

## **Secretary's report 2022-23**

So as we enjoy a final fling of summer at last, again it is a chance to look back on last year's festival and forward to next year.

The first section this year was Singing, which, as it was to be closely followed by Piano and Instrumental in the same venue, with a bit of a push in the office we were able to deliver all the paperwork and other materials in one go. This saved much worry about logistics and I am sure we will try to do this again. We value our good connection with Emmanuel church, who support us well. The singing section produced some very interesting new repertoire, which Ben Costello, our adjudicator, responded to very well, luckily being cognisant of some already. The Piano and Instrumental section had some truly outstanding playing from the Intermediate age group which was a joy to listen to. James Kirby was an excellent adjudicator who responded very well to the new mark scheme, of which we were a trial. After half term Speech & Drama took centre stage at the beautiful Field Place and again produced some very interesting work. We were pleased to welcome performers from Phoenix Theatre group, an inclusive theatre group, in both singing and Speech & Drama and they added much variety to the work on show. The parents of their performers also swelled our audience numbers and were appreciative of all performers. The finally everything moved to the Pier Pavilion for an excellent full week of Dance, which gave adjudicator Carrie Ellis some tough decisions! We were pleased that Kate Wilson joined our admin team for the first time and that Kristie Lyne also shared some of the organisation with Keri Garner, so they both could have half a day off! WSCC also inspected us, under our BOPA terms, and gave us a resounding thumbs up! This has made life much easier for us this coming year as we already have our BOPA, with grateful thanks to John Logan

All in all every section produced some wonderful moments and I urge you all to try to visit every section at some point next year.....it's a perk of my role that I do get to see some of all sections.

The new marking scheme threw up some small problems but in general, we had few complaints. It will be interesting to see if the conference of all festivals will approve its general usage, I feel it is likely.

And so a look forward. We are pleased to say that we have been approved to be an ALL England qualifier in our dance section which has made some changes to our syllabus but from the reaction this week when entries opened its not putting any one off. Entries are open for all sections now and are beginning to arrive. We have several new to Worthing adjudicators this year which will be fun.

I am stepping back from being Head Of Singing this year, to be ably replaced by Beth Emery and supported by Marie Ball. I have fewer students now who want to enter so it seems only fair. I shall still be involved, you don't get rid of me that easily! And of course I am engaged with the general admin in my role as Secretary.

This festival is a great joy and brings opportunities to many performers, long may it continue.

Jan Spooner Swabey

Hon Secretary

**Financial Statements for the Year ended 31st May 2023**

**for**

**WORTHING MUSIC AND ARTS FESTIVAL**

MastersFuller  
Chartered Certified Accountants  
38 Salisbury Road  
Worthing  
West Sussex  
BN11 1RD

## **WORTHING MUSIC AND ARTS FESTIVAL**

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**Independent Examiner's Report to the Trustees of**  
**Worthing Music and Arts Festival**

I report on the Accounts for the year ended 31st May 2023 set out on pages two to three.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the Accounts. The charity's trustees consider that an Audit is not required for this year under Section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity is preparing accrued Accounts and I am qualified to undertake the examination by being a qualified member of ACCA.

It is my responsibility to:

- examine the Accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission under Section 145(5) of the 2011 Act and
- to state whether particular matters have come to my attention.

**Basis of the independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the Accounts presented with those records. It also includes consideration of any unusual items or disclosures in the Accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an Audit, and consequently, no opinion is given as to whether the Accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
  - to keep accounting records in accordance with Section 130 of the 2011 Act and
  - to prepare Accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Accounts to be reached.

Ian Walker FCCA  
MastersFuller  
Chartered Certified Accountants  
38 Salisbury Road  
Worthing  
West Sussex  
BN11 1RD

Date: 7<sup>th</sup> August 2023

**Worthing Music and Arts Festival**  
**Receipts and Payments**  
**for the year ended 31st May 2023**  
**Registered Charity No 1038211**

	2023	2022
<b>Income</b>		
Admission	14,278	9,536
Entry Fees	<u>18,398</u>	<u>13,185</u>
	32,676	22,721
<b>Expenditure</b>		
Adjudicators fees & expenses	4,325	4,231
Adjudicators accommodation	1,584	784
Festival expenses & trophy repairs	2,283	1,797
Programme	53	0
Venue Hire	<u>11,198</u>	<u>10,299</u>
	19,443	17,111
Gross Receipts (Payments)	<u><u>13,233</u></u>	<u><u>5,610</u></u>
<b>Other Income</b>		
Membership	710	540
Donations	1,003	1,290
Sundries/(return float)	500	0
Income - Virgin interest	<u>34</u>	<u>0</u>
	2,247	1,830
<b>Overhead Expenditure</b>		
BIFF Conference & Meetings	1,177	500
Consultancy Fees/Administration	3,666	3,635
Insurance/Affiliation/Licenses	351	373
Office Rent/Rates	5,718	5,636
Office Equipment Stationery, Postage etc	593	992
Legal fees	910	0
Sundries (float, return cheques)	545	0
Venue hire	16	25
Telephone/Broadband	416	1,716
Electricity	667	0
Website and Design	72	157
Paypal & Izettle fees	<u>520</u>	<u>88</u>
	14,651	13,122
Net Receipts (Payments)	<u><u>829</u></u>	<u><u>-5,682</u></u>

**Worthing Music and Arts Festival**  
**Statement of Assets & Liabilities**  
**31st May 2023**  
**Registered charity No 1038211**

	2023	2022
<b>Current Assets</b>		
Current account	11,764	5,935
Paypal account	0	0
Investment account	50,000	55,000
	<u>61,764</u>	<u>60,935</u>
 <b>Current Liabilities</b>	 <u>0</u>	 <u>0</u>
 <b>Net Current Assets</b>	 61,764	 60,935
 <b>Net Assets</b>	 <u>61,764</u>	 <u>60,935</u>
 <b>Financed by</b>		
<b>Net Revenue Account</b>		
Balance Brought forward	60,935	66,617
Receipts/(payments)	829	-5,682
	<u>61,764</u>	<u>60,935</u>

**Financial Statements for the Year ended 31st May 2023**

**for**

**WORTHING MUSIC AND ARTS FESTIVAL**

MastersFuller  
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38 Salisbury Road  
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**Basis of the independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the Accounts presented with those records. It also includes consideration of any unusual items or disclosures in the Accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an Audit, and consequently, no opinion is given as to whether the Accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

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