



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/09/21 Period start date To 31/08/22 Period end date

Charity name: Colyton Playgroup

Charity registration number: 1038141

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	See constitution
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Colyton Caterpillar Early Education is a fully inclusive environment that meets the needs of all children. Children's needs are challenged, nurtured and fulfilled in an exciting, unique way that is led by a highly qualified team.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes trustees have regard to the charity commission guidance

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Well, this year has been full of highs and lows, but our setting has remained a happy, nourishing, inspiring environment throughout.</p> <p>Staff have all continued their professional development, 2 staff completed their Level 3 apprenticeships, first aid training, safeguarding training, Autism course, inclusion course, fire safety, under 2's, maths and singing.</p> <p>We have taken on a new apprentice, a Male, which has added a new dimension to the setting.</p> <p>Meg has returned from Maternity leave, and is now our family hub admin, we are only a few months in, but this has had a huge impact on our communication with families and professionals.</p> <p>We have been really busy with the numbers on an all time high, and predicted numbers looking good for the future.</p> <p>We have updated our cocoon room to a very high standard, giving this age range lots of wonderful opportunities. Our garden area was improved, and we hope to continue to develop this area with the help of the committee and ongoing fundraising.</p> <p>We also wish to develop our home corner area, and building areas.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	

Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The trustees are happy with the position at the end of the financial year. There have been some increases due to the cost of living and updating some areas within the setting.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	This reserve is for redundancy.
Amount of reserves held	Para 1.22	£19,380
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Numbers are predicated to be at a high level for the next 2 years

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Our funds are made up by government funding grants, donations, fundraising and fee-paying families.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	Cost of living, minimum wage increasing, rent increasing
Other		

Structure, Governance and Management

Description of charity's trusts:		PLA constitution
Type of governing document (trust deed, royal charter)	Para 1.25	PLA constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	By the PLA
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election at AGM

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Policies are sent and confidentiality agreement. An EY2 is required from Ofsted.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Chair, treasurer, secretary, and other named members.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Colyton Playgroup
Other name the charity uses	N/A
Registered charity number	1038141
Charity's principal address	Reece Strawbridge Youth Centre, Coly Road, Colyton, EX24 6PU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Vicky Simms	Chairperson		
2	Charlotte Hoad	Secretary		
3	Lynette Lindsey Clark	Treasurer		
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Corporate trustees – names of the directors at the date the report was approved

Director name

Corporate trustees – names of the directors at the date the report was approved		
Director name		
Emma Marshall		
Clementine Watson		

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Equipment
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Kate Clode

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	E. Marshall	
Full name(s)	EMMA MARSHALL	
Position (eg Secretary, Chair, etc)	Chair	
Date	24/5/23	

Colyton Caterpillars Childcare

Accounts for the Year Ended 31st August 2022

Colyton Caterpillars Childcare
Year Ended 31st August 2022
Income & Expenditure Account

Income	2022	2021
Over 2's income	51,595.66	62,208.01
Under 2's income	4,910.75	5,891.45
Breakfast/afterschool	1,619.00	2,550.50
Holiday club	1,254.00	1,444.00
Lunches	2,166.00	2,009.00
Trips & courses	186.00	-
Donations	9,179.68	3,560.57
Grants/funding	162,898.18	93,350.69
Interest received	0.68	1.74
Duplicated fees	-	-
Total Income	233,809.95	171,015.96
Expenditure		
Wages & PAYE	163,324.38	134,400.68
Casual wages & subcontractors	2,605.00	3,761.58
Pension scheme	2,556.88	3,852.56
Charity donations	18.00	-
Staff training & welfare	1,614.23	1,615.11
Staff entertaining	82.70	58.12
Repairs & renewals	2,729.48	557.16
Food & drinks	9,818.17	5,632.23
Cleaning	505.97	219.88
Rent & rates	9,593.48	9,376.25
Arts & crafts	332.86	3,023.71
Toys & equipment	8,336.38	3,223.63
Children's functions/trips	613.09	498.40
Pet Costs	118.18	-
Telephone & internet	1,179.01	900.58
Office expenses, printing, postage & stationer	2,973.75	1,599.01
Photographs	3,077.74	2,100.00
Insurance & memberships	1,632.38	1,569.56
Legal & accountancy	3,162.30	2,098.88
Bank charges	155.55	152.80
Total Expenditure	214,429.53	174,640.14
Net Income/(Expenditure)	19,380.42	(3,624.18)

Colyton Caterpillars Childcare
Year Ended 31st August 2022
Balance Sheet

Current Assets	2022	2021
Cash at bank & in hand	8,274.45	11,013.86
Debtors	21,100.54	2,616.30
	<u>29,374.99</u>	<u>13,630.16</u>
Current Liabilities		
Creditors	1,376.69	5,012.28
Current assets - current liabilities	<u><u>27,998.30</u></u>	<u><u>8,617.88</u></u>
 Opening balance	 8,617.88	 12,242.06
 Net Income/(Expenditure) for year	 19,380.42	 <u><u>(3,624.18)</u></u>
	<u><u>27,998.30</u></u>	<u><u>8,617.88</u></u>

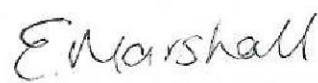
Approval of financial information

In accordance with the engagement letter dated 06/05/2021, we approve the financial information which comprises of the Income and Expenditure Account, as detailed above.

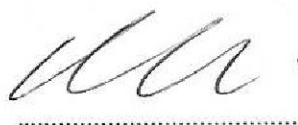
We acknowledge our responsibility for the financial information and for providing CRW Accountants Ltd with all information and explanations necessary for it's completion.

We give our authority for the financial information to be submitted to HM Revenue & Customs.

The financial information set out above was approved by the trustees and committee on



Emma Marshall (Trustee)



Kate Clode (Manager)



Section A

Independent Examiner's Report

Report to the trustees

Colyton Playgroup

On accounts for the year
ended

31st August 2022

Charity no
(if any)

1038141

Set out on page

2

(delete the words in brackets if the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st August 2022.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

25-5-2023

Name:

Hayley M Perham

Relevant professional
qualification(s) or body
(if any):

BA(Hons), CPA, FMAAT, ATT(Tax)

Address:

CRW Accountants Limited

The Mews, Queen Street, Colyton, EX24 6JU

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

As Examiners we are satisfied that there are no matters to report in the current accounting period.

Ongoing training and support has been provided to the Charity throughout the year to assist the management team with the bookkeeping and other matters as and when necessary.