



Trustees' Annual Report for the period

		Period start date			Period end date		
From	01	April	2022	To	31	March	2023

Section A Reference and administration details

Charity name	The Craven University of the Third Age
Other names charity is known by	Craven u3a
Registered charity number (if any)	1038617
Charity's principal address	7 School House Fold
	Riddlesden
	Keighley, West Yorkshire
Postcode	BD20 5PF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mick Richings	Chair		Elected by membership
2	James Enever	Treasurer	From 15.06.2022	Co-opted
3	Anne MacDonald	Vice Chair		Elected by membership
4	Nigel Holden	Secretary		Elected by membership
5	George Mackley	Trustee		Elected by membership
6	Jacqui Eames	Trustee		Elected by membership
7	Nicholas Jarvis	Trustee	From 30.06.2022	Co-opted
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Unincorporated association
Trustee selection methods (eg. appointed by, elected by)	Elected by membership at AGM; if co-opted by committee they must stand for election at the subsequent AGM.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

New Trustees are directed to the Charity Commission's "Trustee Handbook" and the Third Age Trust Committee File, Trustee Section, "Induction for New Trustees". All trustees have been given a briefing on their responsibilities and made aware of all Third Age Trust advice sheets.

All trustees give their time voluntary and receive no remuneration or other benefits.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The advancement of education, and in particular the education of older people and those who are retired from full time work, including associated activities conducive to learning and personal development, in Craven and its surrounding locality.

To provide facilities for leisure and recreational activities with the object of improving the conditions of life for the above persons in the interests of their welfare.

During the year, we have organised 74 groups, which at year end were attended by 847 Individual, Honorary, Associate and WestNet members.

All Trustees have been directed to, and have read the guidance issued by the Charity Commission and the Third Age Trust

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

During the year we've organised and run 74 groups, which are intended to be educational, recreational and leisure in nature.

Over the period April 2022 to March 2023, we ran 74 groups, with over 740 members attending these groups. Virtually all Groups meeting in venue, with one or two exceptions.

The target for the incoming committee post June 2022 AGM was to increase the membership which had partially covered to 740, as of 31st March 2023 it stands at 847, the target is to increase the membership to 1,000+

The committee decided that as far as possible all our activities would resume:

- The first of these was the Summer Programme held in venue at Ermysteds Grammar School and consisted of 24 presentations from the 28th & 29th July which was attended by 170 members.
- Next was the Open Event held at Skipton Town Hall to show case all our activities to our members and the public on 9th August.
- December saw the return of the Carol service, attended by 130 members and family members.
- A new event was Arts Event held in March 2023 to showcase all the Arts groups alongside music from our various orchestras and singers.

Section E Financial review

Brief statement of the charity's policy on reserves

Our policy is to retain the reserves at a level equal to six months of regular expenditure. The Trustees agreed that this is sufficient to pay our obligations should the number of members paying subscriptions falls significantly, or other contingencies.
Reserves on 31st March 2023 at the financial year-end were still above the specified minimum.

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our income is derived from the membership fees and a legacy this year from the will of a previous member Dereck Woolley of £5,000

All funds held are used to pay costs associated with running Craven u3a

The legacy has been ring fenced as a hardship fund to assist and member requiring help with membership fees.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	James Michael Richings	James Enever
Position (e.g. Secretary, Chair, etc)	Chair	Treasurer

Date 21.06.2023



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Craven u3a

No (if any)
1038617

Receipts and payments accounts

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For the period from	Period start date 1st April 2022	To	Period end date 31st March 2023
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Membership	25,323		-	25,323	22,213
Gift Aid	3,610		-	3,610	5,534
Venue Charge	9,402		-	9,402	-
Summer Programme	1,550		-	1,550	-
Transport	1,774		-	1,774	1,778
Art Event	1,360		-	1,360	-
Saturday Meetings	883		-	883	-
Donations		-	-	-	4
Sub total (Gross income for AR)	43,902	-	-	43,902	29,529
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	43,902	-	-	43,902	29,529
A3 Payments					
Accommodation	27,679		-	27,679	17,194
3rd Age Trust	5,273		-	5,273	4,490
Summer Programme	1,602		-	1,602	-
Transport	1,520		-	1,520	2,117
Arts Event	258		-	258	-
Saturday Meetings	343		-	343	-
PayPal Commission	408		-	408	103
Postage and Printing	452		-	452	1,464
Web Site & Zoom	856			856	2,187
Speaker Expenses					50
Film Licence, Refreshments, Committee Expenses	328			328	
Donationsd	294			294	
Sub total	39,013	-	-	39,013	27,605
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	39,013	-	-	39,013	27,605
Net of receipts/(payments)	4,889	-	-	4,889	1,924
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	22,145		-	22,145	-
Cash funds this year end	27,034	-	-	27,034	1,924

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Barclays Bank	26,896	-	-
	PayPal	138	-	-
		-	-	-
	Total cash funds	27,034	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Invoices Not Yet Received	2336	-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	James Enever	JAMES ENEVER	06/05/2023	
	Examined by Dave Smith	DAVE SMITH	06/05/2023	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees	Craven U3A		
On accounts for the year ended	31/03/2023	Charity no (if any)	1036817
Set out on pages			

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:  Date: 5th May 2023

Name: David Malcolm Smith

Relevant professional qualification(s) or body (if any):

Address: Low Green House, Church Lane, Gargrave, BD23 3PF