

Chelford Village Pre-School

Chairperson's Report

Reporting Period 1st January 2022 to 31 December 2022

This report is prepared for the Annual General Meeting and delivered to the committee by the Chair.

I am delighted to report that Chelford Village Pre School continues to thrive which is a credit to the commitment and expertise of the staff and the leadership provided the Manager. Opportunities for professional development enhance the expertise amongst staff; I extend my congratulations to Mardi Brown and Joanne Bagnall who each completed their Level 3 qualification. Katy Booth also commenced her Level 3 qualification in the reporting period, which has subsequently been completed. In addition, staff have also received training on Wellcomm – a screening tool for children experiencing difficulties with speech and language – and all requisite safeguarding training has also been updated.

Pupil numbers have remained high during the reporting period, which has ensured that the Pre School is on a positive and sound financial footing. This has enabled the Committee to invest in additional resources and staffing. As a consequence, the outdoors area has been enhanced through the acquisition of a nature kitchen, welly wall and work station and additional storage equipment which continues to have a positive impact on children's learning experiences.

During the reporting period, there has been an overhaul of Pre School policies and procedures. These are to be published via the newly-developed Chelford Village Pre School website in the coming weeks.

The Pre School continues to engage with the local community. The relationship between the Pre School and Chelford CE Primary School continues to flourish as too, the partnership with Butterflies Baby and Toddler group.

Since the previous Chair's report, Michelle Latchford has started the process of handing over the role of Treasurer to Jessica Dobell. Similarly, this will be my final report as Chair; Eleanor Daniel is due to step into the role and I look forward to assisting in any way possible through my role as a member of the committee.

It has been my pleasure to have seen the continued growth of Chelford Village Pre School and I am sure that the provision will continue to serve the children of the village in the coming years.

I would like to take this opportunity to thank the Committee and Pre School staff for their continued commitment to providing a positive and nurturing learning experience for all our children.

A handwritten signature in black ink, appearing to read 'A M Brady', with a long horizontal stroke extending to the right.

A M Brady

30th October 2023.

Chelford Village Pre school
Income and Expenditure 2020

	2022 £	2021 £	2020 £	2019 £	2018 £	2017 £	2016 £	2015 £
INCOME								
Fees - payments	32553.20	21,028	18,006	20,645	24,907	23,800	25,432	23,810
Fees - SureStart payments	48487.91	51,757.43	39,904	39,004	34,201	32,609	43,963	44,658
Donations	1611.70	1060.26	4,416	570	500	-	350	1,650
Fundraising - Events	51.00	258.45	-	378	-	-	-	-
Fundraising - Photos / Book club	0.00	0	21	-	15	71	43	77
Fundraising - Other	0	0	-	130	-	-	-	568
Interest received	0	0	4	13	6	-	3	6
Job Retention Scheme Government Grant	0	0	12,150	-	-	-	-	-
Miscellaneous Income	1014.98	693	582	40	-	1	197	37
	<u>83718.79</u>	<u>74797.14</u>	<u>75,083</u>	<u>60,780</u>	<u>59,629</u>	<u>56,481</u>	<u>69,987</u>	<u>70,806</u>
EXPENDITURE								
Rent	7731.65	7230.48	4,978	7,180 *	6,887	6,558	6,719	6,749
Wages & Tax	57960.17	55,023.00	50,071	60,008	49,406	47,520	48,665	52,877
Toys & Equipment	3186.45	2240.57	915	1,627	684	2,922	4,048	4,529
Classroom equipment		0	2,522	-	-	-	-	-
Insurance, PLA Membership, OFSTED	1051.87	961.86	957	1,154	818	799	748	767
Phone	1058.53	999.48	803	991	765	808	736	723
Stationery& Copying	168.98	8.1	237	183	85	25	45	34
Advertising	96.00	72	72	301	206	6	221	78
Outings & Parties	0.00	0	-	100	-	-	-	100
Course Fees	1529.98	1224	146	414	3,002	480	200	1,500
Petty Cash	0.00	0	-	482	1,100	200	600	350
Sundry Expenses	1692.62	2046.43	910	1,866	1,458	1,344	819	1,047
	<u>74476.25</u>	<u>69805.92</u>	<u>61,611</u>	<u>74,306</u>	<u>64,411</u>	<u>60,662</u>	<u>62,802</u>	<u>68,754</u>
SURPLUS/(DEFICIT)	<u>9242.54</u>	<u>4991.22</u>	<u>13,472</u>	<u>(13,526)</u>	<u>(4,782)</u>	<u>(4,180)</u>	<u>7,185</u>	<u>2,052</u>
Includes accrual for Autumn 2019 rent*			<u>-</u>	<u>2,756.72</u>				

Independent examiner's report to the trustees of Chelford Village pre-school

I report to the trustees on my examination of the accounts of Chelford Village pre-school (The Trust) for the year ending 31 December 2022.

