

# WORTHING MUSIC AND ARTS FESTIVAL

England & Wales · Charity number 1038211

## Details

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|             |  |
|-------------|--|
| Other names | WORTHING MUSIC FESTIVAL ASSOCIATION, WORTHING MUSIC FESTIVAL |
| Status      | Registered   |
| Legal form  | Other  |
| Registered  | 1994-06-03   |
| Register    | <a href="#">View on the Charity Commission register</a>      |

## Contact

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|         |  |
|---------|--|
| Address | Rear of 21c Going Road<br>Worthing<br>BN12 4AP                   |
| Phone   | 01903506621  |
| Email   | <a href="mailto:wmaafoffice@gmail.com">wmaafoffice@gmail.com</a> |
| Website | <a href="http://www.wmaaf.co.uk">www.wmaaf.co.uk</a>             |

## Activities

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**Objects:** TO ADVANCE THE EDUCATION OF THE PUBLIC IN THE ARTS,AND IN PARTICULAR THE ARTS OF MUSIC,SPEECH AND DRAMA,AND DANCE,IN ALL THEIR BRANCHES

**Activities:** TO HOLD OR PROMOTE AN ANNUAL COMPETITIVE MUSIC AND ARTS FESTIVAL.TO ENCOURAGE THE EDUCATION OF THE PUBLIC IN THE ARTS, NOTABLY MUSIC, THE SPOKEN WORD AND DANCE.

## Classification

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- **How:** Provides Human Resources, Provides Buildings/facilities/open Space
- **What:** Education/training, Arts/culture/heritage/science
- **Who:** Children/young People, The General Public/mankind

## Geography

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- East Sussex
- Hampshire
- Surrey
- West Sussex

## Finances

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| Period end | Income  | Expenditure | Assets | Employees |
|------------|---------|-------------|--------|-----------|
| 2025-05-30 | £43,480 | £28,797     | -      | -         |
| 2024-05-30 | £39,683 | £22,608     | -      | -         |
| 2023-05-30 | £34,923 | £34,094     | -      | -         |
| 2022-05-30 | £23,551 | £18,732     | -      | -         |
| 2021-05-30 | £6,500  | £9,500      | -      | -         |

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## Trustees

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| Name                          | Role  | Appointed  |
|-------------------------------|-------|------------|
| Helen Emery                   | Chair | 2013-09-26 |
| Jan Spooner Swabey B.Mus Hons |       | 2013-10-03 |
| ROBERT SMYTHERMAN             |       | 2015-09-29 |

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**WORTHING MUSIC AND ARTS FESTIVAL**

England & Wales - Charity number 1038211

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# Accounts

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## Minutes of the AGM of Worthing Music and Arts Festival September 11th 2025 at Emmanuel Church Worthing at 8pm

The meeting was opened just after 8pm by President Mandy Chapman who welcomed everybody.

Apologies were received from Geoffrey Johnson Bob Smytherman

There were 14 members present

The minutes of the 2024 AGM were adopted unanimously .Proposed Debbie Smith seconded Rosemary Hoyle

There were no matters arising

The Chair report was read by Helen Emery

Welcome to our AGM 2025. It has been another very successful 75<sup>th</sup> Anniversary year for WMAAF with entries being steady in Piano & Instrumental, Singing and Speech & Drama and substantially increasing in Dance.

I would like to extend thanks to all members of the Executive Committee who work throughout the year to see that the festival runs smoothly and efficiently and that it remains up to date. There is a lot of work that goes on behind the scenes to make WMAAF the success that it is. Particular thanks must go to Andrea, our administrator and also to Jan, Rosemary and Debbie (ably assisted by Jonty and Domingo) who are in the office every week working away. Thanks too to you, our festival members. Please encourage your friends and families to join us as well and continue to support the Arts in this current climate where they are in decline in our schools and colleges. I hope it will soon be realised that so much can be taught through the arts and the value that they bring to culture in our society.

Accepted by the meeting proposed Kristie Lyne seconded Rosemary Terry

The Secretary's report was read by Jan Spooner Swabey

As the weather starts to change to a more Autumnal feel, its time for me to reflect on the last festival and the rest of our 75<sup>th</sup> celebration year.

Turning back to January, the festival got off to a good start with a busy singing section. One of our favourite adjudicators Sarah Jefferies was in good form for our singers young and old. There was a full complement of singers for each of our four finals, with a wide range of songs. Unlike other festivals, we seem to have less pop music but much more theatre singing. It was nice to welcome new

teachers with their input to the festival, particularly in the younger age groups. The following week had a quieter start with our instrumental section, which is so sad as we had another good adjudicator in Richard Deering. However as the pianists joined us on the second day, things got much busier. A good range of performers of all ages again brought music of all styles. The concerto classes again were very enjoyable and the finals were of a high standard again. We then had a couple of weeks to recoup before the full on extravaganza that is the dance section. Again there are busy times mixed with more busy times! Some exceptional dances were performed in all age groups with some interesting comments from adjudicator Catherine Ingram. Then finally onto a slightly reduced in quantity Speech & Drama section, but still of amazing quality. The finals on the Saturday were a true reflection of the high standard of work from all our Speech & Drama teachers. And then for another year it was over.....

