



## **Sisters of the Cross and Passion**

### **Annual Report and Accounts**

31 March 2021

Charity Registration Numbers  
1038483 (England and Wales)  
SC038416 (Scotland)  
20015893 (Republic of Ireland)

Reference and administrative details of the Charity, its trustees and advisers	1
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## **PART ONE: Report of the trustees**

<b>CHAPTER ONE</b>	<b>WHO WE ARE</b>	<b>4</b>
	Introduction	
	Mission and Objectives	
<b>CHAPTER TWO</b>	<b>ACTIVITIES, ACHIEVEMENTS, FUTURE PLANS</b>	<b>6</b>
	<b>1 <u>Education</u></b>	
	Teacher's Enterprise in Religious Education	
	Religious Orders in Education (ROE)	
	Le Chéile Trust	
	Newbridge Youth Training and Development Centre	
	Leeds Trinity University	
	St Gabriel's Hall	
	<b>2 <u>Health Care</u></b>	
	Communities of Care	
	St Gemma's Hospice	
	<b>3 <u>Pastoral and Spiritual Care</u></b>	
	Retreat Ministry:	Briery Retreat Centre Drumalis Retreat and Conference Centre Minsteracres Retreat Centre Tearmann Spirituality Centre
	Parish Work	
	Associates	
	Hospital Chaplaincy	
	Spiritual Direction	
	L'Arche Community	
	Marriage Tribunal	
	<b>4 <u>Social Care</u></b>	
	Poverty, Homelessness, Hunger	
	Asylum Seekers, Refugees and Migrants	
	Counselling and Community Care	
	<b>5 <u>Activities supported by our Crisis Fund</u></b>	
	Asylum Seekers	
	Homelessness, Hunger, Destitution	
	People with Physical or Mental Health needs	
	General Areas of Need	
	Other	
	<b>6 <u>Missions</u></b>	
	<b>7 <u>Future Plans</u></b>	

<b>CHAPTER THREE</b>	<b>FINANCIAL REVIEW</b>	<b>25</b>
	Income	
	Expenditure	
	Tangible Fixed Assets	
	Results for the year	
	Investment performance	
	Reserves policy	
	Financial position	
<b>CHAPTER FOUR</b>	<b>POLICIES AND COMPLIANCE WITH CHARITY REQUIREMENTS</b>	<b>29</b>
	1 <u>Property</u>	
	Sales and Donations	
	Ongoing Development	
	Maintenance	
	2 <u>Policies, Reports and Plans</u>	
	3 <u>Safeguarding</u>	
	4 <u>Archives</u>	
	5 <u>General Data Protection Regulation (GDPR)</u>	
	6 <u>Investment Policy</u>	
	7 <u>Insurance</u>	
	8 <u>Crisis Fund</u>	
	9 <u>Fundraising Policy</u>	
	10 <u>Continued Professional Development</u>	
<b>CHAPTER FIVE</b>	<b>GOVERNANCE, TRUSTEES' RESPONSIBILITIES, RISK MANAGEMENT</b>	<b>34</b>
	1 <u>Governance</u>	
	Sisters of the Cross and Passion	
	St Gemma's Hospice	
	2 <u>Trustees' Responsibilities Statement</u>	
	3 <u>Risk Management</u>	
	Sisters of the Cross and Passion	
	St Gemma's Hospice	
	4 <u>Summary and acknowledgments</u>	

**PART TWO: Independent auditor's report and accounts**

<u>Independent Auditor's Report</u>	<b>41</b>
<u>Accounts</u>	
Consolidated statement of financial activities	<b>45</b>
Charity statement of financial activities	<b>46</b>
Balance sheets	<b>47</b>
Consolidated statement of cash flows	<b>48</b>
Principal accounting policies	<b>49</b>
Notes to the accounts	<b>57</b>

## Reference and administrative details of the Charity, its trustees and advisers

<b>Trustees</b>	Sister Eileen Fucito Sister Carmel Gorman Sister Anne Hammersley Sister Therese O'Regan Sister Máire Ni Shúilleabháin Sister Savio Steed
<b>Province Leader</b>	Sister Therese O'Regan
<b>Province Bursar</b>	Mrs Sakina Lowe
<b>Principal address</b>	Cross & Passion Convent 299 Boarshaw Road Middleton Manchester M24 2PF
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Email	pltcpsisters@gmail.com
Website	www.crossandpassion.com
<b>Charity Registration Number - England and Wales</b>	1038483
<b>Charity Registration Number - Scotland</b>	SCO38416
<b>Charity Registration Number - Republic of Ireland</b>	20015893
<b>Accountants</b>	Buzzacott LLP 130 Wood Street London EC2V 6DL
<b>Auditor</b>	RSM UK Audit LLP Bluebell House Brian Johnson Way Preston Lancashire PR2 5PE

## Reference and administrative details of the Charity, its trustees and advisers

<b>Investment managers</b>	Sarasin & Partners LLP Juxon House 100 St Paul's Churchyard London EC4M 8BU
	Charles Stanley & Co Limited 55 Bishopsgate London EC2N 3AS
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<b>Principal bankers</b>	The Royal Bank of Scotland plc 1 Dale Street Liverpool L2 2PP
	Bank of Ireland Limited 2 College Green Dublin 2
<b>Solicitors England and Wales</b>	Wrigleys Solicitors LLP 19 Cookridge Street Leeds LS12 3AG
<b>Solicitors Northern Ireland</b>	Conway, Todd & Co 22 Market Square Antrim BT41 4DT
	Edwards & Co 28 Hill Street Belfast BT1 2LA
<b>Solicitors The Republic of Ireland</b>	Mason Hayes + Curran South Bank House Barrow Street Dublin 4
<b>Finance and General Purposes Committee</b>	Elizabeth Wilson, Wrigleys Solicitors LLP Amanda Francis, Buzzacott LLP Andrew Mather, CS2 Chartered Surveyors

## **Reference and administrative details of the Charity, its trustees and advisers**

<b>Insurance Brokers</b>	Steve Burns, Marsh Commercial, UK Liam Conlon, Arachas Ireland
<b>Energy Broker</b>	Charles Lowe, EnergyFlowe Limited, UK

The Trustees present their statutory report, together with the accounts of the Sisters of the Cross and Passion (the 'Charity'), for the year ended 31 March 2021.

The accounts have been prepared in accordance with the accounting policies set out on pages 49 to 56 and comply with the Charity's Trust Deed, the Charities Act 2011, the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and the Irish Charities Act 2009. The accounts also comply with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and the Republic of Ireland (FRS 102).

## **PART ONE**

### **CHAPTER ONE – Who we are**

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#### **Introduction**

The Sisters of the Cross and Passion is an international Roman Catholic Religious Congregation founded in industrial England in 1852. It is divided into a number of individual provinces under the authority of the Congregational Leadership Team, members of which reside in the UK, Republic of Ireland, the USA and Argentina and their offices are in Larne, Antrim, Northern Ireland.

The Sisters from St Paul's Province live in England and Ireland. The accounts accompanying this report are those of the charitable trust on which the assets of St Paul's Province were held during the year to 31 March 2021 and include the Congregational assets (the Charity). The Charity is governed by a Trust Deed dated 25 March 1994 and is registered with the Charity Commission:

Charity Registration Number	England and Wales	1038483
Charity Registration Number	Scotland	SC038416
Charity Registration Number	Republic of Ireland	20015893

The Trustees have been working for some time on a project to de-merge the Province and the Congregation and simultaneously to incorporate the Province.

With effect from midnight on 31 March 2021, in accordance with a legal transfer of undertakings dated 31 March 2021 and a resolution of the trustees, certain of the activities, assets and liabilities of the Charity relating to the Province were transferred as a going concern into a newly formed Charitable Incorporated Organisation (CIO), Sisters of the Cross and Passion CIO, Charity Registration Number 1185348 (the 'successor charity'). See note 25 for more detail. Other Congregational assets and liabilities remain in the Charity for the time being, together with some Province assets which the trustees have been advised to leave in the Charity. The Sisters of the Cross and Passion CIO will be the main vehicle for delivering Province activities going forward. The Charity ceased to be CQC-registered on 1 April 2021 (as the CQC registration transferred to the CIO on that date), and therefore ceased CQC registered activities at midnight on 31 March 2021.



### Mission and Objectives

The corporate mission of the Sisters of the Cross and Passion is to witness to the reconciling, forgiving and compassionate love of God through openness to the needs of the world and especially those of the poor and marginalised.

The Sisters of the Cross and Passion identify with Christ in his Passion, Death and Resurrection. We aspire to a more just and compassionate world, where the rights and dignity of the whole of creation is upheld and respected.

What follows is an account of the work of the Charity from April 2020 – March 2021. Benefits are identifiable and touch the lives of the people whom the sisters seek to serve in all their ministries.

The objectives of the Sisters of the Cross and Passion, as stated in the Trust Deed, are the relief of poverty, the provision of relief assistance and comfort to the sick, the provision of education and the advancement of the teachings of the Roman Catholic Church (or other such charitable purposes as are lawfully authorised from time to time by the constitutions of the Congregation) by such means as are suited to the time and place in which the provision is to be made.

To fulfil these objectives, the sisters regularly evaluate their pastoral activities in the light of their charism, present day needs and requests for help in new ministries and new localities. They continue to evaluate their pastoral activities in the light of their diminishing numbers, increasing age profile and decreasing financial resources. Policies and procedures are reviewed and updated regularly in accordance with statutory regulations and Congregational objectives.



As Sisters of the Cross and Passion we hope that our lives witness to the reconciling, merciful and compassionate love of God. We are covenanted to be bearers of the mercy of God by responding to the needs of the world in our time, as Elizabeth Prout, our Foundress, did in hers.

While Justice, Peace and the Integrity of Creation remain an integral part of our Spirituality, two major issues evolved from our Province Chapter in August 2016. They were:



1. *A deep concern for the many crises of our times and how we can best use our diminishing resources to respond with compassion to these crises.*

At our Province Assembly on 29 March 2017 there was a further development regarding this issue. We agreed to set aside a Crisis Fund to support projects, undertaken by others, which are compatible with our vision and which we ourselves are no longer able to undertake.

2. *How we can provide quality care for our increasing number of elderly sisters.*

**Mission and Objectives** (continued)

In fulfilment of the objectives of the Charity it is the policy of the Province to enable its members to undertake a broad range of charitable activities. The principal areas in which the members of the Congregation are involved are set out below.

- 1 Education**
- 2 Health Care**
- 3 Pastoral and Spiritual Care**
- 4 Social Care**
- 5 Activities supported by our Crisis Fund**

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**CHAPTER TWO – Activities, Achievements, Future Plans**

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**1 Education**

Whilst the apostolate of the sisters in earlier years was very strongly based in teaching, sisters who have vast experience in education now bring their skills to the administration of pastoral care and community development.

Teacher's Enterprise in Religious Education

*"The mission of the Teachers' Enterprise in Religious Education (TERE) is to support teachers in Catholic schools and in the wider Christian community in their daily task of unfolding for teachers and pupils the mystery of God, the teaching of the Church and its application to daily life."*

Its objectives are to:

- ♦ Promote the teaching of religious education with the same academic rigour as the other subjects in the curriculum;
- ♦ Provide opportunities for teachers to deepen their theological understanding of the Christian faith and its application to daily life;
- ♦ Create a variety of resources, for example text books, website with online interactive elements for classroom use, CD ROMS etc.

One sister is involved as a full-time director in this project.

Covid-19

The current worldwide effects of the spread of Covid-19 had a direct effect on the work of TERE. When schools were closed for several months in 2020-2021, teachers requested home-learning resources for Religious Education. Within a matter of weeks a wide range of resources, for all age groups, were put on their website [www.tere.org](http://www.tere.org). In addition, permission was granted to schools that had purchased *The Way, the Truth and the Life* CD/DVD ROMs to put the contents on their own website provided access was available only to their pupils.

## 1 Education (continued)

### Covid-19 (continued)

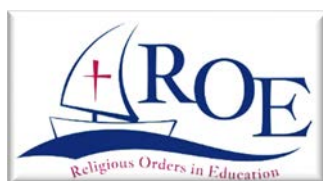
Between September and November 2020 in-service training was provided, on Zoom, for primary teachers of Early Years Foundation Stage, Years 1-6. This was much appreciated as it enabled teachers from all over the United Kingdom to participate.

### Support to the Religious Education Service

The Bishop's Conference of England and Wales has put in train the possible revision of the Curriculum for Religious Education in Catholic schools. As one of the leading providers of materials for Religious Education, The Teachers' Enterprise for Religious Education (TERE) is one of the stakeholders in this process and has been heavily involved in the consultations. Currently they are anticipating some possible changes to the Religious Education curriculum, which will involve the development of some new resources. This is a work in progress.

In the words of Cardinal Nichols, *"This is a group of teachers working hard to improve classroom RE, especially in Catholic Schools. This enterprise has my full support and encouragement."*

### Religious Orders in Education, ROE



This Association was initiated in July 2019 to enrich Catholic Education in England and Wales by supporting religious orders in their mission as trustees or founders of schools and colleges. To this end the Association celebrates and builds on a rich heritage

of religious orders in education and supports them in continuing to work together collaboratively. One sister attended the meetings held on Zoom in 2020.

### Le Chéile Trust

The Le Chéile Trust mission is to *"promote Catholic education as an option within the Irish education system and to develop the schools given to the Trust in the service of their local communities."*



The Trusteeship of Maryfield College, Dublin and the donation of its land to Le Chéile Trust was completed in 2019. The process of donating Cross and Passion College, Kilcullen, Co Kildare is almost complete. The delay in this project is due to the Covid-19 restrictions, which curtailed meetings and mapping that needed to be done.

Two sisters are members of Le Chéile (Enterprise) and Siol (Property and Finance). As Trustees, we attend meetings of Le Chéile for Congregational representatives and the annual conferences of Le Chéile and Siol Boards.

1 Education (continued)

Le Chéile Trust (continued)

- ♦ **Maryfield College, Dublin** is a voluntary secondary school for girls within the free education system with an enrolment of 642 pupils. It is an all-ability school, committed to providing opportunities for all students to develop their unique talents and abilities in a positive, challenging and caring learning environment.
- ♦ **Cross & Passion College, Kilcullen, County Kildare** is a community school, with an enrolment of 762 pupils. It caters for the secondary education needs of girls and boys in Kilcullen town and the surrounding rural area.

Both schools celebrate their heritage and the pupils are invited to participate in the life of the sisters by supporting their Mission. Sisters are regularly invited to attend functions at both schools when lockdown restrictions permit.

Newbridge Youth Training and Development Centre (YTDC)

YTDC in Kildare, Ireland offers educational and training opportunities to young people, between the ages of 16 and 21, who have left formal education without achieving the Leaving Certificate. One sister is a director of this Board.

Leeds Trinity University



Leeds Trinity University (LTU) was co-founded by the Sisters of the Cross and Passion and the Catholic Education Service as a Teacher Training College in 1967. In the fifty-four years since its foundation it has transformed itself into a university renowned for

teaching excellence and has been ranked by the Times and Sunday Times as the sixth best university in the country for teaching quality. Leeds Trinity offers undergraduate, postgraduate, foundation and top-up courses, as well as apprenticeship and work based learning.

In accordance with the Articles of Association, the trusteeship of the University remains with the Charity as well as the Diocese of Leeds. While the sisters are no longer actively involved in the day-to-day life of LTU they have a representative on the Board of Governors. The Congregation also has the right to nominate up to five people to be independent directors on the Board.

*"Our mission is guided by our catholic identity and faith foundation...We are committed to the promotion of dignity, respect, social justice and equality in order to deliver positive social and economic impacts." (LTU Mission Statement.)*

## 1 Education (continued)

### St Gabriel's Hall

St Gabriel's Hall was an all-female hall of residence for Manchester University which had been leased to the University on a peppercorn rent for the past thirty five years. This lease expired in 2018, which was also the centenary year of its foundation. An extension to the lease was agreed with the University until September 2019, when the premises were vacated. The Trustees, with the help of their advisors, are now in the process of marketing this property. Money received from the sale will be invested to enable the Charity to continue its work into the future.



St Gabriel's Hall

## 2 Health Care

### Communities of Care

*Jesus said, "I have come that you may have life, life in all its fullness."*

*John 10 10*

It is our desire that sisters in communities of care will be encouraged, and have the opportunity, to live life as fully as possible in both its human and spiritual dimension for as long as possible. (Province Chapter Mandate 2016)

In order to provide this care the Province owns and manages four care communities.

**Elmleigh, Yorkshire**, is located in the residential town of Ilkley, in Wharfedale. This is a non-registered, residential care community. The majority of the sisters are ambulant but in need of assisted living.

**East Holme, Lancashire**, is located in Lytham-St-Anne's on the Fylde coast. It is a registered Nursing Home with two levels of care: independent living upstairs and a 10 bed full nursing unit downstairs, with four beds dedicated to dementia care. We were very happy when the home received an overall rating of Good from the CQC inspection, which took place in November 2018. In 2019 the Care Manager and Administrator both retired. They were replaced with minimum disruption to the home. Our new Care Manager received her CQC registration on 31 March 2020. It has been a challenging year because of Covid restrictions, but the manager has been highly recommended by the CQC Engagement and Support Call Team, who did an online inspection in June 2020. An extract from the report reads:



**2 Health Care (continued)**

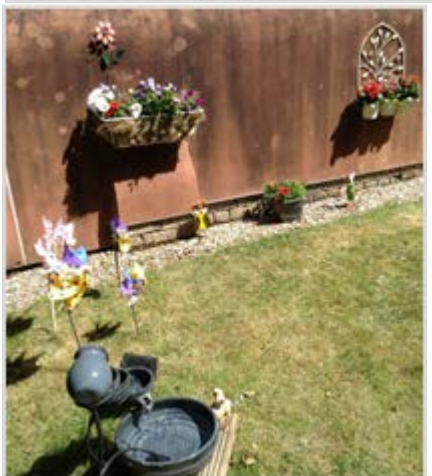
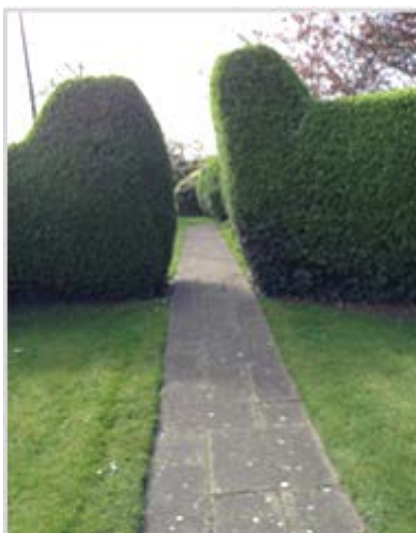
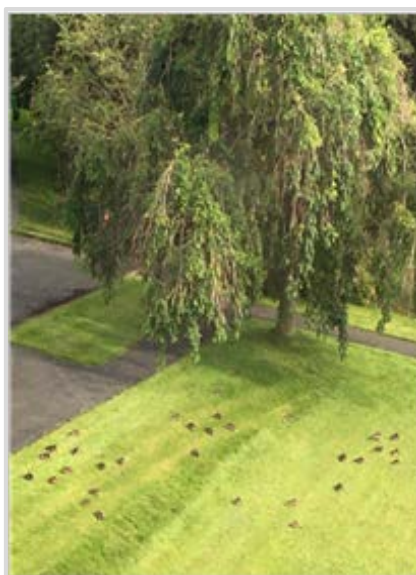
Communities of Care (continued)

*"We were assured there was effective management of the service during the pandemic. The Registered Manager and Deputy Manager were accessible and had introduced processes to keep people and staff safe. You sought guidance and delivered care and treatment to ensure the threat of Covid-19 had diminished. Staffing levels were good, allowing Cross and Passion Convent to provide a resilient service with continuity of care being embedded within the service."*

Another major change initiated in 2020 was to terminate our contract with the outside catering and cleaning service. Over time this will result in savings. It will bring the catering and cleaning services in-house under the one management, giving a more satisfactory outcome for all concerned. After many meetings with staff and management the contract was amicably terminated in October 2020. The staff transferred across to be employed in East Holme. As there was no management post available, the manager from the catering service took redundancy payment.



