

Charity No 1038694

**3 Corners Pre School and Out of School Club**

**Annual Report and Financial Statements**

**31st March 2022**

### **3 Corners Pre School and Out of School Club – Trustees Annual Report For the year ended 31st March 2022**

3 Corners Pre School and Out of school Club is the working name of the old name of Triangle Pre School, which is a registered Charity, Number 1038694. Its principal address is 3 Corners Pre School and Out of School Club, Butterworth Lane, Triangle, Sowerby Bridge, West Yorkshire, HX6 3NJ.

#### **Governing Document**

The charity has adopted the Pre School Learning Alliance, Pre School constitution 2011 as its governing document.

#### **Objects of the charity**

Objects of the charity are to provide Pre School Education and an Out of School Club for children in Calderdale.

#### **Trustees**

The trustees of the charity are:-

XX – trustee with dispensation

Laura-Jane Beddow

Claire Blincoe

Amanda Dewhirst

Adam Dobson

Sue Dixon

Adele Friend

Asma Haslam

Liz Park

Rachel Purvis

Philippa Russell

Ruth Edwards

Sara Tunstall

Becky Binns (stepped down following January 2022 meeting)

As of the 5th April 2008 it was agreed that all Committee Members will become trustees.

#### **Activities and Achievements**

Ofsted inspection on 17 March 2022 found the setting outstanding in all areas, the management committee and staff were all incredibly proud of the recognition of the service we provide, even in challenging times. Key findings include:

- Children are engrossed in a wealth of captivating and highly challenging activities and experiences, which staff expertly plan in great detail.

- Staff plan an inspiring curriculum which is informed by their meticulous observations and assessments. They use a wealth of inventive ways to expand and reinforce children's knowledge.
- Staff exchange a wealth of information with parents on entry, and thereafter. This helps staff to meet children's individual care and learning needs.

During the extended period of Covid-19 restrictions we continued to adapt the delivery of our different provisions, to take into account government guidelines on bubbles and safe practice during the Covid-19 pandemic. The close working relationship with the school meant that 3 Corners was able to continue use of the school hall, to provide the OSC within 3 bubbles, to restrict mixing between year groups. Staff maintained their flexibility with the hours and ways that they worked, and we remained incredibly grateful for their response. This was recognised by an end of year bonus of £100 in appreciation of their hard work.

3 Corners' management, in conjunction with the chair of trustees had to take a difficult decision to close for a week in January 2022 due to staff members testing positive for COVID-19 in a short time frame, making the setting unable to operate safely with required ratios. 3C management tried their best to keep certain aspects of the setting going i.e. breakfast clubs, but had to sadly close the whole setting eventually.

The numbers attending 3 Corners Pre-School (PS) and Out of School Club (OSC) recovered following the lifting of Covid-19 restrictions to the setting, with waiting lists in place on some nights for OSC. Additional space was secured from February 2022 in the nurture room above Triangle School to allow the OSC to expand and provide a tailored space for Y5 and Y6. 3 Corners invested in resources to meet their needs, and being able to separate the year groups in this way has been beneficial for the younger and older children. The holiday club continued to run with restricted numbers through the summer, and was well attended, returning to normal attendance in the new academic year.

Changes to the Early Years Foundation Status from September 2021 were well received. It has enabled staff to have a greater focus on interaction with the children, with less emphasis on administration meaning that it has had a positive impact.

### **Management Committee**

The Management Committee still enjoys a good number of parent/carer members. Adele Friend continued in the role of chair, and the Secretary and Treasurer remain, as in previous years. We will continue to look for new members so that some of our dedicated ex-parents can stand down, if they wish, in the knowledge that we remain well supported. The Childcare Manager, Amanda Dewhirst, and the Business Manager, Sharon McElhone, look after the day to day and business needs, reporting to the committee at half termly meetings, and in between, as required. Throughout the COVID-19 response the Chair has been available to offer a committee perspective on some of the challenging decisions. The role of the committee is still required to oversee the performance and running of 3 Corners and two committee members have taken the role of reviewing policies and procedures.