The souvenir programme had been over seen by Beth Emery and the committee were very grateful to her. Beth also produced the 75<sup>th</sup> logo which will have its final airing at our celebration dinner on October 4<sup>th</sup>. We were also saddened to hear of the sudden death of Claudette Coles, a long time steward, almost immediately after the end of the festival.

Administration wise, the festival produced some new complications from unfamiliarity with the Play and perform entry system from parents ,which have now been sorted and hopefully will lead to more streamlined work in the future. Andrea Martin still works valiantly, often on her own in the office this last year as Rosemary Hoyle continued her return to better health. Andrea and I talk nearly every day with minor little things, and have been closely involved in the admin of the celebration dinner along with our President, Mandy Chapman. We hope those of you joining us will have a lovely evening celebrating our diamond anniversary.

And then onto next year, everything is nearly in place including a new logo. We are in the process of up dating our website, with several tenders being received. We hope this will make access much more user friendly.

And so this behemoth which is our festival moves on to the future, with new ideas and a new look. We thank you all for your support and look forward to next years' performances.

Accepted by meeting proposed Keri Garner seconded Helen Emery

The Treasurer's report was read by Mandy Chapman

For a second year I am very pleased to say we made a profit over the whole festival.

Audience figures were slightly down, as expected as this was not an AED year in the Dance Section and also the Drama Section was reduced from 4 days to 3 days

Our membership is still a very good deal and more and more people are taking up the option, which allows them entry to all Sections of the Festival, we continue to encourage this growth

Our overheads are remaining fairly much the same, although Venue hire is becoming more expensive. This cannot be avoided, however, this year, Speech and Drama are moving to join Singing and Piano at Emmanuel URC so we are hoping this will keep costs steadier.

At this point, may I also thank our Administrator/Book keeper for her work, which was commented on favourably by our external examiner.

We are in a very fortunate position, compared to other festivals in our area, that we have a healthy bank balance. As a charity we do not need to make enormous profits but it is reassuring that we have a

safety net. Our trustees continue to use due diligence to manage this situation.

Accepted by the meeting proposed Peter Asby Seconded Beth Emery

The Secretary proposed that we re-elect Ian Walker at Masters-Fuller accountants as our external examiner. This was agreed unanimously.

President, Mandy Chapman then announced the election of the officers.

Helen Emery (chair) Jan Spooner Swabey (secretary) and Robert Smytherman (treasurer) were elected en bloc proposed Rosemary Hoyle seconded Brenda Churchman

The following trustees were then elected en bloc proposed Jan spooner Swabey seconded Therese Williams

Debbie Smith, Rosemary Hoyle, Geoffrey Johnson, John Logan, Keri Garner, Kristie Lyne, Rosemary Terry, Katherine Mustafa

Under any other business, the chair was pleased to award the Oliver Buckle cup to John Logan, for all his work behind the scenes , supporting every section.

There being no other business the meeting closed at 8,15pm

**Financial Statements for the Year ended 31st May 2025**

**for**

**WORTHING MUSIC AND ARTS FESTIVAL**

MastersFuller  
Chartered Certified Accountants  
38 Salisbury Road  
Worthing  
West Sussex  
BN11 1RD

**WORTHING MUSIC AND ARTS FESTIVAL**

**Contents of the Financial Statements**  
**for the Year ended 31st May 2025**

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| Receipts and Payments               | 2    |
| Statement of Assets and Liabilities | 3    |

**Independent Examiner's Report to the Trustees of  
Worthing Music and Arts Festival**

I report on the Accounts for the year ended 31st May 2025 set out on pages two to three.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the Accounts. The charity's trustees consider that an Audit is not required for this year under Section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity is preparing accrued Accounts and I am qualified to undertake the examination by being a qualified member of ACCA.

It is my responsibility to:

- examine the Accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission under Section 145(5) of the 2011 Act and
- to state whether particular matters have come to my attention.

**Basis of the independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the Accounts presented with those records. It also includes consideration of any unusual items or disclosures in the Accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an Audit, and consequently, no opinion is given as to whether the Accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
  - to keep accounting records in accordance with Section 130 of the 2011 Act and
  - to prepare Accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Accounts to be reached.

Ian Walker FCCA  
MastersFuller  
Chartered Certified Accountants  
38 Salisbury Road  
Worthing  
West Sussex  
BN11 1RD

Date: 28<sup>th</sup> July 2025

**Worthing Music and Arts Festival**  
**Receipts and Payments**  
**for the year ended 31st May 2025**  
**Registered Charity No 1038211**

