continue the activities outlined above in forthcoming years subject to satisfactory funding arrangements.

We have produced a third series of podcasts and also launched a new website in 2023 called Explore your Genealogy. Work to redevelop the current Family History Federation website for Members will take place following this.

It was not felt necessary to raise subscriptions for 2023 for our ordinary members. However we did raise the subscriptions for our Associate members to be in line with the minimum subscription for our ordinary members. The situation can only continue if the Charity continues to be prudent and effective in its operations. The addition of two new classes of members means that a review of membership subscriptions was conducted in 2023.

THE FEDERATION OF FAMILY HISTORY SOCIETIES

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30 SEPTEMBER 2023

The current healthy financial position is due in no small part to the continued hard work of the Charity's Financial Team and the members of the Board of Directors to constrain costs, as well as the financial contribution of the Services Company.

Even when meetings have become face to face again we have still continued with Hybrid meetings and the Virtual 'Get Togethers' as a way to communicate with more of our Member Societies as they are located all over the UK and worldwide.

The Charity intends to hold its virtual Really Useful Family History Show in November 2023 and annually thereafter due to the accessibility to overseas visitors.

Structure Governance and Management

The Charity has a President who is appointed for a 5-year term. The President may stand for re-election for a second term of 5 years. The President Dr Janet Few was appointed at the Annual General Meeting in June 2021. The main function of this post is to attend and chair the Charity's Annual General Meeting and to promote the activities of the Charity.

The Charity currently has four life Vice Presidents, Dr Colin R. Chapman, Derek A. Palgrave, Mrs Pauline Litton MBE and Lady Teviot all of whom have made a valuable contribution to the Charity.

The Charity has a Board of Charity trustees who comprise an Executive Committee of up to 12 members. We continue to hold monthly meetings via Zoom although we did meet once in person during 2023. The Charity trustees are responsible for the management, strategic direction and policy of the Charity. At their meetings they review the finances, human resources, development and delivery of activities that contribute to the charitable objectives. At the end of the financial year there were 9 elected Charity trustees from a variety of backgrounds.

The Charity retains the services of a Company Secretary who is appointed by the Executive Committee. He attends Executive Committee meetings but has no voting rights.

To facilitate operations the Executive Committee has put in place a scheme of delegation so that day to day responsibility for the administration of the Charity rests with the Administrator along with the Finance Officer with assistance where appropriate from the Company Secretary.

Governing Document

The organisation is a Company limited by guarantee, (Company number 02930189) incorporated on 18th May 1994 and is a registered charity (Charity number 1038721). It is governed under new Articles of Association, adopted on 11th June 2022. The new Articles of Association state the objects and powers of the Charity.

In the event of the Charity being wound up, each Member Society has agreed to contribute an amount not exceeding £1.

When carrying out its activities the Charity uses a variety of names including 'Family History Federation', 'FHF' and 'the Federation' in addition to its corporate name.

Recruitment and Appointment of Charity trustees

The Charity trustees of the Charity are also directors for the purposes of company law and under its Articles of Association are known as members of the Executive Committee. Under the requirements of the Articles of Association, the chairman and other members of the Executive Committee are elected to serve for a term of four years commencing at the conclusion of business at either the Annual General Meeting or General Meeting at which he or she was elected to office or the Executive Committee respectively by Voting Members. Charity trustees may stand for re-election for a further term of four years but neither the Chairman nor any Executive Committee member shall serve for a continuous period of more than eight consecutive years.

The Executive Committee have power to co-opt no more than four persons to act as additional members of the Executive Committee until the next Annual General Meeting or General Meeting following their co-option, even if the total number of members of the Executive Committee, including co-opted members shall exceed twelve. All members of the Executive Committee give their time voluntarily and received no benefits from the Charity. Any expenses reclaimed from the Charity are reflected in the accounts.

Charity trustees Induction and Training

Most Charity trustees are already familiar with the practical work of the Charity, having held key positions on the Committees of Member Societies to which they belong.

THE FEDERATION OF FAMILY HISTORY SOCIETIES

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30 SEPTEMBER 2023

New Charity trustees receive a copy of the Memorandum and Articles, Roles & Responsibilities handbook and the latest as well as the previous year's financial statements and accounts. They are also directed to read and follow the Code of Practice for Charity trustees which was adopted for them some years ago.

Charity trustees have been given training at meetings held during the year on the legal aspects and implications of being Directors and charitable trustees, to help facilitate the understanding of their role.

Membership of the Charity is of five classes following the adoption of the new Articles, namely:

- Ordinary Membership - open to all Societies or Bodies in the United Kingdom or Crown Dependencies which are in the opinion of the Executive Committee primarily concerned with family history, genealogy or heraldry or interested in the preservation, security and accessibility of archive material;
- Associate Membership - open to all Societies or Bodies in the United Kingdom or Crown Dependencies (other than those eligible for Ordinary membership) which are interested in family history, genealogy or heraldry or interested in the preservation, security and accessibility of archive material and whose association with the Charity, in the opinion of the Executive Committee, is considered desirable.
- International Members - open to all Societies or Bodies founded or operating outside the United Kingdom or Crown Dependencies which are interested in family history, genealogy or heraldry or interested in the preservation, security and accessibility of archive material and whose association with the Charity, in the opinion of the Executive Committee, is considered desirable.
- Affiliated Members - open to any non-profitmaking group in the United Kingdom or Crown Dependencies comprising ten (10) or more persons which is interested in family history, genealogy or heraldry or interested in the preservation, security and accessibility of archive material but which has no constitution or legal status and so is unable to satisfy the membership qualifications set out in sub-paragraphs (3) to (4) of Article 11. Such a group shall include a group constituted as a local U3A Body and a Body of persons meeting together in person or virtually online on the Internet who meet and co-operate together to carry out one or more of the Principal Objects of the Charity and with which the Executive Committee considers it is reasonable or expedient to affiliate and to admit to Affiliate Membership
- Institutional Membership - open to all Bodies other than Societies or Bodies eligible for Ordinary or Associate Membership including (without prejudice to the generality of the foregoing) libraries, archives, repositories and public institutions that are interested in the preservation, security and accessibility of archive material and whose association with the Charity in the opinion of the Executive Committee, is considered desirable.

The Charity had a membership of 162 during the year comprising of 128 Ordinary Members and 10 Associate Members and 24 International Members. There are currently no Institutional Members or Affiliate members.

Reserves Policy

It is the policy of the Charity to maintain unrestricted funds which are free reserves of the Charity at a level which equates to a minimum of twelve months core expenditure. This fund is required to ensure that the Charity is able to meet its potential liabilities. The Charity trustees have in place their own procedures for reviewing and reducing the major risks to which the Charity is exposed. Internal risks are minimised by procedures for authorisation of all transactions and projects and to ensure a consistent delivery of all aspects of the Charity.

Investment Powers and Restrictions

Related party transactions (if any) being payments to Charity trustees in respect of services offered by them or relatives are disclosed in the financial statements shown later.

Results for the year

The Charity trustees are pleased to refer to the financial statements shown later.

THE FEDERATION OF FAMILY HISTORY SOCIETIES

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 30 SEPTEMBER 2023**

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

02930189 (England and Wales)

Registered Charity number

1038721

Registered office

2-4 Primrose Avenue

Urmston

Manchester

M41 0TY

Trustees

Y M Abiola

L R Doyle

S C Manning

M S W McDowell

M L Roberts

J A Simkins

G Stephenson

D L Sutton

I H Waller

P J Walters

Secretary

D S Lambert

Bankers

The Co-operative Bank plc

1 Balloon Street

Manchester

M60 4EP

Independent Examiner

Neil Kennington FCA

Bright Partnership Limited

Chartered Accountants

1 Park Street

Macclesfield

Cheshire

SK11 6SR

Approved by order of the board of trustees on 15th April 2024 and signed on its behalf by:

S C Manning - Chairman

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE FEDERATION OF FAMILY HISTORY SOCIETIES**

**Independent examiner's report to the trustees of The Federation of Family History Societies
(‘the Company’)**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 September 2023

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

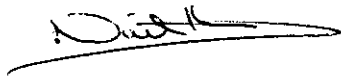
Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Neil Kennington FCA

Bright Partnership Limited
Chartered Accountants
1 Park Street
Macclesfield
Cheshire
SK11 6SR

15th April 2024

THE FEDERATION OF FAMILY HISTORY SOCIETIES

**STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 30 SEPTEMBER 2023**

	Notes	Unrestricted fund £	Restricted funds £	2023 Total funds £	2022 Total funds £
INCOME AND ENDOWMENTS FROM					
Donation from subsidiary company		45,000	-	45,000	40,000
Charitable activities					
Subscriptions	2	27,605	-	27,605	28,006
Investment income	3	953	-	953	217
Other income		<u>80</u>	<u>-</u>	<u>80</u>	<u>2,404</u>
Total		<u>73,638</u>	<u>-</u>	<u>73,638</u>	<u>70,627</u>
EXPENDITURE ON					
Charitable activities					
Federation activity costs		62,614	-	62,614	56,458
Total		<u>62,614</u>	<u>-</u>	<u>62,614</u>	<u>56,458</u>
NET INCOME / (EXPENDITURE)		11,024	-	11,024	14,169
RECONCILIATION OF FUNDS					
Total funds brought forward		276,884	-	276,884	262,715
TOTAL FUNDS CARRIED FORWARD		<u>287,908</u>	<u>-</u>	<u>287,908</u>	<u>276,884</u>

The notes form part of these financial statements

THE FEDERATION OF FAMILY HISTORY SOCIETIES

BALANCE SHEET
30 SEPTEMBER 2023

	Notes	Unrestricted fund £	Restricted funds £	2023 Total funds £	2022 Total funds £
FIXED ASSETS					
Tangible assets	7	-	-	-	1,416
Investments	8	<u>75,000</u>	-	<u>75,000</u>	<u>75,000</u>
		75,000	-	75,000	76,416
CURRENT ASSETS					
Debtors	10	48,157	-	48,157	48,349
Cash at bank and in hand		<u>177,686</u>	-	<u>177,686</u>	<u>165,842</u>
		225,843	-	225,843	214,191
CREDITORS					
Amounts falling due within one year	11	(12,935)	-	(12,935)	(13,723)
		<u>212,908</u>	-	<u>212,908</u>	<u>200,468</u>
NET CURRENT ASSETS					
		287,908	-	287,908	276,884
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>287,908</u>	-	<u>287,908</u>	<u>276,884</u>
NET ASSETS					
		<u>287,908</u>	-	<u>287,908</u>	<u>276,884</u>
FUNDS					
Unrestricted funds	12			<u>287,908</u>	<u>276,884</u>
TOTAL FUNDS					
				<u>287,908</u>	<u>276,884</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 September 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 30 September 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

THE FEDERATION OF FAMILY HISTORY SOCIETIES

BALANCE SHEET - continued
30 SEPTEMBER 2023

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 15th April 2024 and were signed on its behalf by:

S C Manning - Chairman

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Computers and display equipment - 25% on a straight line basis

Investments and cash

Listed investments are stated at market value at the balance sheet date. Unlisted investments are valued at cost. The SOFA includes the net gains and losses arising on revaluations and disposals throughout the year. Cash at bank is held to meet the day to day running costs of the charity as they fall due.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

THE FEDERATION OF FAMILY HISTORY SOCIETIES

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 30 SEPTEMBER 2023

2. Charitable activities

	2023	2022
	£	£
Subscriptions	27,605	28,006
	<u>109,205</u>	<u>90,474</u>

3. INVESTMENT INCOME

	2023	2022
	£	£
Bank interest receivable	<u>953</u>	<u>217</u>

4. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2023	2022
	£	£
Depreciation - owned assets	<u>1,416</u>	<u>1,380</u>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2023 nor for the year ended 31 March 2022.

Trustees' expenses

There were no trustees expenses in the year for which they are reimbursed.

6. STAFF COSTS

There were no staff costs during this or the previous year as the charity does not employ any staff.

THE FEDERATION OF FAMILY HISTORY SOCIETIES

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 30 SEPTEMBER 2023**

7. TANGIBLE FIXED ASSETS

	Computers & display Equipment £
COST	
At 1 October 2022	11,215
Additions	<u>-</u>
At 30 September 2023	<u>11,215</u>
DEPRECIATION	
At 1 October 2022	9,799
Charge for year	<u>1,416</u>
At 30 September 2023	<u>11,215</u>
NET BOOK VALUE	
At 30 September 2023	<u><u>-</u></u>
At 30 th September 2022	<u><u>1,416</u></u>

8. FIXED ASSET INVESTMENTS

Fixed asset investments consist of £75,000 (2022 £75,000) worth of shares shown at cost in its wholly owned subsidiary Federation of Family History Societies Services Limited

9. RESULTS OF TRADING SUBSIDIARY

Federation of Family History Societies Services Limited (Company number 02993798) is a wholly owned subsidiary of The Federation of Family History Societies, operating a retail business selling goods and services. The results for the year ended 30 September 2023 are summarised below:

	2023 £	2022 £
Turnover and interest	101,367	97,333
Cost of sales and administration	<u>(60,758)</u>	<u>(61,279)</u>
Operating profit	40,609	36,054
Amount gift aided to the charity	<u>45,000</u>	<u>40,000</u>
Retained in subsidiary	<u>(4,391)</u>	<u>(3,946)</u>
Balance Sheet	£	
Current assets	204,972	205,754
Current liability - amount owed by / (to) parent	<u>(105,780)</u>	<u>(103,670)</u>
Total net assets	<u>99,192</u>	<u>103,583</u>

THE FEDERATION OF FAMILY HISTORY SOCIETIES

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 30 SEPTEMBER 2023

10. DEBTORS		2023	2022
		£	£
Amounts falling due within one year:			
Amounts owed by Group undertakings		46,902	47,617
Prepayments		<u>1,255</u>	<u>732</u>
		<u>48,157</u>	<u>48,349</u>
11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		2023	2022
		£	£
Trade creditors		2,434	3,887
Accruals and deferred income		<u>10,501</u>	<u>9,836</u>
		<u>12,935</u>	<u>13,723</u>
12. MOVEMENT IN FUNDS			
		Net	
	At 1.10.22	movement	At 30.9.23
	£	in funds	£
		£	
Unrestricted funds			
General fund	276,884	11,024	287,908
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>276,884</u>	<u>11,024</u>	<u>287,908</u>

THE FEDERATION OF FAMILY HISTORY SOCIETIES

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 30 SEPTEMBER 2023

12. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	73,638	(62,614)	11,024
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>73,638</u>	<u>(62,614)</u>	<u>11,024</u>

13. RELATED PARTY DISCLOSURES

The company operates an intercompany account with its trading subsidiary, Federation of Family History Societies Services limited and at the year end the balance owing by the subsidiary company to the charity was £46,902 (2022 £47,617)

There were no other related party transactions for the year ended 30 September 2023.