*Our Communities of Care had beautiful gardens for our Sisters to enjoy during lockdown.*



## 2 Health Care (continued)

### Communities of Care (continued)

**Villa Pacis, Belfast, Northern Ireland** was opened in June 1995 as a non-registered retirement convent for sisters. It is now a 15 bed care community for our sisters, with five sisters receiving full nursing care. The other sisters living there are ambulant but require assisted living.

**Marino, Dublin, Ireland**, is also a non-registered residential care community for sisters in need of assisted living. During the past year we have had the mammoth task of totally evacuating the building because it failed to reach Fire Safety Standards. This has involved finding alternative accommodation for 15 residents, ranging in age from 84 to 99, making most of the staff redundant and undertaking a complete refurbishment of the building to make it a safe place for both residents and staff.

The fire report arrived late in August 2020 and by the end of October, at very great human and financial costs, the building had been evacuated. All of this happened at the time when Covid was increasingly adding to the difficulty of finding nursing home spaces for the residents. The work of refurbishing the building has also been delayed because of Covid restrictions, but planning permissions have been obtained and plans drawn up to commence this work as soon as the restrictions are lifted.

Three sisters requiring specialist care are resident in other care homes; one in Sybil Hill Nursing Home, one in Catherine McAuley Nursing Home and one in Highfield Healthcare; all in Dublin.

There are currently 51 sisters in these communities, but this number fluctuates because of deaths or sisters needing respite care.

Each of our care communities has a managerial structure which employs appropriate staff. Each community has a pastoral sister, who organises the spiritual care and liaises between the sisters and the management.

The Province Leadership Team (PLT) is in weekly contact with the care communities by phone. During this past year, because of Covid restrictions, meetings with the managers and sisters have taken place on Zoom. In this current crisis we greatly appreciate the way in which our managers and staff have coped and are still coping; complying with government regulations and doing all they can to protect the sisters in their care. To date our care communities have been Covid-free and the residents and staff have now been vaccinated. Managers are encouraged to keep in touch with each other to share ideas, and sometimes find solutions to problems together, thus creating a strong support system for good management of our care communities.

Looking to the future management of our care homes, we have had input from three HR Consultancy Services. After consultation with our managers we hope to engage one or two of these agencies to give additional support to our managers in terms of employment, health and safety and risk assessment.



## 2 Health Care (continued)

### Communities of Care (continued)

Pastoral care of the sisters has continued, but again implementing the Covid restrictions, which has meant using live-streamed religious service and Zoom contact with priests when needed.

Normally regular visits are carried out by the named sisters for safeguarding in the province, to ensure the statutory safeguarding norms are adhered to. This has been reduced to telephone conversations this past year.

The total expenditure of our care homes was financed by the Charity and going forward will be financed by the new CIO. This is part of the cost of maintaining members of the Congregation.



### St Gemma's Hospice

St Gemma's Hospice in Leeds, founded by the Sisters of the Cross and Passion in 1978, is a charitable company and a subsidiary of the Sisters of the Cross and Passion. In September 2017, St Gemma's Academic Unit of Palliative Care was the first in Britain to be recognised as a University Teaching Hospice. This prestigious national status reflects the substantial research and teaching activity undertaken in collaboration with the University of Leeds. Health care professionals from across the city receive training here and the research helps to improve patient care.

In line with other health and social care providers, St Gemma's is regulated by the Care Quality Commission and is subject to inspection. Their current rating is **Outstanding**. They are also regulated by the Charity Commission. St Gemma's is currently listed in the Sunday Times Top 100 Best Companies for recognising their commitment to staff satisfaction and engagement. The Hospice is also in the UK's top 50 Inclusive UK Employers. The list acknowledges organisations for *"harnessing a truly diverse workforce"* and recognises *"the significant efforts of organisations nationwide that excel in their commitment to equality and inclusion across all strands of diversity."*

From its inception St Gemma's Hospice has provided care on the basis of need, regardless of age, gender, race, religion, disability or sexual orientation. The philosophy of St Gemma's centres on **care, compassion and respect for the life and dignity of each person**. St Gemma's is for people who have life-threatening illnesses with difficult symptoms to manage. Care is based on a simple idea – that the person is more than the illness. Each of us - whether sick or well – has unique physical, emotional, social and spiritual needs. St Gemma's tries to respond to these needs in ways that place the highest value on respect, choice and empowerment. They offer a wide range of expert services to support patients, their families and friends, not just in the hospice building, but also in people's own homes, including nursing homes across the Leeds community.

## 2 Health Care (continued)

### St Gemma's Hospice (continued)

The past year has been a very challenging one and St Gemma's has responded to the Covid-19 pandemic with flexibility and resilience. Even in these very difficult times they have delivered their core service of compassionate care. They have also seen significant transformation of their clinical and support services in a very short period of time, including remote consultations with patients, support of families and the provision of more tele-education. Staff wellbeing is vitally important and wellbeing initiatives have been expanded to increase health promotion, support for working carers and, in light of Covid-19, providing safe spaces for the staff to discuss their fears and concerns.

The Covid-19 pandemic has made drastic changes to our world and has highlighted further the importance of a good death and support for the bereaved. It is very reassuring to know that the ethos upon which St Gemma's was founded is still alive and actively reaching out to people who are in need of care, especially in this time of crisis.



The Sisters of the Cross and Passion retain ultimate control of the company, and as such its accounts, and those of its own subsidiary trading company, are included in the accounts attached to this report. As Trustees of the Hospice, the Sisters attend all board and strategy meetings.

## 3 Pastoral and Spiritual Care

### Retreat Ministry

Retreat work has been one of the earliest works of our Congregation. Given the levels of stress in today's society, this work helps people to have rest, respite and spiritual renewal and as such, is an invaluable source of wellbeing for people from all walks of life. Sisters are involved in, and work directly with, three retreat centres – The Briery and Drumalis, which we own and manage and Tearmann Spirituality Centre. One sister sits on the board of Minsteracres Retreat Centre.

**Briery Retreat and Conference Centre** *is a place of spiritual renewal, where those who come can find God in an atmosphere of love, prayer, healing and peace ~ where all are valued, encouraged to discover their gifts and challenged to use them in the service of others ~ where the poor, the suffering and the lonely can experience the power of the cross and the hope of resurrection in Christ.*



However, like all places of hospitality in the country, the Briery went into lockdown on 23 March 2020. Retreats, which had been booked in March, had been cancelled by the organisers as people became more aware of the rapid spread of Covid-19.

### 3 Pastoral and Spiritual Care (continued)

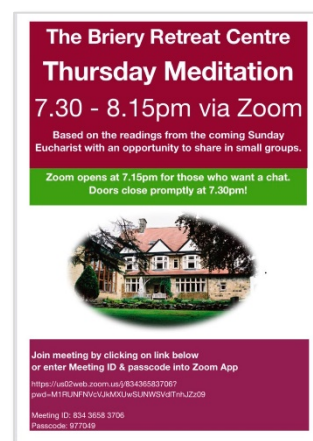
#### Retreat Ministry (continued)

Fortunately, the Chancellor brought in the Furlough Scheme, so all the contracted staff were happy to be offered furlough. The Province Trustees agreed to top up the remaining 20% of their salaries from the Province Crisis Fund.

Although the Briery was in lockdown, they began to think of ways in which they could reach people using technology such as Zoom. A Thursday meditation group was set up in April 2020 and has continued on a weekly basis with an attendance of 25 to 40 people each week. This is run by the lay retreat leaders, who take it in turn to lead the sessions.

Realising how isolated people were becoming in lockdown, they also set up an Ilkley Catholic WhatsApp group, to which people posted reflections, poetry and pictures or simply asked for prayers. It began with Ilkley Catholics but very soon became ecumenical, reaching far and wide.

Towards the end of March 2020, one of the retreat leaders suggested setting up some kind of support system for many people who were bereaved and isolated due to the Covid-19 restrictions. After consultation with the Bishop of Leeds, Rt Rev Marcus Stock, and many online meetings with people who were interested, a core group has worked hard to set up the Elizabeth Prout Bereavement Support Group, under the patronage of the Foundress of the Sisters of the Cross and Passion. This is a joint venture with the Diocese of Leeds and the Briery Retreat Centre. This group will operate as a separate charity, but is supported by online training from the Briery, and a grant of £1,000 has been given by the Province to cover their initial expenses.



In December the retreat leaders worked with a group, *Growing Old Gracefully*, and prepared two very beautiful online liturgies; Christmas being the theme of the first one and the second was remembering those who had died during this Covid year. When the lockdown restrictions were lifted at the beginning of July 2020 they were prepared to open up again, but the Preached Retreat was cancelled. However, on 3 August an eight day Individually Guided Retreat with 22 participants did go ahead. The Briery has ensuite rooms, plus a large dining room and chapel, which enabled social distancing to be maintained. An enormous amount of work went into the preparation for this retreat; risk assessments with the necessary signage, sanitisers, serving and cleaning systems were put in place. The evaluation of the retreatants was a wonderful testimony to the hard work which had been done to ensure everyone was safe. However, there was only one other booking, a Mindfulness day on 25 August, before the next lockdown.



Online work continued, with weeks of guided prayer given by recently trained prayer guides, supervised by the Briery retreat leaders. With the success of online retreats reaching a much wider number of people it is seen that one way forward is to provide hybrid retreats. With that in view, an IT specialist was hired to fit cameras in the conference room and chapel to facilitate live-stream events.

**3 Pastoral and Spiritual Care** (continued)

Retreat Ministry (continued)

*In the words of the Retreat Director; “as we go forward the future is uncertain, but thanks to the Government Furlough Scheme and the Province Crisis Fund, we have our well-trained staff ready and waiting to return to work. During the year the 3-bedroomed cottage received a make-over and our first guest arrived on 12 April 2021, the very day that restrictions for self-catering establishments was lifted!! Our admin staff have arranged for lateral flow tests so that our staff can have regular in-house tests. Hopefully, as more people have their vaccine and gain confidence, we will once again be faced with a full diary of events.”*



### RETREAT CENTRE ACTIVITY DURING LOCKDOWN



The **BRIERY** – final NHS clap in the rain, and an Elizabeth Prout afternoon with tea!



The two sisters and staff in **DRUMALIS** planted the trees as the centre remained closed.



Celebrating the ending of the old year and the beginning of the new Celtic year at **TEARMANN, Glendalough**.

### 3 Pastoral and Spiritual Care (continued)

#### Retreat Ministry (continued)

**Drumalis Retreat and Conference Centre** *is situated in Larne, Co Antrim, Northern Ireland. The Retreat Centre is located on a height above Larne overlooking Larne Harbour with easy access to the Antrim coast road and its stunning coastal scenery.*



Drumalis Retreat and Conference Centre closed on a temporary basis on 23 March 2020, acting on medical advice and government guidance at the time. The housekeeping and dining room staff were put on furlough from 1 April 2020. Groundsmen, administrative and household management staff continued to work as normal. Where possible, those members of staff who could, worked from home. On 28 July 2020, a meeting was held to inform the staff on furlough that they were to be made redundant. The length of notice was in proportion to their years of service. All redundant staff received redundancy payments.

As many of the activities as possible were transferred to virtual access via Zoom. This was done in order to:

- sustain connection with as many of the people as possible who normally avail of Drumalis retreats, conferences and courses;
- complete courses which were interrupted by the house closure;
- use this initiative to expand their outreach as geographical proximity was no longer an issue;
- raise the profile of Drumalis, both nationally and internationally.

As time passed it became obvious that loneliness and isolation were problems that many people were experiencing. The Retreat Team therefore focussed on regular events, which built on the already existing sense of community among the Drumalis service users. These included virtual gatherings on a fortnightly basis for prayer and fellowship. The Drumalis Team have been available to offer pastoral care and support through telephone and other forms of communication within the restrictions in place. Keeping in mind the three focuses of the Drumalis mission statement - Spirituality, Ecology and Community Relations - the following are a selection of online events which were provided in relation to each focus:

#### Spirituality

- The Gospel of Matthew; Sister Dr Pamela Thimmes OSC – 4 day-long sessions
- The Gospel of John; Sister Dr Pamela Thimmes OSC – 8 half-day sessions
- Summer Directed Retreat; Drumalis Ignatian Retreat Team – 4, 5 & 7 days
- Growth in Prayer and Reflective Living; Drumalis Ignatian Spirituality Team - 30 evening sessions
- Lenten lockdown prayer: *A Lenten Journey through Ignatian Spirituality*; Marian Curran - 6 morning sessions
- Day of Prayer for Lent; Magdalen Lawlor SND and Tom McGuinness SJ
- Advent Day of Reflection; Sister Dr Pamela Thimmes

### 3 Pastoral and Spiritual Care (continued)

#### Spirituality (continued)

- Fratelli Tutti; Joan Chittister OSB – one of the Elizabeth Prout lectures
- *Pathways, Certificate in Christian Thought, Growth in Prayers and Reflective Living, The Gospel of Matthew* – courses which were underway at the time of closure were completed online.

#### Ecology

- Justice, Peace and the Integrity of Creation; Sister Margaret Rose McSparran CP and Sister Anne Harnett CP – 2 half day sessions
- A Message of Hope and Challenge in a Time of Global Emergency; another of the Elizabeth Prout Memorial lectures delivered by Sister Nellie McLaughlin
- Partnership with A Rocha suspended for the duration of lockdown, to be resumed whenever it is possible. A Rocha UK works with individuals and communities,



encouraging them to think about their use of the environment and develop practical ways to care for the planet, locally and globally. The partnership included the presence of an intern working on the grounds of Drumalis, and that had to be stopped during the lockdown.

- One member of Drumalis has completed a training course to qualify as a Global Climate Animator. Drumalis continues to participate in the Eco Congregations Ireland activities.
- The plan for the Environment Group to plant 200 trees to commemorate the bicentenary year of the birth of Elizabeth Prout, the Foundress of the Cross and Passion Sisters, had to be postponed. The trees were to be provided by the Woodland Trust, who were unable to access and deliver them during the pandemic restrictions. This plan will be revived when the restrictions are lifted.

#### Community Relations: Public Theology

- Is there life after Covid? The Search for Meaning and Moral Values; Dr Johnston McMaster supported by the Community Relations Council of Northern Ireland – 8 evening sessions
- Let Justice Well Up Like Water; a continuation of the previous series – 8 evening sessions
- Where in the World is God? Dr Johnston McMaster, as part of the Certificate in Christian Thought Adult Faith Development course - 4 half day sessions
- An Overview of Church History; Paschal Scallan, as part of the above course - 1 session
- Ecumenism; Dr Johnston McMaster, as part of the Pathway Adult Faith Development course – 1 half day session

In the words of one of the Retreat Team;

*“Our experience was that we were largely successful in sustaining contact with many of the people who normally avail of Drumalis retreats, courses and conferences. Whereas there was a general consensus that the virtual experience was not the equivalent of the real experience, it seemed that*

### 3 Pastoral and Spiritual Care (continued)

#### Community Relations: Public Theology (continued)

*many people appreciated it as a good second best. We completed the courses which were underway at the time of closure and have recruited new in-takes for the academic year 2020-21. We did, however, lose participants who were unable to transfer to Zoom.*

*We significantly expanded our outreach in that people signed up for various events from the USA, all over England, Scotland and Ireland, South Africa and Switzerland. As a result we feel that our profile has been raised quite significantly.*

*In an unexpected way it could be said that the global pandemic has opened up new possibilities for us and called us into new ways of responding to the needs of our world today and expanding our outreach."*

One of the Trustees sits on the Drumalis Board, along with the two sisters who work there. Serious consideration is being given as to how the work of Drumalis can be carried into the future.

**Minsteracres Retreat Centre** is a Passionist, community-based retreat centre situated in Northumberland. Minsteracres, like the other retreat centres, provides a space where people are enabled to find healing and wholeness in their relationship with God, themselves, others and creation.



Minsteracres Retreat Centre

The Retreat Centre runs a large Outreach programme, which provides respite days/weekends for people on the margins of society. Some of the groups who come to Minsteracres on a regular basis are **Kinship Carers, Blue Sky Trust, Free the Way, Cancer Support, Justice First, Freedom from Torture**, to name but a few. This year we have given some financial support to the Outreach programme from our Crisis Fund, but in the past year all residential activity has ceased since March 2020.

One sister sits on the Board of Trustees. Meetings have taken place via Zoom.

**Tearmann Spirituality Centre** situated in Glendalough, Co Wicklow, is a small, self-catering Retreat Centre. Glendalough is a valley steeped in the Celtic monastic tradition and is a popular place of pilgrimage.



Tearmann Spirituality Centre

At Tearmann a number of different retreat programmes are offered. One sister has been involved with the retreat work here since its founding in 1993. However, like all retreat centres, any activity this past year has been done online, as the Centre has been closed to visitors.



### 3 Pastoral and Spiritual Care (continued)

#### Parish Work

The work done by parish sisters - visiting the sick and elderly, liturgical services, faith sharing groups, bereavement groups and programmes for preparation for Baptism and Confirmation - was affected by the lockdown restrictions which were put in place in March 2020. When churches were closed, a lot of parish work was done online and the sisters joined in as best they could. Some kept in touch with the elderly by telephone, WhatsApp, Zoom or email. There has been a noticeable increase in requests for prayers coming into all our sisters, who see this as an invaluable service to the wider community. Parish sisters are in Belfast, Ballycastle, Halifax, Liverpool and Sutton St Helens.

