

PICKERING PRE-SCHOOL PLAYGROUP

England & Wales · Charity number 1038039

Details

Status Registered

Legal form Other

Registered 1994-05-27

Register [View on the Charity Commission register](#)

Contact

Address Pudding Barn
Champleys Mews
Market Place
Pickering
North Yorkshire
YO18 7AE

Phone 07507180257

Email 633389@nyey.co.uk

Website www.pickeringpreschoolplaygroup.co.uk

Activities

Objects: THE AIMS OF THE PRE-SCHOOL ARE TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND BY:(A) OFFERING APPROPRIATE PLAY, EDUCATION AND CARE FACILITIES, FAMILY LEARNING AND EXTENDED HOURS GROUPS, TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES OF SUCH GROUPS, ENSURING THAT SUCH GROUPS OFFER OPPORTUNITIES FOR ALL CHILDREN WHATEVER THEIR RACE, CULTURE, RELIGION, MEANS OR ABILITY;(B) ENCOURAGING THE STUDY OF THE NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS IN THE LOCAL AREAS;(C) INSTIGATING AND ADHERING TO AND FURTHERING THE AIMS AND OBJECTS OF THE PRE-SCHOOL LEARNING ALLIANCE.

Activities: Providing a safe, happy and fun environment for children to develop a love of learning through play.

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- North Yorkshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	-	-	-	-
2024-08-31	£95,347	£89,309	-	-
2023-08-31	£78,051	£60,106	-	-
2022-08-31	£60,185	£48,591	-	-
2021-08-31	£39,353	£49,747	-	-
2020-08-31	£47,530	£45,808	-	-

Trustees

Name	Role	Appointed
Jane Ahmed		2023-07-19
Lena Wasley		2023-07-19
Zoe Arlott		2024-09-09

Accounts



**ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST AUGUST 2024**

**CHARITY REGISTRATION NUMBER
1038039
(England & Wales)**

PICKERING PRE-SCHOOL PLAYGROUP
TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31st AUGUST 2024

Section A – Reference and Administration Details

Charity Name: Pickering Pre-School Playgroup

Registered Charity Number: 1038039

Charity's Principal Address: c/o Pickering Community Infant and Nursery School, Ruffa Lane, Pickering YO18 7AT

Names of the Charity Trustees who manage the charity:

Trustee Name	Office	Dates Acted If Not for Whole Year
Richard Mark Allenby	Trustee	
Amanda Louise Wilkinson	Trustee	Resigned 10/01/2024
Lena Wasley	Trustee	
Jane Ahmed	Trustee	

Senior staff members:

Leah Middleton – Manager

Danielle Lack – Deputy Manager

Name and Address of Accountants:

Champleys Accountants, Champleys Mews, Market Place, Pickering YO18 7AE

Section B – Structure, Governance and Management

Type of Governing Document: PSLA Constitution

How the Charity Is Constituted: Constitution Adopted 16th October 1991 as amended by scheme dated 1st March 2017.

Trustee Selection Methods: Appointed by Committee

Policies and Procedures Followed: The adopted policies and procedures for the year were taken from the Pre-school Learning Alliance models, which were adapted to be relevant to the charity.

PICKERING PRE-SCHOOL PLAYGROUP

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31st AUGUST 2024

Section C – Objectives and Activities

Summary of main activities:

The aim of the charity is to enhance the development and education of children of pre-school/nursery age Sessional Day Care and by:

- Providing high quality care and education for children primarily below statutory school age;
- Working in partnership with parents to help children to learn and develop.
- Adding to the life and wellbeing of its local community;
- Offering appropriate play facilities ensuring that such sessions offer opportunities for all children by providing it at an affordable price.

The charity provides a readily available and affordable pre-school childcare in the town. The Team at the pre-school have worked hard to ensure that our children leave ready for their next step in their learning journey, whether that be at school nursery or reception. We work hard to ensure their transition to school moves at their pace.

The most fundamental part of our pre-school is that each child is treated as an individual and is unique. Children make good progress because their key person knows them and builds a secure bond of trust and friendship. Staff work hard to ensure that children's next steps are planned for and assessed. Using the framework of the statutory guidance laid down by the government, they ensure that children progress in their learning at their own pace and stage, and in a way that enables them to learn best. Healthy eating continues to be promoted with fruit and veg being offered as snack foods each day.

The charity trustees have complied with their duty to have due regard to the guidance on public sector benefit published by the Charity Commission in exercising their powers and duties.

PICKERING PRE-SCHOOL PLAYGROUP

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31st AUGUST 2024

Section D – Achievements and performance

This review period was another great year for the pre-school.

During the previous review period the most significant event was the pre-school received an Ofsted inspection grading us as "Good". Since being graded "Good", applications for places were phenomenal. We would increase our opening times and employ additional staff to cater for demand. Both our manager and deputy manager completed Special Educational Needs Co-ordinator training (SENDCO). We made significant links within the County Council departments to which we work with.

We began this review period by re-opening in September 2023 with a lot of new children on role, several of which were younger siblings of children who had previously attended our pre-school earlier in our manager's tenure. A positive indication that the management is going well and that our staff are highly thought of by their parents, choosing to use us again for their younger children. The government expansion of Early Years funding in this review period saw child numbers continue to increase, this led to us further increasing our opening hours to cater for demand.

Having both our manager and deputy manager Special Educational Needs Co-ordinator (SENDCO) trained gives children who attend a much-improved assessment process, and learning and development plans should they require it. It ensures that we meet the needs of each and every child as an individual, also that their own specific learning and developmental requirements are at the forefront of what we do. All staff have undertaken various training courses as part of a national scheme on inclusivity in supporting children with SEND called "Dingley's Promise" co-ordinated by NYC.

Continuing our commitment to child safety, new staff who did not hold a current paediatric first aid were given the certified training as soon as possible. This ensured that all adults who come into contact with children in our care all have relevant first aid training. We have been part of a group of organisations that have been successful in getting the road speed limit reduced outside of the pre-school / school site to 20MPH, this however was met with disappointment when the council withdrew the "lolly-pop" person provision for the school site.

During this review period we continued to make local visits with the children. We enjoyed frequent visits to various shops where they selected fruit and vegetables for their snacks, and also to a nearby enclosed public play park. We also had a very successful Halloween visit to a local farm shop where children were able to pick their own pumpkins, undertake craft activities and make general use of the other facilities.

We further built on the good working relationship we have with the infant school, specifically their Early Years staff, ensuring the children have smooth transitions as they grow older and move up. Being on the school site greatly assists with this transition. We continued to use some of the Co-Op grant money received in an earlier review period to re-vamp our outside space. Additional worn out fencing was replaced with a higher sections to enhance safeguarding. A sun canopy was also added to the mud kitchen space.

At our 2023 AGM two new trustees / committee members were elected; one agreed to take over as Treasurer. In this review period the former Treasurer left once all the banking access was transferred to the new Treasurer though this took significant time to complete. We close this review period with the pre-

school in a vastly different pre-school to what it was some years earlier. We have been able to control our finances so that the small reserve we have built up should enable the pre-school to be able to function through unpredicted troubled times, similar to those we encountered during the Covid-19 pandemic.

Looking beyond this review period, we re-opened in September 2024 with good child numbers and financially, we appear in a healthy position for the future. The 2024 AGM saw several new trustees / committee members elected, all with child-connections to the pre-school which bodes well for the future.