14. SHARE CAPITAL AND COMPANY STATUS

The company is incorporated under the Companies Act 2006. It is limited by guarantee and, therefore, does not have any issued share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

THE FEDERATION OF FAMILY HISTORY SOCIETIES

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 30 SEPTEMBER 2023**

	2023 £	2022 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations from trading subsidiary	45,000	40,000
Investment income		
Deposit account interest	953	217
Charitable activities		
Subscriptions	27,605	28,006
	<hr/>	<hr/>
	73,558	68,223
Other income		
Other income	<u>80</u>	<u>2,404</u>
Total incoming resources	73,638	70,627
EXPENDITURE		
Charitable activities		
Education & Elizabeth Simpson award	-	280
Conference attendance costs	419	-
Seminars and online shows	859	-
Website and management	11,166	7,732
Publicity	760	1,520
Attendance at fairs	3,511	5,633
Newsletter costs	750	-
Society and external Liaison	100	405
Project costs	240	-
Carried forward	17,805	15,570

This page does not form part of the statutory financial statements

THE FEDERATION OF FAMILY HISTORY SOCIETIES

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 30 SEPTEMBER 2023**

	2023	2022
	£	£
Charitable activities		
Brought forward	17,805	15,570
Support costs		
Management		
Administration	22,775	22,017
Executive committee travel, meetings etc	1,421	50
General meetings and calling information	3,029	3,163
Insurance	3,089	2,924
Finance	9,512	8,280
Sundry expenses	127	123
Bank charges	60	131
Depreciation of tangible assets	1,416	1,380
Governance costs		
Accountancy	3,140	2,820
Legal fees	<u>240</u>	<u>-</u>
Total resources expended	<u>62,614</u>	<u>56,458</u>
Net Income	<u><u>11,024</u></u>	<u><u>14,169</u></u>

This page does not form part of the statutory financial statements

THE FEDERATION OF FAMILY HISTORY SOCIETIES

England & Wales - Charity number 1038721

Accounts

**THE FEDERATION OF FAMILY HISTORY SOCIETIES
(A COMPANY LIMITED BY GUARANTEE)**

**REPORT OF THE DIRECTORS AND
FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED
30TH SEPTEMBER 2022**

Company No. 02930189

Registered Charity No. 1038721

THE FEDERATION OF FAMILY HISTORY SOCIETIES

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THE FEDERATION OF FAMILY HISTORY SOCIETIES

COMPANY INFORMATION

FOR THE YEAR ENDED 30TH SEPTEMBER 2022

DIRECTORS:	Y M Abiola S C Manning F M Mkandawire M L Roberts J A Simkins G Stephenson D L Sutton I H Waller P J Walters
SECRETARY:	D S Lambert
REGISTERED OFFICE:	2-4 Primrose Avenue Urmston Manchester M41 0TY
REGISTERED NUMBER:	02930189
REGISTERED CHARITY NUMBER:	1038721
ACCOUNTANTS:	Heywood Shepherd Chartered Accountants 1 Park Street Macclesfield SK11 6SR
BANKERS:	The Co-operative Bank plc 1 Balloon Street Manchester M60 4EP The CAF Bank Ltd 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ
SOLICITORS:	Chafes Hague Lambert 2-4 Primrose Avenue Urmston Manchester M41 0TY

THE FEDERATION OF FAMILY HISTORY SOCIETIES

REPORT OF THE CHAIRMAN

FOR THE YEAR ENDED 30th SEPTEMBER 2022

The period of reporting covers the accounting period up to the end of September 2022.

The financial statements for the year ended 30th September 2022 show that the FFHS has continued to further enhance and increase web-based support of our worldwide membership without any corresponding increase in subscription costs, as well as making a surplus of £14,169 on all activities.

Despite the continued impact of Covid-19 on physical events, we promoted and supported our member organisations at 10 Craft Shows and 3 Family History Fairs during 2021/2022. Although visitor numbers were not yet back to pre-pandemic levels, we were still able to experience first-hand the ongoing massive public interest in family history. Since personal contact is highly valued and welcomed by show attendees, we re-confirm our commitment to support our members by providing ongoing national outreach and awareness at physical gatherings in a variety of settings.

Another example of our successful outreach can be found in our monthly FREE 'REALLY USEFUL Bulletin', now welcomed by over 19,000 subscribers worldwide. Our Parish Chest 'marketplace' facility and Family History Books websites are also gaining in popularity.

Our online FHF REALLY USEFUL Family History Show is now well-established and will be regularly enhanced with new features. The autumn 2021 event was a great success and attracted a large number of visitors, around 20% being from overseas. In May 2022 we partnered with the Society of Genealogists to offer a 'Young People in Genealogy' virtual event.

During this past year John Napper retired as a member of Federation Executive Committee as he had served eight years in the role and was required by the Articles to retire. We are most grateful to John for all his hard work on behalf of the Federation and hereby confirm he will be sorely missed.

On a happier note, over the same period we have welcomed four new elected Executive Committee member namely, Gary Stephenson (as the new Treasurer), Dr Penny Walters, Yetunde Abiola and Margaret Roberts. In August 2022 we co-opted Francisca Mkandawire.

Our Articles of Association allow for the appointment of up to twelve Executive Committee members. We currently have only eight serving officers and thus are far short of our full complement. We would welcome more, since the depth of support we can deliver as an organisation is totally dependent upon the selflessness of our serving officers who now comprise: Steve Manning, Ian Waller, Dianne L Sutton, Jacqui A Simkins, Gary Stephenson, Dr Penny Walters, Yetunde Abiola, and Margaret Roberts.

THE FEDERATION OF FAMILY HISTORY SOCIETIES

REPORT OF THE CHAIRMAN

FOR THE YEAR ENDED 30th SEPTEMBER 2022 (CONTINUED)

Last, but not least we must thank all our extremely hard-working team of contractors: Kevin Todman, Data Services Manager; Doreen Holtermann, Find My Past Data Co-ordinator; Debbie Bradley, Administrator; Richard Yates, Finance Officer; Joe Saunders and Suzie Woodward and our Company Secretary David Lambert. We truly value their unstinting and generous service and trust they will continue to support us well into the future.

SC Manning

13th March 2023

THE FEDERATION OF FAMILY HISTORY SOCIETIES

REPORT OF THE DIRECTORS

FOR THE YEAR ENDED 30th SEPTEMBER 2022

The Directors present their report with the financial statements of the Company for the year ended 30th September 2022.

The Company's aims and objectives

Purposes and Aims

The objects for which the Company is registered are by charitable means:

- i) To promote, encourage and foster the study of family history, genealogy and heraldry and in furthering this to co-ordinate and assist the work of Member Societies and bodies interested in family history, genealogy and heraldry and
- ii) To promote the preservation, security, and accessibility of archive material.

Ensuring our work delivers our aims

The Company reviews its aims and activities each year as part of its Strategy and looks at what it has achieved and the outcome of its work in the previous 12 months. In 2022 the Company amended its key activities. The key activities are Education, Archives Liaison, Projects, Publicity, Diversity and Inclusion, Society Liaison and Communications. The Company looked at the benefits they have brought to those members of the public it was set up to help. The Company reports to Members at the Annual General Meeting and it posts written reports of its Directors on activities on its website following the Annual General Meeting.

The Directors of the Company are all members of the Executive Committee and are trustees of the Company for the purposes of charity law. The Directors who served during the financial year up to the date of approval of this Report are listed below.

The focus of the Company's work

Our main objective for the year continued to be to promote, encourage and foster the study of family history, genealogy and heraldry and to co-ordinate and assist the work of Member Societies and bodies interested in similar studies.

The impact of the Covid-19 Pandemic has resulted in many activities still being on a virtual platform.

The strategies we used to meet our objectives included:

Promoting our Member Societies throughout the year at key events attended by members of the public, namely:

The Company attended 10 Craft Shows and 3 Family History Fairs throughout the country in 2022. There continue to be fewer Fairs still due to the impact of the Covid-19 pandemic. As reported below it also attended RootTech 2021.

THE FEDERATION OF FAMILY HISTORY SOCIETIES

REPORT OF THE DIRECTORS

FOR THE YEAR ENDED 30th SEPTEMBER 2022 (CONTINUED)

We continued to host the FHF REALLY USEFUL Family History Show which was a virtual Show held in November 2021. These Shows have continued to be hugely successful.

The Company has embraced the use of virtual meetings and held its Annual and General Meetings as hybrid meetings in June 2022.

Federation of Family History Societies Services Limited ('the Services Company'), the Company's wholly owned subsidiary, has continued to collaborate with FindmyPast Limited, trading as 'FindmyPast' ('FMP'). The Company has a contract which came into effect on 21st April 2016 that will run for at least ten years ensuring continuance of the arrangement between the Company and FMP. This provides a means for our Member Societies to place their data online, furnishing them with a source of revenue and benefitting family historians world-wide by providing access to vital data. A substantial volume of fresh data has been added to the collection during the year including updated and improved National Burial Index information that benefits users of the FMP service, as well as contributing Member Societies.

The Services Company operated its Family History Books and Parish Chest operations for the Company online and saw an increased take-up by the public and Member Societies. All Member Societies are now treated as members of Parish Chest as a benefit of their membership of the Company, subject to them activating this. The ability of members of Member Societies to pay their annual membership subscriptions has been added to Parish Chest free of charge to the Member Societies.

How the Company's activities deliver public benefit

The Directors have referred to the Charity Commission's general guidance on 'public benefit' when reviewing the Company's aims and in planning future activities. The Directors are satisfied that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to public benefit.

Risk Management

The Directors recognise that they should manage the Company's risks effectively. They have taken into account during the year the principal risks and uncertainties facing the Company, especially due to the Covid-19 Pandemic, and identified the major impact of risks to the Company, including its strategic plans for the future, risks to its financial sustainability and the impact on achieving the Company's objectives. From March 2020 the Covid-19 Pandemic required immediate changes to the way in which the trustees operated and managed the Company in 2021 and 2022. The Directors continued to hold their meetings virtually online rather than face to face. This has enabled the Directors to discuss matters more regularly and in greater detail. The Directors are satisfied that their systems and policies are adequate to manage and reduce risks.

THE FEDERATION OF FAMILY HISTORY SOCIETIES

REPORT OF THE DIRECTORS

FOR THE YEAR ENDED 30th SEPTEMBER 2022 (CONTINUED)

Projects.

The Company has increased the provision of services online. In 2022 we commenced work on the second series of Podcasts which was released in October 2022. It was agreed by the trustees that steps would be taken to update the Company's current website and to develop a new one for the public at large in 2023.

Outreach

The outreach work of the Company provides advice and information to members of the public interested in the study of family history, genealogy and heraldry. We have traditionally performed this service by means of face to face consultation at public events, as well as through the distribution of 'Our Really Useful Information Leaflet' (RUL) and other helpful material, provided at no charge whenever the opportunity presents itself. All our Member Organisations are listed in the RUL at no cost to themselves.

The RUL, plus other material is available for free download via the Company's website to interested parties and external organisations involved in teaching and promoting the study of family history, genealogy and heraldry.

The Company's booklet entitled 'My Family Tree' continues to prove very popular. Copies have also been made available to members of the public to download from the Family History Federation website and a small number have been distributed by post.

The Company has run 'beginners' courses for members of the public in previous years and repeated these in the Spring of 2022. It also ran a similar course jointly with Bedfordshire in 2022.

In May 2022 we partnered with the Society of Genealogists to offer a 'Young People in Genealogy' virtual event.

A general information service is available to the public online, by telephone and by post. Specific requests from Member Societies for guidance are dealt with by telephone and email.

In 2018 Family Tree Magazine (FTM) published its first 'Family History Handbook 2018' in association with the Company. It has been printed each December since then. Included within this are details of our Member Societies and how to contact them. The Directory is sent to all FTM magazine subscribers and is for sale in shops.

The Company has been able to continue to attend virtual public events due to the commitment and dedication of its team of volunteers and the generosity of event organisers.

A Monthly online Newsletter, now called the Really Useful Bulletin, was distributed to an increased number of about 19,000 subscribed individuals and organisations with an interest in family history, genealogy and heraldry.

THE FEDERATION OF FAMILY HISTORY SOCIETIES

REPORT OF THE DIRECTORS

FOR THE YEAR ENDED 30th SEPTEMBER 2022 (CONTINUED)

A growing social media presence via Facebook and Twitter has had a positive impact allowing us to engage with a wider group of interested parties.

The Company held a number of regular 'Get Togethers' which is the new name for the previous virtual 'coffee mornings' and encouraged committee members of Member Societies to attend these events online to exchange ideas and to continue to support each other. These proved to be popular and well attended.