#### Associates

Like our parish sisters the work of our associates has also been curtailed by lockdown restrictions. Congregational events, at which we would normally meet, had to be cancelled. One such event, which had been planned, was the celebration of the bicentenary of our Foundress' birth in September 2020. Sisters have kept in touch with our associates and look forward to the time when we can resume meetings and gatherings.

#### Hospital Chaplaincy

Three sisters work as hospital chaplains in Bolton, Sutton St Helens and London, two of whom are voluntary and one receives a stipend. This work had been curtailed because of the pandemic.

#### Spiritual Direction

A number of sisters have been trained in Spiritual Direction and offer their services in our retreat centres. When the retreat centres closed they continued to offer spiritual direction online. One sister is a Spiritual Director and Counsellor at St Luke's Centre, Manchester – "the Church's ministry of wellbeing and healing". Again, this sister has been working from home, in keeping with government guidance.



### 4 Social Care

At the heart of our Charism is a call to respond to the crises of our day which afflict the people around us, especially the poor or marginalised. Our Chapter mandated each sister to respond as well as she can to the needs of the area in which she lives and to grow in awareness of the global mission of the Congregation and support it, among other ways, in prayer. Given our age profile, we are no longer involved in social care as we once were. However, we do give financial support to this kind of work from our Crisis Fund. **(See section 5)**

A number of sisters are still involved directly, in a voluntary capacity, reaching out to people in need.

#### 4 Social Care (continued)

##### Poverty, Homelessness, Hunger

One sister works as a volunteer in Dublin at the Capuchin Centre for the homeless and people with addictions. Another sister works with an inner city community development project, of which she was a founding member. Still in Dublin, another sister helps at the Barnardo Children's' Home. In Belfast a parish sister supports St Patrick's Soup Kitchen and Rosemount, a project which operates from the parish to assist the hungry, homeless and addicted people of that area. Again these activities have been curtailed by the pandemic restrictions.

##### Asylum Seekers, Refugees and Migrants

For many years two sisters helped in the Destitute Project at the Victoria Hall in Bolton. Because of age and ill health they have both had to withdraw from the heavier work. Sadly Sister Barbara Sexton CP, one of the founding members, passed away in June 2020. She is missed and

remembered with great affection. This is one of the projects we continue to support financially and we were happy to hear that at the beginning of June 2020, during Volunteers Week, the Team at the Destitute Project was awarded the prestigious Queen's Award for Voluntary service (see photo above). Congratulations to all concerned. In spite of lockdown restrictions, they managed to distribute food parcels to the most needy. One of our Trustees attended the online AGM.



Another sister, who recently returned from our mission in Peru, helps in a refugee centre in Tallaght, Dublin. One sister teaches English at HELP (Harehills English Language Project). Some teaching has continued online.

##### Counselling and Community Care

Two sisters – trained psychotherapists – work as counsellors in their communities; one in Ballycastle, Co Antrim, and one with WAVE, Belfast, which provides support for those bereaved or traumatised by the “troubles”. In London one sister – a retired medical doctor - works as a bereavement counsellor. Again, most of this work has been done online or by telephone because of Covid restrictions.

#### 5 Activities supported by our Crisis Fund

In 2017, when one of our houses became vacant, there were suggestions that we use the house for asylum seekers or homeless people. Considering the decline in numbers of our active sisters and on the advice of our financial team, it was decided to ring-fence the money from the sale of the property to support projects, run by others, which are trying to alleviate the sufferings of asylum seekers, the homeless and crisis situations which are brought to our attention.

## 5 Activities supported by our Crisis Fund (continued)

From this Crisis Fund we continue to support needs that are in line with our Charity Objectives and meet the guidelines we set out in our Financial Support Policy. At our Trustee meeting in March 2020, we agreed to extend our area of concern to the relief of needs created by the Covid-19 pandemic.

### Asylum Seekers

During the year £10,000 was donated to projects helping asylum seekers with special care for:

- People whose application for asylum has been turned down and who now depend on charity while their applications are reconsidered;
- Churches Together, Liverpool;
- Beacon Project, Bradford.

## 6 Missions

Our mission outreach has always been a part of our Charism. Almost half of our sisters in the Province have had experience of working and living on our Missions. These Missions are now the responsibility of the CLT (Congregational Leadership Team). Our contributions to the Missions will therefore be channelled through the CLT.

However, a few years ago we received a legacy of £40,000 with specific instructions that it was to be used to help young people in Africa. With the emergence of Covid-19 we agreed the urgency of getting this bequest to a project to help people working in this pandemic situation. We did the necessary research and identified Tariro, a charity in Zimbabwe under the trusteeship of the Mirfield Anglican Community in West Yorkshire, which helps underprivileged children with care, education and training in life skills. We took advice from our F&GP committee and had their approval. We felt the work of this charity fulfilled the donor's wishes. It is also our experience that smaller, Church-based charities, who have people working in the places they are supporting, generally make good use of funding. At our Trustee meeting on 6 April 2020 we approved the funding of this charity and the money was transferred on 27 April 2020.

A report sent to us on 30 December 2020 reads: *"During the lockdown restrictions itself 17 young people in the house in Harare managed quite well – motivating each other to study and doing various common activities to keep mentally and physically fit. It helped that one of them is a sports coach and another just finishing off training as a doctor. In the rural areas, where the young people are more scattered, it was harder to keep in touch, though our colleagues did their best. Since the children went back to school we have provided them with extra books, coaching and IT equipment. This cost quite a bit, but it is worth the money. Despite the pandemic, we have some happy events to report: one young woman, Rumbidzai, finished her training as an occupational therapist and a young man Kundai, qualified as a doctor. Another young woman from the rural area, Talent, completed a University degree and is now doing a course in digital advertising. Her younger sister, Valentine, is doing well in an accountancy course at Mutare Polytech. One of our poorest areas is in Shurugwi, a very dry area in the centre of the country. We are delighted that four girls from there have done well enough to get into boarding school and are doing very well in their studies. We are pleased that a young man, Lameck, who got good A levels and could*

## 6 Missions (continued)

*have gone to University, has elected instead to go to an excellent agricultural college so that he can learn to farm properly. Another young man, Dumisani, who graduated last year in food sciences, likewise wants to grow food so that people can eat better. With all the problems the world has with the climate change and the effects of Covid, it is really good that youngsters see they need to concentrate on feeding their people and taking care of them. Tariro has already started a piggery to help do this and to enable the charity to become more sustainable. They also hope to start a vegetable project once the restrictions allow. There is much more that could be said but I hope this will help assure you that the most generous legacy you gave us earlier this year is being put to good use and contributing to the transformation of many young people's lives."*

## 7 Future Plans

The Charity's goals, and those of its successor charity, for 2021/22 are as follows:

- ◆ To encourage all sisters in their ministries, encouraging them to live by the Directives for Ministry, which we set ourselves at our Chapter in Larne, August 2016 and which we further developed at our Assembly, March 2017. To support all these ministries, our living out of these directives are detailed in Chapter Two of this report.
- ◆ To ensure the care of the sick and elderly by:
  - ◇ Encouraging them to care for their own wellbeing
  - ◇ Supporting them to live independently for as long as possible
  - ◇ Providing them with assisted living where possible
  - ◇ Continuing to provide for them in care communities where both their physical and spiritual needs are met.
- ◆ To continue to live out our Organic Participative Model of Leadership in the Province through Links and Priority Group meetings and through consultation and discernment. To support the way of communication agreed at our Chapter and which is so vital to this form of Leadership. Given our age profile, which in many cases restricts our ability to travel, to encourage and enable as many sisters as possible to use social media as a means of communication. One positive outcome of the Covid-19 restrictions was the installation and use of online facilities in our retreat centres and care communities. Since March 2020 this has become the main way of keeping in touch with our Sisters.
- ◆ To be faithful stewards of the work entrusted to us by:
  - ◇ Valuing the resources of the Province/Charity
  - ◇ Maintaining, developing, donating or selling property in a responsible manner.
  - ◇ Using the financial resources of the Province/Charity in a responsible manner. In all these matters listening to our advisors.



## 7 Future Plans (continued)

- ◇ Completing the remaining work of moving from a Charitable Trust to a CIO, most of which had been done by the end of March 2021. The work of the Province will be continued within the CIO.
- ◇ Ensuring that the committee in the Republic of Ireland, which was set up to be compliant with Irish Charity Law, is enabled to do its work. To this end a trustee from the CIO has been added to this committee.
- ◇ Be aware that all areas of management in the Charity and its successor charity will inevitably move to lay trustees, and begin to prepare for this.

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## CHAPTER THREE – Financial Review

### ***Income***

Income is generated through:

- ◆ Salaries
- ◆ Pensions
- ◆ Hospice care
- ◆ Retreats
- ◆ Charity shops
- ◆ Fundraising
- ◆ Room hire
- ◆ Bank deposit interest
- ◆ Investment income
- ◆ Donations, grants and occasional legacies

The majority of the sisters have given most of their working lives to the charitable activities of the Congregation. Where this work is for organisations independent of the Charity, any earnings are covenanted to the Charity and, in the future, will be covenanted to the successor charity.

### ***Expenditure***

Expenditure of the Charity comprises:

- ◆ The living and personal expenses of members of the Congregation and those costs incurred to enable them to carry out their individual ministry.
- ◆ Provision of nursing care for our sick and elderly sisters.
- ◆ Financial support to the Congregation's Missions and Central Administration.
- ◆ Donations to charities with objects that are consistent with those of the Charity itself.
- ◆ Those costs associated with the management of the Charity's investment portfolios and the compliance with regulatory and statutory requirements.

**Financial Review** (continued)

***Tangible fixed assets***

Tangible fixed assets consist mostly of buildings with their furniture, fittings and plant in our convents. As of March 2021 members of the Province and Region lived in 25 houses/flats, some of which were rented properties. These properties are in England and Ireland.

***Results for the year***

The consolidated statement of financial activities shows net expenditure before investment gains and prior to the transfer to the CIO of £3,219,391 (2020 - £1,401,842) with total income amounting to 14,502,031 (2020 - £15,501,415) and expenditure prior to the transfer amounting to £17,721,422 (2020 - £16,903,257). £48,103,832 was transferred to the CIO on 31 March 2021, giving total expenditure for the year of £65,825,254 and a net decrease in funds of £45,273,576.

Total income includes £1,520,750 (2020 - £1,636,711) of salaries and pensions of individual members of the Congregation which are donated to the Charity either by deed of covenant or by gift aid, £3,801,204 (2020 - £3,487,673) of other donations, legacies and similar income, £1,100,551 (2020 - £2,987,330) of income from charity shops and £5,839,403 (2020 - £3,970,022) being St Gemma's income from the Clinical Commissioning Group and Health Foundation. Other major categories of income include investment income and interest receivable, fundraising events and lotteries, and retreat and conference offerings.

Total expenditure includes expenditure on St Gemma's Hospice. The main expense of the hospice is staff costs which totalled £8,564,739 (2020 - £8,001,165) representing payments to the average staff count of 230 (2020 - 222). Other expenditure includes the personal and living costs of the members of the Congregation and their ministry, donations paid and the costs of administering the Charity.

Deducting expenditure from income for the year gives net income after investment gains for the year and prior to transfer to the CIO of £2,830,256 (2020 - net expenditure after investment losses £4,111,950).

***Investment performance***

The purpose of holding listed investments is to earn income to be used by the sisters in their ministries while carrying out the charitable work of the Congregation now and in the future.

**Financial Review** (continued)

***Investment performance*** (continued)

The Congregation has discretionary investment agreements with Charles Stanley & Co Limited, Sarasin & Partners LLP and Rathbone Investment Management Limited. The trustees meet with the fund managers and financial advisers during the year to ensure that the funds are managed in accordance with the investment policy and the religious and ethical principles of the Congregation. The objective of the fund managers is to achieve a reasonable return of both income and capital growth with no more than a conservative to moderate level of risk.

The performance and structure of the principal portfolios continues to be closely monitored by the Finance and General Purposes Committee.

An income yield of 2.9% and a capital yield of 19.6% was achieved. At the end of the year the Charity's portfolio of listed investments comprised 46.01% unit funds, 26.36% UK equities, 6.44% UK fixed interest stocks, 16.45% overseas unit trusts, 3.59% alternative investments and 1.15% property.

The value of the listed investments prior to transfer to the CIO increased by £3,461,335 from a market value of £27,447,584 at the end of March 2020 to a value of £30,908,919 at the end of March 2021, a rise of 12.6%. Net investment disposals during the year amounted to £2,008,509 (2020 - £3,071,097). After transfer to the CIO on 31 March 2021 the overall value of the listed investments as at 31 March 2021 is £6,778,911.

***Reserves policy***

The Charity had, and now the successor charity has, a commitment to support members of the Congregation, many of whom continue to carry out charitable work long past the normal age of retirement. The sisters retire only because of ill health and/or old age and frailty. The trustees of the CIO accept responsibility for establishing an appropriate reserves policy to cater, in the first instance, for the medical care of the sisters now and in the future.

Prior to the transfer to the CIO, the funds set aside to provide for the sisters in later life, none of whom have resources of their own, were re-assessed during the year. The calculations, based on actuarial methods, indicate that £19.5 million is needed to be set aside in order to provide £20,000 per annum for sisters over 65 years of age and, because of the greater health needs, £30,000 to £40,000 per annum for sisters over 75 years of age and £40,000 to £50,000 for those over 90 years of age. However, the amount designated has been limited by the resources available and the fund, prior to the transfer to the CIO has been reduced by £4 million to £19 million.

The board of management of St Gemma's Hospice has adopted a reserves policy to maintain a minimum level of resources to ensure that the hospice can continue to provide its current level of services, having regard to possible fluctuations in income and expenditure. These reserves should exclude those amounts designated for the upkeep and renovation of the hospice and those funds already invested in tangible fixed assets.

## **Financial Review** (continued)

### ***Reserves policy*** (continued)

Total reserves of St Gemma's at 31 March 2021 were £12,886,778 (2020 - £11,744,272) of which £4,279,138 (2020 - £3,979,809) had been designated by the Board of Management for the continuing upkeep and renovation of the hospice.

The trustees have examined the need for free reserves i.e. those unrestricted funds not invested in tangible fixed assets, designated for specific purposes or otherwise committed. The trustees consider that, given the nature of the Charity's work and its commitments, the level of free reserves should be up to an amount equal to annual unrestricted expenditure.

### ***Financial position***

Before the transfer to the CIO, the consolidated balance sheet showed total reserves of £67,331,820 at 31 March 2021 (2020 - £64,501,564). After the transfer to the CIO of £48,103,832 on 31 March 2021, the consolidated balance sheet shows total reserves of £19,227,988 at 31 March 2021.

Before the transfer to the CIO, included in total funds was an amount of £12,886,782 (2020 - £11,744,276) which is restricted. These funds, which include all funds relating to St Gemma's Hospice, include other monies that have either been raised for, and their use restricted to, specific purposes or they comprise donations subject to donor imposed conditions. Full details of these restricted funds can be found in note 16 to the accounts, together with an analysis of movements in the year.

Before the transfer to the CIO, an amount of £19,000,000 (2020 - £23,000,000) represented the future healthcare of sisters fund, which has been designated to provide for sisters in their retirement. The fund was transferred to the CIO.

Before the transfer to the CIO, an amount of £160,305 (2020 - £165,305) represented the funds designated for making donations at times of crisis. The fund was transferred to the CIO.

Before the transfer to the CIO, an amount of £2,044,592 (2020 - £2,049,323) represented the programme related investments fund. After transfer to the CIO of £134,646, £1,909,946 remains in the Charity at the year end. More details can be found in note 17.

Before the transfer to the CIO, the tangible fixed assets fund totalled £27,829,713 (2020 - £25,825,835) and represented those tangible fixed assets not financed out of restricted funds or used by St Gemma's Hospice. After transfer to the CIO of £18,263,260, £9,566,453 remains in the Charity at the year end.

Funds which are available to support the work of the sisters in the future are those shown on the consolidated balance sheet as general funds. Before the transfer to the CIO, these amounted to £8,208,324 at 31 March 2021 (2020 - £1,716,825). £456,735 was transferred to the CIO, leaving £7,751,589 remaining in the Charity at 31 March 2021. These are deemed adequate in the case of both the charity and its successor charity in the light of current economic and political uncertainties and the challenges presented by Covid-19.



## **CHAPTER FOUR – Policies and Compliance with Charity Requirements**

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### **1 Property**

#### Sales and Donations

Two houses, one in London and one in Ballycastle, Northern Ireland are currently on the property market and have been retained by the Charity rather than transferred to the successor charity.

The transfer of Cross and Passion College, Kilcullen land to the Le Chéile Trust, is nearing completion.

#### *St Gabriel's Hall and Woodthorpe*

These are two adjoining properties. These properties had been leased as Halls of Residence to Manchester University until September 2019 when the lease was not renewed and the properties were vacated. We received £385,000 in dilapidations from the University. On the advice of our property advisor and solicitors we engaged Cushman and Wakefield to review how this resource could best be used to meet the objects of the Charity going forward. It was decided that the best option was to sell this property. Negotiations are in progress. We have identified a buyer and are preparing to exchange contracts for the purchase of the site. These properties have been retained by the Charity rather than transferred to the successor charity.

#### *St David's Hall*

St David's Hall is also a vacant property adjoining St Gabriel's Hall and has been retained by the Charity rather than transferred to the successor charity. We are including this property in the same sale.

#### Ongoing development

#### *St Gemma's Hospice*

A long term lease for the transfer of the whole property from the Charity to the Hospice, including the convent, is nearing completion.

#### Maintenance

By its nature this is never ending.

- ♦ **East Holme:** Repairs to leaks in the roof of the main house have been completed. Work to repair wood in the veranda and the conservatory roof has been completed. A freezer and kitchen equipment has been replaced, as well as an upstairs bath. Lift maintenance and servicing of machinery is a recurring expense. The installation of extra CCTV cameras ensures that all entrance and exit doors are monitored for the safety and security of the residents.
- ♦ **Elmleigh:** The flat roof, which had developed bad leaks, has been replaced. Lift repairs and servicing of machinery is a recurring expense. Garden development, including tarmacking and filling in potholes in the pathways for safe access to the gardens, has been completed.