Section E – Financial Review

Reserve Policy: The charity aims to have sufficient reserves to cover staff redundancy and for six month rent.

The Charity has no funds that are materially in deficit in the year.

Section F – Other Optional Information

There is no other information to declare.

Section G – Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature	
Full Name	Lena Kerry Wesley
Position (e.g. Secretary, Chair etc)	Treasurer
Date	16/6/2025

Pickering Pre-School Playgroup
Charity No: 1038039
Receipts and Payments Accounts for the year ended 31st August 2024

Section A Receipts and Payments

	Unrestricted £	Restricted £	Designated £	Total £	Prior year £
A1 Receipts					
Subscriptions - NYCC	72,304	-	-	72,304	51,665
Subscriptions - Parents	20,743	-	-	20,743	21,882
CJRS Government Grant Income	-	-	-	-	-
Grant Income	-	600	-	600	931
Fundraising	1,248	-	-	1,248	3,444
Donations	-	-	-	-	70
Bank Interest	155	-	-	155	54
Sundry Income	297	-	-	297	5
Sub total (Gross income for AR)	94,747	600	-	95,347	78,051
A2 Asset and Investment Sales (see table)	-	-	-	-	-
Total Receipts	94,747	600	-	95,347	78,051
A3 Payments					
Accountancy Fees	720	-	-	720	630
Advertising and PR	156	-	-	156	130
Cleaning Expenses	286	-	-	286	374
Fundraising Expenses	243	-	-	243	-
Insurance	663	-	-	663	658
Rent	10,665	-	-	10,665	9,343
Repairs and Maintenance	1,200	-	-	1,200	2,238
Staff Training and Welfare	1,017	-	-	1,017	1,236
Subscriptions	484	-	-	484	346
Sundry Expenses	1,128	-	-	1,128	594
Toys and Equipment	7,441	332	-	7,773	2,772
Wages and Salaries	64,974	-	-	64,974	41,785
Sub total	88,977	332	-	89,309	60,106
A4 Asset and Investment Purchases (see table)	-	-	-	-	-
Total Payments	88,977	332	-	89,309	60,106
Net of Receipts/(Payments)	5,770	268	-	6,038	17,945
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	28,662	146	6,000	34,808	16,863
Cash funds this year end	34,432	414	6,000	40,846	34,808

Pickering Pre-School Playgroup
Charity No: 1038039
Receipts and Payments Accounts for the year ended 31st August 2024

Section B Statement of Assets and Liabilities at the end of the period

	£		
B1 Cash funds	Total		
Yorkshire Bank		30,746	
Yorkshire Building Society		9,882	
Yorkshire Bank Fundraising Account		193	
Cash In Hand		25	
Total cash funds		40,846	
B2 Other monetary assets	Unrestricted funds	Restricted funds	Endowment funds
	-	-	-
B3 Investment assets	Fund to which asset belongs	Cost (optional)	Current value (optional)
	-	-	-
B4 Assets retained for the charity's own use	Fund to which asset belongs	Cost (optional)	Current value (optional)
<u>Buildings</u>			
Storage shed	Unrestricted	696	-
Decking and work to shelter	Unrestricted	1,330	-
		<u>2,026</u>	<u>-</u>
B5 Liabilities	Fund to which liability relates	Amount due (optional)	When due (optional)
Accountancy	Unrestricted	180	-
		<u>180</u>	<u>-</u>

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Approval Date
	Zoe Arlott	16/6/25
	Lena Wasley	16/6/25

PICKERING PRE-SCHOOL PLAYGROUP
INDEPENDENT EXAMINERS REPORT FOR THE YEAR ENDED 31st AUGUST 2024

I report on the accounts of Pickering Pre-School Playgroup for the year ended 31st August 2024, which are set out on pages 6 to 7.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of the Independent Examiner's Report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

M. Richmond

Michael Richmond FCCA BA (Hons) MAAT
Champleys Accountants
Champleys Mews, Market Place, Pickering YO18 7AE

13th June 2025

Accounts



**RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31ST AUGUST 2023**

CHARITY REGISTRATION NUMBER
2506470
(England & Wales)

Trustees' Annual Report for the period

Period start date

Period end date

From

To

Section A

Reference and administration details

Charity name PICKERING PRE-SCHOOL PLAYGROUP

Other names charity is known by

Registered charity number (if any) 1038039

Charity's principal address C/O Pickering Community Infant and Nursery School

RUFFA LANE

PICKERING

Postcode

YO18 7AT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	RICHARD MARK ALLENBY	TRUSTEE / CHAIR		
2	MARY LOUISE SIMS	TRUSTEE	RESIGNED 19/07/2023	
3	AMANDA LOUISE WILKINSON	TRUSTEE		
4	LENA WASLEY	TRUSTEE	APPOINTED 19/07/2023	
5	JANE AHMED	TRUSTEE	APPOINTED 19/07/2023	
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
ACCOUNTANT	CHAMPLEYS ACCOUNTANTS	CHAMPLEYS MEWS, MARKET PLACE, PICKERING YO18 7AE

Name of chief executive or names of senior staff members (Optional information)

LEAH MIDDLETON - MANAGER

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	PSLA CONSTITUTION
How the charity is constituted	CONSTITUTION ADOPTED 16 OCTOBER 1991 AS AMENDED BY SCHEME DATED 01 MAR 2017
Trustee selection methods	APPOINTED BY COMMITTEE

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The adopted policies and procedures for the year were taken from the Pre-school Learning Alliance models, which were adapted to be relevant to the charity.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide sessional care for children aged two to school age. Also providing parent and toddler and parent and baby sessions.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The aim of the charity is to enhance the development and education of children of pre-school/nursery age Sessional Day Care and by:

- Providing high quality care and education for children primarily below statutory school age;
- Working in partnership with parents to help children to learn and develop.
- Adding to the life and wellbeing of its local community;
- Offering appropriate play facilities ensuring that such sessions offer opportunities for all children by providing it at an affordable price.

The charity provides readily available and affordable pre-school childcare in the town. The Team at the pre-school have worked hard to ensure that our children leave ready for their next step in their learning journey, whether that be at school nursery or reception. We work hard to ensure their transition to school moves at their pace.

The most fundamental part of our pre-school is that each child is treated as an individual and is unique. Children make good progress because their key person knows them and builds a secure bond of trust and friendship. Staff work hard to ensure that children's next steps are planned for and assessed. Using the framework of the statutory guidance laid down by the government, they ensure that children progress in their learning at their own pace and stage, and in a way that enables them to learn best.

Healthy eating continues to be promoted with fruit and veg being offered as snack foods each day. How we recycle also continues to be developed with children and they enjoy the responsibility of helping staff take the recycling to the correct bins.

The charity trustees have complied with their duty to have due regard to the guidance on public sector benefit published by the Charity Commission in exercising their powers and duties.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Compared with the previous few years this review period was a fantastic year for the pre-school. During the previous review period the most significant event was that in January 2022 the pre-school received an Ofsted inspection grading us as a highly disappointing "Requires Improvement". With such a grading we knew that Ofsted would return within a twelve-month window to make another assessment in this review period. In June 2022 we replaced our manager. Our new manager immediately applied for and was successful in obtaining a place on a new national Early Years Covid Recovery programme to be rolled out during this 2022-23 review period. July 2022 saw many of our children leave us to take places in school nursery in the coming September. At the time the new manager took over, new applications for places for September 2022 were not great and having a "Requires Improvement" Ofsted rating was probably the main reason for this. From June 2022 onward we created promotional material, updated our website and social media presence, and the number of parents asking for places steadily rose.

