



**RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31ST AUGUST 2023**

CHARITY REGISTRATION NUMBER
2506470
(England & Wales)

Trustees' Annual Report for the period

Period start date

Period end date

From

To

Section A

Reference and administration details

Charity name PICKERING PRE-SCHOOL PLAYGROUP

Other names charity is known by

Registered charity number (if any) 1038039

Charity's principal address C/O Pickering Community Infant and Nursery School

RUFFA LANE

PICKERING

Postcode

YO18 7AT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	RICHARD MARK ALLENBY	TRUSTEE / CHAIR		
2	MARY LOUISE SIMS	TRUSTEE	RESIGNED 19/07/2023	
3	AMANDA LOUISE WILKINSON	TRUSTEE		
4	LENA WASLEY	TRUSTEE	APPOINTED 19/07/2023	
5	JANE AHMED	TRUSTEE	APPOINTED 19/07/2023	
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
ACCOUNTANT	CHAMPLEYS ACCOUNTANTS	CHAMPLEYS MEWS, MARKET PLACE, PICKERING YO18 7AE

Name of chief executive or names of senior staff members (Optional information)

LEAH MIDDLETON - MANAGER

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	PSLA CONSTITUTION
How the charity is constituted	CONSTITUTION ADOPTED 16 OCTOBER 1991 AS AMENDED BY SCHEME DATED 01 MAR 2017
Trustee selection methods	APPOINTED BY COMMITTEE

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The adopted policies and procedures for the year were taken from the Pre-school Learning Alliance models, which were adapted to be relevant to the charity.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide sessional care for children aged two to school age. Also providing parent and toddler and parent and baby sessions.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The aim of the charity is to enhance the development and education of children of pre-school/nursery age Sessional Day Care and by:

- Providing high quality care and education for children primarily below statutory school age;
- Working in partnership with parents to help children to learn and develop.
- Adding to the life and wellbeing of its local community;
- Offering appropriate play facilities ensuring that such sessions offer opportunities for all children by providing it at an affordable price.

The charity provides readily available and affordable pre-school childcare in the town. The Team at the pre-school have worked hard to ensure that our children leave ready for their next step in their learning journey, whether that be at school nursery or reception. We work hard to ensure their transition to school moves at their pace.

The most fundamental part of our pre-school is that each child is treated as an individual and is unique. Children make good progress because their key person knows them and builds a secure bond of trust and friendship. Staff work hard to ensure that children's next steps are planned for and assessed. Using the framework of the statutory guidance laid down by the government, they ensure that children progress in their learning at their own pace and stage, and in a way that enables them to learn best.

Healthy eating continues to be promoted with fruit and veg being offered as snack foods each day. How we recycle also continues to be developed with children and they enjoy the responsibility of helping staff take the recycling to the correct bins.

The charity trustees have complied with their duty to have due regard to the guidance on public sector benefit published by the Charity Commission in exercising their powers and duties.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Compared with the previous few years this review period was a fantastic year for the pre-school. During the previous review period the most significant event was that in January 2022 the pre-school received an Ofsted inspection grading us as a highly disappointing "Requires Improvement". With such a grading we knew that Ofsted would return within a twelve-month window to make another assessment in this review period. In June 2022 we replaced our manager. Our new manager immediately applied for and was successful in obtaining a place on a new national Early Years Covid Recovery programme to be rolled out during this 2022-23 review period. July 2022 saw many of our children leave us to take places in school nursery in the coming September. At the time the new manager took over, new applications for places for September 2022 were not great and having a "Requires Improvement" Ofsted rating was probably the main reason for this. From June 2022 onward we created promotional material, updated our website and social media presence, and the number of parents asking for places steadily rose.

We began this review period by re-opening in September 2022 with a lot of new children on role. The national Early Years Covid Recovery programme began. This saw the head of a successful group of nurseries in the North-East mentor our manager through various internet-based meetings. She also paid us a number of visits to offer suggestions on areas to make improvements and changes.

Ofsted returned to inspect us in October 2022 and we were awarded a "Good" grading. This was just ten school weeks after the new manager took over, how she and the staff team turned the pre-school around was phenomenal. It was very emotional for all involved with the pre-school. Since being graded "Good", applications for places were phenomenal. We would increase our opening times and employ more staff to cater for demand.

In November 2022 we received visits from both the head of Early Years and head of Safeguarding at NYCC to offer support and suggestions to help us further move forward. Being able to tap into their knowledge and experience was highly beneficial to leadership and staffing part of the pre-school team.

Both our manager and deputy manager completed Special Educational Needs Co-ordinator training (SENDCO). This gives children who attend a much-improved assessment process, and learning and development plans should they require it. It ensures that we meet the needs of each and every child as an individual, also that their own specific learning and developmental requirements are at the forefront of what we do.

All staff have undertaken various training courses as part of a national scheme on inclusivity in supporting children with SEND called "Dingley's Promise" co-ordinated by NYCC.

To support our commitment to child safety, we put all the remaining staff who did not have a current paediatric first aid certificate through training. This ensured that all adults who come into contact with children in our care all have relevant first aid training. This is a level far above and exceeding the requirements governed by the statutory regulations.

Toward the end of the previous review period we made two grant applications for items that would improve areas of learning and activities that we offer. Both applications were accepted.

The first was a "Get Going" grant application to North Yorkshire County Council in May 2022 to purchase balance bikes and playground items alongside safety equipment. We were awarded nearly £1,000 for the equipment. This allows us to give all children a safe place to learn to control such items, doing so safely and with supervision. We have been able to use a small playground within the wider school site to give the children a larger area to use these items.

