

Stewartby Pre-School  
Income & Expenditure Account      for Year-End: 31/08/2021

Cash in bank 1st September 2020	12,371	
Government Funding	123,685	
Fee's	6,023	
<b>Total Income</b>	<b>£142,079</b>	<b>£142,079</b>
<b>Expenditure</b>		
<b>Staff Costs</b>		
Wages, NI, Tax, Pensions	108,807	
Training	318.74	
<b>Total Salaries</b>	<b>£109,125.74</b>	
<b>Overheads</b>		
Electric	2,984.18	
Fruit and food	2,387	
Trips and visiting professionals	1391.34	
sewage	1,432	
Insurances	1048.87	
Equipment	6,310.38	
sump pump	3,231.72	
Print/Post/Stationery	641.00	
Ofsted Registration	50.00	
<b>Total Overheads</b>	<b>£19,476.49</b>	
<b>Total Expenditure</b>	<b>£128,602.23</b>	
<b>Cash in bank 31<sup>st</sup> August 2021</b>	<b>£13,476.77</b>	<b>£13476.77</b>



# Trustees' Annual Report for the period

		Period start date			Period end date		
	01	09	2020		31	08	2021
<b>From</b>				<b>To</b>			

## Section A Reference and administration details

**Charity name**

STEWARTBY PRE-SCHOOL

**Other names charity is known by**

**Registered charity number (if any)** 1038144

**Charity's principal address**

Park Crescent,  
Stewartby, Bedford.

**Postcode**

MK439NN

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Emma Robinson	Chairperson		Committee
2	Heidi Goligher	Secretary		committee
3				
4				
5				
6				
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8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance, and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

Pre-School Alliance

Trustee selection methods  
(eg. appointed by, elected by)

Elected by the committee

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees.
- the charity's organisational structure and any wider network with which the charity works.
- relationship with any related parties.
- trustees' consideration of major risks and the system and procedures to manage them.

Various policies in place including but not limited to.

- Covid Policy
- Illness Policy
- Working with others Policy
- Missing Child Policy
- Curriculum Policy
- Safeguarding
- Child protection
- Prevent Duty
- Mobile Phones
- Smart Watches
- Violence against Staff
- Community Presence
- Committee induction policy and procedure
- Committee roles and responsibilities
- Behaviour
- Equal opportunities

The committee work together throughout the year to ensure that any risks are minimised including risks around fraud, finances, staffing, community needs and the changing needs of each group of children and their families that attend the setting. The setting also works very closely with its local early year's advisors and attends various network meetings for updates on standards and government policies, as well as free training and advanced training on new areas of safeguarding and concerns.

## Section C Objectives and activities



**Summary of the objects of the charity set out in its governing document**

The charity sets out to deliver Quality childcare at the best value for money and that is easily available to the surrounding community. The surrounding community is expanding very fast and within the growth of new developments there is a high amount of social housing being built.

The Charity will aim to provide places for all the community needs including Two year funded, Fee paying and three- and four-year funded places. We aim for the families to be able to use their funding hours without having to pay any consumable charges for activities or equipment and try to provide a very wide range of activities to enhance every child's cultural capital. Children that have a wide range of experiences will grow and develop new knowledge and understanding to help them with their future education.

The charity sets out to work with as many different ethnic and cultural communities as possible within its wider community vicinity. We work with a large group of settled Travellers and provide them with support for different services and health.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The setting is a charity-based setting pre-school who take children from 2-4 years and accept two-year funding and the government 30-hour funding alongside the government 15-hour funding that all three- and four-year-olds receive the term after they are three years old. We have a high number of families that access the 30-hour funding and most of the children that attend come for at least their 30hrs if not the full 39 that we offer at the current time.

We have a committed traveller liaison group which works to ensure equal opportunities for this community and have strong secure relationships on and off the traveller sites in Bedford. We go onsite to the traveller community and hold work/play sessions and information sessions for the parents as well as joining forces with the local school to ensure that there is continuity of care for this community.

The trustees of the pre-school work hard to ensure the ever-changing community benefit from the settings approach to an affordable outstanding early education for all its members and make any changes to provision that may be needed as quickly as they can to ensure that all the families in the community have continuity of provision, early education, and care as and when required.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grant making.
- policy programme related investment.
- contribution made by volunteers.

The trustees ensure that the staff have every opportunity to enhance and expand their own personal training such as the manager attending university to obtain her level 6 in Early Years Studies, Other staff going on to train as level 4 and 5 and training for self-regulation and emotional welfare of young children.

The staff are now looking at doing British Sign Language courses, Level Four Sendco courses and updates on level three training.

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

The setting has managed to improve the equipment in the outside area's this year, and this will ensure that every child will develop new skills especially in their fine and gross motor areas of development.

Developing the outside has also provided the setting with a large undercover classroom, which ensures the children can work outside and inside throughout the whole year.

The charity has achieved capacity again this year with a large waiting list for any places that may become available throughout the year if children move. The charity also has a full list for places for the following school year with a reserves list in place.

The charity's manager became the coordinator of the area's joint hub settings this year and works with the local borough Early Years Advisers and the children's centre lead along with the other Hub leaders to apply for money for the settings to buy resources which they can share between the hubs. The hub's also meet up to discuss the concerns they may have around the delivery of services due to staff shortages, money, need.

The charity has produced its own curriculum with 8 key goals they would like every child to achieve before they leave the setting ready to move onto their next steps in their education.

The charity has used money to provide a set of children with access to a private speech and language therapist, this has had a huge impact on these children's development and improved their well-being and mental health.



## Section E Financial review

### Brief statement of the charity's policy on reserves

The setting holds reserves to cover redundancies, sickness, and unforeseen circumstances as well as any repairs if required.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising).
- how expenditure has supported the key objectives of the charity.
- investment policy and objectives including any ethical investment policy adopted.

The setting is mainly funded by the money that comes from NEF funding such as two-year-old funding, 15- and 30-hour funding and only has a small amount of children that do not receive funding but are fee paying.

The expenditure has also paid to ensure all staff are up to date on their safeguarding/ prevent/ first aid/ CSE/breast ironing/Witchcraft and various other training requirements.


The funding has ensured that the children that attend have been given a varied and wide set of experiences such as a visiting farm, other animal experiences, trips out to explore the area, Private speech therapy for all children that required more individual input, Music and dance sessions run by an outside agency.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	E. Robinson	
Full name(s)	Emma Robinson	Heidi Goligher
Position (e.g., Secretary, Chair, etc)	Chairperson	
Date	19/6/2022	



# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

STEWARTBY PRE-SCHOOL

On accounts for the year  
ended

31<sup>st</sup> AUGUST 2021

Charity no  
(if any)

1038144

Set out on pages

1-2

Respective  
responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent  
examiner's statement

In connection with my examination, no matter has come to my attention ( [REDACTED] \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

A.Last

Date:

June 18th 2022

Name:

Amanda Last

Relevant professional  
qualification(s) or body  
(if any):

ACA



<b>Address:</b>	54 London Street
	Godmanchester
	Huntingdon, Cambs. PE29 2HX

**Section B****Disclosure**

Only complete if the examiner needs to highlight material problems.