|  | 2025   | 2024   |
|--|--------|--------|
| <b>Income</b>                            |        |        |
| Admission                                | 18,507 | 17,366 |
| Entry Fees                               | 21,597 | 22,317 |
|  | 40,104 | 39,683 |
| <b>Expenditure</b>                       |        |        |
| Adjudicators fees                        | 3,651  | 4,198  |
| Adjudicators expenses                    | 1,063  | 745    |
| Adjudicators accommodation               | 1,542  | 778    |
| Festival expenses & trophy repairs       | 3,744  | 7,092  |
| Programme                                | 2,175  | 0      |
| Venue Hire                               | 12,313 | 9,795  |
|  | 24,488 | 22,608 |
| Gross Receipts (Payments)                | 15,616 | 17,075 |
| <b>Other Income</b>                      |        |        |
| Membership                               | 1,725  | 1,890  |
| Donations                                | 947    | 920    |
| Sundries/(return float)                  | 0      | 780    |
| Festival income                          | 150    | 968    |
| Income - Virgin interest                 | 554    | 223    |
|  | 3,376  | 4,781  |
| <b>Overhead Expenditure</b>              |        |        |
| BIFF Conference & Meetings               | 665    | 2,248  |
| Consultancy Fees/Administration          | 3,504  | 4,361  |
| Insurance/Affiliation/Licenses           | 412    | 166    |
| Office Rent/Rates                        | 5,617  | 5,617  |
| Office Equipment Stationery, Postage etc | 542    | 921    |
| Sundries (float, return cheques)         | 320    | 100    |
| Telephone/Broadband                      | 465    | 456    |
| Electricity                              | 967    | 963    |
| Website and Design                       | 85     | 712    |
| Paypal & Izettle fees                    | 604    | 625    |
|  | 13,181 | 16,169 |
| Net Receipts (Payments)                  | 5,811  | 5,687  |

**Worthing Music and Arts Festival**  
**Statement of Assets & Liabilities**  
**31st May 2025**  
**Registered charity No 1038211**

|                                | 2025          | 2024          |
|--------------------------------|---------------|---------------|
| <b>Current Assets</b>          |               |               |
| Current account                | 23,138        | 17,327        |
| Investment account             | 50,124        | 50,124        |
|                                | <u>73,262</u> | <u>67,451</u> |
| <br><b>Current Liabilities</b> | <u>0</u>      | <u>0</u>      |
| <br><b>Net Current Assets</b>  | <b>73,262</b> | <b>67,451</b> |
| <br><b>Net Assets</b>          | <u>73,262</u> | <u>67,451</u> |
| <br><b>Financed by</b>         |               |               |
| <b>Net Revenue Account</b>     |               |               |
| Balance Brought forward        | 67,451        | 61,764        |
| Receipts/(payments)            | 5,811         | 5,687         |
|                                | <u>73,262</u> | <u>67,451</u> |

**Financial Statements for the Year ended 31st May 2025**

**for**

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MastersFuller  
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**WORTHING MUSIC AND ARTS FESTIVAL**

England & Wales - Charity number 1038211

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# Accounts

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# ANNUAL GENERAL MEETING

## MINUTES

Thursday 14<sup>th</sup> September 2023 Emmanuel United Reform Church

The meeting was opened at 20.00 by Marcus Martin – President, who welcomed, and thanked, members for attending.

### 1. Apologies for Absence

Apologies received from: Leslie Greene  
Jenny Cuer-Greene  
Geoff Johnson  
Maureen Smith

### 2. Adoption of 2022 AGM Minutes

Proposed: Beth Emery: Seconded: Keri Garner.

Approved by unanimous show of hands.

### 3. Matters Arising

None

### 4. Chairman's Report

Welcome to our AGM 2023. It has been another very successful year for WMAAF with entries up in most sections of the festival. The adjudicators were well received in all disciplines and their comments were both helpful and insightful to the performers. As a festival we were, as always, very grateful to the team of stewards who help us to run the events. We are always in need of more help in this department though, so, if you know of anyone who may be willing to join our team, please get them to contact us. WMAAF was very privileged to be asked by BIFF to trial a new marking scheme, as the existing one had been in use for many years. We were one of three festivals taking part in the trial and it was mostly well received by participants, teachers and adjudicators; although there will be a few minor alterations before it is in full use nationally.

As a festival we are very fortunate to have office space for all our paperwork. However, we have had a leak in the roof, which has been annoying. I'm pleased to report that it is in the process of being sorted.

I would like to extend thanks to all members of the executive committee who work throughout the year to see that the festival runs smoothly, and efficiently, and remains up to date. There is a lot of work that goes on behind the scenes to make WMAAF the success that it is. Particular thanks must go to Andrea, our administrator and also to Jan and Rosemary who are in the office every week working away.

**Chairman: Helen Emery BA(Hons) C.T.(ABRSM)**

**Hon. Secretary: Jan Spooner-Swabey BMus(Hons) : Hon Treasurer: Robert Smytherman  
Worthing Music and Arts Festival, First Floor, rear of 21c Goring Road, Worthing, BN12 4AP  
Telephone: 01903 506621 : Email: [wmaafoffice@gmail.com](mailto:wmaafoffice@gmail.com) : Website: [www.wmaaf.co.uk](http://www.wmaaf.co.uk)**

**Registered Charity No: 1038211**

My thanks also to our President, Marcus Martin for coming to our AGM this evening and for his continued support of the festival. Thanks also to you for attending tonight, it is much appreciated by all of us on the executive.

#### Acceptance of report

Proposed: Kristie Lyne: Seconded: Rosemary Hoyle.

### **5. Secretary's Report**

As we enjoy a final fling of summer at last, again it is a chance to look back on last year's festival and forward to next year.

The first section this year was singing, closely followed by piano and Instrumental all in the same venue ,with a bit of a push in the office we were able to deliver all the paperwork and other materials in one go. This saved much worry about logistics and I am sure we will try to do this again. We value our good connection with Emmanuel church, who support us well.

The singing section produced some very interesting new repertoire, which Ben Costello, our adjudicator, responded to very well, luckily being cognisant of some already. The piano and instrumental section had some truly outstanding playing from the Intermediate age group, which was a joy to listen to. James Kirby was an excellent adjudicator who responded very well to the new mark scheme, of which we were a trial.