Responsibilities and basis of report

As the Charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the trust's accounts, carried out under the section 145 of the 2011 Act, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination and can confirm that no material matters have come to my attention that would give me cause to believe, that in any material respect:

1. accounting records were not kept in respect of the trust, as required by section 120 of the Act; or
2. the accounts do not accord with those records

In addition to my examination, and following several discussions with the Treasurer, I have come across no other matters that would affect the proper understanding of the accounts, summarised overleaf.

The accounts are prepared on a receipts and payments basis.

Signed:



Name:

Aaron James Lee

Relevant professional qualification:

ACA ICAEW (1180332)

Address:

5 Dexter Place, Chelford, Macclesfield, SK11 9FU

Date:

19/07/2023

CHELFORD VILLAGE PRE-SCHOOL

INCOME & EXPENDITURE FOR THE YEAR ENDED:

31/12/2022

INCOME	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Fees - payments	7,315.00	904.00	3,214.00	6,398.00	818.00	1,186.00	278.00	170.95	5,504.00	2,342.25	1,597.00	2,826.00	32,553.20
Fees - SureStart payments	0.00	0.00	4,039.08	11,707.92	0.00	5,017.68	272.00	11,271.96	0.00	0.00	5,255.07	10,924.20	48,487.91
Donations	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,611.70	1,611.70
Fundraising - Events	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	51.00	51.00
Fundraising - Photos / Book club	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fundraising - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CCC Training Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Milk Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Interest received	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Miscellaneous Income	0.00	0.00	0.00	0.00	974.98	0.00	40.00	0.00	0.00	0.00	0.00	0.00	1,014.98
	7,315.00	904.00	7,253.08	18,105.92	1,792.98	6,203.68	590.00	11,442.91	5,504.00	2,342.25	6,852.07	15,412.90	83,718.79

EXPENDITURE

Rent	2,500.00	0.00	0.00	0.00	0.00	2,500.00	0.00	0.00	2,731.65	0.00	0.00	0.00	0.00	7,731.65
Wages & Tax	4,962.80	3,490.08	6,020.13	2,535.93	5,404.46	5,671.66	80.00	8,548.59	5,447.29	5,462.07	5,930.83	4,406.33	0.00	57,960.17
Milk	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Toys & Equipment	0.00	0.00	591.60	0.00	840.54	0.00	0.00	0.00	284.77	0.00	1,469.54	0.00	0.00	3,186.45
Fundraising costs - Events	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fundraising costs - Photos / Book club	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fundraising costs - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Insurance, PLA Membership, OFSTED	0.00	0.00	8.75	0.00	75.00	774.72	0.00	0.00	193.40	0.00	0.00	0.00	0.00	1,051.87
Phone	153.48	76.40	76.40	83.84	83.51	83.51	83.51	83.51	83.51	83.84	83.51	83.51	0.00	1,058.53
Stationery & Copying	0.00	0.00	168.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	168.98
Advertising	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	96.00	0.00	0.00	0.00	0.00	96.00
Outings & Parties	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Course Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Petty Cash	0.00	0.00	0.00	0.00	0.00	1,334.98	0.00	0.00	180.00	0.00	0.00	15.00	0.00	1,529.98
Sundry Expenses	804.39	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	8,420.67	3,566.48	6,865.86	2,619.77	6,499.50	10,502.18	163.51	8,920.00	8,731.85	7,021.75	6,014.34	5,150.34	645.50	74,476.25

CASH RECONCILIATION

Opening Balance	35,455.25	34,349.61	31,687.16	32,074.41	47,560.84	42,854.88	38,556.51	38,983.32	41,506.60	38,279.48	33,601.30	34,441.36	35,455.25
Interest on reserve account		0.03	0.03	0.28	0.36	0.33	0.32	0.37	0.73	1.32	2.33	2.66	8.79
Surplus/Deficit		(1,105.67)	(2,662.48)	387.22	15,486.15	(4,706.52)	426.49	2,522.91	(3,227.85)	(4,679.50)	837.73	10,262.56	9,242.54
Closing Balance	34,349.61	31,687.16	32,074.41	47,560.84	42,854.88	38,556.51	38,983.32	41,506.60	38,279.48	33,601.30	34,441.36	44,706.58	44,706.58

Current account closing balance	30,304.38	27,641.90	28,029.12	43,515.27	38,808.75	34,510.25	34,936.74	37,459.65	34,231.80	29,552.30	30,390.03	40,652.59
Reserve account closing balance	4,045.23	4,045.26	4,045.29	4,045.57	4,045.93	4,046.26	4,046.58	4,046.95	4,047.68	4,049.00	4,051.33	4,053.99
Total Closing Balance	34,349.61	31,687.16	32,074.41	47,560.84	42,854.68	38,556.51	38,983.32	41,506.60	38,279.48	33,601.30	34,441.36	44,706.58

Discrepancy