



Trustees' Annual Report for the period

		Period start date			Period end date		
From	01	09	2019	To	31	08	2020

Section A Reference and administration details

Charity name PICKERING PRE-SCHOOL PLAYGROUP

Other names charity is known by

Registered charity number (if any) 1038039

Charity's principal address C/O Pickering Community Infant and Nursery School
 RUFFA LANE
 PICKERING
 Postcode YO18 7AT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	CAROLINE WILKIE	TRUSTEE	01-10-2016 TO DATE	
2	RICHARD MARK ALLENBY	TRUSTEE	14-12-2020 TO DATE	
3	MARY LOUISE SIMS	TRUSTEE	14-12-2020 TO DATE	
4	AMY KING	TRUSTEE	05-01-2021 TO DATE	
5	AMANDA LOUISE WILKINSON	TRUSTEE	14-12-2020 TO DATE	
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17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
ACCOUNTANT	CHAMPLEYS ACCOUNTANTS	CHAMPLEYS MEWS, MARKET PLACE, PICKERING YO18 7AE

Name of chief executive or names of senior staff members (Optional information)

AMY KING - MANAGER

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document

eg. trust deed or constitution

PSLA CONSTITUTION

How the charity is constituted

eg. trust deed or constitution

CHARITABLE TRUST

Trustee selection methods

eg. appointment by committee

APPOINTED BY COMMITTEE

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The adopted policies and procedures for the year were taken from the Pre-school Learning Alliance models, which were adapted to be relevant to the charity.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide sessional care for children aged two to school age. Also providing parent and toddler and parent and baby sessions.

Summary of the main activities undertaken for the public benefit in relation to these objects (Include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

This has been a difficult academic year for Playgroup, the community, and the country. The country entered National Lockdown due to coronavirus pandemic in March 2020, leaving Playgroup with no alternative to close its doors. When we re-opened in June, we only had 6 children who wanted to attend, meaning we were only able to open two mornings per week. Two staff members ran these mornings.

Staff were furloughed on full pay to show our respect and commitment to them in such difficult times. We continued our own CPD by making use of the online training, 'Noodle Now' to keep up to date with sector changes and understand issues such as children's mental health. The committee has again proved a struggle, with us still actively looking for new committee members. We are advertising through Community First for Yorkshire, Ryedale Mumbler, in house advertising, and have also been in touch with the Early Years Alliance for advice. It's such a shame that playgroup is unable to recruit new committee members but is still growing in numbers.

The children have enjoyed lots of sensory activities since September, exploring ice, shaving foam and coloured rice, filling and emptying containers, exploring early science with exploding volcano's, practicing fine motor skills and lots of outdoor play in the newly cut out den. We continued to concentrate on SL&C, we all received 'Early Talk Boost' training to help us as we delivered the 'Grow and Learn' project. Trips to the library and local Monday market to choose fruit and vegetables, listening walks and looking round the railway station, spotting platform numbers, recognising sings and learning how to cross the road safely, even getting to see inside the engine.

By Christmas, the Playgroup again had one staff member on long term sick, returning in February 20 and both staff and children off with a cold/flu bug which meant numbers were reduced.

We held an In-house Christmas party on the last day of term, with party food, balloons, and party games. We also raffled a Christmas hamper to raise funds for Playgroup.

From February, we followed advice and began limiting certain resources, began hand washing when the children arrived and left and through the obvious transitions. We removed resources which couldn't be easily cleaned and may allow Covid 19 to spread.

This period of uncertainty from February half term until the announcement of National Lockdown was particularly stressful for the team, as measures increased to keep the playgroup family safe the Playgroup team handled the situation with sensitivity and professionalism continuing the learning and development of the children and allowing parents to feel reassured.

The charity trustees have complied with their duty to have due regard to the guidance on public sector benefit published by the Charity Commission in exercising their powers and duties.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

This year has been slightly different due to the National Lockdown, most of our children did not return in June and instead went straight to the School Nursery.

This year has been a mix of emotions, we are pleased all our families and team remained safe and well, it also left us reflecting on the missed opportunities for all, children missing out on valuable learning experiences, developing their PSED, SL&C, being able to visit their nursery class during transitions, parents missing out on sharing these experiences, coming into the setting and being able to meet and form friendships with other families who they will travel though school with.

Several staff members have updated their paediatric first aid, one member of staff has commenced her Level 3 Early Years Educator and all staff have received training on I Can's Early Talk Boost.

Lastly the team not seeing a close to the academic year, being able to watch the children grow and learn and become ready for the next stage of the school journey. Memories will vary with different experiences and challenges, but we hope everyone has valued the time we had with our families and will be able to look back on it fondly.