After half term speech & drama took centre stage at the beautiful Field Place and again produced some very interesting work. We were pleased to welcome performers from Phoenix Theatre group, an inclusive theatre group, in both singing and speech & drama, and they added much variety to the work on show. The parents of their performers also swelled our audience numbers and were appreciative of all performers.

The festival finally everything moved to the Pier Pavilion for an excellent full week of dance, which gave adjudicator Carrie Ellis some tough decisions! We were pleased that Kate Wilson joined our admin team for the first time, and that Kristie Lyne also shared some of the organisation with Keri Garner, so they both could have half a day off! WSCC also inspected us, under our BOPA terms, and gave us a resounding thumbs up! This has made life much easier for us this coming year as we already have our BOPA , with grateful thanks to John Logan

All in all every section produced some wonderful moments and I urge you all to try to visit every section at some point next year.....it's a perk of my role that I do get to see some of all sections.

The new marking scheme threw up some small problems but in general, we had few complaints. It will be interesting to see if the conference of all festivals will approve its general usage, I feel it is likely.

**Chairman: Helen Emery BA(Hons) C.T.(ABRSM)**

**Hon. Secretary: Jan Spooner-Swabey BMus(Hons) : Hon Treasurer: Robert Smytherman  
Worthing Music and Arts Festival, First Floor, rear of 21c Goring Road, Worthing, BN12 4AP  
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And so, a look forward. We are pleased to say that we have been approved to be an All England qualifier in our dance section, which has required some changes to our syllabus, but from the reaction this week when entries opened its not putting anyone off. Entries are open for all sections now, and are beginning to arrive. We have several new to Worthing adjudicators this year, which will be fun.

I am stepping back from being head of singing this year, to be ably replaced by Beth Emery and supported by Marie Ball. I have fewer students now who want to enter, so it seems only fair. I shall still be involved, you don't get rid of me that easily! And of course I am engaged with the general admin in my role as Secretary.

This festival is a great joy and brings opportunities to many performers, long may it continue.

### Acceptance of Report

Proposed: Katherine Mustafa: Seconded: Thérèse Williams

## **6. Treasurer's Report**

It feels very nice to stand here and to be able to say the festival made a small profit last year! Although as a charity it is not our job to make money, it is good to cover our costs.

Looking at the Income and Expenditure account you will see that both entries and audience income were up considerably from the previous year. Adjudicators costs were very much the same but accommodation costs rose as did venue hire costs. These particularly showed up for speech & drama, where the cost at Field Place rose sharply as it is now a premier venue for weddings and other celebrations. This meant that the executive committee asked section head Katherine Mustafa to look at other venues. This year they will be using the Heene rooms for the first time.

This year we are using a new online entry system, which we hope will prove to be a success. It should certainly free up some time for our hard working administrator. We have continued with the smaller form of programme to keep overheads down.

You will notice we had to use £5000 from our investments, this was after the downturn in 2022, meaning we had a cash flow problem over the summer months, before entries open. This year, after a better level of income it was not necessary, and we hope this will now continue.

All in all I feel can say it has been a positive year. In this age all our overheads have to be severely examined and the executive committee takes very seriously it's role in the management of all funds.

Our thanks for the continued support of our Members, they are much appreciated together with donations made to us.'

**Chairman: Helen Emery BA(Hons) C.T.(ABRSM)**

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**Registered Charity No: 1038211**

## Acceptance of Report

Proposed: Rosemary Hoyle: Seconded: Debbie Smith.

## **7. Election of Examiner of Accounts**

Proposed: Bob Smytherman: Seconded: Jan Spooner-Swabey

By a unanimous vote of hands, Ian Walker FCCA, re-elected as Examiner of Accounts.

## **8. Election of Officers**

The following indicated their willingness to continue in office as registered trustees, and were re-elected by a unanimous show of hands:

Helen Emery (Chair): Jan Spooner-Swabey (Secretary): Robert Smytherman (Treasurer):

## **9. Election of Executive Committee**

The following indicated their willingness to continue in their role as committee members, and de facto trustees, and were re-elected by a unanimous show of hands:

Beth Emery: Keri Garner: Rosemary Hoyle: John Logan: Katherine Mustafa: Debbie Smith:

Kristie Lyne indicated her willingness to be elected to committee - proposed JSS and seconded KG.

Geoffrey Johnson indicated his willingness to be elected to committee - proposed BS and seconded BE.

## **10. Any Other Business**

### Oliver Buckle Cup – awarded by the Chair

It is always an honour for me as chair of the festival to award the Oliver Buckle Cup to someone who has served the festival, but none more so than this year. The cup is going to a lady who has worked tirelessly for the festival for many years. She joined the sub-committee for the singing section in 1989 and became chair of the section in 2010, which amounts to 34 years of service. She has decided to step down as chair of the sub-committee, although I'm sure she will continue to offer her expertise and experience as part of the committee. I am delighted to say that she will be continuing in her role as secretary for the festival.