We began this review period by re-opening in September 2022 with a lot of new children on role. The national Early Years Covid Recovery programme began. This saw the head of a successful group of nurseries in the North-East mentor our manager through various internet-based meetings. She also paid us a number of visits to offer suggestions on areas to make improvements and changes.

Ofsted returned to inspect us in October 2022 and we were awarded a "Good" grading. This was just ten school weeks after the new manager took over, how she and the staff team turned the pre-school around was phenomenal. It was very emotional for all involved with the pre-school. Since being graded "Good", applications for places were phenomenal. We would increase our opening times and employ more staff to cater for demand.

In November 2022 we received visits from both the head of Early Years and head of Safeguarding at NYCC to offer support and suggestions to help us further move forward. Being able to tap into their knowledge and experience was highly beneficial to leadership and staffing part of the pre-school team.

Both our manager and deputy manager completed Special Educational Needs Co-ordinator training (SENDCO). This gives children who attend a much-improved assessment process, and learning and development plans should they require it. It ensures that we meet the needs of each and every child as an individual, also that their own specific learning and developmental requirements are at the forefront of what we do.

All staff have undertaken various training courses as part of a national scheme on inclusivity in supporting children with SEND called "Dingley's Promise" co-ordinated by NYCC.

To support our commitment to child safety, we put all the remaining staff who did not have a current paediatric first aid certificate through training. This ensured that all adults who come into contact with children in our care all have relevant first aid training. This is a level far above and exceeding the requirements governed by the statutory regulations.

Toward the end of the previous review period we made two grant applications for items that would improve areas of learning and activities that we offer. Both applications were accepted.

The first was a "Get Going" grant application to North Yorkshire County Council in May 2022 to purchase balance bikes and playground items alongside safety equipment. We were awarded nearly £1,000 for the equipment. This allows us to give all children a safe place to learn to control such items, doing so safely and with supervision. We have been able to use a small playground within the wider school site to give the children a larger area to use these items.

The second grant application was to what was then Ryedale District Council to purchase equipment for our children to use in both the school's "forest school" area and within our own setting. The items purchased were intended to give children an increased knowledge of nature and the world around them. We were also awarded £1,200 of a £1,500 grant, payable in two £600 payments. We spent part of the first £600 and began using the items. In September 2022 the school closed the forest school area to all pupils and it remained closed throughout the 2022-2023 review period. Ryedale District Council ceased to exist from April 2023 and it became part of the new North Yorkshire Council. During this transition a number of charities that had been awarded the type of grant we had by Ryedale District Council found that the new North Yorkshire Council were planning not to honour the payments. As this was well publicised locally we opted to delay spending any further money of this grant. As it would pan out the grant would be honoured but it took until 2024 for us to be informed of that.

During this review period we continued to make local visits with the children. We enjoyed visits to the local heritage steam railway, to various shops where they selected fruit and veg for their snacks, and also to a nearby enclosed public play park. We also had a very successful Halloween visit to a local farm shop where children were able to pick their own pumpkins, undertake craft activities and make general use of the other facilities.

We used some of the Co-Op grant money received in earlier review periods to re-vamp our outside space. Worn out and missing fencing was replaced with a higher one to enhance safeguarding. An area of overgrown hedge was removed and replaced with a large mud-kitchen area. We also smartened up in the inside of the building by painting it throughout and added some child accident prevention items both inside and out.

At our 2023 AGM two new trustees / committee members were elected. This was to immediately replace one trustee and with a view to replace a second once various paperwork transfers were complete with the banks. We close this review period with the pre-school as a vastly different pre-school to what it was two years earlier. We have been able to control our finances so that the small reserve we have built up should enable the pre-school to be able to function through unpredicted troubled times, similar to those we encountered during the Covid pandemic. Looking beyond this review period, we re-opened in September 2023 and child numbers continued to increase. This has seen us increase our opening hours again.

Section E Financial review

Brief statement of the charity's policy on reserves

The charity aims to have sufficient reserves to cover staff redundancy and for six months rent.

Details of any funds materially in deficit

None.

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature	
Full name	RICHARD ALLENBY
Position (eg Secretary, Chair, etc)	CHAIR
Date	22/04/2024

Pickering Pre-School Playgroup
Charity No: 1038039
Receipts and Payments Accounts for the year ended 31st August 2023

Section A Receipts and Payments

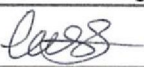
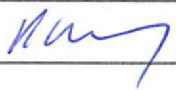
	Unrestricted £	Restricted £	Designated £	Total £	Prior year £
A1 Receipts					
Subscriptions - NYCC	51,665	-	-	51,665	32,676
Subscriptions - Parents	17,508	-	-	17,508	12,812
Grant Income	-	931	-	931	5,754
Fundraising	3,444	-	-	3,444	5,102
Donations	70	-	-	70	16
Bank Interest	54	-	-	54	16
Sundry Income	4,379	-	-	4,379	3,809
Sub total (Gross income for AR)	77,120	931	-	78,051	60,185
A2 Asset and Investment Sales (see table)	-	-	-	-	-
Total Receipts	77,120	931	-	78,051	60,185
A3 Payments					
Accountancy Fees	630	-	-	630	600
Advertising and PR	130	-	-	130	-
Cleaning Expenses	374	-	-	374	223
Insurance	1,563	-	-	1,563	-
Rent	9,343	-	-	9,343	8,512
Repairs and Maintenance	1,668	570	-	2,238	59
Staff Training and Welfare	330	-	-	330	731
Subscriptions	346	-	-	346	364
Sundry Expenses	595	-	-	595	259
Toys and Equipment	1,356	1,416	-	2,772	2,077
Wages and Salaries	41,454	331	-	41,785	35,767
Sub total	57,789	2,317	-	60,106	48,592
A4 Asset and Investment Purchases (see table)	-	-	-	-	-
Total Payments	57,789	2,317	-	60,106	48,592
Net of Receipts/(Payments)	19,331	(1,386)	-	17,945	11,593
A5 Transfers between funds	(7,425)	1,425	6,000	-	-
A6 Cash funds last year end	16,756	107	-	16,863	5,270
Cash funds this year end	28,662	146	6,000	34,808	16,863

Pickering Pre-School Playgroup

Charity No: 1038039

Receipts and Payments Accounts for the year ended 31st August 2023

Section B Statement of Assets and Liabilities at the end of the period

	£		
B1 Cash funds	Total		
Yorkshire Bank	30,953		
Yorkshire Building Society	3,342		
Yorkshire Bank Fundraising Account	193		
Cash In Hand	320		
Total cash funds	34,808		
B2 Other monetary assets	Unrestricted funds	Restricted funds	Endowment funds
	-	-	-
B3 Investment assets	Fund to which asset belongs	Cost (optional)	Current value (optional)
	-	-	-
B4 Assets retained for the charity's own use	Fund to which asset belongs	Cost (optional)	Current value (optional)
<u>Buildings</u>			
Storage shed	Unrestricted	696	-
Decking and work to shelter	Unrestricted	1,330	-
		2,026	-
B5 Liabilities	Fund to which liability relates	Amount due (optional)	When due (optional)
Accountancy	Unrestricted	180	-
		180	-
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Approval Date
		LENA WASLEY	18/4/2024
		RICHARD ALCOCK	18/4/2024