We attended a number of fairs in 2022 run by our member societies which proved to be very popular and attracted visitors from all over the world. We attended RootsTech 2021 which was a virtual Show and the Company and some committee members of its Member Societies took part in a session entitled 'Why join a Family History Society' and outlined the benefits of joining our Member Societies.

Plans for Future Periods

The Company plans to continue the activities outlined above in forthcoming years subject to satisfactory funding arrangements.

This will include the second series of podcasts and also the launch of a new website in 2023 called Explore your Genealogy. Work to redevelop the current Family History Federation website for Members will take place following this.

It was not felt necessary to raise subscriptions for 2022. However, the situation can only continue if the Company continues to be prudent and effective in its operations. The addition of two new classes of members means that a review of membership subscriptions will be conducted in 2023. The current healthy financial position is due in no small part to the continued hard work of the Company's Financial Team and the members of the Board of Directors to constrain costs, as well as the financial contribution of the Services Company.

Even when meetings have become face to face again we have still continued with Hybrid meetings and the Virtual 'Get Togethers' as a way to communicate with more of our Member Societies as they are located all over the UK and worldwide.

The Company intends to hold its virtual Really Useful Family History Show in November 2023 and annually thereafter due to the accessibility to overseas visitors.

Structure Governance and Management

The Company has a President who is appointed for a 5-year term. The President may stand for re-election for a second term of 5 years. The President Dr Janet Few was appointed at the Annual General Meeting in June 2021. The main function of this post is to attend and chair the Company's Annual General Meeting and to promote the activities of the Company.

THE FEDERATION OF FAMILY HISTORY SOCIETIES

REPORT OF THE DIRECTORS

FOR THE YEAR ENDED 30th SEPTEMBER 2022 (CONTINUED)

The Company currently has four life Vice Presidents, Dr Colin R Chapman, Derek A Palgrave, Mrs Pauline Litton MBE and Lady Teviot all of whom have made a valuable contribution to the Company.

The Company has a Board of Directors who comprise an Executive Committee of up to 12 members. It did not meet in person during the financial year under review due to the Covid-19 pandemic. All such meetings have been held virtually since in 2022, every month. The Directors are responsible for the management, strategic direction and policy of the Company. At their meetings they review the finances, human resources, development and delivery of activities that contribute to the charitable objectives. At the end of the financial year there were 8 elected and 1 co-opted Directors from a variety of backgrounds.

The Company retains the services of a Company Secretary who is appointed by the Executive Committee. He attends Executive Committee meetings but has no voting rights.

To facilitate operations the Executive Committee has put in place a scheme of delegation so that day to day responsibility for the administration of the Company rests with the Administrator along with the Finance Officer with assistance where appropriate from the Company Secretary.

Governing Document

The organisation is a Company limited by guarantee, (Company number 02930189) incorporated on 18th May 1994 and is a registered charity (Charity number 1038721). It is governed under new Articles of Association, adopted on 11th June 2022. The new Articles of Association state the objects and powers of the Charitable Company.

In the event of the Company being wound up, each Member Society has agreed to contribute an amount not exceeding £1.

When carrying out its activities the Company uses a variety of names including 'Family History Federation', 'FHF' and 'the Federation' in addition to its corporate name.

Recruitment and Appointment of Directors

The Directors of the Company are also charity trustees for the purposes of charity law and under its Articles of Association are known as members of the Executive Committee. Under the requirements of the Articles of Association, the chairman and other members of the Executive Committee are elected to serve for a term of four years commencing at the conclusion of business at either the Annual General Meeting or General Meeting at which he or she was elected to office or the Executive Committee respectively by Voting Members. Directors may stand for re-election for a further term of four years but neither the Chairman nor any Executive Committee member shall serve for a continuous period of more than eight consecutive years.

The Executive Committee have power to co-opt no more than four persons to act as additional members of the Executive Committee until the next Annual General Meeting or General Meeting following their co-option, even if the total number of members of the Executive Committee, including co-opted members shall exceed twelve. All members of the Executive Committee give their time voluntarily and received no benefits from the Company. Any expenses reclaimed from the Company are reflected in the accounts.

THE FEDERATION OF FAMILY HISTORY SOCIETIES

REPORT OF THE DIRECTORS

FOR THE YEAR ENDED 30th SEPTEMBER 2022 (CONTINUED)

Directors Induction and Training

Most Directors are already familiar with the practical work of the Company, having held key positions on the Committees of Member Societies to which they belong.

New Directors receive a copy of the Memorandum and Articles, Roles & Responsibilities handbook and the latest as well as the previous year's financial statements and accounts. They are also directed to read and follow the Code of Practice for Directors which was adopted for them some years ago.

Directors have been given training at meetings held during the year on the legal aspects and implications of being Directors and charitable trustees, to help facilitate the understanding of their role.

Membership of the Company is of five classes following the adoption of the new Articles, namely:

- Ordinary Membership - open to all Societies or Bodies in the United Kingdom or Crown Dependencies which are in the opinion of the Executive Committee primarily concerned with family history, genealogy or heraldry or interested in the preservation, security and accessibility of archive material;
 - Associate Membership - open to all Societies or Bodies in the United Kingdom or Crown Dependencies (other than those eligible for Ordinary membership) which are interested in family history, genealogy or heraldry or interested in the preservation, security and accessibility of archive material and whose association with the Company, in the opinion of the Executive Committee, is considered desirable.
 - International Members - open to all Societies or Bodies founded or operating outside the United Kingdom or Crown Dependencies which are interested in family history, genealogy or heraldry or interested in the preservation, security and accessibility of archive material and whose association with the Company, in the opinion of the Executive Committee, is considered desirable.
 - Affiliated Members - open to any non-profitmaking group in the United Kingdom or Crown Dependencies comprising ten (10) or more persons which is interested in family history, genealogy or heraldry or interested in the preservation, security and accessibility of archive material but which has no constitution or legal status and so is unable to satisfy the membership qualifications set out in subparagraphs (3) to (4) of Article 11. Such a group shall include a group constituted as a local U3A Body and a Body of persons meeting together in person or virtually online on the Internet who meet and co-operate together to carry out one or more of the Principal Objects of the Company and with which the Executive Committee considers it is reasonable or expedient to affiliate and to admit to Affiliate Membership.
 - Institutional Membership - open to all Bodies other than Societies or Bodies eligible for Ordinary or Associate Membership including (without prejudice to the generality of the foregoing) libraries, archives, repositories and public institutions that are interested in the preservation, security and accessibility of archive material and whose association with the Company in the opinion of the Executive Committee, is considered desirable.
-

THE FEDERATION OF FAMILY HISTORY SOCIETIES

REPORT OF THE DIRECTORS

FOR THE YEAR ENDED 30th SEPTEMBER 2022 (CONTINUED)

The Company had a membership of 170 during the year comprising of 133 Ordinary Members and 12 Associate Members and 25 International Members. There are currently no Institutional Members or Affiliate members.

Reserves Policy

It is the policy of the Company to maintain unrestricted funds which are free reserves of the Company at a level which equates to a minimum of twelve months core expenditure. This fund is required to ensure that the Company is able to meet its potential liabilities. The Directors have in place their own procedures for reviewing and reducing the major risks to which the Company is exposed. Internal risks are minimised by procedures for authorisation of all transactions and projects and to ensure a consistent delivery of all aspects of the Company.

Investment Powers and Restrictions

Related party transactions (if any) being payments to Directors in respect of services offered by them or relatives are disclosed in the financial statements shown later.

Results for the year

The Directors are pleased to refer to the financial statements shown later.

THE FEDERATION OF FAMILY HISTORY SOCIETIES

REPORT OF THE DIRECTORS

FOR THE YEAR ENDED 30th SEPTEMBER 2022 (CONTINUED)

The Directors and Trustees

The Directors of the Company who served during the year were:

S C Manning	Elected as Chairman in March 2019. (Due for re-election 2023).
J D Napper	Re-elected for a second term of office 17 th March 2018 (Retired 11 th June 2022)
I Waller	Re-elected for a second term of office 11 th June 2022 (Due for retirement 2026)
D L Sutton	Elected 16 th March 2019 (Due to retire 2023)
J A Simkins	Elected 30 th May 2020 (Due for re-election 2024)
Dr P Walters	Elected 11 th June 2022 (Due for re-election 2026)
G Stephenson	Elected 11 th June 2022 (Due for re-election 2026)
Y Abiola	Elected 11 th June 2022 (Due for re-election 2026)
M Roberts	Elected 11 th June 2022 (Due for re-election 2026)
F Mkandawire	Co-opted 15 th August 2022 (Resigned 13 th March 2023)

The Company is a Company limited by guarantee and as such does not have a share capital, the Directors having no share interest in the Company.

This report was approved by the Directors on 13th March 2023 and signed on behalf of the Board by:

D S Lambert (Company Secretary)

THE FEDERATION OF FAMILY HISTORY SOCIETIES

INDEPENDENT EXAMINER'S REPORT

FOR THE YEAR ENDED 30TH SEPTEMBER 2022

I report on the accounts of The Federation of Family History Societies, Charity Number 1038721, for the year ended 30th September 2022, which are set out on pages 13 to 20.

Respective responsibilities of directors and examiners

As the directors, you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144(2) of the Charities Act 2011 (the 2011 Act) does not apply and that an independent examination is needed. I am qualified to undertake the examination by being a qualified member of The Institute of Chartered Accountants of England and Wales.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act)
- follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act); and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as directors concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the directors have not met the requirements

* to keep proper accounting records (in accordance with section 130 of the 2011 Act); and

* to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

David Southall
Chartered Accountant

Heywood Shepherd
1 Park Street
Macclesfield
Cheshire
SK11 6SR
13th March 2023

THE FEDERATION OF FAMILY HISTORY SOCIETIES

INCOME STATEMENT

FOR THE YEAR ENDED 30TH SEPTEMBER 2022

	Notes	Unrestricted funds	
		2022	2021
		£	£
TURNOVER	3	28,006	29,303
GROSS PROFIT		28,006	29,303
Total resources expended	3	56,458	91,490
		(28,452)	(62,187)
Other operating income		2,404	29,459
OPERATING (LOSS)	4	(26,048)	(32,728)
Donation from subsidiary company		40,000	30,000
		13,952	(2,728)
Interest receivable	6	217	669
(LOSS)/PROFIT ON ORDINARY ACTIVITIES		14,169	(2,059)
RETAINED PROFIT BROUGHT FORWARD		262,715	249,774
Transfer from Project Designated Fund		276,884	247,715
		-	15,000
RETAINED PROFIT CARRIED FORWARD		276,884	262,715

THE FEDERATION OF FAMILY HISTORY SOCIETIES

BALANCE SHEET

AS AT 30TH SEPTEMBER 2022

	Notes	£	2022	£	£	2021	£
FIXED ASSETS							
Tangible assets	9			1,416			2,474
Investments	10			75,000			75,000
				<u>76,416</u>			<u>77,474</u>
CURRENT ASSETS							
Debtors	12	48,349			47,312		
Cash at bank and in hand		<u>165,842</u>			<u>152,148</u>		
		<u>214,191</u>			<u>199,460</u>		
CREDITORS							
Amounts falling due within one year	13	(13,723)			(14,219)		
		<u></u>			<u></u>		
NET CURRENT ASSETS				200,468			185,241
TOTAL ASSETS LESS CURRENT LIABILITIES				<u>276,884</u>			<u>262,715</u>
RESERVES							
Retained funds	15			<u>276,884</u>			<u>262,715</u>
MEMBERS' FUNDS	16			<u>276,884</u>			<u>262,715</u>

The accounts were approved by the Board on 13th March 2023 and signed on its behalf by

S C Manning

Chairman

THE FEDERATION OF FAMILY HISTORY SOCIETIES

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30TH SEPTEMBER 2022

1 STATUTORY INFORMATION

The Federation of Family History Societies is a private company, limited by guarantee, registered in England and Wales. The company's registered office address can be found on the Company Information page.

2 ACCOUNTING POLICIES

Accounting convention

These financial statements have been prepared in accordance with financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and the Republic of Ireland" including the provisions of Section 1A "Smaller Entities" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Turnover

Turnover comprises subscriptions received from members and any surpluses arising from the carrying out of the company's charitable activities, all amounts exclude value added tax and trade discounts.

Tangible fixed assets

Depreciation is provided to write off the cost of tangible fixed assets on a straight line basis as follows:-

Software, computers and printers	25% per annum
Display equipment	25% per annum

Investments

Investments are included at cost less amounts written off. Profits or losses arising from disposals of fixed asset investments are treated as part of the result from ordinary activities.

THE FEDERATION OF FAMILY HISTORY SOCIETIES

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30TH SEPTEMBER 2022

3 INCOMING RESOURCES AND RESOURCES EXPENDED

For the purpose of reporting under the Statement of Recommended Practice: "Accounting and Reporting by Charities", an analysis of incoming resources and resources expended is set out below.

