

GRANGE PRIMARY SCHOOL STAFF AND PARENT TEACHERS ASSOCIATION

England & Wales · Charity number 1038715

Details

Other names GRANGE PRIMARY SCHOOL PTA

Status Registered

Legal form Other

Registered 1994-06-17

Register [View on the Charity Commission register](#)

Contact

Address Grange Primary School
Church Place
London
W5 4HN

Phone 07951377713

Email grangeptatreasurer@gmail.com

Website <https://grangeschoolpta.com>

Activities

Objects: TO ADVANCE THE EDUCATION OF THE PUPILS OF THE SCHOOL

Activities: School PTA

Classification

- **How:** Makes Grants To Organisations
- **What:** Education/training
- **Who:** Children/young People

Geography

- Ealing

Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£20,353	£23,100	-	-
2023-08-31	£25,403	£20,107	-	-
2022-08-31	£28,627	£19,741	-	-
2021-08-31	£22,904	£19,703	-	-
2020-08-31	£27,228	£23,476	-	-

Trustees

Name	Role	Appointed
Umaima Ali	Chair	2023-10-11
Emily Catherine Arch		2023-10-11
Jane Isobel Wheeler		2024-09-30
Laura Araya Montemayor		2023-10-11
Thomas Green		2023-10-11

Accounts



Trustees' Annual Report for the period

From 1 Sept 2022 start date To 31 Aug 2023 end date

Charity name: Grange Primary School Staff and Parent Teachers Association

Charity registration number: 1038715

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To support and advance the education of pupils of Grange Primary School, Ealing
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Main activities include: - Raising funds for facilities and items for the school and pupils - Developing relationships between school stakeholders - Holding events that achieve both of the above
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Charity Commission website has been consulted with regards to any queries

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The PTA ran various large and small events throughout the year. These raised a large total with which to support the school, and also promoted a sense of school community.</p> <p>The larger events were Festival of Light, Christmas and Summer Fairs; smaller playground sales of pre-loved uniform, ice lollies and cakes / doughnuts. Other events included online raffles, non-uniform days and sponsored running events.</p> <p>During the year we raised over £25,000 for the school. This enabled the purchase of essential items for pupils such as online reading schemes, maths resources, support for school trips, as well as funding for more calming and environmentally friendly classroom features, and inclusion materials.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Reviewed at a minimum of once per school term.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	It is necessary to have some working reserves available for fundraising. Also, due to the school having a different financial year to the PTA, it can be useful to have some funds available to support the school at the start of the school year.
Amount of reserves held	Para 1.22	We aim to have working reserves of £5k at all times.
Reasons for holding zero reserves	Para 1.22	NA
Details of fund materially in deficit	Para 1.24	NA
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	NA

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Parent Teacher Association Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected in person at either an EGM or AGM with relevant quorum present as stipulated by our PTA constitution.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Grange Primary School Staff and Parent Teachers Association
Other name the charity uses	Grange PTA
Registered charity number	1038715
Charity's principal address	C/O Grange Primary School Church Gardens Ealing W5 4HN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Krystal Evans	Chair	01/10/22 – 31/05/2023	PTA members plus established nominated committee members
2	Tessa Moulton	Co-Treasurer	Full year	as above
3	Nataliya Solimchuk	Co-Treasurer	Full year	as above
4	Jenny Lovern	Co-Vice-Chair	Full year	as above
5	Zeynep Subasi	Co-Vice-Chair	Full year	as above
6	Nion Hazell	Trustee	Full year	as above
7	Janine Reesby	Trustee	Full year	as above
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	NA
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	NA
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	NA

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Tessa Moulton	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	30/06/2024	

Grange Primary School Staff and Parent Teachers Association
Charity No. 1038715
Treasurer's Report - School Year 2022-2023