As secretary Jan is always on hand to steward in all sections whenever necessary and is at the end of the phone when any crisis, large or small, occurs and comes up with the solution. She is

**Chairman: Helen Emery BA(Hons) C.T.(ABRSM)**

**Hon. Secretary: Jan Spooner-Swabey BMus(Hons) : Hon Treasurer: Robert Smytherman  
Worthing Music and Arts Festival, First Floor, rear of 21c Goring Road, Worthing, BN12 4AP  
Telephone: 01903 506621 : Email: [wmaafoffice@gmail.com](mailto:wmaafoffice@gmail.com) : Website: [www.wmaaf.co.uk](http://www.wmaaf.co.uk)**

**Registered Charity No: 1038211**

very efficient with all the paperwork and minutes of meetings ,and keeps everything in order. In my opinion she goes above and beyond with her efforts for the festival, and her enthusiasm for the sections (especially singing of course!), and their performers shines through in all she does.

Ladies and gentlemen, I give you the recipient of the Oliver Buckle Cup this year, Jan Spooner Swabey.

Jane Burton

Jane Burton, a prospective member of WMAAF, gave a résumé of her career and credited her success to the fact she commenced dance lesson at the Jean Butterworth School and winning performances at Worthing Festival.

**As no other business, the meeting closed at 20.40 hours.**

**Chairman: Helen Emery BA(Hons) C.T.(ABRSM)**

**Hon. Secretary: Jan Spooner-Swabey BMus(Hons) : Hon Treasurer: Robert Smytherman  
Worthing Music and Arts Festival, First Floor, rear of 21c Goring Road, Worthing, BN12 4AP  
Telephone: 01903 506621 : Email: [wmaafoffice@gmail.com](mailto:wmaafoffice@gmail.com) : Website: [www.wmaaf.co.uk](http://www.wmaaf.co.uk)**

**Registered Charity No: 1038211**

**Financial Statements for the Year ended 31st May 2024**

**for**

**WORTHING MUSIC AND ARTS FESTIVAL**

MastersFuller  
Chartered Certified Accountants  
38 Salisbury Road  
Worthing  
West Sussex  
BN11 1RD

**WORTHING MUSIC AND ARTS FESTIVAL**

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**for the Year ended 31st May 2024**

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**Independent Examiner's Report to the Trustees of  
Worthing Music and Arts Festival**

I report on the Accounts for the year ended 31st May 2024 set out on pages two to three.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the Accounts. The charity's trustees consider that an Audit is not required for this year under Section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity is preparing accrued Accounts and I am qualified to undertake the examination by being a qualified member of ACCA.

It is my responsibility to:

- examine the Accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission under Section 145(5) of the 2011 Act and
- to state whether particular matters have come to my attention.

**Basis of the independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the Accounts presented with those records. It also includes consideration of any unusual items or disclosures in the Accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an Audit, and consequently, no opinion is given as to whether the Accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
  - to keep accounting records in accordance with Section 130 of the 2011 Act and
  - to prepare Accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Accounts to be reached.

Ian Walker FCCA  
MastersFuller  
Chartered Certified Accountants  
38 Salisbury Road  
Worthing  
West Sussex  
BN11 1RD

Date: 29<sup>th</sup> July 2024

**Worthing Music and Arts Festival  
Receipts and Payments  
for the year ended 31st May 2024  
Registered Charity No 1038211**

|  | 2024                 | 2023                 |
|--|----------------------|----------------------|
| <b>Income</b>                            |                      |                      |
| Admission                                | 17,366               | 14,278               |
| Entry Fees                               | <u>22,317</u>        | <u>18,398</u>        |
|  | <b>39,683</b>        | <b>32,676</b>        |
| <b>Expenditure</b>                       |                      |                      |
| Adjudicators fees & expenses             | 4,198                | 4,325                |
| Adjudicators expenses & accommodation    | 1,523                | 1,584                |
| Festival expenses & trophy repairs       | 7,092                | 2,283                |
| Programme                                | 0                    | 53                   |
| Venue Hire                               | <u>9,795</u>         | <u>11,198</u>        |
|  | <b>22,608</b>        | <b>19,443</b>        |
| Gross Receipts (Payments)                | <u><u>17,075</u></u> | <u><u>13,233</u></u> |
| <b>Other Income</b>                      |                      |                      |
| Membership                               | 1,890                | 710                  |
| Donations                                | 920                  | 1,003                |
| Sundries/(return float)                  | 780                  | 500                  |
| Festival income                          | 968                  | 0                    |
| Income - Virgin interest                 | <u>223</u>           | <u>34</u>            |
|  | <b>4,781</b>         | <b>2,247</b>         |
| <b>Overhead Expenditure</b>              |                      |                      |
| BIFF Conference & Meetings               | 2,248                | 1,177                |
| Consultancy Fees/Administration          | 4,361                | 3,666                |
| Insurance/Affiliation/Licenses           | 166                  | 351                  |
| Office Rent/Rates                        | 5,617                | 5,718                |
| Office Equipment Stationery, Postage etc | 921                  | 593                  |
| Legal fees                               | 0                    | 910                  |
| Sundries (float, return cheques)         | 100                  | 545                  |
| Venue hire                               | 0                    | 16                   |
| Telephone/Broadband                      | 456                  | 416                  |
| Electricity                              | 963                  | 667                  |
| Website and Design                       | 712                  | 72                   |
| Paypal & Izettle fees                    | <u>625</u>           | <u>520</u>           |
|  | <b>16,169</b>        | <b>14,651</b>        |
| Net Receipts (Payments)                  | <u><u>5,687</u></u>  | <u><u>829</u></u>    |