	2022		2021	
	£	£	£	£
Incoming resources				
Income from activities				
Subscriptions received	28,006		29,303	
Other operating income	<u>2,404</u>		<u>29,459</u>	
		30,410		58,762
Investment income				
Bank interest receivable		217		669
Exceptional items				
Donation from subsidiary company		40,000		30,000
Total incoming resources		<u><u>70,627</u></u>		<u><u>89,431</u></u>
Resources expended				
Costs in furtherance of the Federation's objectives				
Education & Elizabeth Simpson award	280		-	
Seminars and online shows	-		20,779	
Website and management	7,732		1,461	
Publicity	1,520		10,807	
Attendance at fairs	5,633		301	
Archive meetings	-		90	
Society and external liaison	405		-	
Project costs	-		15,000	
		15,570		48,438
Administration and support costs				
Administration	22,017		25,021	
Executive committee travel, meetings etc	50		318	
General Meetings and calling information	3,163		2,238	
Insurance	2,924		2,824	
Finance	8,280		8,075	
Legal charges	-		280	
Accountancy charges	2,820		2,760	
Depreciation	1,380		1,305	
Sundry expenses	123		105	
Bank charges	<u>131</u>		<u>126</u>	
		40,888		43,052
Total resources expended		<u><u>56,458</u></u>		<u><u>91,490</u></u>

THE FEDERATION OF FAMILY HISTORY SOCIETIES

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30TH SEPTEMBER 2022

4 OPERATING LOSS

<i>The operating loss is stated after charging or crediting:</i>	2022	2021
	£	£
Depreciation of tangible fixed assets		
- Owned assets	<u>1,380</u>	<u>1,305</u>

5 ACTIVITIES FOR GENERATING FUNDS

The charity owns the whole of the share capital of Federation of Family History Societies Services Limited, which sells goods and services relating to the charity. Its trading results for the year, as extracted from their accounts, are summarised below:

	2022	2021
	£	£
Turnover	96,771	75,822
Cost of Sales	<u>(46,465)</u>	<u>(29,690)</u>
Gross Profit	50,306	46,132
Administrative expenses	<u>(14,814)</u>	<u>(17,907)</u>
	35,492	28,225
Other operating income	-	-
	<u>35,492</u>	<u>28,225</u>
Investment income receivable	562	575
Net income for year	<u>36,054</u>	<u>28,800</u>
Donation to holding company	<u>(40,000)</u>	<u>(30,000)</u>
Net (Loss) for year	<u>(3,946)</u>	<u>(1,200)</u>

6 INTEREST RECEIVABLE

	2022	2021
	£	£
Bank interest receivable	<u>217</u>	<u>669</u>

7 TAXATION

No provision in respect of UK corporation tax has been made because the company is a registered charity.

8 DIRECTORS AND EMPLOYEES

No remuneration was paid to any director during the year or the previous year.

There were no employees in the year or in the previous year and there were therefore no staff costs.

THE FEDERATION OF FAMILY HISTORY SOCIETIES

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30TH SEPTEMBER 2022

9 TANGIBLE FIXED ASSETS

Cost	Computers & Printers £	Display Equipment £	Total £
At 1st October 2021	6,068	4,825	10,893
Additions	322	-	322
Disposals	-	-	-
At 30th September 2022	<u>6,390</u>	<u>4,825</u>	<u>11,215</u>
Depreciation			
At 1st October 2021	3,926	4,493	8,419
Eliminated in respect of disposals	-	-	-
Charge for the year	1,130	250	1,380
At 30th September 2022	<u>5,056</u>	<u>4,743</u>	<u>9,799</u>
Net book value			
At 30th September 2022	<u>1,334</u>	<u>82</u>	<u>1,416</u>
<i>At 30th September 2021</i>	<u>2,142</u>	<u>332</u>	<u>2,474</u>

10 FIXED ASSET INVESTMENTS

COST	Shares In group under- takings £	Total £
At 1st October 2021	75,000	75,000
At 30th September 2022	<u>75,000</u>	<u>75,000</u>
NET BOOK VALUE		
At 30th September 2022	<u>75,000</u>	<u>75,000</u>
<i>At 30th September 2021</i>	<u>75,000</u>	<u>75,000</u>

THE FEDERATION OF FAMILY HISTORY SOCIETIES

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30TH SEPTEMBER 2022

11 SHARES IN GROUP UNDERTAKINGS

Name of company	Country of incorporation	Details of Investments	Proportion held by company	Proportion held by subsidiary	Nature of business
Federation of Family History Societies Services Limited	United Kingdom	75,000 Ordinary £1 Shares	100%	Nil	Publishing & marketing of genealogical information

12 DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Prepayments	732	1,249
Amounts owed by group undertakings	47,617	46,063
	<u>48,349</u>	<u>47,312</u>

13 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Trade creditors	3,887	3,047
Subscriptions received in advance	7,036	6,972
Accruals	2,800	4,200
	<u>13,723</u>	<u>14,219</u>

14 GUARANTEE

The members of the company have agreed to contribute £1 each to the assets of the company in the event of it being wound up

THE FEDERATION OF FAMILY HISTORY SOCIETIES

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30TH SEPTEMBER 2022

15 RESERVES	Project fund	Retained funds
	£	£
At 1st October 2020	15,000	249,774
Profit/(Loss) for the year	-	(2,059)
Transfer from project fund to retained funds	<u>(15,000)</u>	<u>15,000</u>
At 1st October 2021	-	262,715
Profit/(Loss) for the year	-	14,169
Transfer from project fund to retained funds	-	-
At 30th September 2022	<u>-</u>	<u>276,884</u>

Project fund

The project fund is a designated fund set up to facilitate projects of genealogical worth undertaken from time to time.

16 RECONCILIATION OF MOVEMENT IN MEMBERS' FUNDS	2022	2021
	£	£
Profit/(Loss) for the financial year	14,169	(2,059)
Transfers from members' funds	-	-
(Decrease)/Increase in members' funds	<u>14,169</u>	<u>(2,059)</u>
Opening members' funds	<u>262,715</u>	<u>264,774</u>
Closing members' funds	<u>276,884</u>	<u>262,715</u>

17 RELATED PARTY DISCLOSURES

The company operates an intercompany account with its subsidiary company and at the year end the balance owing by the subsidiary company was £47,617 (2021:£46,063).

THE FEDERATION OF FAMILY HISTORY SOCIETIES

CONSOLIDATED BALANCE SHEET - INCLUDING SUBSIDIARY SERVICES COMPANY

FOR THE YEAR ENDED 30TH SEPTEMBER 2022

	2022		2021	
	£	£	£	£
FIXED ASSETS				
Intangible assets		1,250		1,500
Tangible assets		<u>1,665</u>		<u>2,823</u>
		2,915		4,323
CURRENT ASSETS				
Stocks	20,563		12,187	
Debtors	30,298		48,932	
Cash at bank and in hand	321,467		293,410	
	<u>372,328</u>		<u>354,529</u>	
CREDITORS				
amounts falling due within one year	(69,776)		(63,608)	
	<u>(69,776)</u>		<u>(63,608)</u>	
NET CURRENT ASSETS		302,552		290,921
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>305,467</u>		<u>295,244</u>
RESERVES				
Retained funds		<u>305,467</u>		<u>295,244</u>
TOTAL FUNDS		<u>305,467</u>		<u>295,244</u>

THE FEDERATION OF FAMILY HISTORY SOCIETIES

England & Wales - Charity number 1038721

Accounts

**THE FEDERATION OF FAMILY HISTORY SOCIETIES
(A COMPANY LIMITED BY GUARANTEE)**

**REPORT OF THE DIRECTORS AND
FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED
30TH SEPTEMBER 2021**

Company No. 02930189

Registered Charity No. 1038721

THE FEDERATION OF FAMILY HISTORY SOCIETIES

CONTENTS OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30TH SEPTEMBER 2020

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THE FEDERATION OF FAMILY HISTORY SOCIETIES

COMPANY INFORMATION

FOR THE YEAR ENDED 30TH SEPTEMBER 2021

DIRECTORS: S C Manning
J D Napper
G D Newland
J A Simkins
G Stephenson
D L Sutton
I H Waller
P J Walters

SECRETARY: D S Lambert

REGISTERED OFFICE: 2-4 Primrose Avenue
Urmston
Manchester
M41 0TY

REGISTERED NUMBER: 02930189

REGISTERED CHARITY NUMBER: 1038721

ACCOUNTANTS: Heywood Shepherd
Chartered Accountants
1 Park Street
Macclesfield
SK11 6SR

BANKERS: The Co-operative Bank plc
1 Balloon Street
Manchester
M60 4EP

The CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
West Malling
Kent ME19 4JQ

SOLICITORS: Chafes Hague Lambert
2-4 Primrose Avenue
Urmston
Manchester
M41 0TY

THE FEDERATION OF FAMILY HISTORY SOCIETIES

REPORT OF THE CHAIRMAN

FOR THE YEAR ENDED 30th SEPTEMBER 2021

The period of reporting covers the accounting period up to the end of September 2021.

The financial statements for the year ended 30th September 2021 again show that the FFHS has continued to enhance its web-based support of members without any increase in subscription costs. We are pleased to report that the set-up costs associated with our improved on-line offer have been funded by the retrenchment in physical outreach imposed by the COVID-19 pandemic.

At Exeter in September 2021, we attended our first craft show in almost two years. Whilst governmental restrictions regarding the pandemic are set to ease over the coming months, recent experience suggests that re-establishing full public confidence in physical events may take considerably longer. Nonetheless, we are committed to supporting our members by providing ongoing public outreach and awareness at physical gatherings in a variety of settings.

Our re-formatted bulletin continues to attract huge attention and our mailing list is growing all the time. Parish Chest, our recently acquired 'marketplace' facility is also going from strength to strength with its membership subscriptions facility (with no service fee) being particularly popular as a very tangible benefit of Federation membership.

Our AGM/GM was held as a hybrid meeting this year and attracted many more attendees than recent physical gatherings. We are now committed to continue holding all future AGM/GMs in this format since it provides all our members - including those from overseas - the opportunity to attend and participate.

Our first FHF REALLY USEFUL Family History Show in the autumn of 2020 was both a great success and a significant learning experience! It attracted over 2000 online visitors - with around 20% being from overseas. With its popularity established - and the pandemic still in full-flow - we then committed to holding the event twice more in 2021, in April and November.

Also launched for the first time this year has been a four-week series of "Beginning your Family History" online courses. The first was held in April 2021, with more following in May, June and September. Thus far, we have trained over 100 newcomers to family history.

During this past year we have lost Gwen Newland as a member of Federation executive. We are very sorry to have lost Gwen and are most grateful for the service she was able to give. On a happier note, over the same period we have welcomed Dr Penny Walters, Yetunde Abiola and Gary Stephenson onto the executive. Gary is to become the new Treasurer after John Napper retires from the committee after 8 years in the role. We are most grateful to John for all his hard work on behalf of the Federation and hereby confirm he will be sorely missed.

THE FEDERATION OF FAMILY HISTORY SOCIETIES

REPORT OF THE CHAIRMAN

FOR THE YEAR ENDED 30th SEPTEMBER 2021 (CONTINUED)

Our Articles of Association allow for the appointment of up to twelve Executive Committee members. We currently have only eight serving officers and thus are far short of our full complement. We would welcome more, since the depth of support we can deliver as an organisation is totally dependent upon the selflessness of our serving officers who now comprise: Steve Manning, John Napper, Ian Waller, Dianne L Sutton, Jacqui A Simkins, Gary Stephenson, Dr Penny Walters and Yetunde Abiola.

Last, but not least we must thank all our extremely hard-working team of contractors David Lambert, Company Secretary; Kevin Todman, Data Services Manager; Doreen Holtermann, Find My Past Data Co-ordinator, Debbie Bradley, Administrator and Richard Yates, Finance Officer. We truly value their unstinting and generous service and trust they will continue to support us well into the future.

SC Manning

4th April 2022

THE FEDERATION OF FAMILY HISTORY SOCIETIES

REPORT OF THE DIRECTORS

FOR THE YEAR ENDED 30th SEPTEMBER 2021

The Directors present their report with the financial statements of the Company for the year ended 30th September 2021.

The Company's aims and objectives

Purposes and Aims

The objects for which the Company is registered are by charitable means:

- i) To promote, encourage and foster the study of family history, genealogy and heraldry and in furthering this to co-ordinate and assist the work of Member Societies and bodies interested in family history, genealogy and heraldry and
- ii) To promote the preservation, security and accessibility of archive material.

Ensuring our work delivers our aims

The Company reviews its aims and activities each year as part of its Strategy and looks at what it has achieved and the outcome of its work in the previous 12 months. The review looks at the success of each key activity, namely, Education, Archives Liaison, Projects, Publicity and Communications and the benefits they have brought to those groups of people it was set up to help. The Company reports to Members at the Annual General Meeting and it posts on its website written reports of its Directors on activities following the Annual General Meeting.

The Directors of the Company are all members of the Executive Committee and are trustees of the Company for the purposes of charity law. The Directors who served during the financial year up to the date of approval of this Report are listed below.

The focus of the Company's work

Our main objective for the year continued to be 'to promote encourage and foster the study of family history genealogy and heraldry' and to coordinate and assist the work of Member Societies and bodies interested in similar studies.

The impact of Covid-19 Pandemic has resulted in many activities being on a virtual platform.

The strategies we have used to meet our objectives included:

The Company only attended 2 Craft Shows in 2021 due to the Covid-19 Pandemic. All the other family history events that we planned to attend throughout the UK did not go ahead and were cancelled due to Covid-19.

We did however launch the FHF REALLY USEFUL Family History Show which was a virtual Show held in November 2020 and a second Show in April 2021. These have been hugely successful with an average of 70 Family History Societies attending together with other family history organisations, and we had over 2,000 online visitors at each event.

THE FEDERATION OF FAMILY HISTORY SOCIETIES

REPORT OF THE DIRECTORS

FOR THE YEAR ENDED 30th SEPTEMBER 2021 (CONTINUED)

The Company has embraced the use of virtual meetings and held its Annual and General Meetings as hybrid meetings in June 2021. In September an informal 'getting to know you' online meeting was held for members allowing them to meet officers of the Company to discuss current issues important to Member Societies.

Federation of Family History Societies Services Limited ('the Services Company'), the Company's wholly owned subsidiary, has continued to collaborate with Findmypast Limited, trading as 'Findmypast' ('FMP'). The Company has a contract which came into effect on 21st April 2016 that will run for at least ten years ensuring continuance of the arrangement between the Company and FMP. This provides a means for our Member Societies to place their data online, furnishing them with a source of revenue and benefitting family historians world-wide by providing access to vital data. A substantial volume of fresh data has been added to the collection during the year including updated and improved National Burial Index information that benefits users of the FMP service, as well as contributing Member Societies.

