

Minutes of the Burlington Pre-school AGM
held on the 23rd November 2022 at 6pm - 8pm at the pre-school

The AGM was combined with the Parents Evening in order to have more parents attend and also due to the ongoing Covid issues.

Parents were given the opportunity for a ten-minute appointment with their child's key worker as a telephone or in person appointment. This was done by way of a letter to the parents in advance of the meeting. The letter included the following information -

Annual General Meeting

Burlington Pre-school is a registered charity and as such is required to provide parents with an annual summary of the activities and finances of the charity.

We have a volunteer management committee who are responsible for the strategic management of Pre-school and who are elected annually.

Our current committee members are:

Sarah Mead (Chair)

Beth Mills (Vice-chair and Safeguarding)

Sara Dean (Secretary)

Debbie Sturdy

Jim Dean

Andrew Mead (Associate member)

Angela Norton (Pre-school Manager)

All are willing to serve for another year.

Committee members will be at Parents Evening to distribute the annual summary of accounts and activities and would also be happy to talk to anyone wanting further information about joining the management committee.

All parents were asked to sign in on their arrival.

Several members of the committee were at the meeting to distribute the annual summary of accounts and activities and also to talk to anyone wanting further information about joining the management committee.

No objections were raised at the meeting to any of the current committee being re-elected.

**Income and Expenditure for the
Year Ended 31 August 2022**

Burlington Pre School

Burlington Infants School
Marton Road
BRIDLINGTON
East Yorkshire
YO16 7AQ

Independent Examiner's Report to the trustees of Burlington Pre School

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (The Act).

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of The Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of The Trust as required by section 130 of The Act, or
2. The accounts do not accord with those records, or
3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in The Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed



Helen Gilson
Qualification Association of Accounting Technicians
9 Main Street
Buckton
BRIDLINGTON
YO15 1HU

14 November 2022

Burlington Pre School

Income and Expenditure Statement for the year ended 31 August 2022

Fees	5406
Grants	142027
Fund Raising	1557
Donations	1288
Interest	<u>11</u>

GROSS INCOME	150289
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Expenditure:

Wages	144232	
Electricity	1306	
Water	(125)	
Gas	2579	
Building Licence	3902	
Telephone	630	
Insurance	1441	
Training	212	
Photocopier	1501	
Admin/Cleaning	2877	
Professional Fees	475	
Clothing	248	
Spring Water	285	
Petty Cash	50	
Equipment	6142	
Bank Charges	95	
Sundries	<u>8</u>	<u>165858</u>

NET INCOME OVER EXPENDITURE	(15569)
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Burlington Pre School

Summary of Balance Sheet as at 31 August 2022

Current Assets

Cash in hand and bank	2919	
Money Manager	25402	
Community Account	<u>486</u>	<u>28807</u>

Net Business Assets

28807

Represented By

Balance at Start	44376	
Net Profit	(15569)	<u>28807</u>

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Year Ended 31 August 2022**

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