**Worthing Music and Arts Festival**  
**Statement of Assets & Liabilities**  
**31st May 2024**  
**Registered charity No 1038211**

|                                | 2024              | 2023              |
|--------------------------------|-------------------|-------------------|
| <b>Current Assets</b>          |                   |                   |
| Current account                | 17,327            | 11,764            |
| Paypal account                 | 0                 | 0                 |
| Investment account             | 50,124            | 50,000            |
|                                | <u>67,451</u>     | <u>61,764</u>     |
| <br><b>Current Liabilities</b> | <br><u>0</u>      | <br><u>0</u>      |
| <br><b>Net Current Assets</b>  | <br>67,451        | <br>61,764        |
| <br><b>Net Assets</b>          | <br><u>67,451</u> | <br><u>61,764</u> |
| <br><b>Financed by</b>         |                   |                   |
| <b>Net Revenue Account</b>     |                   |                   |
| Balance Brought forward        | 61,764            | 60,935            |
| Receipts/(payments)            | 5,687             | 829               |
|                                | <u>67,451</u>     | <u>61,764</u>     |

**Financial Statements for the Year ended 31st May 2024**

**for**

**WORTHING MUSIC AND ARTS FESTIVAL**

MastersFuller  
Chartered Certified Accountants  
38 Salisbury Road  
Worthing  
West Sussex  
BN11 1RD

**WORTHING MUSIC AND ARTS FESTIVAL**

**Contents of the Financial Statements**  
**for the Year ended 31st May 2024**

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**Independent Examiner's Report to the Trustees of  
Worthing Music and Arts Festival**

I report on the Accounts for the year ended 31st May 2024 set out on pages two to three.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the Accounts. The charity's trustees consider that an Audit is not required for this year under Section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity is preparing accrued Accounts and I am qualified to undertake the examination by being a qualified member of ACCA.

It is my responsibility to:

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- to follow the procedures laid down in the General Directions given by the Charity Commission under Section 145(5) of the 2011 Act and
- to state whether particular matters have come to my attention.

**Basis of the independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the Accounts presented with those records. It also includes consideration of any unusual items or disclosures in the Accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an Audit, and consequently, no opinion is given as to whether the Accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

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  - to prepare Accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or
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Ian Walker FCCA  
MastersFuller  
Chartered Certified Accountants  
38 Salisbury Road  
Worthing  
West Sussex  
BN11 1RD

Date: 29<sup>th</sup> July 2024

**Worthing Music and Arts Festival  
Receipts and Payments  
for the year ended 31st May 2024  
Registered Charity No 1038211**

|  | 2024                 | 2023                 |
|--|----------------------|----------------------|
| <b>Income</b>                            |                      |                      |
| Admission                                | 17,366               | 14,278               |
| Entry Fees                               | <u>22,317</u>        | <u>18,398</u>        |
|  | <b>39,683</b>        | <b>32,676</b>        |
| <b>Expenditure</b>                       |                      |                      |
| Adjudicators fees & expenses             | 4,198                | 4,325                |
| Adjudicators expenses & accommodation    | 1,523                | 1,584                |
| Festival expenses & trophy repairs       | 7,092                | 2,283                |
| Programme                                | 0                    | 53                   |
| Venue Hire                               | <u>9,795</u>         | <u>11,198</u>        |
|  | <b>22,608</b>        | <b>19,443</b>        |
| Gross Receipts (Payments)                | <u><u>17,075</u></u> | <u><u>13,233</u></u> |
| <b>Other Income</b>                      |                      |                      |
| Membership                               | 1,890                | 710                  |
| Donations                                | 920                  | 1,003                |
| Sundries/(return float)                  | 780                  | 500                  |
| Festival income                          | 968                  | 0                    |
| Income - Virgin interest                 | <u>223</u>           | <u>34</u>            |
|  | <b>4,781</b>         | <b>2,247</b>         |
| <b>Overhead Expenditure</b>              |                      |                      |
| BIFF Conference & Meetings               | 2,248                | 1,177                |
| Consultancy Fees/Administration          | 4,361                | 3,666                |
| Insurance/Affiliation/Licenses           | 166                  | 351                  |
| Office Rent/Rates                        | 5,617                | 5,718                |
| Office Equipment Stationery, Postage etc | 921                  | 593                  |
| Legal fees                               | 0                    | 910                  |
| Sundries (float, return cheques)         | 100                  | 545                  |
| Venue hire                               | 0                    | 16                   |
| Telephone/Broadband                      | 456                  | 416                  |
| Electricity                              | 963                  | 667                  |
| Website and Design                       | 712                  | 72                   |
| Paypal & Izettle fees                    | <u>625</u>           | <u>520</u>           |
|  | <b>16,169</b>        | <b>14,651</b>        |
| Net Receipts (Payments)                  | <u><u>5,687</u></u>  | <u><u>829</u></u>    |