1 **Property** (continued)

Maintenance (continued)

- ♦ **The Briery:** The three bedroomed cottage has been painted and some furniture has been replaced. A new door has been put on the garage in order to make it waterproof so that it could be used for storage of extra furniture, which had to be moved out of the dining room in order to provide social distancing. Money has been outlaid on the necessary signage, sanitisers, Personal Protection Equipment (PPE) and equipment to ensure that the Briery will be a safe place for visitors once the restrictions on hospitality are lifted.
- ♦ **Villa Pacis:** Because of Covid restrictions only necessary maintenance work was completed this year. The carpet in the lounge was replaced by more suitable floor covering. Some of the rooms were painted in preparation for new residents arriving to live there. The Wifi has been upgraded in order to give residents better access to internet connections. This has been a very important way of keeping in touch with the sisters during the lockdown restrictions.
- ♦ **Marino:** A fire safety report in August 2020 highlighted serious fire safety issues, which needed to be dealt with as quickly as possible. By the end of October, at very great expense, the building had been evacuated in preparation for a complete refurbishment which will meet Fire Safety Standards. A fire safety audit was commissioned with Goldsmith Engineering to assess the work which needs to be done. Val O'Brien & Associates, chartered building surveyors, have been engaged to oversee this work. Plans have been drawn up and approved, planning permission obtained, tenders received and evaluated and a contractor engaged to begin this work as soon as Covid restrictions are lifted. This property and other properties in Ireland have been retained by the Charity rather than transferred to the successor charity.
- ♦ **Declan Road:** The work of renovating this property, creating office space, additional shower and downstairs bedroom, heating system, painting, decoration and furnishing was completed by October 2020. It is now occupied.
- ♦ **Drumalis:** Parkview Cottage, one of the properties on the site, has been vacated so the insurance costs for a vacant building have increased. There are plans to refurbish this property. Planning permission and Listed Building consent has been obtained, which will remain valid until 2026.
- ♦ **Middleton Convent:** On 21 January 2020 part of the outside boundary wall on Stanycliffe Lane was demolished by a car driving into it. It was rebuilt in October 2020.
- ♦ **Duncan Terrace:** Painting of the exterior of the back of the house is completed.

Sisters are encouraged to be vigilant in the maintenance of houses for health and safety reasons, as well as general upkeep. PAT (Portable Appliance Testing) and Fire Risk assessments are carried out in our properties on a regular basis.

**2 Policies, Reports and Plans**

We reviewed our: Risk Management Policy  
Disaster Plan  
Safeguarding Policy  
Crisis Fund Policy  
GDPR Policy

We ensured that our Care Communities and our Retreat Centres all have Health and Safety Policies in place.

We compiled our: Annual Appraisal  
Province Action Plan  
Charity Annual Report and Accounts (UK)  
Charity Commission Annual Report (Republic of Ireland)

**3 Safeguarding**

The Trustees of the Charity and successor charity are committed to implementing the policies and procedures of the Catholic Safeguarding Advisory Service (CSAS) and the National Board of Safeguarding Children in the Catholic Church in Ireland (NBSCCC). Two sisters in Ireland (North and ROI) are delegated to represent the Province. Two sisters are delegated in England to represent the Province. They attend the meetings relating to safeguarding in their respective areas. We ensure that our policies and procedures are in accordance with statutory regulations of State and Church. Following the publication of the IICSA Report on Child Sexual Abuse in the Catholic Church in November 2020, there have been a number of commentaries and webinars – aids to understanding the Report. We continue to draw the attention of our sisters, in particular our Safeguarding leads, to these.

**4 Archives**

One sister is engaged full-time in preserving the archives of the Province. She ensures that all collections are sorted, carefully stored and remain confidential. She is also the archivist for the entire congregational archives. Finding a permanent home for the storage of our archives still remains one of our goals. 2020 was a year of cancelled events relating to celebrating the bicentenary of the birth of our Foundress, Elizabeth Prout. However, in January 2021 we received the good news from Rome that she has been declared Venerable, a public acknowledgment of her sanctity. Our archivist has been busy with publicity about this good news.

**5 General Data Protection Regulation (GDPR)**

With the help of our solicitors, we have drawn up an umbrella Data Protection Policy for the Charity and its successor charity, which covers the processing and control of data from four main areas: employment data; data relating to sisters in care; data relating to the users of our retreat centres and data kept on individual sisters in the province office. This policy is reviewed on an annual basis.

St Gemma's Hospice has its own Data Protection Policy. An IT security audit was completed in February 2018. All high-level remediation advice from the previous assessment has been actioned and none of the vulnerability discovered during the latest assessment is considered an immediate threat to the security of St Gemma's Hospice.

**6 Investment Policy**

The Charity's investments are managed by Sarasin & Partners LLP, Charles Stanley & Co Limited and Rathbone Investment Management Limited. Certain of the investments managed by Sarasin & Partners LLP and those managed by Rathbone Investment Management Limited have been retained by the Charity rather than transferred to the successor charity. There are no restrictions on the Charity's power or that of its successor charity to invest.

The Investment Strategy is set by the Trustees and takes into account income requirements, the risk profile and Investment Manager's views of the market prospects in the medium term. The policy is to maximise total return through diversified portfolios whilst providing a level of income advised by Trustees from time to time. During the year we were advised to move more stocks to equities as returns were more profitable.

There is also an Ethical Policy precluding any investment in any company which, after reasonable enquiry, clearly has significant profits from any activity whose objectives are contrary to ours and considered to be unjust or damaging to health and wellbeing. Serious consideration is being given to investing in "*green energy*" as a proactive way of disinvesting in fossil fuels.

The performance of the portfolios and the Charity's Investment Strategy are reviewed by the Trustees, who meet with the Investment Managers twice yearly. This will be continued by the successor charity.

**7 Insurance**

A review of the major risks to which the Province is exposed and of systems established to mitigate those risks is undertaken annually by the Trustees. The Province Bursar is in regular contact with insurers for Ireland (Arachas) and United Kingdom (Marsh Commercial).

**8 Crisis Fund**

Donations given to projects from our Crisis Fund are discussed, approved and recorded at our Trustee meetings. The agreement of three Trustees is needed to approve a donation. Due diligence is observed in checking the background details of the projects and those managing them. This includes alertness to possible scams. Acknowledgement is requested and accountability for any money given. At our annual Assembly sisters are appraised of donations which have been made and information shared on the projects which are supported.

Requests are sometimes made from the Congregational Leadership Team to assist the work of the Congregation in other parts of the world.

The sisters acknowledge, with gratitude, those who have given donations towards our Mission projects. Restricted donations go straight to the project for which the money has been given.

Whilst the Trustees give support to United Kingdom organisations, whose work is within the objects of the Charity or its successor charity, neither the Charity or its successor charity regard themselves as grant making entities and applications for grants are not invited.

## 9 Fundraising Policy

Income generation at St Gemma's is conducted by a team of fundraisers and retail staff directly employed by the Charity and led by the Director of Income Generation. No external professional fundraisers have been utilised during the year. The Hospice benefited from some relatively low value commercial participation partnerships with local companies which were managed by the Senior Fundraiser (Corporate) and governed by written agreements. St Gemma's Hospice is registered with the Fundraising Regulator. The Director of Income Generation is a member of the Institute of Fundraising and the whole Income Generation team are members of the National Association of Hospice Fundraisers. There have been no failures to comply with the standards set by these organisations.

The Trustees of the Hospice monitor the activities of the Income Generation Team via quarterly meetings of the Finance and Business Committee. The Chair of the Committee also meets monthly with the Chief Operating Officer and the Director of Income Generation.

Policies to protect vulnerable individuals are in place and all fundraisers are aware of their responsibilities in this area.

## 10 Continued Professional Development

For our own professional development and to keep ourselves updated with changes we have attended the following online courses and Zoom meetings:

COREW, Leaders' Conference:	October 2020
AMRI, Dublin – AGM:	September 2020
English Bursar's Conference, Hertfordshire:	October 2020
Irish Bursar's Conference, Dublin:	November 2020
Safeguarding (UK):	Sept 2020; Feb, Mar 2021
Safeguarding Dublin:	March 2021
Insurance Meeting, Manchester:	January, March 2021

### Trustee Training

CRA, Dublin:	September 2020
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### Meetings for our own needs:

F&GP Committee with input from Investment Manager:	July & Nov 2020; February 2021
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Solicitors:	March, April, June, August, Sept, Oct 2020; Jan, Feb, March 2021
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Auditors:	
Pre Audit	May 2020
Audit	July 2020
Audit Clearance:	September 2020
Pre-Audit	March 2021

## 10 Continued Professional Development (continued)

### Meetings related to our Ministry

St Gemma's Hospice, Leeds:	AGM - Dec 2020
All Board meetings & 2 Strategy meetings	
Le Chéile Trust, Dublin:	Oct 2020; Feb 2021
Religious Orders in Education (ROE), London	December 2020
Drumalis AGM	September 2020
Minsteracres Board, Northumberland	May, July, Sept, Oct, Dec 2020; Feb 2021
Leeds Trinity Patronal Feast	November 2020
Global Catholic Climate Movement:	Feb, March 2021
CCLA Investment:	January 2021

Investec Investments:	March 2021
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### Internal Province Meetings

Trustee and PLT meetings	Monthly
CLT/ACC	July, Sept, Nov, Dec 2020; Jan, March 2021
Links Sisters with PLT	July, Nov 2020; Feb 2021
PLT/Managers of Care Communities:	July 2020
Province Zoom with Sisters:	Monthly

## **CHAPTER FIVE: Governance, Trustees' Responsibilities, Risk Management**

### 1 Governance

#### Sisters of the Cross and Passion

In terms of Canon Law, at international level the Congregational Leadership Team (CLT) is the major spiritual and administrative body of the Congregation of the Sisters of the Cross and Passion. The administration of the CLT continues to be centred in the United Kingdom.

In keeping with the charitable work envisaged by the Trust Deed, the CLT often make donations to other charitable organisations. The finances of the CLT also incorporate the administrative and financial costs and the expenses incurred by the members of the team.

The Province Leadership Team (PLT) consists of the Provincial Leader and her Councillors, who are elected at a Provincial Chapter by members of the Province for a term of five years. The Province Leader is the highest authority in the Province and is its official representative. Her authority extends to all the sisters, communities and properties of the Province. The Provincial Leader and team are assisted in their work by the Provincial Bursar, who is now a lay woman, newly appointed in October 2019, and a group of sisters (Links Sisters), who represent smaller clusters of sisters. They meet the PLT three times annually and plan an annual assembly for all the sisters who can attend. This system allows for maximum participation in decision-making by all sisters throughout the Province.

## 1 Governance (continued)

### Sisters of the Cross and Passion (continued)

In terms of Civil law, the Charity is governed by its own Trust Deed dated 25 March 1994 and is a registered Charity under the Charities Act 2011, Charity registration No 103843 (England and Wales). It is also a registered Charity in Scotland, Charity registration No SCO 38416 (Scotland) and in the Republic of Ireland, Charity registration No 20015893.

The Trustees of the Charity are the Congregational Leader, the Provincial Leader and Provincial Councillors, plus one Trustee appointed by the Congregational Leader. As all Trustees are members of the Congregation they have a detailed knowledge of the work of the Charity and of its structure. The Trustees, one of whom is the Canonical Bursar, are members of the Congregation and whilst their living and personal expenses are borne by the Charity, they receive no remuneration or reimbursement of expenses in connection with their duties as Trustees. On being appointed, new Trustees spend time with those Trustees leaving office. They also meet with the Congregation's legal, accounting, investment and property advisors in order to obtain a full briefing of their responsibilities and the Charity's position. They attend training courses and seminars where appropriate.

The names of the Trustees who served during the year are set out as part of the reference and administration details on page 1 of this annual report and accounts.

### St Gemma's Hospice

St Gemma's Hospice was a subsidiary charity of the Charity until 31 March 2021, when membership was transferred to the CIO. It has its own Board of Governance. All six Trustees of the Sisters of the Cross and Passion are Trustees on the Board of St Gemma's. The Board is responsible for the overall direction and management of the Hospice, approves strategy and oversees its implementation.

The Board has approved a scheme of delegation under which the majority of operational management and decision making is delegated to the Chief Executive. The Chief Executive has a key role in the management and monitoring of service delivery, patient satisfaction, financial performance, the assessment and control of risk, and the prioritisation and allocation of resources.

The Chief Executive of the Hospice leads a Hospice Leadership Team (HLT) consisting of the Director of Nursing and Deputy Chief Executive, Director of Income Generation, Director of Medicine, Consultant in Palliative Care and Director of Corporate Services. The HLT has a strategic role in driving forward the Hospice and assisting the Chief Executive in discharging the duties delegated by the Board. It is the HLT that is in charge of challenging, leading, running and supporting the Hospice to achieve its aims.

The pay of the HLT is reviewed by the Board of Trustees, through the Remuneration Committee. The amount paid to members of the HLT is carefully considered, comparable to other roles in the market, and is benchmarked against other local hospices and national hospice reward and charity reward surveys and data. Best practice recommendations on setting remuneration, including those of the National

**1 Governance (continued)**

St Gemma's Hospice (continued)

Council for Voluntary Organisations (NCVO), are also taken into consideration. The levels paid are those necessary to ensure a well-run effective organisation in line with regulatory requirements. Competitive salaries also help the Hospice to attract, recruit and retain the best possible calibre of staff, in a fiercely competitive environment.

**2 Trustees' Responsibility Statement**

The Trustees are responsible for preparing the report of the Trustees and the Accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, and in Scotland and the Republic of Ireland, requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the Charity and the Group and of the income and expenditure of the Group for that period. In preparing these accounts, the Trustees are required to:

- ◆ select suitable accounting policies and then apply them consistently;
- ◆ observe the methods and principles in Accounting and Reporting by Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the United Kingdom and Republic of Ireland (FRS102);
- ◆ make judgments and estimates that are reasonable and prudent;
- ◆ state whether applicable United Kingdom Accounting Standards have been followed, subject to any material disclosed and explained in the accounts; and
- ◆ prepare the accounts on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the accounts comply with the Charities Act 2011, applicable Charity (Accounts and Reports) Regulations, the Charities and Trustees Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006, the Irish Charities Act 2009 and the provisions of the Charity's Trust Deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees confirm that they have complied with their duty under the Charities Act 2011 to have regard to the Charity Commission's guidance on public benefit. Throughout this report, in particular in Chapter Two, the Trustees have demonstrated how the Charity has been faithful to this. The activities of the Charity can be divided into five main areas, namely: education; health; pastoral and spiritual care; social care and projects we support financially.



### 3 Risk Management

#### Sisters of the Cross and Passion

The key risks for the Charity and its successor charity, as identified by the trustees, are described below, together with the principal ways they are mitigated:

♦ ***The age profile and health of the Sisters and future operation of the Charity.***

As of 31 March 2021 the Province has 85 members including the Region. The average age at 31 March 2021 was 80. There are 2 sisters over the age of 90 and 3 under the age of 70. There are no sisters under 60 in the Region. During the period April 2020 to March 2021, eight sisters have died. The trustees of the Charity and of the CIO are aware that there is both a moral and legal obligation to care for the older sisters. None of the sisters have resources of their own, as all earnings, pensions and other income have been donated to the Charity under a gift aid compliant with Deed of Covenant. In future, such income will be donated to the CIO.

*Key elements of the management of this risk are:*

- ◇ ensuring that the Charity and successor charity has available financial resources to finance this care, both now and in the years ahead, by setting aside assets in a designated fund, the value of which has been based on actuarial principles; and
- ◇ ensuring that processes are in place to review regularly the ministries and needs of individual sisters, encouraging those who need it to take on less demanding ministries and identifying those who need extra care and help.

♦ ***The value of investments and properties.***

The value of listed investments is dependent on movements in UK and world stock markets. The investments are managed by reputable investment managers, who adhere to a policy agreed by the trustees. The investment strategy is assessed regularly to ensure it remains appropriate to the Charity's needs and those of its successor charity, both now and into the future.

♦ ***Reliance on key staff and the need for succession planning.***

Advice is taken on investment management, accountancy, actuarial, architectural, legal and business matters from lay professionals. The Finance & General Purposes Committee meets three times a year, with sub-committees meeting when necessary. The Committee monitors risks and the Risk Management Policy and refers matters to the PLT for consideration.

A review of major risks to which the Province is exposed and the systems established to mitigate those risks is undertaken annually by the Trustees. The Province Bursar is in regular contact with our insurers: Marsh Commercial in the UK and Arachas in the Republic of Ireland. A Zoom meeting was held with Marsh Commercial in Manchester in February 2021.

### 3 Risk Management (continued)

#### Sisters of the Cross and Passion (continued)

During their pastoral visits, the Trustees continue to monitor the major risks to which the Charity and its successor charity may be exposed and systems are investigated and established to mitigate these risks. Since the lockdown in March 2020, meetings with sisters and staff have been conducted by Zoom. The Trustees attended various online courses during the year to keep abreast of any developments. See Chapter Four for a list of those courses.

#### St Gemma's Hospice

The Trustees of the Hospice undertake an annual review of the principal risks and uncertainties that the Hospice faces, categorising them under the following headings:

**Governance and management** – this includes the risks involved in changes in the Hospice Leadership Team or the Board which might create a lack of direction; lack of skills and training among members of staff and the poor use of its resources.

**Operational** – these are risks inherent in the Hospice activities including the operation of the Hospice; the unsuitability of buildings; poor maintenance, shortcomings in the services provided, difficulties with staff; poor health and safety; lack of disaster recovery plan etc.

**Financial** – these risks include those arising as a result of poor budgetary control; inappropriate spending; poor accounting; inappropriate investment policy etc.

**Reputational** – these are risks that might result from damage to the Hospice's reputation.

**Regulatory** – these include those risks outside the Hospice's control such as changes in government policies; and non-compliance with laws and regulations.

The Board of St Gemma's Hospice assesses and reviews the management of the major risks to which the Hospice is exposed. There is a risk framework to support the identification and management of key risks and ensure risk management is an integral part of planning, decision-making and the day-to-day operations of service delivery. This framework incorporates procedures and processes and identifies clear roles and responsibilities in the reporting and management of key risks.

The risk register is developed by the Hospice Leadership Team and is scrutinised by the relevant Committees and Board on a quarterly basis. The Chief Executive prepares an Annual Governance Statement (AGS) which identifies how the Hospice ensures effective governance and risk management in compliance with the Voluntary Code of Good Governance framework.

### **3 Risk Management (continued)**

#### Sisters of the Cross and Passion (continued)

From a Covid-19 perspective, risk mitigation has centred on limiting the introduction of the virus to the Hospice, including the management of patients admitted with potential infection, the infection or potential infection of staff, and staff shortages due to isolation procedures. Controls have been introduced to significantly reduce footfall. This has meant not permitting visitors to inpatients other than one person at the end of life, and not allowing any commercial visitors or volunteers.