The Services Company operated its Family History Books and Parish Chest operations for the Company online and saw an increased take-up by the public and Member Societies. All Member Societies are now treated as members of Parish Chest as a benefit of their membership of the Company, subject to them activating this. The ability of members of Member Societies to pay their annual membership subscriptions has been added to Parish Chest free of charge to the Member Societies.

How the Company's activities deliver public benefit

The Directors have referred to the Charity Commission's general guidance on 'public benefit' when reviewing the Company's aims and in planning future activities. The Directors are satisfied that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to public benefit.

Risk Management

The Directors recognise that they should manage the Company's risks effectively. They have taken into account during the year the principal risks and uncertainties facing the Company, especially due to Covid-19 Pandemic, and identified the major impact of risks to the Company, including its strategic plans for the future, risks to its financial sustainability and the impact on achieving the Company's objectives. From March 2020 the Covid-19 Pandemic required immediate changes to the way in which the Executive Committee as Directors operated and managed the Company. The Executive Committee continued to meet virtually online. This has enabled them to discuss more regularly and in greater detail than previously future Strategy and additionally how to assist Member Societies, as a result of the impact on them of the Covid-19 Pandemic. The Directors are satisfied that their systems and policies are adequate to manage and reduce the risks

THE FEDERATION OF FAMILY HISTORY SOCIETIES

REPORT OF THE DIRECTORS

FOR THE YEAR ENDED 30th SEPTEMBER 2021 (CONTINUED)

Projects.

The Company made the final payment towards the cost of computerising the Manorial Documents Register (MDR) by The National Archives (TNA) before the year end. This concluded the contractual arrangement.

The Company has increased the provision of services online. Our first Podcast was recorded in September 2020 with a series of podcasts following in late September 2021. It was agreed by the Directors that steps should be taken to update the Company's website in 2022.

Outreach

The outreach work of the Company provides advice and information to members of the public interested in the study of family history, genealogy and heraldry. We have traditionally performed this service by means of face to face consultation at public events, as well as through the distribution of 'Our Really Useful Information Leaflet' (RUL) and other helpful material, provided at no charge whenever the opportunity presents itself. All our Member Organisations are listed in the RUL at no cost to themselves.

The RUL, plus other material is available for free download via the Company's website to interested parties and external organisations involved in teaching and promoting the study of family history, genealogy and heraldry.

The Company's booklet entitled 'My Family Tree' continues to prove very popular. Copies have also been made available to members of the public to download from the Family History Federation website and a small number have been distributed by post.

A general information service is available to the public online, by telephone and by post.

In 2018 Family Tree Magazine published its first 'Family History Handbook 2018' in association with the Company. Details of Member Societies were given in a directory contained therein. The Company was pleased to be involved again in the 2021 edition.

The Company has been able to continue to attend virtual public events due to the commitment and dedication of its team of volunteers and the generosity of event organisers.

A Monthly online Newsletter, now called the Really Useful Bulletin was distributed to about 15,000 subscribed individuals and organisations with an interest in family history, genealogy and heraldry.

A growing social media presence via Facebook and Twitter has had a positive impact allowing us to engage with a wider group of interested parties. The Company's engagement increased during the year.

The Company held a number of 'Virtual Coffee Mornings' and encouraged Member Societies to attend online to exchange ideas and to support them through this difficult time. These proved to be popular and well attended.

THE FEDERATION OF FAMILY HISTORY SOCIETIES

REPORT OF THE DIRECTORS

FOR THE YEAR ENDED 30th SEPTEMBER 2021 (CONTINUED)

We attended a number of virtual fairs in 2021 run by our member societies which proved to be very popular and attracted visitors from all over the world.

Plans for Future Periods

The Company plans to continue the activities outlined above in forthcoming years subject to satisfactory funding arrangements.

It is not felt necessary to raise subscriptions for 2022. However, this situation can only continue if the Company continues to be prudent and effective in its operations. The current healthy financial position is due in no small part to the continued hard work of the Company's Financial Team and the members of the Board of Directors to constrain costs as well as the financial contribution of the Services Company.

Even when meetings become face to face again we will still continue with the Virtual Coffee Mornings as a way to communicate with our member societies as our members are all over the UK and worldwide.

The Company intends to hold its virtual Really Useful Family History Show in November every year due to the accessibility to overseas visitors.

The Company has run beginners' courses for members of the public and intends to repeat these in the Spring of 2022. It plans to run a similar course jointly with Bedfordshire FHS in 2022.

Structure Governance and Management

The Company has a President who is appointed for a 5 year term. The President may stand for re-election for a second term of 5 years. The President Dr Janet Few was appointed at the AGM in June 2021. The main function of this post is to attend and chair the Company's Annual General Meeting and to promote the activities of the Company.

The Company currently has four life Vice Presidents, Dr Colin R. Chapman, Derek A. Palgrave, Mrs Pauline Litton MBE and Lady Teviot all of whom have made a valuable contribution to the Company.

The Company has a Board of Directors who comprise an Executive Committee of up to 12 members. It did not meet in person during the financial year under review due to the Covid-19 pandemic. All such later meetings have been held virtually since March 2020, every two weeks. The Directors are responsible for the management, strategic direction and policy of the Company. At their meetings they review the finances, human resources, development and delivery of activities that contribute to the charitable objectives. At the end of the financial year there were 8 elected Directors from a variety of backgrounds.

THE FEDERATION OF FAMILY HISTORY SOCIETIES

REPORT OF THE DIRECTORS

FOR THE YEAR ENDED 30th SEPTEMBER 2021 (CONTINUED)

The Company retains the services of a Company Secretary who is appointed by the Executive Committee. He attends Executive Committee meetings but has no voting rights.

To facilitate operations the Executive Committee has put in place a scheme of delegation so that day to day responsibility for the administration of the Company rests with the Administrator along with the Finance Officer with assistance where appropriate from the Company Secretary.

Governing Document

The organisation is a Company limited by guarantee, (Company number 02930189) incorporated on 18th May 1994 and is a registered charity (Charity number 1038721). The Company was established under a Memorandum and Articles of Association which state the objects and powers of the charitable Company. It is governed under new Articles of Association, adopted on 17th April 2004 as amended at the General Meeting in September 2012 and the Annual General Meeting in March 2013, May 2020 and May 2021. It is planned to ask members to approve the adoption of new Articles of Association at the 2022 Annual General Meeting.

In the event of the Company being wound up, each Member Society has agreed to contribute an amount not exceeding £1.

When carrying out its activities the Company uses a variety of names including Family History Federation, FHF, the Federation in addition to its corporate name.

Recruitment and Appointment of Directors

The Directors of the Company are also charity trustees for the purposes of charity law and under its Articles of Association are known as members of the Executive Committee. Under the requirements of the Articles of Association, the chairman and other members of the Executive Committee are elected to serve for a term of four years commencing at the conclusion of business at either the Annual General Meeting or General Meeting at which he or she was elected to the Executive Committee by Voting Members. They may stand for re-election for a further term of four years but no Executive Committee member shall serve for a continuous period of more than eight consecutive years.

The Executive Committee have power to co-opt no more than four persons to act as additional members of the Executive Committee until the next Annual General Meeting or General Meeting following their co-option, even if the total number of members of the Executive Committee, including co-opted members shall exceed twelve. All members of the Executive Committee give their time voluntarily and received no benefits from the Company. Any expenses reclaimed from the Company are reflected in the accounts.

THE FEDERATION OF FAMILY HISTORY SOCIETIES

REPORT OF THE DIRECTORS

FOR THE YEAR ENDED 30th SEPTEMBER 2021 (CONTINUED)

Directors Induction and Training

Most Directors are already familiar with the practical work of the Company, having held key positions on the Committees of Member Societies to which they belong.

New Directors receive a copy of the Memorandum and Articles, Roles & Responsibilities handbook and the latest as well as the previous year's financial statements and accounts. They are also directed to read and follow the Code of Practice for Directors which was adopted for them some years ago.

Directors have been given training at meetings held during the year on the legal aspects and implications of being Directors and charitable trustees, to help facilitate the understanding of their role.

Membership of the Company is of three classes, namely:

- Ordinary Membership - open to all Societies or Bodies in the United Kingdom which are in the opinion of the Executive Committee primarily concerned with family history, genealogy or heraldry
- Associate Membership - open to all Societies or Bodies (other than those eligible for Ordinary Membership) which are interested in family history, genealogy or heraldry and whose association with the Company, in the opinion of the Executive Committee, is considered desirable.
- Institutional Membership - open to all Bodies other than Societies or Bodies eligible for Ordinary or Associate Membership including (without prejudice to the generality of the foregoing) libraries, archives, repositories and public institutions that are interested in the preservation, security and accessibility of archive material and whose association with the Company in the opinion of the Executive Committee, is considered desirable.

The Company had a membership of 165 during the year comprising of 131 Ordinary Members and 34 Associate Members. There are currently no Institutional Members.

Reserves Policy

It is the policy of the Company to maintain unrestricted funds which are free reserves of the Company at a level which equates to a minimum of twelve months core expenditure. This fund is required to ensure that the Company is able to meet its potential liabilities. The Directors have in place their own procedures for reviewing and reducing the major risks to which the Company is exposed. Internal risks are minimised by procedures for authorisation of all transactions and projects and to ensure a consistent delivery of all aspects of the Company

THE FEDERATION OF FAMILY HISTORY SOCIETIES

REPORT OF THE DIRECTORS

FOR THE YEAR ENDED 30th SEPTEMBER 2021 (CONTINUED)

Investment Powers and Restrictions

Related party transactions (if any) being payments to Directors in respect of services offered by them or relatives are disclosed in the financial statements shown later.

Results for the year

The Directors are pleased to refer to the financial statements shown later.

The Directors and Trustees

The Directors of the Company who served during the year were:

Yetunde Abiola	Co-opted 13 December 2021 (Due for election June 2022)
S C Manning	Elected as Chairman in March 2019. (Due to stand down 2023)
J D Napper	Re-Elected for a second term of office 17 th March 2018 (Due to stand down 2022)
Mrs G D Newland	Elected 30 th May 2020 (Resigned December 2021)
Ms J A Simkins	Elected 30 th May 2020 (Due for re-election 2024)
Gary Stephenson	Co-opted 6 September 2021 (Due for election June 2022)
D L Sutton	Elected 16 th March 2019 (Due for re-election 2023)
I Waller	Elected 17 th March 2018 (Due for re-election 2022)
Dr Penny Walters	Co-opted 6 September 2021 (Due for election June 2022)

THE FEDERATION OF FAMILY HISTORY SOCIETIES

REPORT OF THE DIRECTORS

FOR THE YEAR ENDED 30th SEPTEMBER 2021 (CONTINUED)

The Company is a Company limited by guarantee and as such does not have a share capital, the Directors having no share interest in the Company.

This report was approved by the Directors on 4th April 2022 and signed on behalf of the Board by:

D S Lambert (Company Secretary)

THE FEDERATION OF FAMILY HISTORY SOCIETIES

INDEPENDENT EXAMINER'S REPORT

FOR THE YEAR ENDED 30TH SEPTEMBER 2021

I report on the accounts of The Federation of Family History Societies, Charity Number 1038721, for the year ended 30th September 2021, which are set out on pages 13 to 20.

Respective responsibilities of directors and examiners

As the directors, you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144(2) of the Charities Act 2011 (the 2011 Act) does not apply and that an independent examination is needed. I am qualified to undertake the examination by being a qualified member of The Institute of Chartered Accountants of England and Wales.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act)
- follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act); and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as directors concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement

Independent examiner's statement

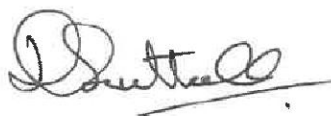
In the course of my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the directors have not met the requirements

* to keep proper accounting records (in accordance with section 130 of the 2011 Act); and

* to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



David Southall
Chartered Accountant

Heywood Shepherd

1 Park Street

Macclesfield

Cheshire

SK11 6SR

4th April 2022

THE FEDERATION OF FAMILY HISTORY SOCIETIES

INCOME STATEMENT

FOR THE YEAR ENDED 30TH SEPTEMBER 2021

	Notes	Unrestricted funds	
		2021 £	2020 £
TURNOVER	3	29,303	31,626
GROSS PROFIT		<u>29,303</u>	<u>31,626</u>
Total resources expended	3	91,490	67,315
		<u>(62,187)</u>	<u>(35,689)</u>
Other operating income		29,459	1,127
OPERATING (LOSS)	4	<u>(32,728)</u>	<u>(34,562)</u>
Donation from subsidiary company		30,000	33,000
		<u>(2,728)</u>	<u>(1,562)</u>
Interest receivable	6	669	1,025
(LOSS)/PROFIT ON ORDINARY ACTIVITIES		<u>(2,059)</u>	<u>(537)</u>
RETAINED PROFIT BROUGHT FORWARD		<u>249,774</u>	<u>237,811</u>
Transfer from Project Designated Fund		<u>247,715</u>	<u>237,274</u>
		<u>15,000</u>	<u>12,500</u>
RETAINED PROFIT CARRIED FORWARD		<u>262,715</u>	<u>249,774</u>

THE FEDERATION OF FAMILY HISTORY SOCIETIES

BALANCE SHEET

AS AT 30TH SEPTEMBER 2021

	Notes	2021		2020	
		£	£	£	£
FIXED ASSETS					
Tangible assets	9		2,474		2,159
Investments	10		75,000		75,000
			<u>77,474</u>		<u>77,159</u>
CURRENT ASSETS					
Debtors	12	47,312		41,898	
Cash at bank and in hand		<u>152,148</u>		<u>166,573</u>	
		199,460		208,471	
CREDITORS					
Amounts falling due within one year	13	(14,219)		(20,856)	
NET CURRENT ASSETS			185,241		187,615
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>262,715</u>		<u>264,774</u>
RESERVES					
Project designated fund	15		-		15,000
Retained funds	15		<u>262,715</u>		<u>249,774</u>
MEMBERS' FUNDS			<u>262,715</u>		<u>264,774</u>

The accounts were approved by the Board on 4th April 2022 and signed on its behalf by

S C Manning

Chairman

THE FEDERATION OF FAMILY HISTORY SOCIETIES

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30TH SEPTEMBER 2021

1 STATUTORY INFORMATION

The Federation of Family History Societies is a private company, limited by guarantee, registered in England and Wales. The company's registered office address can be found on the Company Information page.