**Worthing Music and Arts Festival**  
**Statement of Assets & Liabilities**  
**31st May 2024**  
**Registered charity No 1038211**

|                                | 2024              | 2023              |
|--------------------------------|-------------------|-------------------|
| <b>Current Assets</b>          |                   |                   |
| Current account                | 17,327            | 11,764            |
| Paypal account                 | 0                 | 0                 |
| Investment account             | 50,124            | 50,000            |
|                                | <u>67,451</u>     | <u>61,764</u>     |
| <br><b>Current Liabilities</b> | <br><u>0</u>      | <br><u>0</u>      |
| <br><b>Net Current Assets</b>  | <br>67,451        | <br>61,764        |
| <br><b>Net Assets</b>          | <br><u>67,451</u> | <br><u>61,764</u> |
| <br><b>Financed by</b>         |                   |                   |
| <b>Net Revenue Account</b>     |                   |                   |
| Balance Brought forward        | 61,764            | 60,935            |
| Receipts/(payments)            | 5,687             | 829               |
|                                | <u>67,451</u>     | <u>61,764</u>     |

**WORTHING MUSIC AND ARTS FESTIVAL**

England & Wales - Charity number 1038211

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# Accounts

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## **Secretary's report 2022-23**

So as we enjoy a final fling of summer at last, again it is a chance to look back on last year's festival and forward to next year.

The first section this year was Singing, which, as it was to be closely followed by Piano and Instrumental in the same venue, with a bit of a push in the office we were able to deliver all the paperwork and other materials in one go. This saved much worry about logistics and I am sure we will try to do this again. We value our good connection with Emmanuel church, who support us well. The singing section produced some very interesting new repertoire, which Ben Costello, our adjudicator, responded to very well, luckily being cognisant of some already. The Piano and Instrumental section had some truly outstanding playing from the Intermediate age group which was a joy to listen to. James Kirby was an excellent adjudicator who responded very well to the new mark scheme, of which we were a trial. After half term Speech & Drama took centre stage at the beautiful Field Place and again produced some very interesting work. We were pleased to welcome performers from Phoenix Theatre group, an inclusive theatre group, in both singing and Speech & Drama and they added much variety to the work on show. The parents of their performers also swelled our audience numbers and were appreciative of all performers. The finally everything moved to the Pier Pavilion for an excellent full week of Dance, which gave adjudicator Carrie Ellis some tough decisions! We were pleased that Kate Wilson joined our admin team for the first time and that Kristie Lyne also shared some of the organisation with Keri Garner, so they both could have half a day off! WSCC also inspected us, under our BOPA terms, and gave us a resounding thumbs up! This has made life much easier for us this coming year as we already have our BOPA, with grateful thanks to John Logan

All in all every section produced some wonderful moments and I urge you all to try to visit every section at some point next year.....it's a perk of my role that I do get to see some of all sections.

The new marking scheme threw up some small problems but in general, we had few complaints. It will be interesting to see if the conference of all festivals will approve its general usage, I feel it is likely.

And so a look forward. We are pleased to say that we have been approved to be an ALL England qualifier in our dance section which has made some changes to our syllabus but from the reaction this week when entries opened its not putting any one off. Entries are open for all sections now and are beginning to arrive. We have several new to Worthing adjudicators this year which will be fun.

I am stepping back from being Head Of Singing this year, to be ably replaced by Beth Emery and supported by Marie Ball. I have fewer students now who want to enter so it seems only fair. I shall still be involved, you don't get rid of me that easily! And of course I am engaged with the general admin in my role as Secretary.

This festival is a great joy and brings opportunities to many performers, long may it continue.

Jan Spooner Swabey

Hon Secretary

**Financial Statements for the Year ended 31st May 2023**

**for**

**WORTHING MUSIC AND ARTS FESTIVAL**

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Chartered Certified Accountants  
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**WORTHING MUSIC AND ARTS FESTIVAL**

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**Independent Examiner's Report to the Trustees of  
Worthing Music and Arts Festival**

I report on the Accounts for the year ended 31st May 2023 set out on pages two to three.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the Accounts. The charity's trustees consider that an Audit is not required for this year under Section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity is preparing accrued Accounts and I am qualified to undertake the examination by being a qualified member of ACCA.

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**Basis of the independent examiner's report**

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- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Accounts to be reached.

Ian Walker FCCA  
MastersFuller  
Chartered Certified Accountants  
38 Salisbury Road  
Worthing  
West Sussex  
BN11 1RD

Date: 7<sup>th</sup> August 2023

**Worthing Music and Arts Festival  
Receipts and Payments  
for the year ended 31st May 2023  
Registered Charity No 1038211**