**PICKERING PRE-SCHOOL PLAYGROUP
INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31ST AUGUST 2023**

I report on the accounts of Pickering Pre-School Playgroup for the year ended 31st August 2023, which are set out on pages 8 to 9.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of the Independent Examiner's Report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Michael Richmond FCCA BA (Hons) MAAT
Champleys Accountants
Champleys Mews, Market Place, Pickering YO18 7AE

19th April 2024

Accounts



RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31ST AUGUST 2022

CHARITY REGISTRATION NUMBER

2506470

(England & Wales)



Trustees' Annual Report for the period

		Period start date			To	Period end date		
From		01	09	2021			31	08

Section A Reference and administration details

Charity name PICKERING PRE-SCHOOL PLAYGROUP

Other names charity is known by

Registered charity number (if any) 1038039

Charity's principal address C/O Pickering Community Infant and Nursery School
 RUFFA LANE
 PICKERING
Postcode YO18 7AT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	CAROLINE WILKIE	TRUSTEE	01-10-2016 TO 30-06-2022	
2	RICHARD MARK ALLENBY	TRUSTEE	14-12-2020 TO DATE	
3	MARY LOUISE SIMS	TRUSTEE	14-12-2020 TO DATE	
4	AMY KING	TRUSTEE	05-01-2021 TO 30-06-2022	
5	AMANDA LOUISE WILKINSON	TRUSTEE	14-12-2020 TO DATE	
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17				
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
ACCOUNTANT	CHAMPLEYS ACCOUNTANTS	CHAMPLEYS MEWS, MARKET PLACE, PICKERING YO18 7AE

Name of chief executive or names of senior staff members (Optional information)

AMY KING - MANAGER

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	PSLA CONSTITUTION
How the charity is constituted (eg. trust, association, company)	CONSTITUTION ADOPTED 16 OCTOBER 1991 AS AMENDED BY SCHEME DATED 01 MAR 2017
Trustee selection methods (eg. appointed by, elected by)	APPOINTED BY COMMITTEE

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The adopted policies and procedures for the year were taken from the Pre-school Learning Alliance models, which were adapted to be relevant to the charity.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide sessional care for children aged two to school age. Also providing parent and toddler and parent and baby sessions.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The aim of the charity is to enhance the development and education of children of pre-school/nursery age Sessional Day Care and by:

- Providing high quality care and education for children primarily below statutory school age;
- Working in partnership with parents to help children to learn and develop.
- Adding to the life and wellbeing of its local community;
- Offering appropriate play facilities ensuring that such sessions offer opportunities for all children by providing it at an affordable price.

The charity provides a readily available and affordable pre-school childcare in the town. The Team at the pre-school have worked hard to ensure that our children leave ready for their next step in their learning journey, whether that be at school nursery or reception. We work hard to ensure their transition to school moves at their pace.

Children make good progress because their key person knows them and builds a secure bond of trust and friendship. Staff work hard to ensure that children's next steps are planned for and assessed. Using the framework of the statutory guidance laid down by the government, they ensure that children progress in their learning at their own pace and stage, and in a way that enables them to learn best.

The relaxing of Covid restrictions saw activities provide returning to the pre-pandemic nature. Outdoor visits and trips were resumed with the help of parents / carers. Encouraging children to play alongside each other and as part of groups was again one of the important aspects of this period with many young children having never experienced play with anyone outside of their home bubble before joining us. The free transition between our indoor and outdoor spaces were encouraged, with writing and numeracy areas outside created, alongside sand, water and mud-kitchen play. Children also enjoying a variety of climbing, see-saw and slide play items on a grass area our landlord had allowed us to use.

We again used a small garden area, with children planting seeds, watering and watching vegetable plants grow through the spring and summer terms. Healthy eating continues to be promoted with fruit and veg being offered as snack foods each day. How we recycle also continues to be developed with children and they enjoy the responsibility of helping staff take the recycling to the correct bins.

The charity trustees have complied with their duty to have due regard to the guidance on public sector benefit published by the Charity Commission in exercising their powers and duties.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

This has been another difficult year for pre-school. The country came out of the coronavirus pandemic just before this review period which had seen the pre-school change the way it operated to minimise risk to children and staff. Once restrictions were lifted, we began to return to offer play and learning in a way that would have been normal in the pre-pandemic age.

In the previous review period, the pre-school elected three trustees / committee members to replace other former trustees. The long-standing manager also left the post; her replacement being the first duty the new committee undertook. The transition was not easy. Most of the pre-school's financial reserve had been used by the time the new committee and manager took over, used during the period when a national lockdown was in place. By the end of the previous review period our financial position was very weak, so much so that we were in a serious position where closure was considered.

At the start of this review period to attempt to get a better idea of our finances we sought a financial review from North Yorkshire County Council during August 2021. Our main concern was if we re-opened to children in September 2021 and should then run out of money weeks later it would not be in the best interest of anyone, most importantly the children in our care. NYCC found that we remained a viable business, we informed staff of the result and that we intended to continue. We re-opened to children in September 2021 under the knowledge that micromanaging the financial side of the charity would be of paramount importance for a considerable time. The committee made two significant grant applications; to our local town council and to our district council, to seek to be awarded grants to go toward our running costs. Our town councillors very generously awarded us a grant to pay for our autumn 2021 term rent in whole. The local authority gave us a grant to further assist with running costs including

paediatric first aid training for four members of staff. With this completed in October 2021 it gave us a far higher level of first aid cover during all of our sessions than had been previously seen. Both these grants effectively saw the pre-school remain open. The final payment from a shop loyalty scheme made by a Co-operative grant applied for by the previous manager donated much needed funds and helped hugely in securing our future. A Christmas fair gave the pre-school much needed money to replace some older worn-out items.

During this review period we resumed local visits with the children. These visits had to cease during the pandemic but could be restarted as national guidance allowed. Our children enjoyed visits to the local heritage steam railway, to various shops where they selected fruit and veg for their snacks, and also to a nearby enclosed public play park.

In January 2022 Ofsted visited us for an inspection, we were judged to be "Requiring Improvement". While generally disappointing for all, the report did have some very positive comments to take from which we could use and build on. With such a grading Ofsted return within a twelve-month window to make another assessment.

Two experienced members of staff left during this period of uncertainty, whilst disappointing it was understandable. We employed three members of staff as replacements. One has now completed additional special educational needs co-ordinator training while another is part way through the course. This should give children who attend a much-improved assessment process and learning experience should they require it.

We made a "Get Going" grant application to North Yorkshire County Council in May 2022 to purchase outdoor trike, balance bike and playground items alongside safety equipment for their safe use. This grant was accepted, and we were awarded nearly £1000. Balance bikes, trikes, scooters, ride-ons and helmets were purchased, and the children have loved these. It allows us to give all children a safe place to learn to control such equipment, doing so safely and with supervision. We have been able to use a small playground within the wider school site to give the children a larger area to use these items.