Securing adequate PPE has been challenging across the healthcare sector, but St Gemma's has been able to procure sufficient supplies through a number of means such as active campaigning through the media, the support of the local community, and through some NHS commercial channels.

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#### **4 Summary and Acknowledgements**

This report is a summary of the work of the Congregation. The accounts accompanying this report show the movement of funds for the year ended 31 March 2021.

We, the Trustees, acknowledge with gratitude the professionalism and commitment of all our staff, volunteers and the individual members of the Congregation. Their dedication, support and positive approach are very encouraging for us.

We wish also to record our thanks to the professional bodies on whose advice and expertise we rely.

Approved by the Trustees and signed on their behalf by:

Sr Therese O'Regan

Trustee

Approved by the Trustees on: 17/01/2022



## **Independent auditor's report to the trustees of Sisters of the Cross and Passion**

### **Opinion**

We have audited the financial statements of Sisters of the Cross and Passion (the 'parent charity') and its subsidiaries (the 'group') for the year ended 31 March 2021 which comprise the Consolidated statement of financial activities, the Charity statement of financial activities the Group and parent charity Balance Sheets, the Consolidated Cash Flow Statement and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group's and parent charity's affairs as at 31 March 2021 and of the group's and parent charity's incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities and Trustee Investment (Scotland) Act 2005, regulations 6 and 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended) and the Charities Act 2011.

### **Basis for opinion**

We have been appointed auditors under section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and under section 151 of the Charities Act 2011 and report in accordance with regulations made under those Acts.

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the [group and parent charity/charity] in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the group's or parent charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

### **Other information**

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

### **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Charities Accounts (Scotland) Regulations 2006 (as amended) and the Charities Act 2011 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' annual report; or
- proper and sufficient accounting records have not been kept by the parent charity; or
- the parent charity financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

### **Responsibilities of trustees**

As explained more fully in the statement of trustees' responsibilities set out on page 36 the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the group and parent charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the group or parent charity or to cease operations, or have no realistic alternative but to do so.

### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

### **The extent to which the audit was considered capable of detecting irregularities, including fraud**

Irregularities are instances of non-compliance with laws and regulations. The objectives of our audit are to obtain sufficient appropriate audit evidence regarding compliance with laws and regulations that have a direct effect on the determination of material amounts and disclosures in the financial statements, to perform audit procedures to help identify instances of non-compliance with other laws and regulations that may have a material effect on the financial statements, and to respond appropriately to identified or suspected non-compliance with laws and regulations identified during the audit.

In relation to fraud, the objectives of our audit are to identify and assess the risk of material misstatement of the financial statements due to fraud, to obtain sufficient appropriate audit evidence regarding the assessed risks of material misstatement due to fraud through designing and implementing appropriate responses and to respond appropriately to fraud or suspected fraud identified during the audit.

However, it is the primary responsibility of management, with the oversight of those charged with governance, to ensure that the entity's operations are conducted in accordance with the provisions of laws and regulations and for the prevention and detection of fraud.

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud, the group audit engagement team and component auditors:

- obtained an understanding of the nature of the sector, including the legal and regulatory frameworks that the group and parent charity operate in and how the group and parent charity are complying with the legal and regulatory frameworks;
- inquired of management, and those charged with governance, about their own identification and assessment of the risks of irregularities, including any known actual, suspected or alleged instances of fraud;
- discussed matters about non-compliance with laws and regulations and how fraud might occur including assessment of how and where the financial statements may be susceptible to fraud.

As a result of these procedures we consider the most significant laws and regulations that have a direct impact on the financial statements are Charities SORP (FRS 102), Companies Act 2006, Charities and Trustee Investment (Scotland) Act 2005, regulations 6 and 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended), the Charities Act 2011, the parent charity's governing document and tax legislation. We performed audit procedures to detect non-compliances which may have a material impact on the financial statements which included reviewing the financial statements including the Trustees' Report, remaining alert to

new or unusual transactions which may not be in accordance with the governing documents, inspecting correspondence with local tax authorities and evaluating advice received from external advisors.

The most significant laws and regulations that have an indirect impact on the financial statements are those in relation to the CQC. We performed audit procedures to inquire of management and those charged with governance whether the group is in compliance with these law and regulations and inspected correspondence with regulatory authorities.

The group audit engagement team identified the risk of management override of controls as the area where the financial statements were most susceptible to material misstatement due to fraud. Audit procedures performed included but were not limited to testing manual journal entries and other adjustments, evaluating the business rationale in relation to significant, unusual transactions and transactions entered into outside the normal course of business and challenging judgments and estimates.

All relevant laws and regulations identified at a Group level and areas susceptible to fraud that could have a material effect on the financial statements were communicated to component auditors. Any instances of non-compliance with laws and regulations identified and communicated by a component auditor were considered in our audit approach.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

#### **Use of our report**

This report is made solely to the charity's trustees, as a body, in accordance with section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005, and regulation 10 of the Charities Accounts (Scotland) Regulations 2006 (as amended) and the Charities Act 2011. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Karen Musgrave  
RSM UK Audit LLP  
Karen Musgrave  
Statutory Auditor  
Bluebell House  
Brian Johnson Way  
Preston  
PR2 5PE  
Date: 18/01/22

RSM UK Audit LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006



## Consolidated statement of financial activities Year to 31 March 2021

	Notes	Un-restricted funds £	Restricted funds £	Total funds 2021 £	Un-restricted funds £	Restricted funds £	Total funds 2020 £
<b>Income from:</b>							
Donations and legacies	1	1,695,592	3,626,362	5,321,954	1,732,742	3,391,642	5,124,384
Investment income and interest receivable	2	731,718	174,166	905,884	903,749	219,069	1,122,818
Charitable activities							
. Provision of hospice care	3	—	5,839,403	5,839,403	—	3,970,022	3,970,022
. Retreat and similar income		44,547	—	44,547	666,757	—	666,757
. Grants receivable		385,000	—	385,000	126,587	—	126,587
Other trading activities							
. Income from charity shops		—	1,100,551	1,100,551	—	2,987,330	2,987,330
. Room hire and rental income		2,066	—	2,066	155,445	24,644	180,089
. Fundraising events and lotteries		—	695,819	695,819	—	1,040,716	1,040,716
Other sources							
. Surplus on disposal of fixed assets		9,198	—	9,198	206,795	—	206,795
. Miscellaneous income		148,528	49,081	197,609	75,917	—	75,917
<b>Total income</b>		<b>3,016,649</b>	<b>11,485,382</b>	<b>14,502,031</b>	<b>3,867,992</b>	<b>11,633,423</b>	<b>15,501,415</b>
<b>Expenditure on:</b>							
Raising funds							
. Cost of raising donations		—	2,123,859	2,123,859	—	1,284,620	1,284,620
. Fundraising activities including charity shops		—	1,231,466	1,231,466	—	2,302,714	2,302,714
. Investment management costs		28,220	27,282	55,502	43,128	28,251	71,379
Charitable activities							
. Provision of hospice care	4	—	8,207,089	8,207,089	—	7,484,323	7,484,323
. Donations and support of overseas missions	5	117,510	—	117,510	136,614	—	136,614
. Support of members of the Congregation and their ministry	6	5,985,996	—	5,985,996	5,623,607	—	5,623,607
		6,131,726	11,589,696	17,721,422	5,803,349	11,099,908	16,903,257
Transfer to Sisters of the Cross and Passion CIO (Charity Registration Number 1185348) and its subsidiary	25	35,217,050	12,886,782	48,103,832	—	—	—
<b>Total expenditure</b>		<b>41,348,776</b>	<b>24,476,478</b>	<b>65,825,254</b>	<b>5,803,349</b>	<b>11,099,908</b>	<b>16,903,257</b>
<b>Net expenditure before net investment gains (losses)</b>		<b>(38,332,127)</b>	<b>(12,991,096)</b>	<b>(51,323,223)</b>	<b>(1,935,357)</b>	<b>533,515</b>	<b>(1,401,842)</b>
Net investment gains (losses)		4,802,827	1,246,820	6,049,647	(2,064,020)	(646,088)	(2,710,108)
<b>Net expenditure and net movement in funds</b>	8	<b>(33,529,300)</b>	<b>(11,744,276)</b>	<b>(45,273,576)</b>	<b>(3,999,377)</b>	<b>(112,573)</b>	<b>(4,111,950)</b>
<b>Reconciliation of funds:</b>							
Fund balances at 1 April 2020		52,757,288	11,744,276	64,501,564	56,756,665	11,856,849	68,613,514
Fund balances at 31 March 2021		19,227,988	—	19,227,988	52,757,288	11,744,276	64,501,564

All recognised gains and losses of the Charity and its subsidiary are included in the above statement of financial activities.

All of the charity's activities derived from continuing operations until 31 March 2021. With effect from midnight on 31 March 2021, certain of the activities, transactions, assets and liabilities of the charity were transferred as a going concern to Sisters of the Cross and Passion CIO (the 'successor charity'), a Charitable Incorporated Organisation (CIO), Charity Registration Number 1185348 (see note 25).

## Charity statement of financial activities Year to 31 March 2021

	Notes	Un-restricted funds £	Restricted funds £	Total funds 2021 £	Un-restricted funds £	Restricted funds £	Total funds 2020 £
<b>Income from:</b>							
Donations and legacies	1	1,695,592	—	1,695,592	1,732,742	—	1,732,742
Investment income and interest receivable	2	731,718	—	731,718	903,749	—	903,749
Charitable activities							
. Retreat and similar income		44,547	—	44,547	666,757	—	666,757
. Grants receivable		385,000	—	385,000	126,587	—	126,587
Other trading activities							
. Room hire and rental income		2,066	—	2,066	155,445	—	155,445
Other sources							
. Surplus on disposal of fixed assets		9,198	—	9,198	206,795	—	206,795
. Miscellaneous income		148,527	—	148,527	75,917	—	75,917
<b>Total income</b>		<b>3,016,648</b>	<b>—</b>	<b>3,016,648</b>	<b>3,867,992</b>	<b>—</b>	<b>3,867,992</b>
<b>Expenditure on:</b>							
Raising funds							
. Investment management costs		28,220	—	28,220	43,128	—	43,128
Charitable activities							
. Donations and support of overseas missions	5	117,510	—	117,510	136,614	—	136,614
. Support of members of the Congregation and their ministry	6	5,985,996	—	5,985,996	5,623,607	—	5,623,607
		6,131,726	—	6,131,726	5,803,349	—	5,803,349
Transfer to Sisters of the Cross and Passion CIO (Charity Registration Number 1185348)		35,217,049	4	35,217,053	—	—	—
<b>Total expenditure</b>		<b>41,348,775</b>	<b>4</b>	<b>41,348,779</b>	<b>5,803,349</b>	<b>—</b>	<b>5,803,349</b>
<b>Net expenditure before net investment gains (losses)</b>		<b>(38,332,127)</b>	<b>(4)</b>	<b>(38,332,131)</b>	<b>(1,935,357)</b>	<b>—</b>	<b>(1,935,357)</b>
Net investment gains (losses)		4,802,827	—	4,802,827	(2,064,020)	—	(2,064,020)
<b>Net expenditure and net movement in funds</b>	8	<b>(33,529,300)</b>	<b>(4)</b>	<b>(33,529,304)</b>	<b>(3,999,377)</b>	<b>—</b>	<b>(3,999,377)</b>
<b>Reconciliation of funds:</b>							
Fund balances at 1 April 2020		52,757,288	4	52,757,292	56,756,665	4	56,756,669
Fund balances at 31 March 2021		19,227,988	—	19,277,988	52,757,288	4	52,757,292

## Balance sheets 31 March 2021

	Notes	Group		Charity	
		2021 £	2020 £	2021 £	2020 £
<b>Fixed assets:</b>					
Tangible assets	12	<b>9,566,453</b>	28,997,543	<b>9,566,453</b>	25,825,835
Investments					
. Listed investments	13	<b>6,778,911</b>	28,424,642	<b>6,778,911</b>	23,104,241
. Programme related investments	13	<b>1,909,946</b>	2,049,323	<b>1,909,946</b>	2,049,323
<b>Total fixed assets</b>		<b>18,255,310</b>	59,471,508	<b>18,255,310</b>	50,979,399
<b>Current assets:</b>					
Stocks		—	17,361	—	—
Debtors	14	<b>339,937</b>	1,571,100	<b>339,937</b>	337,656
Investments		—	2,013,491	—	—
Cash at bank and in hand		<b>647,085</b>	2,464,165	<b>647,085</b>	1,610,786
<b>Total current assets</b>		<b>987,022</b>	6,066,117	<b>987,022</b>	1,948,442
<b>Liabilities:</b>					
Creditors: amounts falling due within one year	15	<b>(14,344)</b>	(1,036,061)	<b>(14,344)</b>	(170,549)
<b>Net current assets</b>		<b>972,678</b>	5,030,056	<b>972,678</b>	1,777,893
<b>Total net assets</b>		<b>19,227,988</b>	64,501,564	<b>19,227,988</b>	52,757,292
<b>The funds of the Charity:</b>					
Restricted funds	16	—	11,744,276	—	4
Unrestricted funds					
. Designated funds	17	<b>1,909,946</b>	25,214,628	<b>1,909,946</b>	25,214,628
. Tangible fixed assets fund	18	<b>9,566,453</b>	25,825,835	<b>9,566,453</b>	25,825,835
. General fund		<b>7,751,589</b>	1,716,825	<b>7,751,589</b>	1,716,825
		<b>19,227,988</b>	64,501,564	<b>19,227,988</b>	52,757,292

Approved by the trustees  
and signed on their behalf by:

Sr Therese O'Regan  
Trustee

Approved on: 17/01/2022

## Consolidated statement of cash flows Year to 31 March 2021

	Notes	2021 £	2020 £
<b>Cash flows from operating activities:</b>			
Net cash used in operating activities	A	<b>(2,395,691)</b>	(2,000,659)
<b>Cash flows from investing activities:</b>			
Investment income and interest received		<b>905,884</b>	1,122,818
Proceeds from the disposal of tangible fixed assets		<b>6,000</b>	329,822
Purchase of tangible fixed assets		<b>(259,628)</b>	(733,719)
Proceeds from the disposal of investments		<b>4,252,495</b>	3,464,263
Purchase of investments		<b>(1,685,233)</b>	(994,631)
<b>Net cash provided by investing activities</b>		<b>3,219,518</b>	3,188,553
<b>Change in cash and cash equivalents in the year</b>		<b>823,827</b>	1,187,894
<b>Cash and cash equivalents transferred to Sisters of the Cross and Passion CIO (Charity Registration 1185348)</b>		<b>(5,622,842)</b>	—
<b>Cash and cash equivalents at 1 April 2020</b>	B	<b>5,454,714</b>	4,348,000
<b>Change in cash and cash equivalents due to exchange rate movements</b>		<b>132,636</b>	(81,180)
<b>Cash and cash equivalents at 31 March 2021</b>	B	<b>788,335</b>	5,454,714

### Notes to the statement of cash flows for the year to 31 March 2021.

#### A Reconciliation of net movement in funds to net cash used in operating activities

	2021 £	2020 £
<b>Net movement in funds (as per the statement of financial activities)</b>	<b>(45,273,576)</b>	(4,111,950)
<b>Adjustments for:</b>		
Depreciation charge	<b>1,196,123</b>	1,210,772
(Gains) losses on investments	<b>(6,049,647)</b>	2,710,108
Investment income and interest receivable	<b>(905,884)</b>	(1,122,818)
Net deficit (surplus) on disposal of tangible fixed assets	<b>119,247</b>	(200,232)
(Increase) decrease in stocks	<b>(865)</b>	1,065
Decrease (increase) in debtors	<b>345,049</b>	(580,224)
Increase in creditors	<b>70,030</b>	92,620
Transfer to Sisters of the Cross and Passion CIO	<b>48,103,832</b>	—
<b>Net cash used in operating activities</b>	<b>(2,395,691)</b>	(2,000,659)

#### B Analysis of cash and cash equivalents

	2021 £	2020 £
Cash at bank and in hand	<b>647,085</b>	2,464,165
Cash held by investment managers	<b>141,250</b>	977,058
Current asset investments	<b>—</b>	2,013,491
<b>Total cash and cash equivalents</b>	<b>788,335</b>	5,454,714

No separate reconciliation of net debt has been prepared as there is no difference between the net cash (debt) of the charity and the above cash and cash equivalents.

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the accounts are laid out below.

### **Basis of preparation**

These accounts have been prepared for the year to 31 March 2021 with comparative information given in respect to the year to 31 March 2020.

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant accounting policies below or the notes to these accounts.

The accounts have been prepared in accordance with the principles set out in Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (Charities SORP FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The Charity constitutes a public benefit entity as defined by FRS 102.

The accounts are presented in sterling and are rounded to the nearest pound.

### **Critical accounting estimates and areas of judgement**

Preparation of the accounts requires the trustees and management to make significant judgements and estimates.

The items in the accounts where these judgements and estimates have been made include:

- ◆ estimating the useful economic life of tangible fixed assets;
- ◆ the valuation of investments;
- ◆ allocation of support costs across charitable activities; and
- ◆ estimating the value of legacies to be recognised in accordance with FRS 102.

As set out in these accounting policies under “assessment of going concern”, the trustees have considered the impact of the pandemic on the Charity and have concluded that although there may be some negative consequences, it is appropriate for the Charity to continue to prepare its accounts on the going concern basis.

### **Assessment of going concern**

The trustees have assessed whether the use of the going concern assumption is appropriate in preparing these accounts. The trustees have made this assessment in respect to a period of at least one year from the date of approval of these accounts and have included in their assessment the fact that with effect from midnight on 31 March 2021 certain of the activities, assets and liabilities were transferred on a going concern basis to Sisters of the Cross and Passion CIO, Charity Registration Number 1185348 (the 'successor charity'). The transfer was in accordance with a legal transfer of undertakings dated 31 March 2021.

On the basis that certain of the activities of the charity will continue within Sisters of the Cross and Passion CIO and that the assets and liabilities were transferred on a going concern basis, the trustees of the charity have concluded that it is appropriate for the accounts to be prepared on a going concern basis.

The trustees acknowledge and recognise the potential impact of the Covid-19 pandemic on the Group and the Charity and have concluded that there may be some negative consequences such as greater volatility in the value of the Charity's listed investment portfolio and related income, loss of income from retreat centres, charity shops and fundraising events. However, the trustees are of the opinion that the Group and Charity will have sufficient resources to meet their liabilities as they fall due. The most significant areas of judgement that affect items in the accounts are detailed above. With regard to the next 12 months, the most significant areas that affect the carrying value of the assets held by the Group, Charity and successor charity are the level of investment return and the performance of the investment markets (see the investment policy and the risk management sections of the trustees' report for more information).