### **Current and Future Developments**

3 Corners continues to run extremely well with a committed and hardworking team. Professional development takes place on an ongoing basis, with staff attending regular training courses to update, refresh and enhance their skills within the setting. This was highlighted as a positive in the Ofsted inspection in March 2022 in which we were rated as 'Outstanding'. The 5 in food hygiene (the highest rating) in March 2020 is the most up to date inspection for food safety.

Our Holiday Club (HC) continues to run for the whole year, apart from the Christmas holiday and 2 weeks of the summer holidays. Over the course of the year HC has made a small profit despite the challenges of delivering in a COVID secure way. We will continue to monitor income and expenditure closely to avoid unacceptable losses.

Regular liaison with the Head Teacher at Triangle School has continued in the year ending March 2022, enhancing communication and thus, our working relationship. This has enabled 3 Corners to extend our space to provide a dedicated area for Y5 and Y6 in OSC.

### **Reserves**

It has been agreed that 6 months' average operating expenditure (£90,500) should be held in reserve to ensure the setting remains viable during any adverse circumstances, resulting in a reduction in or suspension of services. In addition, another £10,000 is considered sufficient to cover extra staffing costs arising from sickness absence, during the year. This has been increased by £5,000 due to the increase in sickness absence due to COVID-19 and legal requirements to isolate. And finally, £23,000 will be held in reserve in the eventuality of staff redundancy. Total Reserves for 2021/2022 £123,500. However, we have set no upper limit on reserves due to the ongoing issues of extending our space to accommodate the numbers of children that we have in attendance/on our waiting list, as well as to secure our future in the eventuality that we were to lose our accommodation, that we currently lease on an annual rolling basis. Funds not immediately required for the day-to-day operation of the charity are invested in a Lloyds TSB Treasurers deposit account.

### **Review of major risks**

The committee continually reviews the major risks of the charity, and continually reviews and updates policies and procedures. Revised risk assessments were put into place, and provided to parents/carers, as a result of the response to the COVID-19 pandemic. As of March 2022, the restrictions and closure of the setting, due to the COVID-19 pandemic, had not provided a substantial risk to the financial health of 3 Corners. A small profit was made for the operating year.

I declare, in my capacity of charity trustee, that: \* The trustees have approved the report above; and \* Have authorised me to sign it on their behalf

Name: Adele Friend

Signed: A. Friend. 24/11/22

## **Independent Examiner's report to the Trustees of 3 Corners Pre School and Out of School Club**

I report on the accounts for the year ended 31<sup>st</sup> March 2022, which are set out on pages 4 to 7.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act); and
- state whether particular matters have come to my attention.

### **Basis of Independent Examiner's statement**

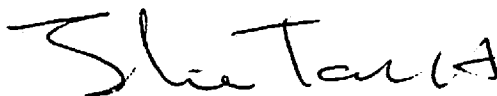
My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent Examiners statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 24 November 2022

Julie Talbot BA (Hons)  
1 Wood Nook  
Norland  
Sowerby Bridge  
West Yorkshire  
HX6 3RZ

**3 Corners Pre School and Out of School Club**  
**Annual Report and Financial Statements**  
**31st March 2022**

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### **3 Corners Pre School and Out of School Club**

#### **Receipts and Payments Account**

**For the year ended 31st March 2022**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total 31/03/2022 £</b>	<b>Total 31/03/2021 £</b>
<b>Receipts</b>				
Grants and Donations	0	0	0	0
Income from Investments	13	0	13	14
Operating activities to further the Charity's objects	115,520	80,297	195,817	166,971
<b>Total Receipts</b>	<b>115,533</b>	<b>80,297</b>	<b>195,830</b>	<b>166,985</b>
 <b>Payments</b>	 <b>£</b>	 <b>£</b>	 <b>£</b>	 <b>£</b>
Payments for generating funds	0	0	0	0
Charitable activities	82,000	87,817	169,817	157,353
Asset and Investment Purchases			0	0
<b>Total Payments</b>	<b>82,000</b>	<b>87,817</b>	<b>169,817</b>	<b>157,353</b>
 Net Receipts	33,533	-7,520	26,013	9,632
Cash funds last year end	159,707	17,505	177,212	167,579
<b>Cash Funds this year end</b>	<b>193,240</b>	<b>9,985</b>	<b>203,225</b>	<b>177,211</b>