In May 2022 we also made a grant application to Ryedale District Council in respect of funds to purchase equipment for use in both the school's "forest school" area. This was for items that could also be used in our building to give children an increased knowledge of nature and the world around them. The council passed the grant, and we were awarded £1,200 of a £1,500 request, payable in two £600 payments. We spent part of the first £600 in July 2022 and began using the items. In September 2022 school closed the forest school area to all pupils. We have not now spent any further money of this grant until the area re-opens. Unfortunately, Ryedale District Council ceases to exist from April 2023 so this second half of the grant may now be inaccessible.

In June 2022 the committee replaced the manager of the last eighteen months. In July 2022 were successful in applying for a place on a new national Early Years Covid Recovery programme to be rolled out in the next review period. A successful Summer Fair was held raising much needed funds. For the rest of the summer 2022 term and subsequent holidays the new manager and committee undertook a total overhaul of the pre-school's childcare procedures and paperwork.

As summer 2022 approached the number of applications for child places for September 2022 was not great. Most of the existing children from the current school year were due to leave us to move into school. Having a “Requires Improvement” Ofsted rating was probably the main reason for this. We created promotional material and updated our website and social media presence so that the number of parents asking for places steadily rose. We closed the review period in a more stable position, our finances were improved on where we were twelve months earlier.

Looking beyond this review period, we re-opened in September 2022 and child numbers continued to gradually increase. Ofsted returned to assess us in October 2022 and this time it saw us awarded a “Good” grading. This was very emotional for all involved with the pre-school, and a reward for all staff and volunteers for sticking with it. Since being graded “Good”, applications for places have been phenomenal and we are looking at extending our opening times and to employ more staff to cater for the demand.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity aims to have sufficient reserves to cover staff redundancy and for three months rent.

Details of any funds materially in deficit

None.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature	
Full name	AMANDA WILKINSON
Position (eg Secretary, Chair, etc)	TREASURER
Date	17/05/2023

Pickering Pre-School Playgroup
Charity No: 1038039
Receipts and Payments Accounts for the year ended 31st August 2022

Section A Receipts and Payments

	Unrestricted £	Restricted £	Endowment £	Total £	Prior year £
A1 Receipts					
Subscriptions - NYCC	32,676	-	-	32,676	21,654
Subscriptions - Parents	12,812	-	-	12,812	12,182
CJRS Government Grant Income	-	-	-	-	956
Local Grant Income	-	5,754	-	5,754	-
Fundraising	575	4,527	-	5,102	1,607
Donations	16	-	-	16	-
Bank Interest	16	-	-	16	21
Sundry Income	3,809	-	-	3,809	2,933
Sub total (Gross income for AR)	49,904	10,281	-	60,185	39,353
A2 Asset and Investment Sales (see table)	-	-	-	-	-
Total Receipts	49,904	10,281	-	60,185	39,353
A3 Payments					
Accountancy Fees	600	-	-	600	600
Cleaning Expenses	223	-	-	223	119
Insurance	-	-	-	-	639
Rent	3,720	4,792	-	8,512	8,512
Repairs and Maintenance	59	-	-	59	317
Staff Training and Welfare	731	-	-	731	137
Subscriptions	364	-	-	364	273
Sundry Expenses	258	-	-	258	-
Toys and Equipment	-	2,077	-	2,077	366
Wages and Salaries	32,462	3,305	-	35,767	38,784
Sub total	38,417	10,174	-	48,591	49,747
A4 Asset and Investment Purchases (see table)	-	-	-	-	-
Total Payments	38,417	10,174	-	48,591	49,747
Net of Receipts/(Payments)	11,487	107	-	11,594	(10,394)
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	5,269	-	-	5,269	15,663
Cash funds this year end	16,756	107	-	16,863	5,269

Pickering Pre-School Playgroup
Charity No: 1038039
Receipts and Payments Accounts for the year ended 31st August 2022

Section B Statement of Assets and Liabilities at the end of the period

	£	£	£
B1 Cash funds	Unrestricted funds	Restricted funds	Endowment funds
Yorkshire Bank	13,382	-	-
Yorkshire Building Society	3,288	-	-
Yorkshire Bank Fundraising Account	193	-	-
Total cash funds	16,863	-	-
B2 Other monetary assets	Unrestricted funds	Restricted funds	Endowment funds
Ryedale District Council Forest Area Grant	-	600	-
B3 Investment assets	Fund to which asset belongs	Cost (optional)	Current value (optional)
	-	-	-
B4 Assets retained for the charity's own use	Fund to which asset belongs	Cost (optional)	Current value (optional)
<u>Buildings</u>			
Storage shed	Unrestricted	696	-
Decking and work to shelter	Unrestricted	1,330	-
		2,026	-
B5 Liabilities	Fund to which liability relates	Amount due (optional)	When due (optional)
Accountancy	Unrestricted	150	-
		150	-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Approval Date
	Amanda Wilkinson	17/05/2023

**PICKERING PRE-SCHOOL PLAYGROUP
INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31ST AUGUST 2022**

I report on the accounts of Pickering Pre-School Playgroup for the year ended 31st August 2022, which are set out on pages 8 to 9.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of the Independent Examiner's Report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Michael Richmond FCCA BA (Hons) MAAT
Champleys Accountants
Champleys Mews, Market Place, Pickering YO18 7AE

17th May 2023



Issuer Champleys Accountants

Document generated Wed, 17th May 2023 12:06:03 BST

Document fingerprint 914ad5aa26967ae6653a5bf4aefcf09f

Parties involved with this document

Document processed	Party + Fingerprint
Wed, 17th May 2023 18:48:49 BST	Mrs Amanda Louise Wilkinson - Signer (4839035af4ab1f42720eb80ef8216227)
Wed, 17th May 2023 18:48:49 BST	Michael Richmond - Copied In (113ebc10ca6004b73fce4d2a16d3f3db)

Audit history log

Date	Action
Wed, 17th May 2023 18:48:51 BST	Mrs Amanda Louise Wilkinson viewed the envelope. (151.228.167.122)
Wed, 17th May 2023 18:48:50 BST	Document emailed to party email (35.176.31.57)
Wed, 17th May 2023 18:48:49 BST	The envelope has been signed by all parties. (151.228.167.122)
Wed, 17th May 2023 18:48:49 BST	Sent a copy of the envelope to Michael Richmond (michael@champleys.co.uk). (151.228.167.122)
Wed, 17th May 2023 18:48:49 BST	Mrs Amanda Louise Wilkinson signed the envelope. (151.228.167.122)
Wed, 17th May 2023 18:48:33 BST	Mrs Amanda Louise Wilkinson viewed the envelope. (151.228.167.122)
Wed, 17th May 2023 12:06:13 BST	Document emailed to party email (3.8.207.173)
Wed, 17th May 2023 12:06:05 BST	Sent the envelope to Mrs Amanda Louise Wilkinson for signing. (18.170.23.221)
Wed, 17th May 2023 12:06:05 BST	Michael Richmond has been assigned to this envelope. (18.170.23.221)
Wed, 17th May 2023 12:06:05 BST	Mrs Amanda Louise Wilkinson has been assigned to this envelope. (18.170.23.221)
Wed, 17th May 2023 12:06:05 BST	Envelope generated. (18.170.23.221)
Wed, 17th May 2023 12:06:05 BST	Document generated with fingerprint 914ad5aa26967ae6653a5bf4aefcf09f. (18.170.23.221)
Wed, 17th May 2023 12:06:03 BST	Envelope generated with fingerprint 59d3c13b44bbad1c15c319bab3664eae (18.133.63.166)

