



**ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST AUGUST 2024**

**CHARITY REGISTRATION NUMBER
1038039
(England & Wales)**

PICKERING PRE-SCHOOL PLAYGROUP
TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31st AUGUST 2024

Section A – Reference and Administration Details

Charity Name: Pickering Pre-School Playgroup

Registered Charity Number: 1038039

Charity's Principal Address: c/o Pickering Community Infant and Nursery School, Ruffa Lane, Pickering YO18 7AT

Names of the Charity Trustees who manage the charity:

Trustee Name	Office	Dates Acted If Not for Whole Year
Richard Mark Allenby	Trustee	
Amanda Louise Wilkinson	Trustee	Resigned 10/01/2024
Lena Wasley	Trustee	
Jane Ahmed	Trustee	

Senior staff members:

Leah Middleton – Manager

Danielle Lack – Deputy Manager

Name and Address of Accountants:

Champleys Accountants, Champleys Mews, Market Place, Pickering YO18 7AE

Section B – Structure, Governance and Management

Type of Governing Document: PSLA Constitution

How the Charity Is Constituted: Constitution Adopted 16th October 1991 as amended by scheme dated 1st March 2017.

Trustee Selection Methods: Appointed by Committee

Policies and Procedures Followed: The adopted policies and procedures for the year were taken from the Pre-school Learning Alliance models, which were adapted to be relevant to the charity.

PICKERING PRE-SCHOOL PLAYGROUP
TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31st AUGUST 2024

Section C – Objectives and Activities

Summary of main activities:

The aim of the charity is to enhance the development and education of children of pre-school/nursery age Sessional Day Care and by:

- Providing high quality care and education for children primarily below statutory school age;
- Working in partnership with parents to help children to learn and develop.
- Adding to the life and wellbeing of its local community;
- Offering appropriate play facilities ensuring that such sessions offer opportunities for all children by providing it at an affordable price.

The charity provides a readily available and affordable pre-school childcare in the town. The Team at the pre-school have worked hard to ensure that our children leave ready for their next step in their learning journey, whether that be at school nursery or reception. We work hard to ensure their transition to school moves at their pace.

The most fundamental part of our pre-school is that each child is treated as an individual and is unique. Children make good progress because their key person knows them and builds a secure bond of trust and friendship. Staff work hard to ensure that children's next steps are planned for and assessed. Using the framework of the statutory guidance laid down by the government, they ensure that children progress in their learning at their own pace and stage, and in a way that enables them to learn best. Healthy eating continues to be promoted with fruit and veg being offered as snack foods each day.

The charity trustees have complied with their duty to have due regard to the guidance on public sector benefit published by the Charity Commission in exercising their powers and duties.

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Section D – Achievements and performance

This review period was another great year for the pre-school.

During the previous review period the most significant event was the pre-school received an Ofsted inspection grading us as "Good". Since being graded "Good", applications for places were phenomenal. We would increase our opening times and employ additional staff to cater for demand. Both our manager and deputy manager completed Special Educational Needs Co-ordinator training (SENDCO). We made significant links within the County Council departments to which we work with.

We began this review period by re-opening in September 2023 with a lot of new children on role, several of which were younger siblings of children who had previously attended our pre-school earlier in our manager's tenure. A positive indication that the management is going well and that our staff are highly thought of by their parents, choosing to use us again for their younger children. The government expansion of Early Years funding in this review period saw child numbers continue to increase, this led to us further increasing our opening hours to cater for demand.

Having both our manager and deputy manager Special Educational Needs Co-ordinator (SENDCO) trained gives children who attend a much-improved assessment process, and learning and development plans should they require it. It ensures that we meet the needs of each and every child as an individual, also that their own specific learning and developmental requirements are at the forefront of what we do. All staff have undertaken various training courses as part of a national scheme on inclusivity in supporting children with SEND called "Dingley's Promise" co-ordinated by NYC.

Continuing our commitment to child safety, new staff who did not hold a current paediatric first aid were given the certified training as soon as possible. This ensured that all adults who come into contact with children in our care all have relevant first aid training. We have been part of a group of organisations that have been successful in getting the road speed limit reduced outside of the pre-school / school site to 20MPH, this however was met with disappointment when the council withdrew the "lolly-pop" person provision for the school site.

During this review period we continued to make local visits with the children. We enjoyed frequent visits to various shops where they selected fruit and vegetables for their snacks, and also to a nearby enclosed public play park. We also had a very successful Halloween visit to a local farm shop where children were able to pick their own pumpkins, undertake craft activities and make general use of the other facilities.

We further built on the good working relationship we have with the infant school, specifically their Early Years staff, ensuring the children have smooth transitions as they grow older and move up. Being on the school site greatly assists with this transition. We continued to use some of the Co-Op grant money received in an earlier review period to re-vamp our outside space. Additional worn out fencing was replaced with a higher sections to enhance safeguarding. A sun canopy was also added to the mud kitchen space.