### **Consolidated accounts**

The accounts consolidate, on a line by line basis, the results of the Charity and its charitable subsidiary, St Gemma's Hospice, and the hospice's subsidiary, St Gemma's Hospice Services Limited, made up to the balance sheet date.

### **Income recognition**

Income is recognised in the period in which the Charity has entitlement to the income, the amount of income can be measured reliably and it is probable that the income will be received.

Income comprises donations and legacies, investment income and interest receivable, income from the provision of hospice care, retreat income, grants receivable, income from trading activities (including the operation of charity shops and income from fundraising events and lotteries) and miscellaneous income.

**Income recognition** (continued)

Donations, including salaries and pensions of individual religious received under Gift Aid or deed of covenant, are recognised when the Charity has confirmation of both the amount and settlement date. In the event of donations pledged but not received, the amount is accrued for where the receipt is considered probable. In the event that a donation is subject to conditions that require a level of performance before the Charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the Charity and it is probable that those conditions will be fulfilled in the reporting period.

In accordance with the Charities SORP FRS 102 volunteer time is not recognised.

Gifts in kind and donated services are included at the lower of their value to the Charity and their estimated market value.

Legacies are included in the statement of financial activities when the Charity is entitled to the legacy, the executors have established that there are sufficient surplus assets in the estate to pay the legacy, and any conditions attached to the legacy are within the control of the Charity.

Entitlement is taken as the earlier of the date on which either: the Charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor to the Charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the Charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the Charity, or the Charity is aware of the granting of probate, but the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title of the asset having being transferred to the Charity.

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the bank.

Contracts and service agreements in respect to the provision of hospice care are recognised to the extent that it is probable that the economic benefits will flow to the Charity and the revenue can be reliably measured. It is measured at fair value of the consideration received or receivable, excluding any relevant value added tax.

Income from the provision of retreats is recognised to the extent that it is probable that the economic benefits will flow to the Charity and the revenue can be reliably measured. It is measured at fair value of the consideration received or receivable, excluding any relevant value added tax.

**Income recognition** (continued)

Grants from government, NHS bodies, Clinical Commissioning Groups and from trusts and foundations have been included as income from charitable activities i.e. the provision of healthcare and related services where they amount to a contract for services but as donations where the money is given in response to an appeal or grant application or with greater freedom of use, e.g. for core purposes. Deferred income includes amounts received in respect of grants received for work to be carried out in the next financial year.

Funding from the Coronavirus Job Retention Scheme and other Covid-19 related grants is credited to the statement of financial activities when the Charity becomes entitled to the monies and when the amount receivable has been quantified.

Income received by way of fundraising events, lotteries and other trading receipts are credited in the accounts when the Charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. These are shown gross before deductions of related expenses and net of VAT.

The surplus on the disposal of tangible fixed assets is calculated as the difference between the sale proceeds net of sale costs and the net book value of the asset immediately prior to disposal. It is accounted for once legal completion of the disposal has taken place.

**Expenditure recognition**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the Charity to make a payment to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. The classification between activities is as follows:

- a. Expenditure on raising funds comprises the salaries, direct costs and overheads incurred in soliciting donations, the costs associated with operating charity shops and the fees paid to investment managers in connection with the management of the Charity's listed investments, net of rebates received. Rebates arise when the fees deducted automatically through charges for common investment funds and related transactions exceed the fees agreed between the Charity and its investment managers.
- b. Expenditure on charitable activities comprises expenditure on the Charity's primary charitable purposes as described in the trustees' report and includes:
  - ◆ Expenditure incurred in the provision of hospice services including the costs of providing clinical, emotional and spiritual care to physically ill people of all races and creeds at St Gemma's Hospice.
  - ◆ Expenditure on provision of retreats to members of the public.
  - ◆ Charitable donations which relate, in the main, to the support of the Charity's missionary work overseas and the support of the Roman Catholic charitable organisations.



**Expenditure recognition** (continued)

- ◆ Expenditure on the support of the work of the sisters. Such expenditure enables the members to carry out the work of the Charity in the areas of the advancement of the Roman Catholic faith and the relief of poverty.

All expenditure is stated inclusive of irrecoverable VAT.

**Allocation of indirect costs and governance costs**

Indirect costs represent indirect charitable expenditure. In order to carry out the primary purposes of the Charity and Group it is necessary to provide support in the form of personnel development, financial procedures, provision of office services and equipment and a suitable working environment.

Governance costs comprise the costs involving the public accountability of the Charity and Group (including audit costs) and costs in respect to its compliance with regulation and good practice.

Indirect costs and governance costs are able to be allocated to the specific charitable activities to which they relate.

**Tangible fixed assets**

All assets costing more than £1,000 and with an expected useful life exceeding one year are capitalised.

- ◆ Freehold land and buildings  
Freehold land and buildings owned at 1 April 2016 are included in the accounts at their valuation as at that date. This valuation has been deemed cost under the transitional arrangements set out in FRS 102 and will apply going forward with additions as of 1 April 2016 or later accounted for at cost. In prior years freehold land and buildings have been included in the accounts at a valuation based on existing use or depreciated replacement cost, depending on the nature of the property. Valuations were updated on a “rolling basis” with each property’s value being updated at least every five years.

Depreciation is provided at 2% per annum on a straight line basis to write the buildings off over their estimated useful life to the Charity.

- ◆ Improvements to leasehold properties  
Improvements to leasehold properties are capitalised and depreciated at 5% per annum on a straight line basis.
- ◆ Plant, furniture and equipment  
Expenditure on the purchase and replacement of items of plant, furniture and equipment, including computer equipment, is depreciated over a four to six year period on a reducing balance basis.
- ◆ Motor vehicles  
Motor vehicles are capitalised and depreciated over a four to five year period on a reducing balance basis, in order to write off each vehicle over its estimated useful life.

### **Fixed asset investments**

Listed investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price.

The Charity does not acquire put options, derivatives or other complex financial instruments.

As noted above the main form of financial risk faced by the Charity is that of volatility in equity markets and investment markets due to wider economic conditions, the attitude of investors to investment risk, and changes in sentiment concerning equities and within particular sectors or sub sectors.

Realised gains (or losses) on investment assets are calculated as the difference between disposal proceeds and their opening carrying value or their purchase value is acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value at that date. Realised and unrealised investment gains (or losses) are combined in the statement of financial activities and are credited (or debited) in the year in which they arise.

### **Programme related investments**

Programme related investments comprise the following:

- ◆ Freehold properties occupied at a peppercorn or nominal rent and used by other charitable and not-for-profit organisations for purposes consistent with the Charity's objectives. They are included at a value equivalent to their depreciated cost immediately prior to their reclassification from tangible fixed assets to programme related investments as at 31 December 2013. Their value is considered each year and any impairment is written off and treated as charitable expenditure in the statement of financial activities.
- ◆ Units in an investment vehicle promoting global justice by challenging people, churches and others to share their resources through socially responsible investments and by empowering disadvantaged people by providing them with credit. These are included on the balance sheet at cost with any diminution in value debited to the statement of financial activities.

### **Stocks**

Stocks are valued at the lower of cost and net realisable value. Items donated for resale are not included in the accounts until they are sold.

### **Debtors**

Debtors are recognised at their settlement amount, less any provision for non-recoverability. Prepayments are valued at the amount prepaid. They have been discounted to the present value of the future cash receipt where such discounting is material.

**Current asset investments**

Current asset investments represent monies invested in short-term liquid money market instruments.

**Cash at bank and in hand**

Cash at bank and in hand represents such accounts and instruments that are available on demand or have a maturity of less than three months from the date of acquisition.

**Creditors**

Creditors are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Creditors are recognised at the amount the Charity anticipates it will pay to settle the debt. They have been discounted to the present value of the future cash payment where such discounting is material.

**Fund structure**

The general fund comprises those monies which may be used towards meeting the charitable objectives of the Charity and which may be applied at the discretion of the trustees.

The tangible fixed assets fund represents the net book value of the tangible fixed assets excluding those used by St Gemma's Hospice.

The designated funds are monies set aside out of general funds and designated for specific purposes, although the trustees may ultimately use such funds for other purposes.

The restricted funds are monies raised for, and their use restricted to, a specific purpose, or donations subject to donor imposed conditions.

**Foreign currencies**

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the average rate of exchange for the year. Exchange differences are taken into account in arriving at the net movement in funds.

**Pension costs**

Charity:

The Charity offers its employees membership of a defined contribution pension scheme administered by the National Employment Savings Trust (NEST). Contributions to the scheme are debited to the statement of financial activities in the year in which they are payable to the scheme. The assets of the scheme are held by an independent corporate trustee, whose activities are governed by the National Employment Savings Trust Order 2010, made by the Secretary of State in exercise of powers confirmed under the Pensions Act 2008.

**Pension costs** (continued)

St Gemma's Hospice operates two pension schemes:

- ◆ The National Health Service Superannuation Scheme, a defined benefit scheme which is only available to staff who have previously contributed to the scheme. The administration of this scheme is dealt with by the National Health Service agencies. Contributions to this scheme are paid in respect of current service, there is no liability to the hospice in respect of past service and the hospice has applied the multi-employer exemption under FRS 102 to account for the scheme as a defined contribution scheme.
- ◆ A Group Personal Pension Scheme, which is a defined contribution pension scheme, administered by Standard Life which is available to all employees.

**Services provided by members of the Congregation**

For the purpose of these accounts, no monetary value has been placed on the care, administrative and other services provided by the members of the Congregation.

**Operating leases**

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged to the statement of financial activities on a straight line basis over the lease term.

**1 Donations and legacies**

Group	Unrestricted funds £	Restricted funds £	Total funds 2021 £	Unrestricted funds £	Restricted funds £	Total funds 2020 £
Salaries and pensions of individual religious received under Gift Aid or deed of covenant	1,520,750	—	1,520,750	1,636,711	—	1,636,711
Legacies	—	1,253,818	1,253,818	—	1,479,109	1,479,109
Donations	163,369	1,220,396	1,383,765	84,350	1,201,648	1,285,998
Grants	—	1,152,148	1,152,148	—	710,885	710,885
Other voluntary income	11,473	—	11,473	11,681	—	11,681
<b>Total funds</b>	<b>1,695,592</b>	<b>3,626,362</b>	<b>5,321,954</b>	<b>1,732,742</b>	<b>3,391,642</b>	<b>5,124,384</b>

All unrestricted funds for 2021 and 2020 relate to the Charity only. The Charity received no restricted donations and legacies in either year.

In 2021, grants include government grants of £270,781 (2020 - £450,000) relating to the Covid-19 retail grant scheme and Coronavirus Job Retention Scheme grants of £477,240 (2020 - £nil).

**2 Investment income and interest receivable**

Group	Unrestricted funds £	Restricted funds £	Total funds 2021 £	Unrestricted funds £	Restricted funds £	Total funds 2020 £
Income from listed investments	729,891	161,915	891,806	901,395	192,054	1,093,449
Interest receivable						
. Bank interest	1,191	12,251	13,442	951	27,015	27,966
. Interest on cash held by investment managers	636	—	636	1,403	—	1,403
	1,827	12,251	14,078	2,354	27,015	29,369
<b>Total funds</b>	<b>731,718</b>	<b>174,166</b>	<b>905,884</b>	<b>903,749</b>	<b>219,069</b>	<b>1,122,818</b>

All unrestricted funds for 2021 and 2020 relate to the Charity only. The Charity received no restricted investment income and interest receivable in either year.

**3 Income from the provision of hospice care**

Group	Unrestricted funds £	Restricted funds £	Total funds 2021 £	Unrestricted funds £	Restricted funds £	Total funds 2020 £
Clinical Commissioning Group income	—	3,692,231	3,692,231	—	3,567,310	3,567,310
NHS England – COVID 19	—	2,014,904	2,014,904	—	—	—
Education and research	—	92,369	92,369	—	141,382	141,382
Bistro	—	32,077	32,077	—	88,811	88,811
Other income	—	7,822	7,822	—	172,519	172,519
<b>Total funds</b>	<b>—</b>	<b>5,839,403</b>	<b>5,839,403</b>	<b>—</b>	<b>3,970,022</b>	<b>3,970,022</b>

#### 4 Expenditure on the provision of hospice care

Group	Unrestricted funds £	Restricted funds £	Total funds 2021 £	Unrestricted funds £	Restricted funds £	Total funds 2020 £
In-patient care	—	5,639,547	5,639,547	—	5,041,526	5,041,526
Community care	—	1,286,881	1,286,881	—	1,158,045	1,158,045
Day hospice	—	564,859	564,859	—	611,685	611,685
Bereavement support	—	196,473	196,473	—	191,375	191,375
Education and research	—	519,329	519,329	—	481,692	481,692
<b>Total funds</b>	<b>—</b>	<b>8,207,089</b>	<b>8,207,089</b>	<b>—</b>	<b>7,484,323</b>	<b>7,484,323</b>

#### 5 Donations and support of overseas missions

Group and Charity	Unrestricted funds £	Restricted funds £	Total funds 2021 £	Unrestricted funds £	Restricted funds £	Total funds 2020 £
<b>Total funds:</b> Grants to the Congregation's overseas missions	<b>117,510</b>	<b>—</b>	<b>117,510</b>	<b>136,614</b>	<b>—</b>	<b>136,614</b>

#### 6 Support of members of the Congregation and their ministry

Group and Charity	Unrestricted funds £	Restricted funds £	Total funds 2021 £	Unrestricted funds £	Restricted funds £	Total funds 2020 £
Sisters' living and personal expenses	956,433	—	956,433	916,798	—	916,798
Premises	3,274,163	—	3,274,163	3,363,746	—	3,363,746
Education, training and spiritual renewal	255,907	—	255,907	588,405	—	588,405
Administrative and similar costs	1,103,239	—	1,103,239	676,550	—	676,550
Other costs	161,916	—	161,916	107,555	—	107,555
Foreign exchange (gains)/losses	166,011	—	166,011	(89,759)	—	(89,759)
Governance costs (note 7)	68,327	—	68,327	60,312	—	60,312
<b>Total funds</b>	<b>5,985,996</b>	<b>—</b>	<b>5,985,996</b>	<b>5,623,607</b>	<b>—</b>	<b>5,623,607</b>

#### 7 Governance costs

Group	Unrestricted funds £	Restricted funds £	Total funds 2021 £	Unrestricted funds £	Restricted funds £	Total funds 2020 £
Accountancy	41,661	—	41,661	34,820	—	34,820
Auditor's remuneration	—	—	—	—	—	—
. Statutory	15,375	20,300	35,675	13,800	19,900	33,700
. Non-statutory	—	3,330	3,330	—	2,200	2,200
Other St Gemma's costs	—	51,526	51,526	—	40,824	40,824
Bank fees and charges	11,291	—	11,291	11,692	—	11,692
<b>Total funds</b>	<b>68,327</b>	<b>75,156</b>	<b>143,483</b>	<b>60,312</b>	<b>62,924</b>	<b>123,236</b>

## 7 Governance costs (continued)

The above governance costs have been allocated to the following activities:

	Unrestricted funds £	Restricted funds £	Total funds 2021 £	Unrestricted £	Restricted £	Total 2020 £
Raising funds	—	16,914	16,914	—	14,802	14,802
In-patient care	—	45,961	45,961	—	38,999	38,999
Community care	—	4,900	4,900	—	4,884	4,884
Day hospice	—	3,883	3,883	—	1,570	1,570
Bereavement support	—	1,321	1,321	—	986	986
Education and research	—	2,177	2,177	—	1,683	1,683
Support of members of the Congregation and their ministry	68,327	—	68,327	60,312	—	60,312
	<b>68,327</b>	<b>75,156</b>	<b>143,483</b>	<b>60,312</b>	<b>62,924</b>	<b>123,236</b>

## 8 Net expenditure and net movement in funds

This is stated after charging:

Group	Total 2021 £	Total 2020 £
Staff costs (note 9)	10,867,026	10,350,779
Auditor's remuneration		
. Statutory	35,675	33,700
. Non statutory – taxation services	2,200	1,100
– reporting to Group auditors	1,130	1,100
Depreciation	1,196,123	1,210,772
Operating lease rental - land and buildings	482,929	491,614
Operating lease rental - equipment	11,223	11,021

Charity	Total 2021 £	Total 2020 £
Staff costs (note 9)	2,302,287	2,349,614
Auditors' remuneration		
. Statutory	15,375	13,800
Depreciation	610,478	640,731

## 9 Staff costs and remuneration of key management personnel

Group	2021 £	2020 £
Staff costs during the year were as follows:		
Wages and salaries	9,462,932	9,043,552
Social security costs	783,792	725,631
Other pension costs	620,302	581,596
	<b>10,867,026</b>	<b>10,350,779</b>

**9 Staff costs and remuneration of key management personnel** (continued)

<b>Charity</b>	<b>2021 £</b>	<b>2020 £</b>
Staff costs during the year were as follows:		
Wages and salaries	<b>2,145,598</b>	2,197,879
Social security costs	<b>133,019</b>	129,146
Other pension costs	<b>23,670</b>	22,589
	<b>2,302,287</b>	2,349,614

The number of employees who earned £60,000 per annum or more (excluding employer's pension contributions but including taxable benefits) during the year is shown below. All were employed at St Gemma's Hospice.

<b>Group</b>	<b>Total 2021 No.</b>	<b>Total 2020 No.</b>
£60,001 – £70,000	<b>1</b>	—
£70,001 – £80,000	<b>3</b>	3
£80,001 – £90,000	<b>1</b>	—
£100,001 – £110,000	<b>1</b>	1
£140,001 – £150,000	<b>1</b>	—
£150,001 – £160,000	—	1
	<b>7</b>	5

As shown above, St Gemma's Hospice employs seven (2020 – five) individuals who have salaries over £60,000. Three (2020 – two) of these are medical consultants who are directly employed on NHS equivalent contracts, in line with national agreements. The others are members of the Hospice Leadership Team, responsible for running the Hospice. The Chief Executive is not the highest paid employee.

The average number of full time equivalent employees during the year was:

	<b>2021 No.</b>	<b>2020 No.</b>
St Gemma's Hospice	<b>230</b>	222
Support of sisters and their ministry	<b>134</b>	140
	<b>364</b>	362

The Trustees consider that they together with the Province Bursar comprise the key management personnel of the Charity in charge of directing and controlling, running and operating the Charity on a day to day basis.

In terms of St Gemma's Hospice, the Charity's subsidiary, the board of St Gemma's Hospice is responsible for the overall direction and management of the hospice. The board has overall responsibility for ensuring the hospice is managed efficiently, approves the strategy and oversees its implementation. At 31 March 2021 there were five members of the board who were representatives of the Sisters of the Cross and Passion.