Accounts



Trustees' Annual Report for the period

Period start date		Period end date	
From	01 09 2020	To	31 08 2021

Section A Reference and administration details

Charity name PICKERING PRE-SCHOOL PLAYGROUP

Other names charity is known by

Registered charity number (if any) 1038039

Charity's principal address C/O Pickering Community Infant and Nursery School
 RUFFA LANE
 PICKERING
Postcode YO18 7AT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	CAROLINE WILKIE	TRUSTEE	01-10-2016 TO DATE	
2	RICHARD MARK ALLENBY	TRUSTEE	14-12-2020 TO DATE	
3	MARY LOUISE SIMS	TRUSTEE	14-12-2020 TO DATE	
4	AMY KING	TRUSTEE	05-01-2021 TO DATE	
5	AMANDA LOUISE WILKINSON	TRUSTEE	14-12-2020 TO DATE	
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
ACCOUNTANT	CHAMPLEYS ACCOUNTANTS	CHAMPLEYS MEWS, MARKET PLACE, PICKERING YO18 7AE

Name of chief executive or names of senior staff members (Optional information)

AMY KING - MANAGER

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	PSLA CONSTITUTION
How the charity is constituted (eg. trust, association, company)	CHARITABLE TRUST
Trustee selection methods (eg. appointed by, elected by)	APPOINTED BY COMMITTEE

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The adopted policies and procedures for the year were taken from the Pre-school Learning Alliance models, which were adapted to be relevant to the charity.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide sessional care for children aged two to school age. Also providing parent and toddler and parent and baby sessions.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The aim of the charity is to enhance the development and education of children of pre-school/nursery age Sessional Day Care and by:

- Providing high quality care and education for children primarily below statutory school age;
- Working in partnership with parents to help children to learn and develop.
- Adding to the life and wellbeing of its local community;
- Offering appropriate play facilities ensuring that such sessions offer opportunities for all children by providing it at an affordable price.

The charity provides a readily available and affordable pre-school childcare in the town. The Team at the pre-school have worked hard to ensure that our children leave ready for their next step in their learning journey, whether that be at school nursery or reception. We work hard to ensure their transition to school moves at their pace.

Children make good progress because their key person knows them and builds a secure bond of trust and friendship. Staff work hard to ensure that children's next steps are planned for and assessed. Using the framework of the statutory guidance laid down by the government, they ensure that children progress in their learning at their own pace and stage, and in a way that enables them to learn best.

Owing to the ever-changing Covid restrictions imposed, the activities we could provide the children were forced to change throughout this yearly period. We could not give children a number of the regular, ever-popular or seasonal activities for periods during this yearly review and toys had to be regularly disinfected to prevent the spread of the virus. In general the changes we made worked with no members of staff catching the virus and the few children who did were unlikely to have caught it at our pre-school. Getting children to play alongside each other and as part of groups was one of the important aspects of this period with many young children having never experienced play with anyone outside of their home bubble. The free transition between our indoor and outdoor spaces were encouraged, with children enjoying a variety of climbing, see-saw and slide play items on a grass area our landlord had allowed us to use.

We also began a small garden area, with children planting seeds, watering and watching vegetable plants grow through the spring and summer terms. Healthy eating was promoted with fruit and veg being offered as snack foods each day. How we recycle was introduced to the children and they enjoyed the responsibility of helping staff take the recycling to the correct bins.

Once Covid restrictions eased we were finally able to resume our weekly parent and baby/toddler "stay and play" sessions and parents were allowed back into our building. This easing also allowed us resume the full use of play-dough, sand, water and messy play back into our regular and themed activities we provide indoors and outdoors. Following on from the play-dough, the children showed an interest in baking so this was developed; baking gives the children real experience of how something can be made from ingredients as well as counting, measuring to rolling and cutting.

The charity trustees have complied with their duty to have due regard to the guidance on public sector benefit published by the Charity Commission in exercising their powers and duties.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

This has been a difficult academic year for pre-school, the community, and the country as a whole. The country was suffering a coronavirus pandemic throughout the period leaving the pre-school to change the way it operated to minimise risk to children and staff. As was stated in the previous Annual Report, child numbers had been very low when the setting re-opened following the first Covid-19 pandemic lockdown in June 2020. From September 2020 the numbers of children had increased significantly allowing for all existing staff to return to work following their furlough and that the pre-school was able to employ an additional member of staff who would begin Level 3 Childcare training whilst working for us. In early December 2020 the pre-school elected three new would-be trustees / committee members to replace other former trustees with immediate effect.

The manager at the time resigned in mid December 2020. This was a massive blow to the pre-school to lose such a passionate and dedicated person who had many years of service to the charity and had seen a huge number of children pass through the pre-school under her management. Parents were informed of the situation and there was a real risk the pre-school may close. Fortunately we were able to then appoint a new manager to take over in January 2021, but with minimal hand-over. While young, eager to learn and passionate to keep the pre-school open she, like us, had no experience of running or managing a childcare setting. The transition was not easy.

Owing to a Covid-19 lockdown between January and March 2021 the holding of formal face to face meetings was not possible. The children were, thankfully, able to continue to attend and we remained open for business though parents and committee could not enter the building. Child numbers from January 2021

further increased from the previous term and we employed an additional member of staff to cater for the increase and also to cover staff sickness.

During the period January to April 2021 while offering what support we could to the new manager, the trustees and manager undertook a review of all documentation we inherited, and updated or created new where needed in line with current practice. We gave the pre-school a website, listed ourselves with Google as well as revamping our social media to give us a much improved online presence.

During the period May to July 2021 child numbers again increased but not outside of our existing staffing. During this period we gained proper access to the charities banking and it became clear our financial position was very weak. Added to this, the outgoings had been greater than the income during 2020 with reserves of money that were once held had been spent on topping up wages of furloughed staff. Once this became apparent our position became very difficult. We were forced to make difficult decisions to ensure the pre-school remained viable and open. All spending on anything other than for necessary items had to be stopped. It also became clear that the money held in reserve to cover staff redundancy and to release us from our then lease agreement had a significant shortfall should the worst happen. The children need frequent new resources so trustees, manager and staff sought the generosity of others when free items were seen advertised. This was a difficult time for staff and during this period one member of staff left (being replaced) and another stepped down as a relief member of staff. They were the two longest serving members of staff and we were sad to lose them.

Once Covid restrictions were relaxed we held an open day for parents to see where their children were attending, we also held an AGM in June 2021 and it was stressed that the money situation was becoming increasingly worrying. We reached the end of the Summer 2021 term somewhat relieved to have completed the school year.

To attempt to get a better idea of our finances we sought a financial review from North Yorkshire County Council during August 2021. Our main concern was if we re-opened to children in September 2021 and should then run out of money weeks later it would not be in the best interest of anyone, most importantly the children in our care to do this. NYCC found that we remained a viable business, we informed staff of the result and that we would continue but stressed we would need to remain in tight control of spending. We re-opened to children in September 2021. Alongside our micromanaging of the financial side of the charity since Summer 2021 we have been successful in applying for council grants. The Cooperative also kindly donated much needed funds through a shop loyalty scheme which has helped hugely in securing our future.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity aims to have sufficient reserves to cover staff redundancy and for three months rent.