The second grant application was to what was then Ryedale District Council to purchase equipment for our children to use in both the school's "forest school" area and within our own setting. The items purchased were intended to give children an increased knowledge of nature and the world around them. We were also awarded £1,200 of a £1,500 grant, payable in two £600 payments. We spent part of the first £600 and began using the items. In September 2022 the school closed the forest school area to all pupils and it remained closed throughout the 2022-2023 review period. Ryedale District Council ceased to exist from April 2023 and it became part of the new North Yorkshire Council. During this transition a number of charities that had been awarded the type of grant we had by Ryedale District Council found that the new North Yorkshire Council were planning not to honour the payments. As this was well publicised locally we opted to delay spending any further money of this grant. As it would pan out the grant would be honoured but it took until 2024 for us to be informed of that.

During this review period we continued to make local visits with the children. We enjoyed visits to the local heritage steam railway, to various shops where they selected fruit and veg for their snacks, and also to a nearby enclosed public play park. We also had a very successful Halloween visit to a local farm shop where children were able to pick their own pumpkins, undertake craft activities and make general use of the other facilities.

We used some of the Co-Op grant money received in earlier review periods to re-vamp our outside space. Worn out and missing fencing was replaced with a higher one to enhance safeguarding. An area of overgrown hedge was removed and replaced with a large mud-kitchen area. We also smartened up in the inside of the building by painting it throughout and added some child accident prevention items both inside and out.

At our 2023 AGM two new trustees / committee members were elected. This was to immediately replace one trustee and with a view to replace a second once various paperwork transfers were complete with the banks. We close this review period with the pre-school as a vastly different pre-school to what it was two years earlier. We have been able to control our finances so that the small reserve we have built up should enable the pre-school to be able to function through unpredicted troubled times, similar to those we encountered during the Covid pandemic. Looking beyond this review period, we re-opened in September 2023 and child numbers continued to increase. This has seen us increase our opening hours again.

Section E Financial review

Brief statement of the charity's policy on reserves

The charity aims to have sufficient reserves to cover staff redundancy and for six months rent.

Details of any funds materially in deficit

None.

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:


- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature	
Full name	RICHARD ALLENBY
Position (eg Secretary, Chair, etc)	CHAIR
Date	22/04/2024

Pickering Pre-School Playgroup
Charity No: 1038039
Receipts and Payments Accounts for the year ended 31st August 2023

Section A Receipts and Payments

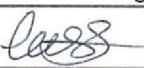
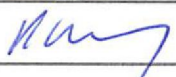
	Unrestricted £	Restricted £	Designated £	Total £	Prior year £
A1 Receipts					
Subscriptions - NYCC	51,665	-	-	51,665	32,676
Subscriptions - Parents	17,508	-	-	17,508	12,812
Grant Income	-	931	-	931	5,754
Fundraising	3,444	-	-	3,444	5,102
Donations	70	-	-	70	16
Bank Interest	54	-	-	54	16
Sundry Income	4,379	-	-	4,379	3,809
Sub total (Gross income for AR)	77,120	931	-	78,051	60,185
A2 Asset and Investment Sales (see table)	-	-	-	-	-
Total Receipts	77,120	931	-	78,051	60,185
A3 Payments					
Accountancy Fees	630	-	-	630	600
Advertising and PR	130	-	-	130	-
Cleaning Expenses	374	-	-	374	223
Insurance	1,563	-	-	1,563	-
Rent	9,343	-	-	9,343	8,512
Repairs and Maintenance	1,668	570	-	2,238	59
Staff Training and Welfare	330	-	-	330	731
Subscriptions	346	-	-	346	364
Sundry Expenses	595	-	-	595	259
Toys and Equipment	1,356	1,416	-	2,772	2,077
Wages and Salaries	41,454	331	-	41,785	35,767
Sub total	57,789	2,317	-	60,106	48,592
A4 Asset and Investment Purchases (see table)	-	-	-	-	-
Total Payments	57,789	2,317	-	60,106	48,592
Net of Receipts/(Payments)	19,331	(1,386)	-	17,945	11,593
A5 Transfers between funds	(7,425)	1,425	6,000	-	-
A6 Cash funds last year end	16,756	107	-	16,863	5,270
Cash funds this year end	28,662	146	6,000	34,808	16,863

Pickering Pre-School Playgroup

Charity No: 1038039

Receipts and Payments Accounts for the year ended 31st August 2023

Section B Statement of Assets and Liabilities at the end of the period

	£		
B1 Cash funds	Total		
Yorkshire Bank	30,953		
Yorkshire Building Society	3,342		
Yorkshire Bank Fundraising Account	193		
Cash In Hand	320		
Total cash funds	34,808		
B2 Other monetary assets	Unrestricted funds	Restricted funds	Endowment funds
	-	-	-
B3 Investment assets	Fund to which asset belongs	Cost (optional)	Current value (optional)
	-	-	-
B4 Assets retained for the charity's own use	Fund to which asset belongs	Cost (optional)	Current value (optional)
<u>Buildings</u>			
Storage shed	Unrestricted	696	-
Decking and work to shelter	Unrestricted	1,330	-
		2,026	-
B5 Liabilities	Fund to which liability relates	Amount due (optional)	When due (optional)
Accountancy	Unrestricted	180	-
		180	-
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Approval Date
		LENA WASLEY	18/4/2024
		RICHARD ALCOCK	18/4/2024

**PICKERING PRE-SCHOOL PLAYGROUP
INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31ST AUGUST 2023**

I report on the accounts of Pickering Pre-School Playgroup for the year ended 31st August 2023, which are set out on pages 8 to 9.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of the Independent Examiner's Report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Michael Richmond FCCA BA (Hons) MAAT
Champleys Accountants
Champleys Mews, Market Place, Pickering YO18 7AE

19th April 2024