**9 Staff costs and remuneration of key management personnel** (continued)

The Chief Executive of the hospice leads a Hospice Leadership Team (HLT) consisting of the Director of Nursing and Deputy Chief Executive; Director of Income Generation; Director of Medicine and Consultant in Palliative Care; and Director of Corporate Services. The HLT has a strategic role in driving forward the hospice and assisting the Chief Executive in discharging the duties delegated by the board. It is the HLT that is in charge of challenging, leading, running and supporting the hospice to achieve its aims.

As explained in note 10 below, all Trustees and the Province Bursar are members of the Congregation and whilst their living and personal expenses are borne by the Charity they receive no remuneration or reimbursement of expenses in connection with their duties as Trustees.

The total remuneration (including taxable benefits, employer's pension contributions and employers' national insurance contributions) of the key management personnel of St Gemma's Hospice for the year was £494,000 (2020 - £496,000).

**10 Trustees' expenses and remuneration and transactions with trustees**

The Charity's Trustees are all members of the Congregation and consequently their living and personal expenses, all of which are consistent with the amounts paid in respect to other members of the Congregation, are borne by the Charity. No Trustees received any remuneration or reimbursement of expenses in connection with their duties as Trustees (2020 – none).

As members of the Congregation, none of the Trustees have resources of their own as all earnings, pensions and other income have been donated to the Charity under a Gift Aid compliant deed of covenant. During the year, the total amount donated by the Trustees to the Charity was £66,704 (2020 - £46,352).

The Trustees of St Gemma's Hospice did not receive any remuneration (2020 - none).

No Trustee of St Gemma's Hospice was reimbursed expenses during the year (2020 - £nil).

Indemnity insurance is provided for the Trustees of St Gemma's Hospice. Premiums paid during the period were £1,210 (2020 - £1,240). The cover is £5,000,000 (2020 - £5,000,000).

**11 Taxation**

The Sisters of the Cross and Passion is a registered charity and, therefore, is not liable to income tax or corporation tax on income or gains derived from its charitable activities, as they fall within the various exemptions available to registered charities.

The trading subsidiary of St Gemma's Hospice is liable to corporation tax on its taxable profits. Current tax, including UK corporation tax and foreign tax, is provided at amounts expected to be paid (or recovered) using the tax rates and laws that have been enacted or substantively enacted by the balance sheet date.

**12 Tangible fixed assets**

<b>Group</b>	Freehold land and buildings £	Improvements to leasehold property £	Plant, furniture and equipment £	Motor vehicles £	<b>Total £</b>
<b>Cost or valuation</b>					
At 1 April 2020	29,377,567	6,670,892	5,558,242	576,181	<b>42,182,882</b>
Additions	—	—	235,448	24,180	<b>259,628</b>
Disposals	(120,000)	—	(184,049)	(57,343)	<b>(361,392)</b>
Exchange movement	(119,222)	—	(3,513)	(3,504)	<b>(126,239)</b>
	<u>29,138,345</u>	<u>6,670,892</u>	<u>5,606,128</u>	<u>539,514</u>	<u><b>41,954,879</b></u>
Transfer to Sisters of the Cross and Passion CIO	(18,023,202)	(6,670,892)	(5,490,634)	(436,752)	<b>(30,621,480)</b>
At 31 March 2021	<u>11,115,143</u>	<u>—</u>	<u>115,494</u>	<u>102,762</u>	<u><b>11,333,399</b></u>
Assets at historic cost	<u>11,115,143</u>	<u>—</u>	<u>115,494</u>	<u>102,762</u>	<u><b>11,333,399</b></u>
	<u>11,115,143</u>	<u>—</u>	<u>115,494</u>	<u>102,762</u>	<u><b>11,333,399</b></u>
<b>Depreciation</b>					
At 1 April 2020	4,053,652	4,521,514	4,219,007	391,166	<b>13,185,339</b>
Charge for year	529,249	354,208	274,956	37,710	<b>1,196,123</b>
On disposals	(17,402)	—	(171,743)	(47,000)	<b>(236,145)</b>
Exchange movement	(15,659)	—	(2,110)	(2,381)	<b>(20,150)</b>
	<u>4,549,840</u>	<u>4,875,722</u>	<u>4,320,110</u>	<u>379,495</u>	<u><b>14,125,167</b></u>
Transfer to Sisters of the Cross and Passion CIO	(2,922,327)	(4,875,722)	(4,248,871)	(311,301)	<b>(12,358,221)</b>
At 31 March 2021	<u>1,627,513</u>	<u>—</u>	<u>71,239</u>	<u>68,194</u>	<u><b>1,766,946</b></u>
<b>Net book values</b>					
At 31 March 2021	<u>9,487,630</u>	<u>—</u>	<u>44,255</u>	<u>34,568</u>	<u><b>9,566,453</b></u>
At 31 March 2020	<u>25,323,915</u>	<u>2,149,378</u>	<u>1,339,235</u>	<u>185,015</u>	<u><b>28,997,543</b></u>
<b>Charity</b>		Freehold land and buildings £	Plant, furniture and equipment £	Motor vehicles £	<b>Total £</b>
<b>Cost or valuation</b>					
At 1 April 2020		29,377,567	1,669,810	516,454	<b>31,563,831</b>
Additions		—	23,611	24,180	<b>47,791</b>
Disposals		(120,000)	(184,049)	(57,343)	<b>(361,392)</b>
Exchange movement		(119,222)	(3,513)	(3,504)	<b>(126,239)</b>
		<u>29,138,345</u>	<u>1,505,859</u>	<u>479,787</u>	<u><b>31,123,991</b></u>
Transfer to Sisters of the Cross and Passion CIO (see note 25)		(18,023,202)	(1,390,365)	(377,025)	<b>(19,790,592)</b>
At 31 March 2021		<u>11,115,143</u>	<u>115,494</u>	<u>102,762</u>	<u><b>11,333,399</b></u>
Assets at historic cost		<u>11,115,143</u>	<u>115,494</u>	<u>102,762</u>	<u><b>11,333,399</b></u>
		<u>11,115,143</u>	<u>115,494</u>	<u>102,762</u>	<u><b>11,333,399</b></u>
<b>Depreciation</b>					
At 1 April 2020		4,053,652	1,314,932	369,412	<b>5,737,996</b>
Charge for year		529,249	51,424	29,805	<b>610,478</b>
On disposals		(17,402)	(171,743)	(47,000)	<b>(236,145)</b>
Exchange movement		(15,659)	(2,110)	(2,381)	<b>(20,150)</b>
		<u>4,549,840</u>	<u>1,192,503</u>	<u>349,836</u>	<u><b>6,092,179</b></u>
Transfer to Sisters of the Cross and Passion CIO (see note 25)		(2,922,327)	(1,121,264)	(281,642)	<b>(4,325,233)</b>
At 31 March 2021		<u>1,627,513</u>	<u>71,239</u>	<u>68,194</u>	<u><b>1,766,946</b></u>
<b>Net book values</b>					
At 31 March 2021		<u>9,487,630</u>	<u>44,255</u>	<u>34,568</u>	<u><b>9,566,453</b></u>
At 31 March 2020		<u>25,323,915</u>	<u>354,878</u>	<u>147,042</u>	<u><b>25,825,835</b></u>

**12 Tangible fixed assets** (continued)*Group and Charity*

Properties located in Great Britain and owed by the Charity at 1 April 2016 were revalued by Feather, Smailes & Scales, Auctioneers and Valuers, using an existing use value or depreciated replacement cost basis during March 2002, November 2003, April 2007, October 2008, August 2009, March 2011, March 2012, March 2013, March 2014 and March 2015. The basis of valuation was dependent on the nature of the property. The chief valuer was Michael Hare Bsc LL.M Dip Est Man (Tech) FRICS, FNAEA, FICBA.

Properties located in Ireland and Northern Ireland were revalued by Lisneys, Auctioneers and Valuers, using an existing use value basis during 2012.

The revaluations were part of a rolling programme that resulted in each property being revalued at least every five years. As explained under principal accounting policies, freehold land and buildings are included in the accounts at whatever their valuation was as at 1 April 2016 based on the above valuation. This valuation has been deemed cost under the transitional arrangements set out in FRS 102 and will apply going forward with additions as of 1 April 2016 or later accounted for at cost.

**13 Investments**

At 31 March 2021 fixed asset investments comprised:

	Group		Charity	
	2021 £	2020 £	2021 £	2020 £
Programme related investments (see a below)	<b>2,044,592</b>	2,049,323	<b>2,044,592</b>	2,049,323
Listed investments and cash held for re-investment (see b below)	<b>31,943,092</b>	28,424,642	<b>25,406,899</b>	23,104,241
	<b>33,987,684</b>	30,473,965	<b>27,451,491</b>	25,153,563
Transfer to Sisters of the Cross and Passion CIO (see note 25)	<b>(25,298,827)</b>	—	<b>(18,762,634)</b>	—
At 31 March 2021	<b>8,688,857</b>	30,473,965	<b>8,688,857</b>	25,153,564

**a. Programme related investments**

Two of the properties are not used directly by the Charity but they are used by other charitable and not-for-profit organisations for purposes consistent with the Charity's objectives. In some cases, rents are received but in other cases no formal rental agreement is in place. Therefore, the Trustees are of the opinion that the relevant land and buildings should be classified as programme related investments. In addition, the Charity holds units managed by Oikocredit International Share Foundation (Oikocredit) (see further information below).

**13 Investments** (continued)***a. Programme related investments*** (continued)

<b>Group and Charity</b>	<b>2021 £</b>	<b>2020 £</b>
At 1 April 2020	<b>2,049,323</b>	2,045,274
Additions	<b>11,270</b>	1,777
Exchange movements	<b>(16,001)</b>	2,272
	<b>2,044,592</b>	2,049,323
Transfer to Sisters of the Cross and Passion CIO (see note 25)	<b>(134,646)</b>	—
At 31 March 2021	<b>1,909,946</b>	2,049,323

Immediately prior to transfer to the Sisters of the Cross and Passion CIO, programme related investments comprised:

<b>Group and Charity</b>	<b>2021 £</b>	<b>2020 £</b>
St Gabriel's Hall	<b>134,430</b>	134,430
The Imani Centre	<b>1,775,516</b>	1,775,516
Oikocredit	<b>134,646</b>	139,377
	<b>2,044,592</b>	2,049,323

As explained under principal accounting policies, the properties included above are included in the accounts at a value equal to their depreciated cost immediately prior to reclassification. Further details in respect to the programme related investments and their use is given below.

***St Gabriel's Hall***

St Gabriel's Hall was used during both 2020 and 2019 as a hall of residence by Manchester University. During both of these years it was a catered, all-girls hall comprising of about 100 residents, along with five tutors and the hall warden forming the pastoral team. The hall admitted undergraduate and postgraduate students. The lease on the property expired in 2018. On the advice of the Charity's property advisor and solicitors the Trustees engaged Cushman and Wakefield to negotiate with the University of Manchester and the lease was extended until September 2019, when the properties were vacated.

***The Imani Centre***

The Imani Centre was used during both 2020 and 2019 by the Imani Community Association, to promote the benefit of the inhabitants of Manchester and the neighbourhood together with local authorities, voluntary and other organisations and so advance education and provide facilities in the interests of social welfare. Specific activities include regular self protection sessions, fundraising functions, young people's groups and play schemes.

The property used by the Centre adjoins St Gabriel's Hall and is now also vacant following the expiry of the lease.

**13 Investments** (continued)**a. Programme related investments** (continued)*Oikocredit*

At 31 March 2021, prior to the transfer to the CIO, the Charity held units in funds managed by Oikocredit International Share Foundation (Oikocredit). Oikocredit is incorporated as a foundation under the laws of the Netherlands and has its registered office in Amersfoort, Netherlands. The trustees consider it to be a suitable vehicle in which to invest, being a world-wide co-operative society, promoting global justice by challenging people, churches and others to share their resources through socially responsible investments and by empowering disadvantaged people by providing them with credit. Oikocredit offers a dual return to the investor: social and financial. In addition to earning modest financial returns, investors are secure in the knowledge that their money is being used to fight poverty, promote fair trade and respect our planet's natural resources. As a result, the trustees believe it appropriate to regard these funds as programme related investments and they are included on the balance sheet at cost. The cost of the funds held at 31 March 2021 prior to transfer to the CIO was £134,646 (2020 - £139,377).

**b. Listed investments and cash held for re-investment**

Group	2021 £	2020 £
<b>Listed investments</b>		
Market value at 1 April 2020	27,447,584	32,623,856
Additions at cost	1,673,963	992,854
Disposals at book value (proceeds: £4,252,495; gains: £570,023)	(3,682,472)	(4,063,951)
Exchange movements	(9,780)	5,245
Net unrealised investment gains (losses)	5,479,624	(2,110,420)
Market value at 31 March 2021	30,908,919	27,447,584
<b>Cash held by investment managers for reinvestment</b>	1,034,174	977,058
	31,943,093	28,424,642
Transfer to Sisters of the Cross and Passion CIO (see note 25)	(25,164,182)	—
	6,778,911	28,424,642
Cost of listed investments	20,896,555	22,153,562
Transfer to Sisters of the Cross and Passion CIO (see note 25)	(16,149,452)	—
Cost of listed investments at 31 March 2021	4,747,103	22,153,562

Immediately prior to transfer to the Sisters of the Cross and Passion CIO, listed investments held, all of which were dealt in on a recognised stock exchange, comprised the following:

Group	2021 £	2020 £
Fixed interest based common investment funds	1,990,213	1,985,162
Equities	8,148,391	7,460,743
Unit trusts	14,219,943	12,703,302
Alternative investments	1,110,910	1,925,359
Property	355,376	436,584
Overseas funds	5,084,086	2,936,434
	30,908,919	27,447,584

**13 Investments** (continued)**b. Listed investments and cash held for re-investment** (continued)

Included in the investment portfolio was the following holding which, at 31 March 2021, had a market value which was deemed material in comparison with the market value of the total portfolio at that date:

Group	2021 Market value £	2021 Percentage of portfolio %	2020 Market value £	2020 Percentage of portfolio %
Sarasin Endowments Fund (Income Units)	<b>14,219,943</b>	<b>46.01</b>	12,703,302	46.28

Charity	2021 £	2020 £
<b>Listed investments</b>		
Market value at 1 April 2020	<b>22,208,169</b>	26,715,312
Additions at cost	<b>744,097</b>	364,707
Disposals at book value (proceeds: £2,946,598; gains: £378,987)	<b>(2,567,611)</b>	(2,718,921)
Exchange movements	<b>(9,779)</b>	5,245
Net unrealised investment gains (losses)	<b>4,423,838</b>	(2,158,173)
Market value at 31 March 2021	<b>24,798,714</b>	22,208,170
<b>Cash held by investment managers for reinvestment</b>	<b>608,185</b>	896,071
	<b>25,406,899</b>	23,104,241
Transfer to Sisters of the Cross and Passion CIO (see note 25)	<b>(18,627,988)</b>	—
	<b>6,778,911</b>	23,104,241
Cost of listed investments	<b>16,228,541</b>	17,485,548
Transfer to Sisters of the Cross and Passion CIO (see note 25)	<b>(11,481,438)</b>	—
Cost of listed investments at 31 March 2021	<b>4,747,103</b>	17,485,548

Immediately prior to transfer to the Sisters of the Cross and Passion CIO, listed investments held, all of which were dealt in on a recognised stock exchange, comprised the following:

Charity	2021 £	2020 £
Fixed interest based common investment funds	<b>1,088,781</b>	1,248,959
Equities	<b>5,371,773</b>	4,934,935
Unit trusts	<b>14,220,313</b>	12,703,301
Alternative investments	<b>674,340</b>	599,821
Property	<b>168,806</b>	173,279
Overseas funds	<b>3,274,701</b>	2,547,875
	<b>24,798,714</b>	22,208,170

**13 Investments (continued)*****b. Listed investments and cash held for re-investment (continued)***

Included in the investment portfolio were the following individual holdings which, at 31 March 2021, had a market value which was deemed material in comparison with the market value of the total portfolio at that date:

Charity	2021 Market value £	2021 Percentage of portfolio %	2020 Market value £	2020 Percentage of portfolio %
Sarasin Endowments Fund (Income Units)	<b>14,219,943</b>	<b>57.34</b>	12,703,302	57.20

**14 Debtors**

	Group		Charity	
	2021 £	2020 £	2021 £	2020 £
Trade debtors	<b>2,428</b>	3,763	—	—
Income tax recoverable	<b>121,974</b>	185,408	—	—
Other debtors	<b>590,911</b>	899,822	<b>8,519</b>	—
Prepayments and accrued income	<b>510,738</b>	482,107	<b>341,919</b>	337,656
	<b>1,226,051</b>	1,571,100	<b>350,438</b>	337,656
Transfer to Sisters of the Cross and Passion CIO (see note 25)	<b>(886,114)</b>	—	<b>(10,501)</b>	—
	<b>339,937</b>	1,571,100	<b>339,937</b>	337,656

**15 Creditors: amounts falling due within one year**

	Group		Charity	
	2021 £	2020 £	2021 £	2020 £
Expense creditors	<b>50</b>	106	—	—
Taxation and social security costs	<b>29,614</b>	21,050	<b>29,614</b>	21,050
Other creditors	<b>640,567</b>	701,832	<b>30,580</b>	21,735
Accrued expenditure	<b>435,860</b>	313,073	<b>178,878</b>	127,764
	<b>1,106,091</b>	1,036,061	<b>239,072</b>	170,549
Transfer to Sisters of the Cross and Passion CIO (see note 25)	<b>(1,091,747)</b>	—	<b>(224,728)</b>	—
	<b>14,344</b>	1,036,061	<b>14,344</b>	170,549

**16 Restricted funds**

The income funds of the Group and Charity include restricted funds comprising the following unexpended balances of donations and grants held on trust to be applied for specific purposes. With effect from midnight on 31 March 2021, the funds were transferred to Sisters of the Cross and Passion CIO.