2022/2023

Date	Description	Category	Amount
01-Sep-22	Bank Balance		26,058
01-Sep-22	Balance in Safe / PayPal		1,265
01-Sep-22	<i>*Projected Balance (Including amounts outstanding)</i>		18,148
Net Fundraising			
Net Fundraising Total			25,403
Net Fundraising			
	Deposits into bank (related to this year)		23,383
	Other (not in bank)		2,020
Net Fundraising Total			25,403
Net Expenditure			
	Paid from bank (related to this year)		12,990
	Other (not yet paid)		7,117
Expenditure Total			20,107
Payments related to prior years			
	Paid into/from bank (related to prior years)	-	9,466
31-Aug-23	Bank Balance		26,985
31-Aug-23	Balance in Safe / PayPal		1,435
31-Aug-23	<i>**Projected Balance (Including amounts outstanding)</i>		23,445
Net Funds PTA Raised During 2022-2023 School Year			25,403

Breakdown of Fundraising (Fundraising Year 2022-2023)

Events Fundraising Total	21,537
Other (Donations, Amazon Smile, etc.)	3,867
Total	25,403

Breakdown of Expenditure (Funding Year 2022-2023)

Coaches	5,000
Maths Resources	5,000
Online Learning	2,000
Inclusion Materials	800
Phonics Support	650
Environmental Classroom Equipment	1,343
Playground Equipment	200
Nursery Changing Facilities	700
Chess Sets	85
Y6 Leavers	2,142
Book Week	719
Christmas Gifts and Crackers	897
PTA Operating Costs (This Yr)	570
Total	20,107

***Outstanding Items (1st Sept 2022)**

Chameleon Cards Not Yet Received	Carried Forward	670	
Fundraising Not Yet Received		1,221	
PTA Event Expenses Outstanding		1,226	
Uncashed lottery licence cheque to council		40	
Grant cheque not yet cashed		200	
Cheques owed to school for funding		10,000	Funding agreed during 21/22 year
Total		9,175	

***Outstanding Items (31st August 2023)**

Chameleon Cards Not Yet Received	Carried Forward	670	
Uncashed lottery licence cheque to council	Carried Forward	40	
PTA Event Expenses Outstanding		592	
Fundraising Not Yet Received		1,529	
Uncashed funding cheques to school		2,953	
Online Learning		2,000	Funding agreed during 22/23 year
Inclusion Materials		800	Funding agreed during 22/23 year
Nursery Changing Facilities		700	Funding agreed during 22/23 year
Book Week Prizes		70	Funding agreed during 22/23 year
PTA Operating Costs Outstanding		20	
Total		4,976	

Accounts



Trustees' Annual Report for the period

From 1 Sept 2021 start date To 31 Aug 2022 end date

Charity name: Grange Primary School Staff and Parent Teachers Association

Charity registration number: 1038715

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To support and advance the education of pupils of Grange Primary School, Ealing
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Main activities include: - Raising funds for facilities and items for the school and pupils - Developing relationships between school stakeholders - Holding events that achieve both of the above
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Charity Commission website has been consulted with regards to any queries

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The PTA ran various large and small events throughout the year. These raised a large total with which to support the school, and also promoted a sense of school community which was particularly important post-Covid as newer parents especially had had very little chance to meet others.</p> <p>The larger events were Festival of Light, Christmas and Summer Fairs, with smaller playground sales of pre-loved uniform, ice lollies and cakes. Other events included online raffles, non-uniform days and sponsored running events.</p> <p>During the year we raised over £28,000 for the school. This enabled the purchase of essential items for pupils such as new books, online reading schemes and support for school trips, as well as funding the school for the rollout of a new values initiative, and post-Covid intervention resources.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Reviewed at a minimum of once per school term.
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Amount of reserves held	Para 1.22	We aim to have working reserves of £5k at all times.
Reasons for holding zero reserves	Para 1.22	NA
Details of fund materially in deficit	Para 1.24	NA
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	NA

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Parent Teacher Association Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected in person at either an EGM or AGM with relevant quorum present as stipulated by our PTA constitution.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Grange Primary School Staff and Parent Teachers Association
Other name the charity uses	Grange PTA
Registered charity number	1038715
Charity's principal address	C/O Grange Primary School Church Gardens Ealing W5 4HN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Helen Green	Chair	Full year	PTA members plus established nominated committee members
2	Tessa Moulton	Treasurer	Full year	as above
3	Jo Wiltshire	Vice-Chair	Full year	as above
4	Monica Garau	Vice-Chair	Full year	as above
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	NA
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	NA
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	NA