Playgroup survived where many other businesses didn't, and we will be forever grateful to our families and community who continue to support us.

Section E Financial review

Brief statement of the charity's policy on reserves

The charity aims to have sufficient reserves in hand to cover staff redundancy and one month's rent.

Details of any funds materially in deficit

None.

Further financial review details (Optional Information)

You may choose to include additional information, where relevant about:


- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature	
Full name	AMANDA WILKINSON
Position (eg Secretary, Chair, etc)	TREASURER
Date	23/06/2021

Pickering Pre-School Playgroup

Charity No: 1038039

Receipts and Payments Accounts for the year from 1st September 2019 to 31st August 2020

Section A Receipts and Payments

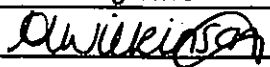
	Unrestricted £	Restricted £	Endowment £	Total £	Prior year £
A1 Receipts					
Subscriptions - NYCC	30,369	-	-	30,369	36,799
Subscriptions - Parents	8,122	-	-	8,122	14,802
CJRS Government Grant Income	7,494	-	-	7,494	-
Local Grant Income	885	-	-	885	-
Fundraising	-	-	-	-	645
Donations	20	-	-	20	82
Bank Interest	-	-	-	-	27
Sundry Income	640	-	-	640	-
Sub total (Gross income for AR)	<u>47,530</u>	<u>-</u>	<u>-</u>	<u>47,530</u>	<u>52,355</u>
A2 Asset and Investment Sales (see table)	-	-	-	-	-
Total Receipts	<u>47,530</u>	<u>-</u>	<u>-</u>	<u>47,530</u>	<u>52,355</u>
A3 Payments					
Accountancy Fees	1,200	-	-	1,200	150
Advertising and PR	248	-	-	248	238
Cleaning Expenses	119	-	-	119	402
Insurance	628	-	-	628	622
Rent	8,512	-	-	8,512	9,197
Repairs and Maintenance	513	-	-	513	2,063
Staff Training and Welfare	180	-	-	180	292
Subscriptions	119	-	-	119	119
Sundry Expenses	-	-	-	-	290
Toys and Equipment	-	-	-	-	1,309
Wages and Salaries	34,289	-	-	34,289	37,392
Sub total	<u>45,808</u>	<u>-</u>	<u>-</u>	<u>45,808</u>	<u>52,074</u>
A4 Asset and Investment Purchases (see table)	-	-	-	-	-
Total Payments	<u>45,808</u>	<u>-</u>	<u>-</u>	<u>45,808</u>	<u>52,074</u>
Net of Receipts/(Payments)	<u>1,722</u>	<u>-</u>	<u>-</u>	<u>1,722</u>	<u>281</u>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	13,941	-	-	13,941	13,660
Cash funds this year end	<u>15,663</u>	<u>-</u>	<u>-</u>	<u>15,663</u>	<u>13,941</u>

Pickering Pre-School Playgroup
Charity No: 1038039
Receipts and Payments Accounts for the year from 1st September 2019 to 31st August 2020

Section B Statement of Assets and Liabilities at the end of the period

	£	£	£
	Unrestricted funds	Restricted funds	Endowment funds
B1 Cash funds			
Yorkshire Bank	12,404	-	-
Yorkshire Building Society	3,251	-	-
Yorkshire Bank Fundraising Account	8	-	-
Total cash funds	15,663	-	-
B2 Other monetary assets	Unrestricted funds	Restricted funds	Endowment funds
	-	-	-
B3 Investment assets	Fund to which asset belongs	Cost (optional)	Current value (optional)
	-	-	-
B4 Assets retained for the charity's own use	Fund to which asset belongs	Cost (optional)	Current value (optional)
<u>Buildings</u>			
Storage shed	Unrestricted	696	-
Decking and work to shelter	Unrestricted	1,330	-
		2,026	-
B5 Liabilities	Fund to which liability relates	Amount due (optional)	When due (optional)
Accountancy	Unrestricted	150	-
		150	-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Approval Date
	Amanda Wilkinson	23/06/2021

PICKERING PRE-SCHOOL PLAYGROUP
INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31ST AUGUST 2020

I report on the accounts of Pickering Pre-School Playgroup for the year ended 31st August 2020, which are set out on pages 6 to 7.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of the Independent Examiner's Report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

M. Richmond

Michael Richmond FCCA BA (Hons) MAAT
Champleys Accountants
Champleys Mews, Market Place, Pickering YO18 7AE

23rd June 2021