2 ACCOUNTING POLICIES

Accounting convention

These financial statements have been prepared in accordance with financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and the Republic of Ireland" including the provisions of Section 1A "Smaller Entities" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Turnover

Turnover comprises subscriptions received from members and any surpluses arising from the carrying out of the company's charitable activities, all amounts exclude value added tax and trade discounts.

Tangible fixed assets

Depreciation is provided to write off the cost of tangible fixed assets on a straight line basis as follows:-

Software, computers and printers	25% per annum
Display equipment	25% per annum

Investments

Investments are included at cost less amounts written off. Profits or losses arising from disposals of fixed asset investments are treated as part of the result from ordinary activities.

THE FEDERATION OF FAMILY HISTORY SOCIETIES

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30TH SEPTEMBER 2021

3 INCOMING RESOURCES AND RESOURCES EXPENDED

For the purpose of reporting under the Statement of Recommended Practice: "Accounting and Reporting by Charities", an analysis of incoming resources and resources expended is set out below.

	2021		2020	
	£	£	£	£
Incoming resources				
Income from activities				
Subscriptions received	29,303		31,626	
Other operating income	<u>29,459</u>		<u>1,127</u>	
		58,762		32,753
Investment income				
Bank interest receivable		669		1,025
Exceptional items				
Donation from subsidiary company		30,000		33,000
Total incoming resources		<u><u>89,431</u></u>		<u><u>66,778</u></u>
Resources expended				
Costs in furtherance of the Federation's objectives				
Seminars and online shows	20,779		2,407	
Website and management	1,461		560	
Publicity	10,807		4,997	
Attendance at fairs	301		7,432	
Archive meetings	90		399	
Society and external liaison	-		15	
Project costs	<u>15,000</u>		<u>12,500</u>	
		48,438		28,310
Administration and support costs				
Administration	25,021		21,529	
Executive committee travel, meetings etc	318		1,760	
General Meetings and calling information	2,238		826	
Insurance	2,824		2,896	
Finance	8,075		7,555	
Legal charges	280			
Accountancy charges	2,760		3,142	
Depreciation	1,305		1,036	
Sundry expenses	105		71	
Bank charges	<u>126</u>		<u>190</u>	
		43,052		39,005
Total resources expended		<u><u>91,490</u></u>		<u><u>67,315</u></u>

THE FEDERATION OF FAMILY HISTORY SOCIETIES

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30TH SEPTEMBER 2021

4 OPERATING LOSS

<i>The operating loss is stated after charging or crediting:</i>	2021	2020
	£	£
Depreciation of tangible fixed assets		
- Owned assets	<u>1,305</u>	<u>1,036</u>

5 ACTIVITIES FOR GENERATING FUNDS

The charity owns the whole of the share capital of Federation of Family History Societies Services Limited, which sells goods and services relating to the charity. Its trading results for the year, as extracted from their accounts, are summarised below:

	2021	2020
	£	£
Turnover	75,822	86,842
Cost of Sales	<u>(29,690)</u>	<u>(41,140)</u>
Gross Profit	46,132	45,702
Administrative expenses	<u>(17,907)</u>	<u>(14,743)</u>
	28,225	30,959
Other operating income	-	-
	<u>28,225</u>	<u>30,959</u>
Investment income receivable	575	595
Net income for year	28,800	31,554
Donation to holding company	<u>(30,000)</u>	<u>(33,000)</u>
Net (Loss) for year	<u>(1,200)</u>	<u>(1,446)</u>

6 INTEREST RECEIVABLE

	2021	2020
	£	£
Bank interest receivable	<u>669</u>	<u>1,025</u>

7 TAXATION

No provision in respect of UK corporation tax has been made because the company is a registered charity.

8 DIRECTORS AND EMPLOYEES

No remuneration was paid to any director during the year or the previous year.

There were no employees in the year or in the previous year and there were therefore no staff costs.

THE FEDERATION OF FAMILY HISTORY SOCIETIES

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30TH SEPTEMBER 2021

9 TANGIBLE FIXED ASSETS

Cost	Computers & Printers £	Display Equipment £	Total £
At 1st October 2020	4,448	4,825	9,273
Additions	1,620	-	1,620
Disposals	-	-	-
At 30th September 2021	<u>6,068</u>	<u>4,825</u>	<u>10,893</u>
Depreciation			
At 1st October 2020	2,871	4,243	7,114
Eliminated in respect of disposals	-	-	-
Charge for the year	1,055	250	1,305
At 30th September 2021	<u>3,926</u>	<u>4,493</u>	<u>8,419</u>
Net book value			
At 30th September 2021	<u>2,142</u>	<u>332</u>	<u>2,474</u>
<i>At 30th September 2020</i>	<u>1,577</u>	<u>582</u>	<u>2,159</u>

10 FIXED ASSET INVESTMENTS

COST	Shares in group under- takings £	Total £
At 1st October 2020	75,000	75,000
At 30th September 2021	<u>75,000</u>	<u>75,000</u>
NET BOOK VALUE		
At 30th September 2021	<u>75,000</u>	<u>75,000</u>
<i>At 30th September 2020</i>	<u>75,000</u>	<u>75,000</u>

THE FEDERATION OF FAMILY HISTORY SOCIETIES

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30TH SEPTEMBER 2021

11 SHARES IN GROUP UNDERTAKINGS

Name of company	Country of incorporation	Details of investments	Proportion held by company	Proportion held by subsidiary	Nature of business
Federation of Family History Societies Services Limited	United Kingdom	75,000 Ordinary £1 Shares	100%	Nil	Publishing & marketing of genealogical information

12 DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Prepayments	1,249	8,898
Amounts owed by group undertakings	46,063	33,000
	<u>47,312</u>	<u>41,898</u>

13 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Trade creditors	3,047	2,695
Subscriptions received in advance	6,972	8,286
Accruals	4,200	9,875
	<u>14,219</u>	<u>20,856</u>

14 GUARANTEE

The members of the company have agreed to contribute £1 each to the assets of the company in the event of it being wound up

THE FEDERATION OF FAMILY HISTORY SOCIETIES

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30TH SEPTEMBER 2021

15 RESERVES	Project fund £	Retained funds £
At 1st October 2019	27,500	237,811
Profit/(Loss) for the year	-	(537)
Transfer from project fund to retained funds	<u>(12,500)</u>	<u>12,500</u>
At 1st October 2020	15,000	249,774
Profit/(Loss) for the year	-	(2,059)
Transfer from project fund to retained funds	<u>(15,000)</u>	<u>15,000</u>
At 30th September 2021	<u>-</u>	<u>262,715</u>

Project fund

The project fund is a designated fund set up to facilitate projects of genealogical worth undertaken from time to time.

16 RECONCILIATION OF MOVEMENT IN MEMBERS' FUNDS	2021 £	2020 £
Profit/(Loss) for the financial year	(2,059)	(537)
Transfers from members' funds	-	-
(Decrease)/Increase in members' funds	<u>(2,059)</u>	<u>(537)</u>
Opening members' funds	<u>264,774</u>	<u>265,311</u>
Closing members' funds	<u>262,715</u>	<u>264,774</u>

17 RELATED PARTY DISCLOSURES

The company operates an intercompany account with its subsidiary company and at the year end the balance owing by the subsidiary company was £46,063 (2020:£33,000).

THE FEDERATION OF FAMILY HISTORY SOCIETIES

England & Wales - Charity number 1038721

Accounts

**THE FEDERATION OF FAMILY HISTORY SOCIETIES
(A COMPANY LIMITED BY GUARANTEE)**

**REPORT OF THE DIRECTORS AND
FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED
30TH SEPTEMBER 2020**

Company No. 02930189

Registered Charity No. 1038721

THE FEDERATION OF FAMILY HISTORY SOCIETIES

CONTENTS OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30TH SEPTEMBER 2020

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THE FEDERATION OF FAMILY HISTORY SOCIETIES

COMPANY INFORMATION

FOR THE YEAR ENDED 30TH SEPTEMBER 2020

DIRECTORS: S C Manning
J D Napper
G D Newland
J A Simkins
D L Sutton
I H Waller

SECRETARY: D S Lambert

REGISTERED OFFICE: 2-4 Primrose Avenue
Urmston
Manchester
M41 0TY

REGISTERED NUMBER: 02930189

REGISTERED CHARITY NUMBER: 1038721

ACCOUNTANTS: Heywood Shepherd
Chartered Accountants
1 Park Street
Macclesfield
SK11 6SR

BANKERS: The Royal Bank of Scotland plc
56 Chestergate
Macclesfield
SK11 6BA

The CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
West Malling
Kent ME19 4JQ

SOLICITORS: Chafes Hague Lambert
2-4 Primrose Avenue
Urmston
Manchester
M41 0TY

THE FEDERATION OF FAMILY HISTORY SOCIETIES

REPORT OF THE CHAIRMAN

FOR THE YEAR ENDED 30th SEPTEMBER 2020

The period of reporting covers the accounting period up to the end of September 2020.

The financial statements for the year ended 30th September 2020 again show that the FFHS has continued to support its members without the need to increase subscriptions.

We have also striven during the same period to realise the purposes and aims of the Federation in what has become, principally due to Covid-19, a most challenging operating environment. Our success in handling the transition is due in no small measure to our quickly embracing virtual meeting technology and methodology. The timely adoption of fortnightly web-based meetings enabled the executive to become much more agile and responsive to the fast-changing world of the pandemic. As a result, not only were important decisions more easily discussed and concluded, but also in a much more cost and time efficient manner. So very much a win-win scenario.

Having observed that not everything associated with our past financial year was negative, we must report there were bad times. Not the least of which being the passing of our dear friend, executive member and Society Liaison Officer, David Daldry. Always cheerful and totally reliable, David resigned from the executive due to ill health in April 2020 – and sadly lost his fight with pancreatic cancer only a few weeks later. We sincerely mourn his loss.

The other major casualty of 2020 was the demise of Family Tree LIVE, along with much of our previously planned outreach programme for the spring, summer and early autumn. Having said that, we are pleased to report that the first six months of the year proved incredibly successful from a public awareness standpoint. Our autumn 2019 'Beyond the Census' conference was well attended and our stand at RootsTech London proved extremely popular. Similarly, our first public outings of 2020, including a major craft show in Manchester, suggested we could look forward to a most satisfactory year for both family history outreach and awareness.

Although the corona virus lockdown effectively prevented physical contact with both member societies and the general public from March 2020 onwards, we note that traffic to our revitalised website continued to grow quickly. We are also gratified to report that our re-formatted newsletter/bulletin, coupled with our use of a new emailing service (Sendinblue) attracted a great deal more interest than in recent issues. In addition, we are pleased to report that the facilities afforded by our new venture Parish Chest have been very well received by the general family history community. Furthermore, those family history societies who now offer membership subscriptions via Parish Chest (with no service fee) greatly appreciated this very tangible benefit of Federation membership.

Our postponed virtual AGM/GM was certainly a revelation. We note it attracted more attendees than recent physical gatherings, despite our previous efforts to move the same around the country in order to improve both awareness and attendance. Given this positive reception, we anticipate the event next year will be a hybrid one– assuming the regulations then in force allow.

THE FEDERATION OF FAMILY HISTORY SOCIETIES

REPORT OF THE CHAIRMAN

FOR THE YEAR ENDED 30th SEPTEMBER 2020 (CONTINUED)

Having digested the reality that Family Tree LIVE was cancelled, we quickly took a decision to go online with our own FHF REALLY USEFUL Family History Show in the autumn of 2020. This future event took a great deal of planning, including the development and creation of a new dedicated website. However, since the event took place in November any report on the proceedings will have to wait until next year. Other than to say that it was well attended, well received and will be repeated in April 2021!

So overall, 2019-20 has proved to be a very busy and successful year for the FFHS. But that triumph would not have been possible without the huge dedication of our remaining executive and contractors. We are greatly indebted for their unstinting service. But being quite blunt, we have to recognise we are now seriously 'punching above our weight'. To such an extent that there must now be grave concerns for the future viability of the Federation if we cannot attract more quality people to serve on the executive.

During this past year we have lost the following executive members, whom we sincerely thank for their service Paul Pinhorne, Francis Howcutt and George Hiley.

Mention at this point must also be made of Carol Drummond, our Finance Officer who has retired after many years of invaluable service. We really appreciate her valuable efforts on our behalf!

Our Articles of Association allow for the appointment of up to twelve Executive Committee members. We now only have six serving officers, so once again are far short of our full complement. We continue to seek additional personnel, but in common with all voluntary organisations, the depth of support we can deliver as an organisation is totally dependent upon the selflessness of our serving officers who now comprise: Steve Manning, John Napper, Ian Waller, Dianne Sutton, Gwen Newland and Jacqui Simkins.