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Electronically signed	Electronically signed	Electronically signed	Electronically signed
Full name(s)	Helen Green	Tessa Moulton	Jo Wiltshire	Monica Garau
Position (eg Secretary, Chair, etc)	Chair	Treasurer	Vice Chair	Vice Chair

Date

Grange Primary School Staff and Parent Teachers Association			
Charity No. 1038715			
Treasurer's Report - School Year 2021-2022			
2021/2022			
Date	Description	Category	Amount
01-Sep-21	Bank Balance		24,416
01-Sep-21	Balance in Safe / PayPal		1,345
01-Sep-21	<i>*Projected Balance (Including amounts outstanding)</i>		<u>9,263</u>
	Net Fundraising		
	Net Fundraising Total		<u>28,627</u>
	Net Fundraising		
	Deposits into bank (related to this year)		24,951
	Other (not in bank)		3,676
	Net Fundraising Total		<u>28,627</u>
	Net Expenditure		
	Paid from bank (related to this year)		6,110
	Other (not yet paid)		13,631
	Expenditure Total		<u>19,741</u>
			8,886
	Payments related to prior years		
	Paid into/from bank (related to prior years)		- 17,199
31-Aug-22	Bank Balance		26,058
31-Aug-22	Balance in Safe / PayPal		1,265
31-Aug-22	<i>**Projected Balance (Including amounts outstanding)</i>		<u>18,148</u>
			8,886
	Net Funds PTA Raised During 2021-2022 School Year		<u>28,627</u>
	Breakdown of Fundraising (Fundraising Year 2021-2022)		
	Events Fundraising Total		25,998
	Other (Donations, Amazon Smile, etc.)		2,629
	Total		<u>28,627</u>
	Breakdown of Expenditure (Funding Year 2021-2022)		
	Coaches		5,000
	Online Learning		2,000
	Humanities Grant		1,500
	Vision and Values		1,000
	Intervention Resources		500
	Y6 Leavers		2,087
	Book Week		339
	Jubilee Picnic		397
	Christmas Gifts and Crackers		855
	Books		5,000
	PTA Operating Costs (This Yr)		694
	PTA Operating Costs (Materialized from earlier yrs)		369
	Total		<u>19,741</u>
	*Outstanding items (1st Sept 2021)		
	External Examiner for Charity Commission 18/19 (Still outstanding)	Carried Forward	- 720
	Outstanding fundraising unpaid		1,434
	Uncashed PTA event expense cheques		- 343
	PTA Initiatives Expense Cheques Unpresented		- 267
	Grange School - Values Initiative		- 3,000
	Grange School - PGL Exceptional Funding Topup		- 7,000
	Grange School - Bug Club		- 1,603
	Grange School - Phonics Books		- 5,000
	Total		<u>- 16,499</u>
	*Outstanding items (31st August 2022)		
	Chameleon Cards Not Yet Received	Carried Forward	670
	PTA Event Expenses Outstanding		- 386
	Fundraising Not Yet Received		1,421
	Coaches		- 5,000
	Online Learning		- 2,000
	Humanities Grant		- 1,500
	Vision and Values		- 1,000
	Intervention Resources		- 500
	PTA Operating Costs Cheques Unpresented (This Year)		- 511
	PTA Operating Costs Cheques Unpresented (Prior Years)		- 369
	Total		<u>- 9,175</u>

Accounts



Trustees' Annual Report for the period

From 1 Sept 2019 start date To 31 Aug 2020 end date

Charity name: Grange Primary School Staff and Parent Teachers Association

Charity registration number: 1038715

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To support and advance the education of pupils of Grange Primary School, Ealing
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Additional information (optional)

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Contribution made by volunteers	Para 1.38	
Other		

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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The PTA put on 4 main fundraising events pre-Covid, supported by smaller events such as bake sales and second hand uniform sales. Since Covid, we have run several online initiatives including a balloon race and online raffle, as well as asking parents for direct donations to the school whilst our fundraising events couldn't take place due to Covid. During the year we raised £28,000 for the school. This enabled the purchase of essential items for pupils such as guided reading and phonics books and play/physical activity equipment for the playground.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Reviewed at a minimum of once per school term.
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Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	NA
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	NA