|  | 2023                 | 2022                 |
|--|----------------------|----------------------|
| <b>Income</b>                            |                      |                      |
| Admission                                | 14,278               | 9,536                |
| Entry Fees                               | <u>18,398</u>        | <u>13,185</u>        |
|  | <u>32,676</u>        | <u>22,721</u>        |
| <b>Expenditure</b>                       |                      |                      |
| Adjudicators fees & expenses             | 4,325                | 4,231                |
| Adjudicators accommodation               | 1,584                | 784                  |
| Festival expenses & trophy repairs       | 2,283                | 1,797                |
| Programme                                | 53                   | 0                    |
| Venue Hire                               | <u>11,198</u>        | <u>10,299</u>        |
|  | <u>19,443</u>        | <u>17,111</u>        |
| Gross Receipts (Payments)                | <u><u>13,233</u></u> | <u><u>5,610</u></u>  |
| <b>Other Income</b>                      |                      |                      |
| Membership                               | 710                  | 540                  |
| Donations                                | 1,003                | 1,290                |
| Sundries/(return float)                  | 500                  | 0                    |
| Income - Virgin interest                 | <u>34</u>            | <u>0</u>             |
|  | <u>2,247</u>         | <u>1,830</u>         |
| <b>Overhead Expenditure</b>              |                      |                      |
| BIFF Conference & Meetings               | 1,177                | 500                  |
| Consultancy Fees/Administration          | 3,666                | 3,635                |
| Insurance/Affiliation/Licenses           | 351                  | 373                  |
| Office Rent/Rates                        | 5,718                | 5,636                |
| Office Equipment Stationery, Postage etc | 593                  | 992                  |
| Legal fees                               | 910                  | 0                    |
| Sundries (float, return cheques)         | 545                  | 0                    |
| Venue hire                               | 16                   | 25                   |
| Telephone/Broadband                      | 416                  | 1,716                |
| Electricity                              | 667                  | 0                    |
| Website and Design                       | 72                   | 157                  |
| Paypal & Izettle fees                    | <u>520</u>           | <u>88</u>            |
|  | <u>14,651</u>        | <u>13,122</u>        |
| <b>Net Receipts (Payments)</b>           | <u><u>829</u></u>    | <u><u>-5,682</u></u> |

**Worthing Music and Arts Festival**  
**Statement of Assets & Liabilities**  
**31st May 2023**  
**Registered charity No 1038211**

|                                | 2023          | 2022          |
|--------------------------------|---------------|---------------|
| <b>Current Assets</b>          |               |               |
| Current account                | 11,764        | 5,935         |
| Paypal account                 | 0             | 0             |
| Investment account             | 50,000        | 55,000        |
|                                | <u>61,764</u> | <u>60,935</u> |
| <br><b>Current Liabilities</b> | <u>0</u>      | <u>0</u>      |
| <br><b>Net Current Assets</b>  | <br>61,764    | <br>60,935    |
| <br><b>Net Assets</b>          | <u>61,764</u> | <u>60,935</u> |
| <br><b>Financed by</b>         |               |               |
| <b>Net Revenue Account</b>     |               |               |
| Balance Brought forward        | 60,935        | 66,617        |
| Receipts/(payments)            | 829           | -5,682        |
|                                | <u>61,764</u> | <u>60,935</u> |

**Financial Statements for the Year ended 31st May 2023**

**for**

**WORTHING MUSIC AND ARTS FESTIVAL**

MastersFuller  
Chartered Certified Accountants  
38 Salisbury Road  
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**WORTHING MUSIC AND ARTS FESTIVAL**

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**Independent Examiner's Report to the Trustees of  
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**Basis of the independent examiner's report**

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Ian Walker FCCA  
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Date: 7<sup>th</sup> August 2023

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Receipts and Payments  
for the year ended 31st May 2023  
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|  | 2023                 | 2022                 |
|--|----------------------|----------------------|
| <b>Income</b>                            |                      |                      |
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| Gross Receipts (Payments)                | <u><u>13,233</u></u> | <u><u>5,610</u></u>  |
| <b>Other Income</b>                      |                      |                      |
| Membership                               | 710                  | 540                  |
| Donations                                | 1,003                | 1,290                |
| Sundries/(return float)                  | 500                  | 0                    |
| Income - Virgin interest                 | <u>34</u>            | <u>0</u>             |
|  | 2,247                | 1,830                |
| <b>Overhead Expenditure</b>              |                      |                      |
| BIFF Conference & Meetings               | 1,177                | 500                  |
| Consultancy Fees/Administration          | 3,666                | 3,635                |
| Insurance/Affiliation/Licenses           | 351                  | 373                  |
| Office Rent/Rates                        | 5,718                | 5,636                |
| Office Equipment Stationery, Postage etc | 593                  | 992                  |
| Legal fees                               | 910                  | 0                    |
| Sundries (float, return cheques)         | 545                  | 0                    |
| Venue hire                               | 16                   | 25                   |
| Telephone/Broadband                      | 416                  | 1,716                |
| Electricity                              | 667                  | 0                    |
| Website and Design                       | 72                   | 157                  |
| Paypal & Izettle fees                    | <u>520</u>           | <u>88</u>            |
|  | 14,651               | 13,122               |
| <b>Net Receipts (Payments)</b>           | <u><u>829</u></u>    | <u><u>-5,682</u></u> |

**Worthing Music and Arts Festival**  
**Statement of Assets & Liabilities**  
**31st May 2023**  
**Registered charity No 1038211**

|                                | 2023              | 2022              |
|--------------------------------|-------------------|-------------------|
| <b>Current Assets</b>          |                   |                   |
| Current account                | 11,764            | 5,935             |
| Paypal account                 | 0                 | 0                 |
| Investment account             | 50,000            | 55,000            |
|                                | <u>61,764</u>     | <u>60,935</u>     |
| <br><b>Current Liabilities</b> | <br><u>0</u>      | <br><u>0</u>      |
| <br><b>Net Current Assets</b>  | <br>61,764        | <br>60,935        |
| <br><b>Net Assets</b>          | <br><u>61,764</u> | <br><u>60,935</u> |
| <br><b>Financed by</b>         |                   |                   |
| <b>Net Revenue Account</b>     |                   |                   |
| Balance Brought forward        | 60,935            | 66,617            |
| Receipts/(payments)            | 829               | -5,682            |
|                                | <u>61,764</u>     | <u>60,935</u>     |