Last, but not least we must thank all our extremely hard-working team of contractors David Lambert, Company Secretary; Kevin Todman, Data Services Manager; Doreen Holtermann, Find My Past Data Co-ordinator, Debbie Bradley, Administrator and Richard Yates, Finance Officer. We really value their unstinting and generous service, for all they have done and trust they will likewise continue to support us into the future.

Steve Manning - Chairman

15th February 2021

THE FEDERATION OF FAMILY HISTORY SOCIETIES

REPORT OF THE DIRECTORS

FOR THE YEAR ENDED 30th SEPTEMBER 2020

The Directors present their report with the financial statements of the Company for the year ended 30th September 2020.

The Company's aims and objectives

Purposes and Aims

The objects for which the Company is registered are by charitable means:

- i) To promote, encourage and foster the study of family history, genealogy and heraldry and in furthering this to co-ordinate and assist the work of Member Societies and bodies interested in family history, genealogy and heraldry and
- ii) To promote the preservation, security and accessibility of archive material.

Ensuring our work delivers our aims

The Company reviews its aims and activities each year as part of its Strategy and looks at what it has achieved and the outcome of its work in the previous 12 months. The review looks at the success of each key activity, namely, Education, Archives Liaison, Projects, Publicity and Communications and the benefits they have brought to those groups of people it was set up to help. The Company reports to Members at General Meetings and in the autumn it posts on its website written reports of its Directors on activities following the Annual General Meeting.

The Directors of the Company are all members of the Executive Committee and are trustees of the Company for the purposes of charity law. The Directors who served during the financial year up to the date of approval of this Report are listed later.

The focus of the Company's work

Our main objective for the year continued to be 'to promote encourage and foster the study of family history genealogy and heraldry' and to coordinate and assist the work of Member Societies and bodies interested in similar studies.

The impact, from March 2020 until the year end, of the Covid-19 Pandemic resulted in many planned activities being cancelled or postponed.

The strategies we have used to meet our objectives included:

Promoting our Member Societies throughout the year at key events attended by members of the public, namely:

Working in partnership with Warners Group Publications plc – publishers of Family Tree Magazine – we organised and promoted a proposed second Family History Show entitled 'Family Tree LIVE' at Alexandra Palace. This was unfortunately cancelled due to the Covid-19 Pandemic.

The Company attended 2 Family History Fairs, but only 1 Craft Show in 2020 due to the Covid-19 Pandemic. All the other family history events that we planned to attend throughout the UK were cancelled due to Covid-19.

THE FEDERATION OF FAMILY HISTORY SOCIETIES

REPORT OF THE DIRECTORS

FOR THE YEAR ENDED 30th SEPTEMBER 2020 (CONTINUED)

For the last three years the Company has held its London based 'Beyond the Census Conferences' in September. The fourth such Conference took place in November 2019 for operational reasons and was a great success. The event was due to run again in September 2020 but due to the Covid-19 pandemic has been postponed until 2021.

The Company has embraced the use of virtual meetings and postponed its Annual and General Meetings in Oxford, in March 2020, due to Covid-19 Pandemic. It was able to successfully hold them 'virtually' in May 2020.

Federation of Family History Societies Services Limited ('the Services Company'), the Company's wholly owned subsidiary, has continued to collaborate with Findmypast Limited, trading as 'Findmypast' ('FMP'). It has a contract which came into effect on 21st April 2016 that will run for at least ten years ensuring continuance of the arrangement between the Company and FMP. This provides a means for our Member Societies to place their data online, furnishing them with a source of revenue and benefitting family historians world-wide by providing access to vital data. A substantial volume of fresh data has been added to the collection during the year that benefits users of the FMP service, as well as contributing Member Societies.

The Services Company operated its Family History Books and Parish Chest operations for the Company online and saw an increase in take-up by the public and Member Societies. During the year the Services Company developed new websites for these two operations. All Member Societies are now treated as members of Parish Chest as a benefit of their membership of the Company, subject to them activating this. The ability of members of Member Societies to pay their annual membership subscriptions has been added to Parish Chest free of charge to the Member Society.

How the Company's activities deliver public benefit

The Directors have referred to the Charity Commission's general guidance on 'public benefit' when reviewing the Company's aims and in planning future activities. The Directors are satisfied that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to public benefit.

Risk Management

The Directors recognise that they should manage the Company's risks effectively. They have taken into account during the year the principal risks and uncertainties facing the Company, especially due to Covid-19 Pandemic, and identified the major impact of risks to the Company, including its strategic plans for the future, risks to its financial sustainability and the impact on achieving the Company's objectives. From March 2020 the Covid-19 Pandemic required immediate changes to the way in which the trustees operate and manage the Company. As a result the AGM was postponed and since April 2020 all Directors meetings have taken place online every two weeks. This has enabled the Directors to discuss more regularly and in greater detail than previously future Strategy and additionally how to assist Member Societies, as a result of the impact on them of the Covid-19 Pandemic. The Directors are satisfied that their systems and policies are adequate to manage and reduce the risks.

THE FEDERATION OF FAMILY HISTORY SOCIETIES

REPORT OF THE DIRECTORS

FOR THE YEAR ENDED 30th SEPTEMBER 2020 (CONTINUED)

Projects

The Company is contractually committed to providing financial support towards the cost of computerising the Manorial Documents Register (MDR) by The National Archives (TNA). At the year end, one final payment remains outstanding for this project, namely the payment of £15,000 in respect of Kent which should be paid in late 2020.

The CARN (County Archive Research Network) Reader's Ticket has been discontinued and replaced by the new ARCHIVES CARD which was launched in April 2020. In October 2018 the Company provided a grant of £5,000 towards the cost of the project, accepting that the initiative will benefit a great many researchers both within the family history community and beyond.

The Company has increased the provision of services online. One new idea was discussed during the summer of 2020 and is ongoing, namely the production of a series of Podcasts for researchers. The first Podcast was recorded in September 2020.

Outreach

The outreach work of the Company provides advice and information to members of the public interested in the study of family history, genealogy and heraldry. We have traditionally performed this service by means of face to face consultation at public events, as well as through the distribution of 'Our Really Useful Information Leaflet 2019' (RUL) and other helpful material, provided at no charge whenever the opportunity presents itself. All our Member Organisations are listed in the RUL at no cost to themselves, although they may take the opportunity to enhance their entry and thus promote themselves further, for a small charge.

The RUL, plus other material is available for free download via the Company's website. We also supply printed copies to interested parties and external organisations involved in teaching and promoting the study of family history, genealogy and heraldry. Over 14,000 copies were printed and distributed during this past year, this figure includes copies handed out by our Member Societies at their own public events.

The Company's booklet entitled 'My Family Tree' continues to prove very popular. It was distributed at events attended by the Company and its Members Societies. Additionally copies have also been made available to members of the public to download from the Family History Federation website.

A general information service is available to the public online, by telephone and by post.

In 2018 Family Tree Magazine published its first 'Family History Handbook 2018' in association with the Company. Details of Member Societies were given in a directory contained therein. The Company was pleased to be involved again in the 2019 edition.

The Company has been able to continue to attend public events (virtual and online) due to the commitment and dedication of its team of volunteers and the generosity of event organisers.

An electronic News List is provided with the aim of keeping all subscribed family historians up to date with breaking news.

THE FEDERATION OF FAMILY HISTORY SOCIETIES

REPORT OF THE DIRECTORS

FOR THE YEAR ENDED 30th SEPTEMBER 2020 (CONTINUED)

A Bi-monthly online Newsletter, now called the Really Useful Bulletin was distributed to about 12,000 subscribed individuals and organisations with an interest in family history, genealogy and heraldry. Its regularity has been increased to a monthly bulletin since March to keep readers up to date during lockdowns due to the Covid-19 Pandemic.

A growing social media presence via Facebook and Twitter has had a positive impact allowing us to engage with a wider group of interested parties. The Company's engagement increased during the year.

The new Website which was launched in 2019 and has had a number of additional items added to it. These include the first of the series of Podcasts: the inaugural podcast was on 1939 Register. New guides have been added, including 'Can DNA tests help you' and 'Research Tips'.

To assist Member Societies to hold virtual meetings, new guides have been written and included the Members' only area of the website, entitled 'Hosting virtual speakers and discussion groups' and 'Presenting skills using Powerpoint'.

The Company held a number of 'Virtual Coffee Mornings' and encouraged Member Societies to attend online to exchange ideas and to support them through this difficult time. These proved to be popular and well attended.

The Archives Liaison Officer, Francis Howcutt, who retired in May, continued to liaise with external organisations in order to ensure that the interests of all family historians are represented at both National and local level. The Company liaises with The National Archives, General Register Office, Regional Archives, Probate Service, British Records Association, Archives and Records Association and Record Offices as well as many other related bodies to ensure that it is able to disseminate up to date information to family historians via its electronic mailing lists and monthly Newsletter Really Useful Bulletin.

Plans for Future Periods

The Company plans to continue the activities outlined above in forthcoming years subject to satisfactory funding arrangements.

It is not felt necessary to raise subscriptions for 2021. However, this situation can only continue if the Company continues to be prudent and effective in its operations. The current healthy financial position is due in no small part to the continued hard work of the Company's Financial Team and the members of the Board of Directors to constrain costs as well as the financial contribution of the Services Company.

Planning for the Company's first Virtual 'FHF REALLY USEFUL Family History Show' started in the summer of 2020 and the Show itself will take place in November 2020. This is seen by the Directors as an important way in which the Company can continue its work in promoting both family history and its member family history organisations.

THE FEDERATION OF FAMILY HISTORY SOCIETIES

REPORT OF THE DIRECTORS

FOR THE YEAR ENDED 30th SEPTEMBER 2020 (CONTINUED)

Structure Governance and Management

The Company has a President who is appointed for a 5 year term. The President may stand for re-election for a second term of 5 years. The Company is most grateful to its current President, Dr Nick Barratt, for his continuing support of the Company since his election in 2011 and he was re-elected in 2016 for a second term. The main function of this post is to attend and chair the Company's Annual General Meeting and to promote the activities of the Company.

The Company currently has four life Vice Presidents, Dr Colin R Chapman, Derek A Palgrave, Mrs Pauline Litton MBE and Lady Teviot all of whom have made a valuable contribution to the Company.

The Company has a Board of Directors who comprise an Executive Committee of up to 12 members. It met twice in person during the financial year under review. All such later meetings have been held virtually since March 2020, every two weeks. The Directors are responsible for the management strategic direction and policy of the Company. At their meetings they review the finances, human resources, development and delivery of activities that contribute to the charitable objectives. At the end of the financial year there were 8 elected Directors from a variety of backgrounds.

The Company retains the services of a Company Secretary who is appointed by the Executive Committee. He attends Executive Committee meetings but has no voting rights.

To facilitate operations the Executive Committee has put in place a scheme of delegation so that day to day responsibility for the administration of the Company rests with the Administrator along with the Finance Officer with assistance where appropriate from the Company Secretary.

Governing Document

The organisation is a Company limited by guarantee, (Company number 02930189) incorporated on 18th May 1994 and is a registered charity (Charity number 1038721). The Company was established under a Memorandum and Articles of Association which state the objects and powers of the charitable Company. It is governed under new Articles of Association, adopted on 17th April 2004 as amended at the General Meeting in September 2012 and the Annual General Meeting in March 2013 and May 2020.

In the event of the Company being wound up, each Member Society has agreed to contribute an amount not exceeding £1.

When carrying out its activities the Company uses a variety of names including Family History Federation, FHF, the Federation in addition to its corporate name.

THE FEDERATION OF FAMILY HISTORY SOCIETIES

REPORT OF THE DIRECTORS

FOR THE YEAR ENDED 30th SEPTEMBER 2020 (CONTINUED)

Recruitment and Appointment of Directors

The Directors of the Company are also charity trustees for the purposes of charity law and under its Articles of Association are known as members of the Executive Committee. Under the requirements of the Articles of Association, the members of the Executive Committee are elected to serve for a period of four years commencing at the conclusion of business at either the Annual General Meeting or General Meeting at which he or she was elected to the Executive Committee by Voting Members. They may stand for re-election for a further term of four years but no Executive Committee member shall serve for a continuous period of more than eight consecutive years

The Executive Committee shall have the power to co-opt no more than four persons to act as additional members of the Executive Committee until the next Annual General Meeting or General Meeting following their co-option, even if the total number of the Executive Committee, including co-opted members shall exceed twelve. All members of the Executive Committee give their time voluntarily and received no benefits from the Company. Any expenses reclaimed from the Company are reflected in the accounts.

Directors Induction and Training

Most Directors are already familiar with the practical work of the Company, having held key positions on the Committees of Member Societies to which they belong.

New Directors receive a copy of the Memorandum and Articles, Roles & Responsibilities handbook and the latest as well as the previous year's financial statements and accounts. They are also directed to read and follow the Code of Practice for Directors which was adopted for them some years ago.

Directors have been given training at meetings held during the year on the legal aspects and implications of being Directors and charitable trustees, to help facilitate the understanding of their role.

Membership of the Company is of three classes, namely:

- Ordinary Membership - open to all Societies or Bodies in the United Kingdom which are in the opinion of the Executive Committee primarily concerned with family history, genealogy or heraldry
- Associate Membership - open to all Societies or Bodies (other than those eligible for Ordinary Membership) which are interested in family history, genealogy or heraldry and whose association with the Company, in the opinion of the Executive Committee, is considered desirable.
- Institutional Membership - open to all Bodies other than Societies or Bodies eligible for Ordinary or Associate Membership including (without prejudice to the generality of the foregoing) libraries, archives, repositories and public institutions that are interested in the preservation, security and accessibility of archive material and whose association with the Company in the opinion of the Executive Committee, is considered desirable.

The Company had a membership of 167 during the year comprising of 131 Ordinary Members and 36 Associate Members. There are currently no Institutional Members.

