



Trustees' Annual Report for the period

		Period start date			Period end date		
		01	April	2024			
From					To		31 March 2025

Section A Reference and administration details

Charity name

The Craven University of the Third Age

Other names charity is known by

Craven u3a

Registered charity number (if any)

1038617

6 Summer Manor

Burley in Wharfedale

Ilkley, West Yorkshire

Postcode

LS29 7NA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mick Richings	Chair		Elected by membership
2	Lesley Perkins	Treasurer		Elected by membership
3	Anne MacDonald	Vice Chair		Elected by membership
4	Linda Hoole	Secretary		Elected by membership
5	Jacqui Eames	Trustee		Elected by membership
6	Douglas Hirst	Trustee		Elected by membership
7	Sandra Firm	Trustee		Elected by membership
8	Adrianne Gilcrest	Trustee		Elected by membership
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Kathryn Amey	15.05.2024 to 25.06.2024
John Bashall	15.05.2024 to 25.10.2024

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Financial Advisor	Mr Dave Smith	Low Green House, Church Lane, Gargrave, Skipton BD23 3PF

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Unincorporated association
Trustee selection methods (eg. appointed by, elected by)	Elected by membership at AGM; if co-opted by committee they must stand for election at the subsequent AGM.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Amendment to Clause 16 (6), (b), (8) of the Constitution was approved by the Third Age Trust on 24.03.2025 and approval will be sought of the membership at the AGM on 14.05.2025.

New Trustees are directed to the Charity Commission's "Trustee Handbook" and the Third Age Trust > Support for your u3a > "Trustee Code of Conduct for u3as in England and Wales".

All trustees have been given a briefing on their responsibilities and made aware of all Third Age Trust advice sheets.

All trustees give their time voluntary and receive no remuneration or other benefits.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The advancement of education, and in particular the education of older people and those who are retired from full time work, including associated activities conducive to learning and personal development, in Craven and its surrounding locality. To provide facilities for leisure and recreational activities with the object of improving the conditions of life for the above persons in the interests of their welfare.

During the year, we organised 75 groups, which at year end has been attended by 960 Individual and Associate members.

All Trustees have been directed to, and have read the guidance issued by the Charity Commission and the Third Age Trust

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

During the year we've organised and ran groups, which are intended to be educational, recreational and leisure in nature.

Over the period April 2024 to March 2025, we ran 75 groups, with approx. 960 members attending these groups. Virtually all Groups meet in venue, outdoors, with three exceptions which are held in member homes.

The target for the incoming committee post 2024 AGM was to increase the membership which had partially covered to 740 from a low of 650 post covid, as of 31st March 2025 it stands at 960, the target is to increase the membership to 1000+

In addition to the programme of events/activities our Summer Programme was attended by approx. 190 members over 2-days at Ermysteds Grammar School.

Section E

Financial review

Brief statement of the charity's policy on reserves	<p>Our policy is to retain the reserves at a level equal to six months of regular expenditure. The Trustees agreed that this is sufficient to pay our obligations should the number of members paying subscriptions falls significantly, or other contingencies.</p> <p>Reserves on 31st March 2025 at the financial year-end are above the specified minimum.</p>
Details of any funds materially in deficit	Not applicable

Further financial review details (Optional information)

<p>You may choose to include additional information, where relevant about:</p> <ul style="list-style-type: none">the charity's principal sources of funds (including any fundraising);how expenditure has supported the key objectives of the charity;investment policy and objectives including any ethical investment policy adopted.	<p>All funds held are used to pay costs associated with running Craven u3a.</p> <p>As the membership increased as did the reserves held, on advice from our IFA the membership fee has been reduced from £35 to £25 per member. The fee will continue to kept under review.</p> <p>The legacy has been ring-fenced as a hardship fund to assist any member requiring help with membership and group fees.</p>
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Section F

Other optional information

Section G


Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	James Michael Richings	Lesley Perkins
Position (e.g. Secretary, Chair, etc)	Chair	Treasurer

Date01.04.2025

 CHARITY COMMISSION FOR ENGLAND AND WALES	Charity Name		No (if any)		CC16a
	Craven u3a		1038617		
	Receipts and payments accounts				
	For the period from	Period start date	To	Period end date	
		1st April 2024		31st March 2025	
Section A Receipts and payments					
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
	Membership	23,844	-	23,844	29,902
	Gift Aid	2,608	-	2,608	2,278
	Venue charge	13,557	-	13,557	13,227
	Summer Programme	3,848	-	3,848	2,852
	Transport	2,485	-	2,485	1,854
	Donations				5,055
	Art Event		-		128
	Saturday Meetings	1,460	-	1,460	1,296
	Walking Group	18,318		18,318	
	- 0	-	-	-	-
Sub total(Gross income for AR)	- 0	66,120	-	66,120	56,592
A2 Asset and investment sales, (see table).					
	- 0	- 0	- 0	-	
	- 0	- 0	- 0	-	- 0
Sub total	- 0	- 0	- 0	-	- 0
Total receipts	- 0	66,120	- 0	66,120	56,592
A3 Payments					
	Accommodation	21,131	-	21,131	20,085
	3rd Age Trust	4,570	-	4,570	3,094
	Summer Programme	1,680	-	1,680	1,761
	Transport	1,810	-	1,810	1,890
	Capital expenditure	1,067		1,067	
	Carol service	110		110	
	40th anniversary	12	-	12	
	Saturday Mtgs	551	-	551	730

	PayPal commission	361	-	361	446	
	Sumup commission				151	
	Barclaycard	87		87		
	Postage and Printing	484	-	484	135	
	Web Site Zoom	502		502	252	
	Speaker Expenses				-	
	Film Licence, Refreshments, Committee Expenses	794		794	427	
	Donations	75		75	115	
	Walking group	17,385		17,385		
	Sub total	- 0	50,619	-	50,619	29,086
A4 Asset and investment purchases, (see table)						
	- 0	- 0	- 0	-		
	- 0	- 0	- 0	-		
	Sub total	- 0	- 0	-		- 0
	Total payments	- 0	50,619	- 0	50,619	29,086
	Net of receipts/(payments)	- 0	15,501	-	15,681	27,506
A5 Transfers between funds	- 0	-	-	-	-	-
A6 Cash funds last year end	- 0	54,540	-	54,540		27,034
	Cash funds this year end	- 0	70,041	-	70,221	54,540

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B1 Cash funds	Barclays Bank	30,026	-	-
	PayPal	15	-	-
	Skipton BS	40,000	-	-
	Total cash funds	70,041	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK

		Unrestricted funds	Restricted funds	Endowment funds
	Details	to nearest £	to nearest £	to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	

			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature		Print Name	Date of approval
	Lesley Perkins		LESLEY PERKINS	17/04/2025
	Dave Smith		DAVE SMITH	17/04/2025



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Craven u3a

On accounts for the year
ended

31st March 2025

Charity no
(if any)

1038617

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

1) 'H. j'?

Date:

Name: / David Malcolm Smith

Relevant professional
qualification(s) or body
(if any):

Address:

Low Green House, Church Lane, Gargrave BD23 3PF

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).