**3 Corners Pre School and Out of School Club**

**Statement of Assets and Liabilities at the year end**

**For the year ended 31st March 2022**

<b>Cash Funds</b>	<b>Total 31/03/2022 £</b>	<b>Total 31/03/2021 £</b>
Cash	241	257
Bank Current Account	49,204	123,189
Bank Deposit Account	153,780	53,767
	<hr/> <b>203,225</b> <hr/>	<hr/> <b>177,213</b> <hr/>
Assets retained for Three Corners own use ( See Note )	<hr/> <b>28,138</b> <hr/>	<hr/> <b>28,138</b> <hr/>



### **3 Corners Pre School and Out of School Club**

#### **Notes to the Accounts**

#### **For the year ended 31st March 2022**

The financial statements have been prepared using the receipts and payments basis

#### **Assets retained for 3 Corners own use**

This is the outdoor play area purchased with grant funds received from Calderdale Metropolitan Borough Council (CMBC)

Assets recognised but not valued includes play equipment and computer equipment.

#### **The movement in restricted funds during the year were**

	<b>Brought Forward</b>	<b>Receipts</b>	<b>Payments</b>	<b>Carried Forward</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Pre School Funding	16,723	75,679	82,907	9,495
EYPP/Dep	404	1,755	2,075	84
Disabled Access/Inclusion Funding	378	2,862	2,835	405
Apprenticeship Funding	0	0	0	0
	<b>17,505</b>	<b>80,297</b>	<b>87,817</b>	<b>9,985</b>

#### **Amounts due or owing at 31 March 2022**

The following amount were due to be paid @ 31 March 2022:

	<b>2021/22</b>	<b>2020/21</b>	
	<b>(£)</b>	<b>(£)</b>	
HMRC	1,793	1,251	March 2022 PAYE
Receipts in Advance	5,334	9,570	Payments received in
Triangle School	0	6,570	Rent and Meals
	<b>7,126</b>	<b>17,390</b>	

The following amount were due to be received @ 31 March 2022:

	<b>2021/22</b>	<b>2020/21</b>	
	<b>(£)</b>	<b>(£)</b>	
HMRC	0	1,761	March 2021 CJRS Grants
Prepayment	378	370	Insurance prepayment
	<b>378</b>	<b>2,131</b>	

### **3 Corners Pre School and Out of School Club**

#### **Notes to the Accounts**

**For the year ended 31st March 2022**

#### **Detailed SOFA (Receipts and Payments)**

	2021/22 £	2020/21 £
<b>Income</b>		
Disabled Access Fund	2,457	3,477
Dep and EYPP	1,755	877
Discounts given	-2,378	-811
EEF	75,679	66,094
Holiday Club	16,628	11,067
Inclusion Funding	405	3,276
Out of School Club	81,963	38,690
Pre-School	14,537	11,005
Unapplied Cash Payment Income	-1,881	5,657
Hot Meals	1,405	1,129
Apprenticeship Funding	0	500
CJRS	3,831	25,818
Savings Account Interest	13	14
SSP	1,415	192
	<b>195,830</b>	<b>166,985</b>
<b>Expenses</b>		
Advertising/Promotional	0	0
Bank Charges	101	79
Cleaning	1,443	839
Delivery Charges	0	0
Equipment Sundries	1,783	633
Food	2,534	1,494
H&S	0	60
Insurances	908	888
Office/General Administrative Expenses	775	662
Other Expenses	296	0
Other Professional Services	225	225
Payroll Expenditures	129,176	124,888
Pensions	11,968	11,896
Phone Costs	543	526
Printing, Postage and Stationery	0	0
Rent	11,945	4,736
Repair and maintenance	86	6,438
Resources	3,901	2,469
Subscriptions	641	790
Training	558	158
Travel and Accommodation	0	0
Trips/Activities	239	0
Uniform	419	340
Unapplied Cash Bill Payment	22	0
Hot Meals Exp	2,255	234
IF	0	0
Total Other Expenses	<b>169,817</b>	<b>157,355</b>
<b>Net Income</b>	<b>26,013</b>	<b>9,630</b>

A. Green - Adele Friend (Chair) 24/11/22

~~Alma~~ CLARE BLINCOE 24/11/22