



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	09	2019		31	08	2020

Section A

Reference and administration details

Charity name

STEWARTBY PRE-SCHOOL

Other names charity is known by

Registered charity number (if any)

1038144

Charity's principal address

Park Crescent,
Stewartby, Bedford.

Postcode

MK439NN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Emma Robinson	Chairperson		Committee
2	Heidi Goligher	Secretary		committee
3				
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B

Structure, governance, and management

Description of the charity’s trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Pre-School Alliance
Trustee selection methods (eg. appointed by, elected by)	Elected by the committee

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees. • the charity’s organisational structure and any wider network with which the charity works. • relationship with any related parties. • trustees’ consideration of major risks and the system and procedures to manage them. 	<p>Various policies in place including but not limited to.</p> <ul style="list-style-type: none"> • Safeguarding • Child protection • Prevent Duty • Mobile Phones • Smart Watches • Violence against Staff • Community Presence • Committee induction policy and procedure • Committee roles and responsibilities • Behaviour • Equal opportunities <p>The committee work together throughout the year to ensure that any risks are minimised including risks around fraud, finances, staffing, community needs and the changing needs of each group of children and their families that attend the setting. The setting also works very closely with its local early year’s advisors and attends various network meetings for updates on standards and government policies, as well as free training and advanced training on new areas of safeguarding and concerns.</p>
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Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The charity sets out to deliver the best value for money and accessible early years education for the children and its families within the local community. The local area has a huge amount of low-cost housing being built at this time and each section of new housing has 35% low-cost housing built within it.

The setting aims to work with other professionals and its wider community to ensure that all ethnic and minority communities also have the same opportunities as the rest of the community within the settings vicinity. We have a high percentage of Eastern Europeans that attend the setting and the second biggest language we have after English is Polish. The setting works towards ensuring that every child that attends develops a secure understanding of their own and others cultural capital by giving them experiences that widen their understanding of the world around them and their own family and cultural experiences of their past are built on with blocks of new knowledge and understanding delivered through a wide and varying curriculum.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The setting is a charity-based setting pre-school who take children from 2-4 years and accept two-year funding and the government 30-hour funding alongside the government 15-hour funding that all three- and four-year-olds receive the term after they are three years old. We have a high number of families that access the 30-hour funding and most of the children that attend come for at least their 30hrs if not the full 39 that we offer at the current time.

We have a committed traveller liaison group which works to ensure equal opportunities for this community and have strong secure relationships on and off the traveller sites in Bedford. We go onsite tot the traveller community and hold work/play sessions and information sessions for the parents as well as joining forces with the local school to ensure that there is continuity of care for this community.

The trustees of the pre-school work hard to ensure the ever-changing community benefit from the settings approach to an affordable outstanding early education for all its members and make any changes to provision that may be needed as quickly as they can to ensure that all the families in the community have continuity of provision, early education, and care as and when required.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making.
- policy programme related investment.
- contribution made by volunteers.

The setting works with its local colleges, university, and upper schools to provide work experience for young adults and university students who are looking or going into this area of work. This has been put on hold because of Covid from March-August

The setting works in partnership with other settings sharing resources so that children from the surrounding settings have the opportunity to use equipment that would be stored until needed. We have made a community Hub that meets online once a month to discuss if other settings could benefit from using stored equipment and vice versa.

The trustees ensure that the staff have every opportunity to enhance and expand their own personal training such as the manager attending university to obtain her level 6 in Early Years Studies, Other staff going on to train as level 4 and 5 and training for self-regulation and emotional welfare of young children.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The setting has achieved full capacity with a wait list for the next two years and is fully funded by the government grant system, this means that we now take a higher amount of deprived two-year-olds, and they are thriving in the setting. We also take a higher amount than usual of children that are LAC children and work hard with other professionals so these children can develop the skills they need to go on to fulfil a happy thriving life.

We organised online videos of the staff doing physical activities that our setting children could interact with when they were at home during Covid and gave out learning packs, food parcels and collected prescriptions and other essentials for our families and some other families in the community who did not have transport or who were isolating.

The staff have all continued their own personal development and now the setting has a very highly trained number of staff who pride themselves on being able to provide the highest quality early education and care.

Section E

Financial review

Brief statement of the charity's policy on reserves

The setting holds reserves to cover redundancies, sickness, and unforeseen circumstances as well as any repairs if required.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising).
- how expenditure has supported the key objectives of the charity.
- investment policy and objectives including any ethical investment policy adopted.

The setting was 98 percent government funded in the last year with two-year-old government funding and 15/30-hour government funding alongside a small number of fee-paying families.

The expenditure has also paid to ensure all staff are up to date on their safeguarding/ prevent/ first aid/ CSE/breast ironing/Witchcraft and various other training requirements.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Robinson	H. Goligher
Full name(s)	Emma Robinson	Heidi Goligher
Position (e.g., Secretary, Chair, etc)	Chairperson	
Date	28/05/2021	

Stewartby Pre-School
Income & Expenditure Account for Year-End: 31/08/2020

Cash in bank 1st September 2019	12,120	
Government Funding	119,175	
Fee's	8,135	
Total Income	£139,430	£139,430
Expenditure		
Staff Costs		
Wages, NI, Tax, Pensions	96,300	
Training	3,650	
DBS checks	255,00	
Total Salaries	£100,205	
Overheads		
Business Rates	588.00	
Fruit and food	1,672	
Milk	63.00	
Heat/Light/Water/Telephone	6,754	
Insurances	987.00	
Equipment	6,138	
Cleaning/refuse collection/sump pump	8,768	
Print/Post/Stationery	1,834	
Ofsted Registration	50.00	
Total Overheads	£26,854	
Total Expenditure	£127,059	
Cash in bank 31st August 2020	£12,371	£12,371



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

STEWARTBY PRE-SCHOOL

**On accounts for the year
ended**

AUGUST 2020

**Charity no
(if any)**

1038144

Set out on pages

1-2

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention ([REDACTED] *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

A.Last

Date:

June 8th 2021

Name:

Amanda Last

**Relevant professional
qualification(s) or body
(if any):**

ACA

Address:	54 London Street
	Godmanchester
	Huntingdon, Cambs. PE29 2HX

Section B**Disclosure**

Only complete if the examiner needs to highlight material problems.