THE FEDERATION OF FAMILY HISTORY SOCIETIES

REPORT OF THE DIRECTORS

FOR THE YEAR ENDED 30th SEPTEMBER 2020 (CONTINUED)

Reserves Policy

It is the policy of the Company to maintain unrestricted funds which are free reserves of the Company at a level which equates to a minimum of twelve months core expenditure. This fund is required to ensure that the Company is able to meet its potential liabilities. The Directors have in place their own procedures for reviewing and reducing the major risks to which the Company is exposed. Internal risks are minimised by procedures for authorisation of all transactions and projects and to ensure a consistent delivery of all aspects of the Company.

Investment Powers and Restrictions

Related party transactions (if any) being payments to Directors in respect of services offered by them or relatives are disclosed in the financial statements shown later.

Results for the year

The Directors are pleased to refer to the financial statements shown later.

The Directors and Trustees

The Directors of the Company who served during the year were:

D Daldry	Elected 17 th March 2018 (Resigned 6 th April 2020)
G W Hiley	Elected 16 th March 2019 (Resigned 16 th August 2020)
F P Howcutt	Retired 30 th May 2020 at end of second term
S C Manning	Re-Elected for a second term of office 17 th March 2018 (Due to stand down 2022)
J D Napper	Re-Elected for a second term of office 17 th March 2018 (Due to stand down 2022)
Mrs G D Newland	Elected 30 th May 2020 (Due for re-election 2024)
P Pinhorne	Elected 16 th March 2019 (Resigned 27 th November 2019)
Ms J A Simkins	Elected 30 th May 202 (Due for re-election 2024)
D L Sutton	Elected 16 th March 2019 (Due for re-election 2023)
I H Waller	Elected 17 th March 2018 (Due for re-election 2022)

THE FEDERATION OF FAMILY HISTORY SOCIETIES

REPORT OF THE DIRECTORS

FOR THE YEAR ENDED 30th SEPTEMBER 2020 (CONTINUED)

The Company is a Company limited by guarantee and as such does not have a share capital, the Directors having no share interest in the Company.

This report was approved by the Directors on 15th February 2021 and signed on behalf of the Board by:

D S Lambert (Company Secretary)

THE FEDERATION OF FAMILY HISTORY SOCIETIES

INDEPENDENT EXAMINER'S REPORT

FOR THE YEAR ENDED 30TH SEPTEMBER 2020

I report on the accounts of The Federation of Family History Societies, Charity Number 1038721, for the year ended 30th September 2020, which are set out on pages 13 to 20.

Respective responsibilities of directors and examiners

As the directors, you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144(2) of the Charities Act 2011 (the 2011 Act) does not apply and that an independent examination is needed. I am qualified to undertake the examination by being a qualified member of The Institute of Chartered Accountants of England and Wales.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act)
- follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act); and
- state whether particular matters have come to my attention.

Basis of Independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as directors concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the directors have not met the requirements

* to keep proper accounting records (in accordance with section 130 of the 2011 Act); and

* to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

David Southall
Chartered Accountant

Heywood Shepherd
1 Park Street
Macclesfield
Cheshire
SK11 6SR
15th February 2021

THE FEDERATION OF FAMILY HISTORY SOCIETIES

INCOME STATEMENT

FOR THE YEAR ENDED 30TH SEPTEMBER 2020

	Notes	Unrestricted funds	
		2020	2019
		£	£
TURNOVER	3	31,626	32,060
GROSS PROFIT		31,626	32,060
Total resources expended	3	67,315	108,824
		(35,689)	(76,764)
Other operating income		1,127	12,531
OPERATING (LOSS)	4	(34,562)	(64,233)
Donation from subsidiary company		33,000	45,000
		(1,562)	(19,233)
Interest receivable	6	1,025	1,586
(LOSS)/PROFIT ON ORDINARY ACTIVITIES		(537)	(17,647)
RETAINED PROFIT BROUGHT FORWARD		237,811	252,958
		237,274	235,311
Transfer from Project Designated Fund		12,500	2,500
RETAINED PROFIT CARRIED FORWARD		249,774	237,811

THE FEDERATION OF FAMILY HISTORY SOCIETIES

BALANCE SHEET

AS AT 30TH SEPTEMBER 2020

	Notes	2020		2019	
		£	£	£	£
FIXED ASSETS					
Tangible assets	9		2,159		2,536
Investments	10		75,000		75,000
			<u>77,159</u>		<u>77,536</u>
CURRENT ASSETS					
Debtors	12	41,898		49,434	
Cash at bank and in hand		<u>166,573</u>		<u>156,410</u>	
		<u>208,471</u>		<u>205,844</u>	
CREDITORS					
Amounts falling due within one year	13	(20,856)		(18,069)	
		<u></u>		<u></u>	
NET CURRENT ASSETS			187,615		187,775
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>264,774</u>		<u>265,311</u>
RESERVES					
Project designated fund	15		15,000		27,500
Retained funds	15		<u>249,774</u>		<u>237,811</u>
MEMBERS' FUNDS	16		<u>264,774</u>		<u>265,311</u>

The accounts were approved by the Board on 15th February 2021 and signed on its behalf by

S C Manning

Chairman

THE FEDERATION OF FAMILY HISTORY SOCIETIES

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30TH SEPTEMBER 2020

1 STATUTORY INFORMATION

The Federation of Family History Societies is a private company, limited by guarantee, registered in England and Wales. The company's registered office address can be found on the Company Information page.

2 ACCOUNTING POLICIES

Accounting convention

These financial statements have been prepared in accordance with financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and the Republic of Ireland" including the provisions of Section 1A "Smaller Entities" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Turnover

Turnover comprises subscriptions received from members and any surpluses arising from the carrying out of the company's charitable activities, all amounts exclude value added tax and trade discounts.

Tangible fixed assets

Depreciation is provided to write off the cost of tangible fixed assets on a straight line basis as follows:-

Software, computers and printers	25% per annum
Display equipment	25% per annum

Investments

Investments are included at cost less amounts written off. Profits or losses arising from disposals of fixed asset investments are treated as part of the result from ordinary activities.

THE FEDERATION OF FAMILY HISTORY SOCIETIES

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30TH SEPTEMBER 2020

3 INCOMING RESOURCES AND RESOURCES EXPENDED

For the purpose of reporting under the Statement of Recommended Practice: "Accounting and Reporting by Charities", an analysis of incoming resources and resources expended is set out below.

	2020		2019	
	£	£	£	£
Incoming resources				
Income from activities				
Subscriptions received	31,626		32,060	
Other operating income	<u>1,127</u>		<u>12,531</u>	
		32,753		44,591
Investment Income				
Bank interest receivable		1,025		1,586
Exceptional Items				
Donation from subsidiary company		33,000		45,000
Total incoming resources		<u><u>66,778</u></u>		<u><u>91,177</u></u>
Resources expended				
Costs in furtherance of the Federation's objectives				
Seminars and conferences	2,407		3,845	
Newsletter costs	-		2,742	
Website and management	560		7,916	
Publicity	4,997		6,413	
Attendance at fairs	7,432		4,492	
Family Tree Live	-		34,336	
Archive meetings	399		294	
Society and external liaison	15		2,043	
Grants paid	-		5,000	
Project costs	<u>12,500</u>		-	
		28,310		67,081

THE FEDERATION OF FAMILY HISTORY SOCIETIES

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30TH SEPTEMBER 2020

Incoming resources and resources expended (continued)

	2020		2019	
	£	£	£	£
Administration and support costs				
Administration	21,529		24,450	
Executive committee travel, meetings etc	1,760		3,103	
General Meetings and calling information	826		1,784	
Insurance	2,896		2,093	
Finance	7,555		7,341	
Accountancy charges	3,142		2,148	
Depreciation	1,036		729	
Sundry expenses	71		35	
Bank charges	190		60	
		<u>39,005</u>	<u>41,743</u>	
Total resources expended		<u><u>67,315</u></u>	<u><u>108,824</u></u>	

4 OPERATING LOSS

The operating loss is stated after charging or crediting:

	2020	2019
	£	£
Depreciation of tangible fixed assets		
- Owned assets	<u>1,036</u>	<u>729</u>

5 ACTIVITIES FOR GENERATING FUNDS

The charity owns the whole of the share capital of Federation of Family History Societies Services Limited, which sells goods and services relating to the charity. Its trading results for the year, as extracted from their accounts, are summarised below:

	2020	2019
	£	£
Turnover	86,842	91,145
Cost of Sales	<u>(41,140)</u>	<u>(34,895)</u>
Gross Profit	45,702	56,250
Administrative expenses	<u>(14,743)</u>	<u>(12,582)</u>
	30,959	43,668
Other operating income	-	-
	<u>30,959</u>	<u>43,668</u>
Investment income receivable	595	609
Net income for year	<u>31,554</u>	<u>44,277</u>
Donation to holding company	<u>(33,000)</u>	<u>(45,000)</u>
Net (Loss) for year	<u><u>(1,446)</u></u>	<u><u>(723)</u></u>

6 INTEREST RECEIVABLE

	2020	2019
	£	£
Bank interest receivable	<u>1,025</u>	<u>1,586</u>

THE FEDERATION OF FAMILY HISTORY SOCIETIES

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30TH SEPTEMBER 2020

7 TAXATION

No provision in respect of UK corporation tax has been made because the company is a registered charity.

8 DIRECTORS AND EMPLOYEES

No remuneration was paid to any director during the year or the previous year.

There were no employees in the year or in the previous year and there were therefore no staff costs.

9 TANGIBLE FIXED ASSETS

Cost	Computers & Printers £	Display Equipment £	Total £
At 1st October 2019	3,789	4,825	8,614
Additions	659	-	659
Disposals	-	-	-
At 30th September 2020	<u>4,448</u>	<u>4,825</u>	<u>9,273</u>
Depreciation			
At 1st October 2019	2,065	4,013	6,078
Eliminated in respect of disposals	-	-	-
Charge for the year	806	230	1,036
At 30th September 2020	<u>2,871</u>	<u>4,243</u>	<u>7,114</u>
Net book value			
At 30th September 2020	<u>1,577</u>	<u>582</u>	<u>2,159</u>
<i>At 30th September 2019</i>	<u>1,724</u>	<u>812</u>	<u>2,536</u>

10 FIXED ASSET INVESTMENTS

COST	Shares In group under- takings £	Total £
At 1st October 2019	75,000	75,000
At 30th September 2020	<u>75,000</u>	<u>75,000</u>
NET BOOK VALUE		
At 30th September 2020	<u>75,000</u>	<u>75,000</u>
<i>At 30th September 2019</i>	<u>75,000</u>	<u>75,000</u>

THE FEDERATION OF FAMILY HISTORY SOCIETIES

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30TH SEPTEMBER 2020

11 SHARES IN GROUP UNDERTAKINGS

Name of company	Country of Incorporation	Details of Investments	Proportion held by company	Proportion held by subsidiary	Nature of business
Federation of Family History Societies Services Limited	United Kingdom	75,000 Ordinary £1 Shares	100%	Nil	Publishing & marketing of genealogical information

12 DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Prepayments	8,898	1,056
Accrued income	-	910
Amounts owed by group undertakings	33,000	47,468
	<u>41,898</u>	<u>49,434</u>

13 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Trade creditors	2,695	4,012
Subscriptions received in advance	8,286	7,995
Accruals	9,875	6,062
	<u>20,856</u>	<u>18,069</u>

14 GUARANTEE

The members of the company have agreed to contribute £1 each to the assets of the company in the event of it being wound up

THE FEDERATION OF FAMILY HISTORY SOCIETIES

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 30TH SEPTEMBER 2020

15 RESERVES	Project fund	Retained funds
	£	£
At 1st October 2018	30,000	252,958
Profit/(Loss) for the year	-	(17,647)
Transfer from project fund to retained funds	<u>(2,500)</u>	<u>2,500</u>
At 1st October 2019	27,500	237,811
Profit/(Loss) for the year	-	(537)
Transfer from project fund to retained funds	<u>(12,500)</u>	<u>12,500</u>
At 30th September 2020	<u>15,000</u>	<u>249,774</u>

Project fund

The project fund is a designated fund set up to facilitate projects of genealogical worth undertaken from time to time.

16 RECONCILIATION OF MOVEMENT IN MEMBERS' FUNDS	2020	2019
	£	£
(Loss)/Profit for the financial year	(537)	(17,647)
Transfers from members' funds	-	-
(Decrease)/Increase in members' funds	<u>(537)</u>	<u>(17,647)</u>
Opening members' funds	<u>265,311</u>	<u>282,958</u>
Closing members' funds	<u>264,774</u>	<u>265,311</u>

17 RELATED PARTY DISCLOSURES

The company operates an intercompany account with its subsidiary company and at the year end the balance owing by the subsidiary company was £33,000 (2019:£47,468).

THE FEDERATION OF FAMILY HISTORY SOCIETIES

CONSOLIDATED BALANCE SHEET - INCLUDING SUBSIDIARY SERVICES COMPANY

FOR THE YEAR ENDED 30TH SEPTEMBER 2020

	2020		2019	
	£	£	£	£
FIXED ASSETS				
Intangible assets		1,750		2,000
Tangible assets		2,918		3,146
		4,668		5,146
CURRENT ASSETS				
Stocks	12,983		10,511	
Debtors	59,660		25,603	
Cash at bank and in hand	296,078		324,815	
	368,721		360,929	
CREDITORS				
amounts falling due within one year	(74,886)		(65,589)	
NET CURRENT ASSETS		293,835		295,340
TOTAL ASSETS LESS CURRENT LIABILITIES		298,503		300,486
RESERVES				
Project designated fund		15,000		27,500
Retained funds		283,503		272,986
TOTAL FUNDS		298,503		300,486