Group and Charity	At 1 April 2020 £	Income £	Expenditure £	Transfers £	At 31 March 2021 £
Funding for missions – Misesan Cara	4	—	—	—	4
<b>Charity total</b>	<b>4</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>4</b>
<i>Hospice funds</i>					
Hospice general funds	7,472,575	10,119,586	(8,344,172)	(862,923)	8,385,066
Earmarked funds					
. Maintenance of the Hospice	453,999	—	—	(35,371)	418,628
. SOCP – future building plan	150,000	—	—	200,000	350,000
. IT development fund	9,438	—	—	(9,438)	—
. Service transformation fund	141,634	—	(27,529)	248,506	362,611
. Leadership and development	46,479	—	—	(46,479)	—
. Staff wellbeing	6,552	—	(4,525)	(2,027)	—
Tangible fixed assets fund	3,171,707	—	(585,645)	211,837	2,797,899
Digital development reserve	—	—	—	250,000	250,000
Covid response reserve	—	—	—	100,000	100,000
NHSE Covid fund	—	2,014,904	(2,014,904)	—	—
HMRC Job Retention Scheme	—	417,641	(417,641)	—	—
City wide education project	12,138	—	—	—	12,138
Clinical Commissioning Group funds	29,358	—	(1,548)	(1,441)	26,369
Other funds	250,392	180,071	(193,732)	(52,664)	184,067
	<b>11,744,276</b>	<b>12,732,202</b>	<b>(11,589,696)</b>	<b>—</b>	<b>12,886,782</b>
Transfer to Sisters of the Cross and Passion CIO (see note 25)	(11,744,276)	(12,732,202)	11,589,696	—	(12,886,782)
At 31 March 2021	—	—	—	—	—

Group and Charity	At 1 April 2019 £	Income £	Expenditure £	Transfers £	At 31 March 2020 £
Funding for missions – Misesan Cara	4	—	—	—	4
<b>Charity total</b>	<b>4</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>4</b>
<i>Hospice funds</i>					
Hospice general funds	7,329,374	10,489,506	(10,236,440)	(109,865)	7,472,575
Earmarked funds					
. Investing in people	881	—	(881)	—	—
. Maintenance of the Hospice	499,805	—	—	(45,806)	453,999
. SOCP – future building plan	—	150,000	—	—	150,000
. IT development fund	38,550	—	—	(29,112)	9,438
. Service transformation fund	237,361	—	(84,798)	(10,929)	141,634
. Leadership and development	50,000	—	(3,521)	—	46,479
. Staff wellbeing	25,000	—	(18,448)	—	6,552
Tangible fixed assets fund	3,425,694	—	(570,041)	316,054	3,171,707
IPU refurbishment fund	23,148	—	—	(23,148)	—
City wide education project	32,332	—	(14,719)	—	17,613
Clinical Commissioning Group funds	93,241	—	(43,439)	(20,444)	29,358
Other funds	101,459	347,829	(127,621)	(76,750)	244,917
	<b>11,856,849</b>	<b>10,987,335</b>	<b>(11,099,908)</b>	<b>—</b>	<b>11,744,276</b>



**16 Restricted funds** (continued)

The specific purposes for which the funds are to be applied are as follows:

- ◆ Funding for missions – Misesan Cara  
The Charity received funding from Misesan Cara, an Irish government backed funding organisation. This funding was forwarded directly to sisters running various projects on behalf of the Congregation in Chile, Peru, Botswana and Bosnia.
- ◆ St Gemma's Hospice general funds  
This fund represented the net assets of St Gemma's Hospice, which are not otherwise specifically restricted to purposes other than the general running and operation of the Hospice.
- ◆ St Gemma's Hospice earmarked funds  
These funds represented monies set aside out of funds available to the hospice by its trustees for future maintenance and renovation work, for staff development needs and to support the ongoing service development needs of the hospice.
- ◆ St Gemma's Hospice tangible fixed assets fund  
This fund represented the net book value of the tangible fixed assets used in the day to day work of the hospice.
- ◆ Digital development reserve and Covid response reserve  
These funds were created to support the transformation programme.
- ◆ IPU refurbishment fund  
The IPU refurbishment money was raised from a fundraising appeal in 2010/11. The fund will be used to improve the In-Patient Unit.
- ◆ City wide education project fund  
The project is financed by NHS Leeds to improve the provision of palliative care education across the city in line with the End of Life Care Strategy.
- ◆ Clinical Commissioning Group funds  
These funds represented monies received from the Clinical Commissioning Group for specified projects.
- ◆ Other funds for St Gemma's Hospice  
These represented monies given towards specific projects or purposes within St Gemma's Hospice.

The funds held by St Gemma's Hospice are for use specifically for the purposes of providing palliative care. As such funds should be deemed restricted in the consolidated accounts regardless of how they have been classified in the accounts of St Gemma's Hospice.

**17 Designated funds**

The income funds of the Charity included designated funds which had been set aside out of unrestricted funds by the trustees for specific purposes. With effect from midnight on 31 March 2021, the funds were transferred to Sisters of the Cross and Passion CIO.

Group and Charity	At 1 April 2020 £	New designation £	Utilised/ released £	Transfer to CIO (note 25) £	At 31 March 2021 £
Future healthcare of sisters	23,000,000	—	(4,000,000)	(19,000,000)	—
Crisis donations	165,305	—	(5,000)	(160,305)	—
Programme related investments fund	2,049,323	11,270	(16,001)	(134,646)	1,909,946
	<b>25,214,628</b>	<b>11,270</b>	<b>(4,021,001)</b>	<b>(19,294,951)</b>	<b>1,909,946</b>

Group and Charity	At 1 April 2019 £	New designation £	Utilised/ released £	At 31 March 2020 £
Future healthcare of sisters	23,000,000	—	—	23,000,000
Crisis donations	213,905	—	(48,600)	165,305
Programme related investments fund	2,045,274	1,777	2,272	2,049,323
	<b>25,259,179</b>	<b>1,777</b>	<b>(46,328)</b>	<b>25,214,628</b>

The future healthcare of sisters fund consisted of monies which the Trustees set aside in order to provide for the sisters in later life. The calculations, based on actuarial methods, indicated that £23 million is needed to be set aside in order to provide £20,000 per annum for sisters over 65 years of age and, because of greater health needs, £30,000 to £40,000 per annum for sisters over 75 years of age and £40,000 to £50,000 per annum for those over 90 years of age. The amount designated has been limited by the resources available and the fund, prior to the transfer to the CIO has been reduced by £4 million to £19 million.

The crisis donations fund consisted of monies which the trustees set aside from the proceeds of the disposal of a property in Liverpool. The fund will be used to fund donations to projects, run by others, which are trying to alleviate the suffering of asylum seekers, the homeless and crisis situations.

The programme related investments fund has been designated to represent the carrying value of the Charity's programme related investments. The amount has been set aside from the Charity's general funds in recognition of the fact that the assets have been made available to the Imani Community Association, Manchester University and invested in Oikocredit International Share Foundation and therefore cannot be regarded as funds that would be available to meet future contingencies.

**18 Tangible fixed assets fund**

<b>Group and Charity</b>	<b>2021 Total £</b>	<b>2020 Total £</b>
At 1 April 2020	<b>25,825,835</b>	26,104,828
Net movement in year	<b>(794,021)</b>	(278,993)
	<b>25,031,814</b>	25,825,835
Transfer to Sisters of the Cross and Passion CIO (see note 25)	<b>(15,465,359)</b>	—
At 31 March 2021	<b>9,566,453</b>	25,825,835

The tangible fixed assets fund represents the net book value of the tangible fixed assets excluding those used by St Gemma's Hospice. A decision was made to separate this fund from the other funds of the Group and Charity in recognition of the fact that the tangible fixed assets are essential to the day to day work of the Group and Charity and as such their value should not be regarded as funds that would be realisable with ease, in order to meet future contingencies.

**19 Analysis of net assets between funds**

<b>Group</b>	<b>General fund £</b>	<b>Tangible fixed assets fund £</b>	<b>Designated funds £</b>	<b>Restricted funds £</b>	<b>Total 2021 £</b>
<b>Fund balances at 31 March 2021 are represented by:</b>					
Tangible fixed assets	—	<b>9,566,453</b>	—	—	<b>9,566,453</b>
Investments	<b>6,778,911</b>	—	<b>1,909,946</b>	—	<b>8,688,857</b>
Net current assets	<b>972,678</b>	—	—	—	<b>972,678</b>
<b>Total net assets</b>	<b>7,751,589</b>	<b>9,566,453</b>	<b>1,909,946</b>	—	<b>19,227,988</b>

<b>Group</b>	<b>General fund £</b>	<b>Tangible fixed assets fund £</b>	<b>Designated funds £</b>	<b>Restricted funds £</b>	<b>Total 2020 £</b>
<b>Fund balances at 31 March 2020 are represented by:</b>					
Tangible fixed assets	—	25,825,835	—	3,171,708	28,997,543
Investments	104,241	—	25,049,323	5,320,401	30,473,965
Net current assets	1,612,584	—	165,305	3,252,167	5,030,056
<b>Total net assets</b>	<b>1,716,825</b>	<b>25,825,835</b>	<b>25,214,628</b>	<b>11,744,276</b>	<b>64,501,564</b>

**19 Analysis of net assets between funds** (continued)

Charity	General fund £	Tangible fixed assets fund £	Designated funds £	Restricted funds £	Total 2021 £
<b>Fund balances at 31 March 2021 are represented by:</b>					
Tangible fixed assets	—	9,566,453	—	—	9,566,453
Investments	6,778,911	—	1,909,946	—	8,688,857
Net current assets	972,678	—	—	—	972,678
<b>Total net assets</b>	<b>7,751,589</b>	<b>9,566,453</b>	<b>1,909,946</b>	<b>—</b>	<b>19,227,988</b>

Charity	General fund £	Tangible fixed assets fund £	Designated funds £	Restricted funds £	Total 2020 £
<b>Fund balances at 31 March 2020 are represented by:</b>					
Tangible fixed assets	—	25,825,835	—	—	25,825,835
Investments	104,241	—	25,049,323	—	25,153,564
Net current assets	1,612,584	—	165,305	4	1,777,893
<b>Total net assets</b>	<b>1,716,825</b>	<b>25,825,835</b>	<b>25,214,628</b>	<b>4</b>	<b>52,757,292</b>

The total unrealised gains as at 31 March 2021 constitute movements on revaluation and are as follows:

	Group 2021 £	Group 2020 £	Charity 2021 £	Charity 2020 £
<b>Unrealised gains included above:</b>				
On investments	10,012,364	5,294,021	8,570,174	4,722,622
<b>Total unrealised gains at 31 March 2021</b>	<b>10,012,364</b>	<b>5,294,021</b>	<b>8,570,174</b>	<b>4,722,622</b>
<b>Reconciliation of movements in unrealised gains (losses)</b>				
Unrealised gains at 1 April 2020	5,294,021	8,949,866	4,722,622	7,662,707
Less: in respect to disposals in the year	(751,501)	(1,550,670)	(566,507)	(787,158)
	4,542,520	7,399,196	4,156,115	6,875,549
Net gains (losses) arising on revaluation in the year	5,469,844	(2,105,175)	4,414,059	(2,152,927)
<b>Total unrealised gains at 31 March 2021</b>	<b>10,012,364</b>	<b>5,294,021</b>	<b>8,570,174</b>	<b>4,722,622</b>

**20 Pension commitments**

Charity:

The Charity offers its employees membership of a defined contribution pension scheme administered by the National Employment Savings Trust (NEST). Contributions to the scheme are debited to the statement of financial activities in the year in which they are payable to the scheme. The assets of the scheme are held by an independent corporate trustee, whose activities are governed by the National Employment Savings Trust Order 2010, made by the Secretary of State in exercise of powers confirmed under the Pensions Act 2008.

## 20 Pension commitments (continued)

St Gemma's Hospice operates two pension schemes:

- ◆ **National Health Service Pension Scheme**  
A defined benefit scheme operated by the National Health Service Superannuation Scheme, which is only available to staff who have previously contributed to the scheme. The administration of the scheme is dealt with by the National Health Service Pension agencies. Contributions to this scheme are paid in respect of current service, and there is no liability to the hospice in respect of past service.
- ◆ **Group Personal Pension Scheme**  
In addition there is a Group Personal Pension Scheme, which is a defined contribution pension scheme, administered by Standard Life which is available to all employees.

The charge to the consolidated statement of financial activities of £596,632 (2020 - £559,007) represents contributions to funds during the year. Contributions payable to the schemes at the year end date totalling £24,474 (2020 - £23,807) are included in creditors.

## 21 St Gemma's Hospice

The Charity had a wholly owned subsidiary, St Gemma's Hospice, a charitable company constituted as a company limited by guarantee, Charity Registration No. 1015941 and Company Registration No. 02773867 (England and Wales). The charitable company operates a hospice in Leeds providing palliative care, treatment or relief of people with active, progressive and advanced illnesses without regard to their means, culture, faith or belief. A summary of its results for the year is shown below. Audited accounts will be filed with both the Registrar of Companies and the Charity Commission.

	Unrestricted funds £	Designated funds £	Restricted funds £	2021 Total funds £
<b>Income:</b>				
Donations, legacies and trusts	3,028,650	—	597,712	3,626,362
Other trading activities	1,845,450	—	—	1,845,450
Investment income	174,166	—	—	174,166
Charitable activities	3,824,499	—	2,014,904	5,839,403
<b>Total income</b>	<b>8,872,765</b>	<b>—</b>	<b>2,612,616</b>	<b>11,485,381</b>
<b>Expenditure:</b>				
Cost of raising funds	3,284,316	98,292	—	3,382,608
Charitable activities	5,059,857	519,407	2,627,825	8,207,089
<b>Total expenditure</b>	<b>8,344,173</b>	<b>617,699</b>	<b>2,627,825</b>	<b>11,589,697</b>
Losses on investments	1,246,821	—	—	1,246,821
<b>Net income (expenditure) before transfers</b>	<b>1,775,414</b>	<b>(617,699)</b>	<b>(15,209)</b>	<b>1,142,506</b>
Transfers	(862,923)	917,028	(54,105)	—
<b>Net movement in funds</b>	<b>912,491</b>	<b>299,329</b>	<b>(69,314)</b>	<b>1,142,506</b>
<b>Reconciliation of funds:</b>				
Fund balances at 1 April 2020	7,472,574	3,979,809	291,889	11,744,272
<b>Fund balances at 31 March 2021</b>	<b>8,385,065</b>	<b>4,279,138</b>	<b>222,575</b>	<b>12,886,778</b>

**21 St Gemma's Hospice (continued)**

	Unrestricted funds £	Designated funds £	Restricted funds £	2020 Total funds £
Income:				
Donations, legacies and trusts	3,123,814	—	267,828	3,391,642
Other trading activities	4,052,690	—	—	4,052,690
Investment income	219,069	—	—	219,069
Charitable activities	3,740,022	150,000	80,000	3,970,022
Total income	11,135,595	150,000	347,828	11,633,423
Expenditure:				
Cost of raising funds	3,517,606	97,979	—	3,615,585
Charitable activities	6,718,834	579,710	185,779	7,484,323
Total expenditure	10,236,440	677,689	185,779	11,099,908
Losses on investments	(646,088)	—	—	(646,088)
Net (expenditure) income before transfers	253,067	(527,689)	162,049	(112,573)
Transfers	(109,865)	230,207	(120,342)	—
Net movement in funds	143,202	(297,482)	41,707	(112,573)
Reconciliation of funds:				
Fund balances at 1 April 2019	7,329,372	4,277,291	250,182	11,856,845
Fund balances at 31 March 2020	7,472,574	3,979,809	291,889	11,744,272

St Gemma's Hospice has an arrangement with Sue Ryder Care (Wheatfields) to operate a joint lottery for fundraising purposes, which is administered by Sterling Lotteries. The net income received during the year from the lottery was £92,323 (2020 - £107,802).

**22 St Gemma's Hospice Services Limited**

St Gemma's Hospice has a wholly owned subsidiary, St Gemma's Hospice Services Limited, a company incorporated in the United Kingdom and registered in England and Wales Company No. 03739423. The company undertakes trading activities including the sale of goods and the provision of room hire. A summary of its trading results for the year is shown below, the company donates its taxable profit to St Gemma's Hospice under Gift Aid. Audited accounts will be filed with the Registrar of Companies.

	2021 £	2020 £
<b>Profit and loss account</b>		
Turnover	49,081	88,472
Cost of sales	(12,514)	(36,260)
Gross profit	36,567	52,212
Administrative expenses	(634)	(1,832)
Management charge	(18,987)	(30,717)
<b>Operating profit</b>	16,946	19,663
Amount gift aided to St Gemma's Hospice	(16,946)	(19,663)
Retained in subsidiary	—	—
<b>Aggregate capital and reserves</b>	2	2

## 23 Leasing commitments

### *Operating leases*

At 31 March 2021, the Group and Charity had the following total future minimum lease payments under non-cancellable operating leases relating to land and buildings and office equipment:

	Land and buildings		Office equipment	
	2021 £	2020 £	2021 £	2020 £
<b>Group and Charity</b>				
Within one year	<b>395,986</b>	435,083	<b>6,539</b>	11,223
Between one and five years	<b>680,165</b>	758,651	<b>7,327</b>	13,866
	<b>1,076,151</b>	1,193,734	<b>13,866</b>	25,089

## 24 Ultimate control

The Charity, which is constituted as a trust, was controlled throughout the period by St Paul's Province of the Sisters of the Cross and the Passion by virtue of the fact that the members of the Congregation appoint the Trustees. The Province does not hold any assets, incur liabilities or enter into any transactions in its own right. Assets and liabilities of the Province are vested in the Trustees of the Charity, who undertake all transactions entered into in the course of the Province's charitable activities.

## 25 Transfer to Sisters of the Cross and Passion CIO

With effect from midnight on 31 March 2021, certain of the activities, assets and liabilities of the Charity were transferred to the Sisters of the Cross and Passion CIO, Charity Registration No. 1185348 in accordance with a legal transfer of undertaking deed dated 31 March 2021. The net assets at that date comprised:

	2021 £
Tangible fixed assets (note 12)	
. Cost	<b>19,790,592</b>
. Depreciation	<b>(4,325,233)</b>
	<b>15,465,359</b>
Fixed asset investments (including cash held by investment managers of £466,935) (note 13)	<b>18,762,634</b>
Debtors (note 14)	<b>10,501</b>
Cash at bank and in hand	<b>1,203,287</b>
Creditors: amounts falling due within one year (note 15)	<b>(224,728)</b>
	<b>35,217,053</b>

**25 Transfer to Sisters of the Cross and Passion CIO (continued)**

The assets and liabilities were represented by the following funds:

	2021 £
Tangible fixed assets fund (note 18)	15,465,359
General funds	456,739
Restricted funds (note 16)	4
Designated funds (note 17)	19,294,951
	<b>35,217,053</b>

**26 Related parties**

Other than the transactions detailed in note 10, there are no related party transactions that require disclosure.

**27 Post balance sheet events**

In July 2021, one of the charity's properties in Ballycastle, Northern Ireland was sold for gross proceeds of £286,000. In November 2021, one of the charity's properties in London was sold for gross proceeds of £1,650,000. The combined net book value included in these accounts in respect to the two properties disposed of was £1,115,200.