At our 2023 AGM two new trustees / committee members were elected; one agreed to take over as Treasurer. In this review period the former Treasurer left once all the banking access was transferred to the new Treasurer though this took significant time to complete. We close this review period with the pre-

school in a vastly different pre-school to what it was some years earlier. We have been able to control our finances so that the small reserve we have built up should enable the pre-school to be able to function through unpredicted troubled times, similar to those we encountered during the Covid-19 pandemic.

Looking beyond this review period, we re-opened in September 2024 with good child numbers and financially, we appear in a healthy position for the future. The 2024 AGM saw several new trustees / committee members elected, all with child-connections to the pre-school which bodes well for the future.

Section E – Financial Review

Reserve Policy: The charity aims to have sufficient reserves to cover staff redundancy and for six month rent.

The Charity has no funds that are materially in deficit in the year.


Section F – Other Optional Information

There is no other information to declare.

Section G – Declaration

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees:

Signature	
Full Name	Lena Kerry Wesley
Position (e.g. Secretary, Chair etc)	Treasurer
Date	16/6/2025

Pickering Pre-School Playgroup
Charity No: 1038039
Receipts and Payments Accounts for the year ended 31st August 2024

Section A Receipts and Payments



	Unrestricted £	Restricted £	Designated £	Total £	Prior year £
A1 Receipts					
Subscriptions - NYCC	72,304	-	-	72,304	51,665
Subscriptions - Parents	20,743	-	-	20,743	21,882
CJRS Government Grant Income	-	-	-	-	-
Grant Income	-	600	-	600	931
Fundraising	1,248	-	-	1,248	3,444
Donations	-	-	-	-	70
Bank Interest	155	-	-	155	54
Sundry Income	297	-	-	297	5
Sub total (Gross income for AR)	94,747	600	-	95,347	78,051
A2 Asset and Investment Sales (see table)	-	-	-	-	-
Total Receipts	94,747	600	-	95,347	78,051
A3 Payments					
Accountancy Fees	720	-	-	720	630
Advertising and PR	156	-	-	156	130
Cleaning Expenses	286	-	-	286	374
Fundraising Expenses	243	-	-	243	-
Insurance	663	-	-	663	658
Rent	10,665	-	-	10,665	9,343
Repairs and Maintenance	1,200	-	-	1,200	2,238
Staff Training and Welfare	1,017	-	-	1,017	1,236
Subscriptions	484	-	-	484	346
Sundry Expenses	1,128	-	-	1,128	594
Toys and Equipment	7,441	332	-	7,773	2,772
Wages and Salaries	64,974	-	-	64,974	41,785
Sub total	88,977	332	-	89,309	60,106
A4 Asset and Investment Purchases (see table)	-	-	-	-	-
Total Payments	88,977	332	-	89,309	60,106
Net of Receipts/(Payments)	5,770	268	-	6,038	17,945
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	28,662	146	6,000	34,808	16,863
Cash funds this year end	34,432	414	6,000	40,846	34,808

Pickering Pre-School Playgroup
Charity No: 1038039
Receipts and Payments Accounts for the year ended 31st August 2024

Section B Statement of Assets and Liabilities at the end of the period

	£		
B1 Cash funds	Total		
Yorkshire Bank		30,746	
Yorkshire Building Society		9,882	
Yorkshire Bank Fundraising Account		193	
Cash In Hand		25	
Total cash funds		40,846	
B2 Other monetary assets	Unrestricted funds	Restricted funds	Endowment funds
	-	-	-
B3 Investment assets	Fund to which asset belongs	Cost (optional)	Current value (optional)
	-	-	-
B4 Assets retained for the charity's own use	Fund to which asset belongs	Cost (optional)	Current value (optional)
<u>Buildings</u>			
Storage shed	Unrestricted	696	-
Decking and work to shelter	Unrestricted	1,330	-
		<u>2,026</u>	<u>-</u>
B5 Liabilities	Fund to which liability relates	Amount due (optional)	When due (optional)
Accountancy	Unrestricted	180	-
		<u>180</u>	<u>-</u>

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Approval Date
	Zoe Arlott	16/6/25
	Lena Wasley	16/6/25

PICKERING PRE-SCHOOL PLAYGROUP
INDEPENDENT EXAMINERS REPORT FOR THE YEAR ENDED 31st AUGUST 2024

I report on the accounts of Pickering Pre-School Playgroup for the year ended 31st August 2024, which are set out on pages 6 to 7.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of the Independent Examiner's Report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

M. Richmond

Michael Richmond FCCA BA (Hons) MAAT
Champleys Accountants
Champleys Mews, Market Place, Pickering YO18 7AE

13th June 2025