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
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A description of the principal risks facing the charity	Para 1.46	
Other		

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Type of governing document (trust deed, royal charter)	Para 1.25	Parent Teacher Association Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected in person at either an EGM or AGM with relevant quorum present as stipulated by our PTA constitution.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Grange Primary School Staff and Parent Teachers Association
Other name the charity uses	Grange PTA
Registered charity number	1038715
Charity's principal address	C/O Grange Primary School Church Gardens Ealing W5 4HN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Helen Green	Chair	since 14/11/19	PTA members plus established nominated committee members
2	Tessa Moulton	Treasurer	Since 14/11/19	as above
3	Jo Wiltshire	Vice-Chair	since 9/10/19	as above
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	NA
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	NA
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	NA

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Electronically signed	Electronically signed	Electronically signed
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Full name(s)	Helen Green	Tessa Moulton	Jo Wiltshire
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Position (eg Secretary, Chair, etc)	Chair	Treasurer	Vice Chair
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Date	11/09/2021
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Grange Primary School Staff and Parent Teachers Association
Charity No. 1038715
Treasurer's Report - School Year 2019-2020

			2019/2020	
Date	Description	Category	Amount	
01-Sep-19	Bank Balance		24,183	
01-Sep-19	Balance in Safe / PayPal		249	
01-Sep-19	<i>*Projected Balance (Including amounts outstanding)</i>		<u>2,309</u>	
Gross Fundraising				
Gross Fundraising Total			27,228	
Fundraising Expenses			6,420	
Net Fundraising Total			20,808	
Net Fundraising				
Deposits into bank (related to this year)			19,488	
Other (not in bank)			<u>1,321</u>	
Net Fundraising Total			20,808	
Net Expenditure				
Paid from bank (related to this year)			1,293	
Other (not yet paid)			<u>15,763</u>	
Expenditure Total			17,056	
			3,752	
Payments related to prior years				
Paid into/from bank (related to prior years)			21,403	
31-Aug-20	Bank Balance		20,975	Match
31-Aug-20	Balance in Safe / PayPal		1,788	
31-Aug-20	<i>**Projected Balance (Including amounts outstanding)</i>		<u>6,061</u>	3,752
Net Funds PTA Raised During 2019-2020 School Year			20,808	

Breakdown of Fundraising (Fundraising Year 2019-2020)				
	Events Fundraising Total		14,429	
	Sponsorships Fundraising Total		2,500	
	Other (Donations, Amazon Smile, etc.)		3,879	
	Total		20,808	
Breakdown of Expenditure (Funding Year 2019-2020)				
	School Funding Requests - Books		12,500	
	School Funding Requests - Playground Equipment		1,250	
	PTA Initiatives - Book Week		62	
	PTA Initiatives - Y6 Leavers		1,891	
	PTA Initiatives - Xmas Gifts and Crackers		851	
	PTA Operating Costs		502	
	Total		17,056	
*Outstanding Items (1 Sept 2019)				
	Grange School - Laptops	-	8,650	
	Grange School - EYFS Books	-	2,058	
	Grange School - Coaches, Books, Y6 Gifts and Author Lunch	-	8,272	
	Website and Email Hosting	-	321	
	Expense Cheques Unpresented	-	3,167	
	Gift Aid for Colour Run		315	
	Dexter's Sponsorship (Summer Fair)		750	
	Independent Examiner for Charity Commission	-	720	
	Total	-	22,123	
**Outstanding Items (31 August 2020)				
	Independent Examiner for Charity Commission (for 2018-19)	Carried Forward	720	
	Event Expense Cheques Unpresented		233	
	Grange School - Books	-	12,500	Funding agreed between school / PTA during 19/20 year
	Grange School - Playground Equipment	-	1,250	Funding agreed between school / PTA during 19/20 year
	PTA Initiatives Expense Cheques Unpresented	-	1,938	
	PTA Operating Costs Chequest Unpresented	-	60	
	Total	-	16,701	