



Trustees' Annual Report for the period

		Period start date			Period end date		
		01	April	2023			
From					To		31 March 2024

Section A Reference and administration details

Charity name	The Craven University of the Third Age
Other names charity is known by	Craven u3a
Registered charity number (if any)	1038617
6 Summer Manor	
Burley in Wharfedale	
Ilkley, West Yorkshire	
Postcode	LS29 7NA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mick Richings	Chair		Elected by membership
2	James Enever	Treasurer		Elected by membership
3	Anne MacDonald	Vice Chair		Elected by membership
4	Linda Hoole	Secretary		Elected by membership
5	Jacqui Eames	Trustee		Elected by membership
6	Nigel Holden	Trustee		Elected by membership
7	Nicholas Jarvis	Trustee		Elected by membership
8	Veronica Dancer	Trustee		Elected by membership
9	Lesley Perkins	Trustee	30.06.2023	Co-opted
10				
11				
12				
13				
14				
15				
16				
17				
18				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Unincorporated association
Trustee selection methods (eg. appointed by, elected by)	Elected by membership at AGM; if co-opted by committee they must stand for election at the subsequent AGM.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

New Trustees are directed to the Charity Commission's "Trustee Handbook" and the Third Age Trust Committee File, Trustee Section, "Induction for New Trustees". All trustees have been given a briefing on their responsibilities and made aware of all Third Age Trust advice sheets.

All trustees give their time voluntary and receive no remuneration or other benefits.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The advancement of education, and in particular the education of older people and those who are retired from full time work, including associated activities conducive to learning and personal development, in Craven and its surrounding locality.

To provide facilities for leisure and recreational activities with the object of improving the conditions of life for the above persons in the interests of their welfare.

During the year, we organised 80 groups, which at year end has been attended by 847 Individual and Associate members.

All Trustees have been directed to, and have read the guidance issued by the Charity Commission and the Third Age Trust

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

During the year we've organised and ran groups, which are intended to be educational, recreational and leisure in nature.

Over the period April 2022 to March 2023, we ran 80 groups, with over 850 members attending these groups. Virtually all Groups meeting in venue, with one or two exceptions which are held in member homes.

The target for the incoming committee post June 2022 AGM was to increase the membership which had partially covered to 740 from a low of 650 post covid, as of 31st March 2023 it stands at 847, the target is to increase the membership to 1,000+

In addition to the programme of events/activities our Summer Programme was attended by approx. 240 members over 2-days at Ermysteds Grammar School.

All activities and events have resumed in venue, the last one being the Christmas meal held at Craven College, Skipton attended by approx. 35 members.

Section E

Financial review

Brief statement of the charity's policy on reserves

Our policy is to retain the reserves at a level equal to six months of regular expenditure. The Trustees agreed that this is sufficient to pay our obligations should the number of members paying subscriptions falls significantly, or other contingencies.
Reserves on 31st March 2024 at the financial year-end are above the specified minimum.

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

All funds held are used to pay costs associated with running Craven u3a.

The legacy has been ring fenced as a hardship fund to assist any member requiring help with membership and group fees.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	James Michael Richings	James Enever
Position (e.g. Secretary, Chair, etc)	Chair	Treasurer

Date 21.06.2023



Receipts and payments accounts

CC16a

For the period from	Period start date 1st April 2023	To	Period end date 31st March 2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Membership		29,902	-	29,902	25,323
Gift Aid		2,278	-	2,278	3,610
Venue charge		13,227	-	13,227	-
Summer Programme		2,852	-	2,852	-
Transport		1,854	-	1,854	-
Donations		5,055	-	5,055	-
Art Event		128	-	128	-
Saturday Meetings		1,296	-	1,296	-
	-	-	-	-	-
Sub total (Gross income for AR)	-	56,592	-	56,592	43,902
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	-	56,592	-	56,592	43,902
A3 Payments					
Accommodation		20,085	-	20,085	27,679
3rd Age Trust		3,094	-	3,094	5,273
Summer Programme		1,761	-	1,761	1,602
Transport		1,890	-	1,890	1,520
Arts Event		-	-	-	258
Saturday Mtgs		730	-	730	343
PayPal commission		446	-	446	408
Sumup commission		151	-	151	-
Postage and Printing		135	-	135	452
Web Site Zoom		252	-	252	856
Speaker Expenses		-	-	-	-
Film Licence, Refreshments Committee Expenses		427	-	427	328
Donations		115	-	115	294
Sub total	-	29,086	-	29,086	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	-	29,086	-	29,086	-
Net of receipts/(payments)	-	27,506	-	27,506	43,902
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	27,034	-	27,034	-
Cash funds this year end	-	54,540	-	54,540	43,902

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Barclays Bank	54,540	-	-
	PayPal	-	-	-
		-	-	-
	Total cash funds	54,540	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	James Enever	JAMES ENEVER	01.04.2024	
	Dave Smith	DAVE SMITH	01.04.2024	



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Craven u3a

On accounts for the year
ended

31st March 2024

Charity no
(if any)

1038617

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

DM Smith

Date:

3rd May 2024

Name:

David Malcolm Smith

Relevant professional
qualification(s) or body
(if any):

Address:

Low Green House, Church Lane, Gargrave BD23 3PF

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).