



# Trustees' Annual Report for the period

Period start date			Period end date				
From	01	09	2021	To	31	08	2022

## Section A Reference and administration details

Charity name

STEWARTBY PRE-SCHOOL

Other names charity is known by

Registered charity number (if any) 1038144

Charity's principal address

Park Crescent,  
Stewartby, Bedford.

Postcode

MK439NN

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Emma Robinson	Chairperson		Committee
2	Heidi Goligher			Committee
3				
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20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year



## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

## Name of chief executive or names of senior staff members (Optional information)

Section B

Structure, governance, and management

### Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Constitution
How the charity is constituted <small>(eg. trust, association, company)</small>	Pre-School Alliance
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Elected by the committee

### Additional governance issues (Optional information)

<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policies and procedures adopted for the induction and training of trustees.</li> <li>• the charity's organisational structure and any wider network with which the charity works.</li> <li>• relationship with any related parties.</li> <li>• trustees' consideration of major risks and the system and procedures to manage them.</li> </ul>	<p>Various policies in place including but not limited to.</p> <ul style="list-style-type: none"> <li>• Covid Policy</li> <li>• Illness Policy</li> <li>• Working with others Policy</li> <li>• Missing Child Policy</li> <li>• Curriculum Policy</li> <li>• Safeguarding</li> <li>• Child protection</li> <li>• Prevent Duty</li> <li>• Mobile Phones</li> <li>• Smart Watches</li> <li>• Violence against Staff</li> <li>• Community Presence</li> <li>• Committee induction policy and procedure</li> <li>• Committee roles and responsibilities</li> <li>• Behaviour</li> <li>• Equal opportunities</li> <li>• Behaviour at work</li> <li>• Child Exploitation Policy</li> <li>• Staff well being and Mental health policy.</li> </ul> <p>The committee work together throughout the year to ensure that any risks are minimised including risks around fraud, finances, staffing, community needs and the changing needs of each group of children and their families that attend the setting. The setting also works very closely with its local early year's advisors and attends various network meetings for updates on standards and government policies, as well as free training and advanced training on new areas of safeguarding and concerns.</p>
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**Summary of the objects of the charity set out in its governing document**

The charity sets out to deliver Quality childcare at the best value for money and that is easily available to the surrounding community.

The surrounding village has now grown with 720 new buildings being added in the last three years and more development to come in the future with the old brickworks site being reused for a large housing development alongside, shops, entertainment, and another primary school with nursery in the plans for the near future.

The Charity will aim to provide places for all the community needs including Two year funded, Fee paying and three- and four-year funded places. We aim for the families to be able to use their funding hours without having to pay any consumable charges for activities or equipment and try to provide a very wide range of activities to enhance every child's cultural capital. Children that have a wide range of experiences will grow and develop new knowledge and understanding to help them with their future education.

The charity sets out to work with as many different ethnic and cultural communities as possible within its wider community vicinity. We work with a large group of settled Travellers and provide them with support for different services and health.

The charity will assess the new government funding that is coming into place within the next year for two-year-olds and work out the best way that the charity can implement the funding for all two-year-olds and how this will affect the number of children we can take per our floor space.



The setting is a charity-based setting pre-school who take children from 2-4 years and accept two-year funding and the government 30-hour funding alongside the government 15-hour funding that all three- and four-year-olds receive the term after they are three years old. We have a high number of families that access the 30-hour funding and most of the children that attend come for at least their 30hrs if not the full thirty-nine that we offer at the current time.

We are looking at the funding that the government will be giving from April 2024 for two-year-olds so that they can attend for 30 hours a week. The pre-school will be looking at the best way this will work in the setting and if we need to change the layout of the rooms etc.

The trustees of the pre-school work hard to ensure the ever-changing community benefit from the settings approach to an affordable outstanding early education for all its members and make any changes to provision that may be needed as quickly as they can to ensure that all the families in the community have continuity of provision, early education, and care as and when required.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

#### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grant making.
- policy programme related investment.
- contribution made by volunteers.

The trustees ensure that the staff have every opportunity to enhance and expand their own personal training such as the manager attending university to obtain her level 6 in Early Years Studies, Other staff going on to train as level 4 and 5 and training for self-regulation and emotional welfare of young children.

We currently have one staff member completing a new level 3.

One staff member completing level two children's wellbeing and mental health cache certificate, one staff member completing their National professional qualification in Early Years and another staff member completing the new government training that is online in units.