Details of any funds materially in deficit

None.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature	
Full name	AMANDA WILKINSON
Position (eg Secretary, Chair, etc)	TREASURER
Date	07/06/2022

Pickering Pre-School Playgroup

Charity No: 1038039

Receipts and Payments Accounts for the year from 1st September 2020 to 31st August 2021

Section A Receipts and Payments

	Unrestricted £	Restricted £	Endowment £	Total £	Prior year £
A1 Receipts					
Subscriptions - NYCC	21,654	-	-	21,654	30,369
Subscriptions - Parents	12,182	-	-	12,182	8,122
CJRS Government Grant Income	956	-	-	956	7,494
Local Grant Income	-	-	-	-	885
Fundraising	1,607	-	-	1,607	-
Donations	-	-	-	-	20
Bank Interest	21	-	-	21	-
Sundry Income	2,933	-	-	2,933	640
Sub total (Gross income for AR)	39,353	-	-	39,353	47,530
A2 Asset and Investment Sales (see table)	-	-	-	-	-
Total Receipts	39,353	-	-	39,353	47,530
A3 Payments					
Accountancy Fees	600	-	-	600	1,200
Advertising and PR	-	-	-	-	248
Cleaning Expenses	119	-	-	119	119
Insurance	639	-	-	639	628
Rent	8,512	-	-	8,512	8,512
Repairs and Maintenance	683	-	-	683	513
Staff Training and Welfare	137	-	-	137	180
Subscriptions	273	-	-	273	119
Sundry Expenses	-	-	-	-	-
Toys and Equipment	-	-	-	-	-
Wages and Salaries	38,784	-	-	38,784	34,289
Sub total	49,747	-	-	49,747	45,808
A4 Asset and Investment Purchases (see table)	-	-	-	-	-
Total Payments	49,747	-	-	49,747	45,808
Net of Receipts/(Payments)	(10,394)	-	-	(10,394)	1,722
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	15,663	-	-	15,663	13,941
Cash funds this year end	5,269	-	-	5,269	15,663

Pickering Pre-School Playgroup

Charity No: 1038039

Receipts and Payments Accounts for the year from 1st September 2020 to 31st August 2021

Section B Statement of Assets and Liabilities at the end of the period

	£	£	£
B1 Cash funds	Unrestricted funds	Restricted funds	Endowment funds
Yorkshire Bank	1,989	-	-
Yorkshire Building Society	3,272	-	-
Yorkshire Bank Fundraising Account	8	-	-
Total cash funds	5,269	-	-
B2 Other monetary assets	Unrestricted funds	Restricted funds	Endowment funds
	-	-	-
B3 Investment assets	Fund to which asset belongs	Cost (optional)	Current value (optional)
	-	-	-
B4 Assets retained for the charity's own use	Fund to which asset belongs	Cost (optional)	Current value (optional)
<u>Buildings</u>			
Storage shed	Unrestricted	696	-
Decking and work to shelter	Unrestricted	1,330	-
		2,026	-
B5 Liabilities	Fund to which liability relates	Amount due (optional)	When due (optional)
Accountancy	Unrestricted	150	-
		150	-
Signed by one or two trustees on behalf of all the trustees		Print Name Amanda Wilkinson	Approval Date 07/06/2022

PICKERING PRE-SCHOOL PLAYGROUP
INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31ST AUGUST 2021

I report on the accounts of Pickering Pre-School Playgroup for the year ended 31st August 2021, which are set out on pages 7 to 8.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of the Independent Examiner's Report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Michael Richmond FCCA BA (Hons) MAAT
Champleys Accountants
Champleys Mews, Market Place, Pickering YO18 7AE

7th June 2022



Issuer Champleys Accountants

Document generated Thu, 9th Jun 2022 16:35:44 BST

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Parties involved with this document

Document processed	Party + Fingerprint
Thu, 9th Jun 2022 16:40:15 BST	Mrs Amanda Louise Wilkinson - Signer (27f0f0cda143968a60929681e3addc1f)
Thu, 9th Jun 2022 16:40:15 BST	Michael Richmond - Copied In (21215a5cdf380479fbc374e2e20f629e)

Audit history log

Date	Action
Thu, 9th Jun 2022 16:40:18 BST	Mrs Amanda Louise Wilkinson viewed the envelope. (35.179.80.221)
Thu, 9th Jun 2022 16:40:17 BST	Document emailed to party email (3.8.18.160)
Thu, 9th Jun 2022 16:40:15 BST	The envelope has been signed by all parties. (35.179.80.221)
Thu, 9th Jun 2022 16:40:15 BST	Sent a copy of the envelope to Michael Richmond . (35.179.80.221)
Thu, 9th Jun 2022 16:40:15 BST	Mrs Amanda Louise Wilkinson signed the envelope. (35.179.80.221)
Thu, 9th Jun 2022 16:38:43 BST	Mrs Amanda Louise Wilkinson viewed the envelope. (18.132.124.34)
Thu, 9th Jun 2022 16:36:03 BST	Document emailed to party email (13.40.141.136)
Thu, 9th Jun 2022 16:35:46 BST	Sent the envelope to Mrs Amanda Louise Wilkinson for signing. (18.170.23.170)
Thu, 9th Jun 2022 16:35:46 BST	Michael Richmond has been assigned to this envelope. (18.170.23.170)
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Thu, 9th Jun 2022 16:35:44 BST	Envelope generated with fingerprint a15056f8a6b61137af60ed0c409bac20 (18.133.63.166)

Accounts



Trustees' Annual Report for the period

		Period start date			Period end date		
From	01	09	2019	To	31	08	2020

Section A Reference and administration details

Charity name PICKERING PRE-SCHOOL PLAYGROUP

Other names charity is known by

Registered charity number (if any) 1038039

Charity's principal address C/O Pickering Community Infant and Nursery School
 RUFFA LANE
 PICKERING
 Postcode YO18 7AT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	CAROLINE WILKIE	TRUSTEE	01-10-2016 TO DATE	
2	RICHARD MARK ALLENBY	TRUSTEE	14-12-2020 TO DATE	
3	MARY LOUISE SIMS	TRUSTEE	14-12-2020 TO DATE	
4	AMY KING	TRUSTEE	05-01-2021 TO DATE	
5	AMANDA LOUISE WILKINSON	TRUSTEE	14-12-2020 TO DATE	
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
ACCOUNTANT	CHAMPLEYS ACCOUNTANTS	CHAMPLEYS MEWS, MARKET PLACE, PICKERING YO18 7AE

Name of chief executive or names of senior staff members (Optional information)

AMY KING - MANAGER

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document

eg. trust deed or constitution

PSLA CONSTITUTION

How the charity is constituted

eg. trust deed or constitution

CHARITABLE TRUST

Trustee selection methods

eg. appointment by committee

APPOINTED BY COMMITTEE

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The adopted policies and procedures for the year were taken from the Pre-school Learning Alliance models, which were adapted to be relevant to the charity.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide sessional care for children aged two to school age. Also providing parent and toddler and parent and baby sessions.

