



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **Period start date** To **Period end date**

Charity name: Colyton Caterpillars Early Education

Charity registration number: 1038141

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Colyton Caterpillars Early Education is a fully inclusive environment that meets the needs of all children in our community aged between 0 and 11 years. Children's needs are challenged, nurtured and fulfilled in an exciting, unique way that is led by a highly qualified team.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We follow the EYFS framework to provide care and education for children aged 0-5 years and wrap around care for children aged 5-11 years working alongside Colyton Primary School.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have followed the Charity Commission guidance, produced new policies and conducted monthly meetings to oversee the charity.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	This year has been a success, we have improved lots of areas of our provision providing a wonderful environment for all children. We have improved our partnerships with parents and carers and have updated all of our policies and procedures. We have taken on two Level 2 apprentices as part of our continuing training programme. All staff have had training in lots of different areas, developing the teams personal development. We have around 80 children on roll which is making our setting sustainable for the new few years. We are putting plans in place for future improvements to build on the success of this year.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21		
Statement explaining the policy for holding reserves stating why they are held	Para 1.22		
Amount of reserves held	Para 1.22		
Reasons for holding zero reserves	Para 1.22		
Details of fund materially in deficit	Para 1.24		
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23		

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47		
Investment policy and objectives including any social investment policy adopted	Para 1.46		
A description of the principal risks facing the charity	Para 1.46		
Other			

Reference and Administrative details

Charity name	Colyton Playgroup
Other name the charity uses	
Registered charity number	1038141
Charity's principal address	Reece Strwmdge Youth Centre, Coly Road, Colyton, EX24 6PU

Structure, Governance and Management

Description of charity's trusts:		PLA constitution
Type of governing document (trust deed, royal charter)	Para 1.25	PLA constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	By the PLA
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election at AGM

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Policies are sent and also a confidentiality agreement. They are also sent the Conflict of interest policy and our Safeguarding policy.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Chair, treasurer, secretary and other named members
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Colyton Playgroup
Other name the charity uses	
Registered charity number	1038141
Charity's principal address	Reece Strawbridge Youth Centre, Coly Road, Colyton, EX24 6PU

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Equipment
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

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Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Emma Marshall	Chair		
2	Clementine Watson	Secretary		
3	Edith Breeze	Treasurer		
4	Katherine Voysey			
5	Becky Chowles			
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>AKK</i>	
Full name(s)	<i>EDITH ANN BLEED</i>	
Position (eg Secretary, Chair, etc)	<i>TREASURER</i>	
Date	<i>30.06.25</i>	

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>AKK</i>	
Full name(s)	<i>EDITH ANN BLEED</i>	
Position (eg Secretary, Chair, etc)	<i>TREASURER</i>	
Date	<i>30.06.25</i>	

Colyton Caterpillars Childcare

**Accounts for
Year Ended 31st August 2024**

Colyton Caterpillars Childcare
Year Ended 31st August 2024
Income & Expenditure Account

Income	2024	2023
Over 2's income	52,432.93	51,892.41
Under 2's income	26,527.27	2,129.52
Breakfast/afterschool	1,359.63	1,152.00
Holiday club	2,398.00	2,273.00
Lunches	4,474.22	3,720.00
Trips & courses	9.00	-
Donations	5,300.05	7,002.75
Grants/funding	197,344.62	174,789.21
Interest received	75.95	22.06
Duplicated fees	-	-
Total Income	289,921.67	242,980.95
Expenditure		
Wages & Employer's NIC	200,354.07	185,669.99
Casual wages/subcontractors	3,276.00	4,386.96
Pension scheme	2,818.75	3,071.38
Charity donations	15.00	20.00
Staff training and welfare	1,582.11	1,647.65
Staff entertaining	307.16	704.79
Repairs and renewals	2,041.57	916.93
Food and drinks	9,473.07	12,142.07
Cleaning	574.34	236.75
Rent and rates	12,463.46	12,469.07
Arts and crafts	376.96	730.58
Resources: toys & equipment	4,354.37	10,182.36
Children's functions/trips	395.13	249.04
Pet costs	461.91	330.49
Telephone & internet	1,331.75	1,380.56
Computer & website	2,444.26	1,160.77
Office expenses, printing, postage & stationery	2,764.43	4,040.04
Signage and advertising	3,082.65	-
Physical Education	1,360.00	3,180.00
Insurance and memberships	1,786.48	1,899.95
Legal and accountancy	4,734.50	3,348.48
Bad debts written off	798.00	-
Bank charges and interest	310.69	732.30
Sundry (to be analysed)	-	-
Total Expenditure	257,106.66	248,500.16
Net Income/(Expenditure)	32,815.01	(5,519.21)

**Colyton Caterpillars Childcare
Year Ended 31st August 2024
Balance Sheet**

Current Assets	2024	2023
Cash at bank & in hand	37,682.73	5,836.33
Debtors	19,889.93	22,167.92
	-	-
	<u>57,572.66</u>	<u>28,004.25</u>
Current Liabilities		
Creditors	2,278.56	5,525.16
Current assets - current liabilities	<u>55,294.10</u>	<u>22,479.09</u>
Opening balance	22,479.09	27,998.30
Net Income/(Expenditure) for year	32,815.01	(5,519.21)
	<u>55,294.10</u>	<u>22,479.09</u>

Approval of financial information

In accordance with the engagement letter dated 06/05/2021, we approve the financial information which comprises of the Income and Expenditure Account, as detailed above.

We acknowledge our responsibility for the financial information and for providing CRW Accountants Ltd with all information and explanations necessary for it's completion.

We give our authority for the financial information to be submitted to HM Revenue & Customs.

The financial information set out above was approved by the trustees and committee on

.....
Emma Marshall (Trustee)

.....
Kate Clode (Manager)



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity name
Colyton Playgroup

On accounts for the year ended

31st August 2024

Charity no
(if any)

1038141

Set out on pages

2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st August 2024.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date: 30/06/2025

Name:

Hayley M Perham

Relevant professional
qualification(s) or body
(if any):

BA(Hons), CPA, FMATT, ATT(Tax)

Address:

CRW Accountants Limited

The Mews, Queen Street, Colyton, EX24 6JU

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

As Examiners we are satisfied that there are no matters to report in the current accounting period.

Ongoing training and support has been provided to the Charity throughout the year to assist the management team with the bookkeeping and other matters as and when necessary. We have seen significant improvements once again over the year.

A team member has also since been appointed to assist the Charity's Manager with the day-to-day bookkeeping and other associated administration tasks.