



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

**From 01 SEPTEMBER 2019 To 31 AUGUST 2020**

**Charity name: ALL SAINTS PRE-SCHOOL PLAYGROUP (WINCHESTER)**

**Charity registration number: 1038416**

## **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:</b> <b>(a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;</b> <b>(b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>The pre-school provides of play, care, and education services for children in Highcliffe, Winchester</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of education.</b>

## **Achievements and Performance**

	SORP reference	
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Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>The charity continued to provide its services through the COVID-19 crisis with minimal disruption, while remaining financially sound.</b>
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## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>See financial report and AGM notes</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p><b>The pre-school aims to</b></p> <ol style="list-style-type: none"> <li><b>1. To ensure that we can provide a consistent level of service protecting against unforeseen losses to income or increases in expenses.</b></li> <li><b>2. To ensure that our liabilities can be met should our setting need to close.</b></li> </ol> <p><b>We will aim to build and maintain a reserve of £30,000.</b>  <b>The committee will annually review this reserve level to ensure that it will meet the following:</b></p> <ul style="list-style-type: none"> <li><b>• Statutory redundancy liability for all staff.</b></li> <li><b>• Pay for the notice period required to be given to staff.</b></li> <li><b>• Outstanding holiday pay entitlement for staff.</b></li> <li><b>• Outstanding bills such as premises rent.</b></li> </ul>
Amount of reserves held	Para 1.22	<b>£31,122.14</b>
Reasons for holding zero reserves	Para 1.22	<b>n/a</b>
Details of fund materially in deficit	Para 1.24	<b>n/a</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>n/a</b>

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>All Saints Preschool is governed by a Constitution that was adopted on 18th January 2011 by the committee, and updated at the AGM in 2016.</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Unincorporated charity</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Committee members are elected at the AGM. The minimum number of Committee members shall be 5 and the maximum shall be 12, together with up to a further 3 co-opted members.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>n/a</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>n/a</b>
Relationship with any related parties	Para 1.51	<b>One trustee is also employed as the preschool's manager for which they receive a salary. The trustee receives no payment for their work as a trustee.</b>
Other		<b>n/a</b>

## Reference and Administrative details

Charity name	ALL SAINTS PRE-SCHOOL PLAYGROUP (WINCHESTER)
Other name the charity uses	n/a
Registered charity number	1038416

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rachel Philipson	Chair		
2	Irene Hamilton	Treasurer		
3	Tabitha Salisbury	Secretary		
4	Kate Broomfield	Child Protection		
5	Charlotte Scobell			
6	Katie White			
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## Corporate trustees – names of the directors **at the date the report was approved**

Director name		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
n/a		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

n/a

## Other optional information

n/a

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Rachel Philipson	
Position (eg Secretary, Chair, etc)	Chair	
Date	30 June 2021	



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

ALL SAINTS PRE-SCHOOL PLAYGROUP (WINCHESTER)

On accounts for the year  
ended

31 August 2020

Charity no  
(if any)

1038416

Set out on pages

3

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2020

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

30/06/2021

Name:

Matthew Clements FCA CTA

Relevant professional  
qualification(s) or body  
(if any):

Chartered Accountant  
ICAEW

Address:

1 Picton Lane, Swansea, SA14AF

**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

Nothing to highlight



All Saints Pre-school Playgroup, Winchester

Receipts and Payments Account for the year ended 31 August 2020

RECEIPTS	2020		2019	
	£	£	£	£
	Unrestricted	Restricted	Unrestricted	Restricted
<b>Treasurers Account</b>				
Fees - Parents	11,554.20		18,058.51	
Fees - HCC	66,364.04		94,299.54	
Fundraising	1,561.06		1,674.37	
Donations	466.10		-	
Uniform	86.50		115.00	
Grants	0.00		-	
Tapestry	10.00		290.00	
Refunds	74.81		37.36	
Other	2,891.25		1,061.87	
Interest	16.63		23.28	
Consumables balance	36.51			
<b>TOTAL RECEIPTS</b>	<b>83,061.10</b>		<b>115,559.93</b>	

PAYMENTS	2020		2019	
	£	£	£	£
	Unrestricted	Restricted	Unrestricted	Restricted
Wages	65,312.70		94,077.41	
Pensions	2,658.46		2,139.55	
Hall Hire	4,465.00		8,815.00	
Bills	1,952.43		3,350.31	
Equipment	1,408.43		4,648.79	
Telecom	264.00		388.00	
Consumables	3,598.93		3,112.36	
Petty Cash	100.00		460.00	
Other	45.36		1,667.02	
Fundraising	190.00		-	
Training	0.00		1,218.20	
Petty Cash - Cash	4.19		1.86	
<b>Total Payments</b>	<b>79,999.50</b>		<b>119,878.50</b>	

**Net Receipts for the year** **3,061.60** **- 4,318.57**

Cash book balance brought forward at 01.09.19 **42,921.97** **47,240.54**  
from Statement of Assets and Liabilities 2019

**Cash book carried forward at 31-8-20** **45,983.57** **42,921.97**

Statement of Assests & Liabilities at Year end 31 August 2019

Monetary Assets	2020	2019
	£	£
Lloyds Treasurer's Account no 58084968	12,250.10	9,402.06
Lloyds Treasurer's Account no 85354460	36.51	0.00
Lloyds TSB Reserve Account no 64039668	31,122.14	31,106.78
Lloyds TSB Donation Account no 64035868	2,567.30	2,401.42
	<b>45,976.05</b>	<b>42,910.26</b>
Cash	7.52	11.71
Investments	None	None
<b>Total monetary assets</b>	<b>45,983.57</b>	<b>42,921.97</b>
<b>Liabilities</b>	<b>None</b>	<b>None</b>

Non- Monetary Assets

Various - Toys and other equipment for use by children aged 0-4 years old