Summary of the main activities undertaken for the public benefit in relation to these objects (Include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

This has been a difficult academic year for Playgroup, the community, and the country. The country entered National Lockdown due to coronavirus pandemic in March 2020, leaving Playgroup with no alternative to close its doors. When we re-opened in June, we only had 6 children who wanted to attend, meaning we were only able to open two mornings per week. Two staff members ran these mornings.

Staff were furloughed on full pay to show our respect and commitment to them in such difficult times. We continued our own CPD by making use of the online training, 'Noodle Now' to keep up to date with sector changes and understand issues such as children's mental health. The committee has again proved a struggle, with us still actively looking for new committee members. We are advertising through Community First for Yorkshire, Ryedale Mumbler, in house advertising, and have also been in touch with the Early Years Alliance for advice. It's such a shame that playgroup is unable to recruit new committee members but is still growing in numbers.

The children have enjoyed lots of sensory activities since September, exploring ice, shaving foam and coloured rice, filling and emptying containers, exploring early science with exploding volcano's, practicing fine motor skills and lots of outdoor play in the newly cut out den. We continued to concentrate on SL&C, we all received 'Early Talk Boost' training to help us as we delivered the 'Grow and Learn' project. Trips to the library and local Monday market to choose fruit and vegetables, listening walks and looking round the railway station, spotting platform numbers, recognising sings and learning how to cross the road safely, even getting to see inside the engine.

By Christmas, the Playgroup again had one staff member on long term sick, returning in February 20 and both staff and children off with a cold/flu bug which meant numbers were reduced.

We held an In-house Christmas party on the last day of term, with party food, balloons, and party games. We also raffled a Christmas hamper to raise funds for Playgroup.

From February, we followed advice and began limiting certain resources, began hand washing when the children arrived and left and through the obvious transitions. We removed resources which couldn't be easily cleaned and may allow Covid 19 to spread.

This period of uncertainty from February half term until the announcement of National Lockdown was particularly stressful for the team, as measures increased to keep the playgroup family safe the Playgroup team handled the situation with sensitivity and professionalism continuing the learning and development of the children and allowing parents to feel reassured.

The charity trustees have complied with their duty to have due regard to the guidance on public sector benefit published by the Charity Commission in exercising their powers and duties.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

This year has been slightly different due to the National Lockdown, most of our children did not return in June and instead went straight to the School Nursery.

This year has been a mix of emotions, we are pleased all our families and team remained safe and well, it also left us reflecting on the missed opportunities for all, children missing out on valuable learning experiences, developing their PSED, SL&C, being able to visit their nursery class during transitions, parents missing out on sharing these experiences, coming into the setting and being able to meet and form friendships with other families who they will travel though school with.

Several staff members have updated their paediatric first aid, one member of staff has commenced her Level 3 Early Years Educator and all staff have received training on I Can's Early Talk Boost.

Lastly the team not seeing a close to the academic year, being able to watch the children grow and learn and become ready for the next stage of the school journey. Memories will vary with different experiences and challenges, but we hope everyone has valued the time we had with our families and will be able to look back on it fondly.

Playgroup survived where many other businesses didn't, and we will be forever grateful to our families and community who continue to support us.

Section E Financial review

Brief statement of the charity's policy on reserves

The charity aims to have sufficient reserves in hand to cover staff redundancy and one month's rent.

Details of any funds materially in deficit

None.

Further financial review details (Optional Information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature	
Full name	AMANDA WILKINSON
Position (eg Secretary, Chair, etc)	TREASURER
Date	23/06/2021

Pickering Pre-School Playgroup

Charity No: 1038039

Receipts and Payments Accounts for the year from 1st September 2019 to 31st August 2020

Section A Receipts and Payments

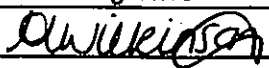
	Unrestricted £	Restricted £	Endowment £	Total £	Prior year £
A1 Receipts					
Subscriptions - NYCC	30,369	-	-	30,369	36,799
Subscriptions - Parents	8,122	-	-	8,122	14,802
CJRS Government Grant Income	7,494	-	-	7,494	-
Local Grant Income	885	-	-	885	-
Fundraising	-	-	-	-	645
Donations	20	-	-	20	82
Bank Interest	-	-	-	-	27
Sundry Income	640	-	-	640	-
Sub total (Gross income for AR)	<u>47,530</u>	<u>-</u>	<u>-</u>	<u>47,530</u>	<u>52,355</u>
A2 Asset and Investment Sales (see table)	-	-	-	-	-
Total Receipts	<u>47,530</u>	<u>-</u>	<u>-</u>	<u>47,530</u>	<u>52,355</u>
A3 Payments					
Accountancy Fees	1,200	-	-	1,200	150
Advertising and PR	248	-	-	248	238
Cleaning Expenses	119	-	-	119	402
Insurance	628	-	-	628	622
Rent	8,512	-	-	8,512	9,197
Repairs and Maintenance	513	-	-	513	2,063
Staff Training and Welfare	180	-	-	180	292
Subscriptions	119	-	-	119	119
Sundry Expenses	-	-	-	-	290
Toys and Equipment	-	-	-	-	1,309
Wages and Salaries	34,289	-	-	34,289	37,392
Sub total	<u>45,808</u>	<u>-</u>	<u>-</u>	<u>45,808</u>	<u>52,074</u>
A4 Asset and Investment Purchases (see table)	-	-	-	-	-
Total Payments	<u>45,808</u>	<u>-</u>	<u>-</u>	<u>45,808</u>	<u>52,074</u>
Net of Receipts/(Payments)	<u>1,722</u>	<u>-</u>	<u>-</u>	<u>1,722</u>	<u>281</u>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	13,941	-	-	13,941	13,660
Cash funds this year end	<u>15,663</u>	<u>-</u>	<u>-</u>	<u>15,663</u>	<u>13,941</u>

Pickering Pre-School Playgroup
Charity No: 1038039
Receipts and Payments Accounts for the year from 1st September 2019 to 31st August 2020

Section B Statement of Assets and Liabilities at the end of the period

	£	£	£
	Unrestricted funds	Restricted funds	Endowment funds
B1 Cash funds			
Yorkshire Bank	12,404	-	-
Yorkshire Building Society	3,251	-	-
Yorkshire Bank Fundraising Account	8	-	-
Total cash funds	15,663	-	-
B2 Other monetary assets	Unrestricted funds	Restricted funds	Endowment funds
	-	-	-
B3 Investment assets	Fund to which asset belongs	Cost (optional)	Current value (optional)
	-	-	-
B4 Assets retained for the charity's own use	Fund to which asset belongs	Cost (optional)	Current value (optional)
<u>Buildings</u>			
Storage shed	Unrestricted	696	-
Decking and work to shelter	Unrestricted	1,330	-
		2,026	-
B5 Liabilities	Fund to which liability relates	Amount due (optional)	When due (optional)
Accountancy	Unrestricted	150	-
		150	-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Approval Date
	Amanda Wilkinson	23/06/2021

PICKERING PRE-SCHOOL PLAYGROUP
INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31ST AUGUST 2020

I report on the accounts of Pickering Pre-School Playgroup for the year ended 31st August 2020, which are set out on pages 6 to 7.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of the Independent Examiner's Report

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Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect, the requirements:
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 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

M. Richmond

Michael Richmond FCCA BA (Hons) MAAT
Champleys Accountants
Champleys Mews, Market Place, Pickering YO18 7AE

23rd June 2021