**Summary of the main achievements of the charity during the year**

The setting and its staff members have really created a very strong parent partnership and we have held at least 8 parent play and stay sessions, science workshops with outside agencies that the parents joined their children in, celebration parties and other events to build strong attachments with the families in our community.

The Charity provides a private speech and language therapist and the children that require more support in this area have sessions every Tuesday with her and she communicates with their families on actions to work on at home and in the setting, so all the children have the best chance to develop excellent skills in this area.

The setting has created a new Mud kitchen area and expanded its size so more children can use this area at a time, the children use and develop different skills in this area, and it helps to strengthen teamwork, collaborating with their peers and communication and language development.

The setting staff members have created a small new world imagination and construction area, adding artificial grass. Stones. And other equipment for the children to use while outside.

The charity has looked at mental health and well being of its children, families and staff members and the staff are on training to look at mental health in children under the age of five and how we can ensure the best outcomes for them in the future.



Section E

Financial review

Brief statement of the charity's policy on reserves	The setting holds reserves to cover redundancies, sickness, and unforeseen circumstances as well as any repairs if required.
Details of any funds materially in deficit	
Further financial review details (Optional information)	
<p>You may choose to include additional information, where relevant about:</p> <ul style="list-style-type: none"><li>the charity's principal sources of funds (including any fundraising).</li><li>how expenditure has supported the key objectives of the charity.</li><li>investment policy and objectives including any ethical investment policy adopted.</li></ul>	<p>The setting is mainly funded by the money that comes from NEF funding such as two-year-old funding, 15- and 30-hour funding and only has a small amount of children that do not receive funding but are fee paying.</p> <p>The expenditure has also paid to ensure all staff are up to date on their safeguarding/ prevent/ first aid/ CSE/breast ironing/Witchcraft and various other training requirements.</p> <p>The funding has ensured that the children that attend have been given a varied and wide set of experiences such as a visiting farm, other animal experiences, trips out to explore the area, Private speech therapy for all children that required more individual input, Music and dance sessions run by an outside agency.</p>

Section F

Other optional information

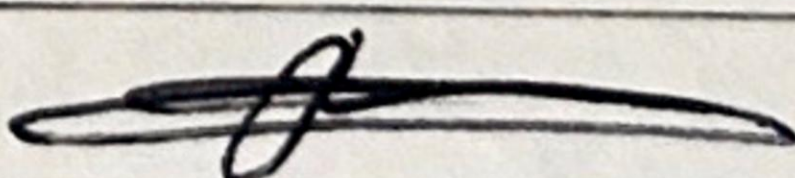
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Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	E. ROBINSON	
Full name(s)	Emma Robinson	Heidi Goligher
Position (e.g., Secretary, Chair, etc)	Chairperson	
Date	24/6/2023	

TAR

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March 2012



Stewartby Pre-School  
Income & Expenditure Account for Year-End: 31/08/2022

**Income**

Government Funding	141,245.07
Fee's	828.60

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<b>Total Income</b>	<b>£142,073.67</b>	<b>£142,073.67</b>
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**Expenditure**

<b>Staff Costs</b>	<b>114,580.39</b>
Wages, NI, Tax, Pensions	
Training	145.00

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<b>Total Salaries</b>	<b>£114725.39</b>
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**Overheads**

Electric	4,123.98
Fruit and food	3,156.09
Trips and visiting professionals	628.54
sewage	2,089.00
Insurances	1320.00
Equipment	3976.00
sump pump upkeep	1589.00
Print/Post/Stationery	812.00
Ofsted Registration	35.00
Grounds Maintenance	1328.00

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<b>Total Overheads</b>	<b>£19,057.61</b>
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<b>Total Expenditure</b>	<b>£133,783.00</b>
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<b>Cash in bank 31<sup>st</sup> August 2022</b>	<b>£8290.67</b>	<b>£8290.67</b>
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Note: Cash in bank end year 2021 £13,476.77 moved to savings side of account and made restricted funds for new sump pump, redundancies, closures, maternity, and sick pay cover.





# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

STEWARTBY PRE-SCHOOL

On accounts for the year  
ended

31<sup>st</sup> AUGUST 2022

Charity no  
(if any)

1038144

Set out on pages

1-2

Respective  
responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent  
examiner's statement

In connection with my examination, no matter has come to my attention ( ) \*

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

A.Last

Date:

June 21<sup>st</sup> 2023

Name:

Amanda Last

Relevant professional  
qualification(s) or body  
(if any):

ACA



**Address:**

54 London Street

Godmanchester

Huntingdon,  
Cambs.  
PE29 2HX

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material problems.