



New Life Community Church (North Walsham)
Registered Charity No. 1037991

**Annual Report and Accounts
for the year to 31 January 2023**

Prepared by: **Mr M Fairchild** **(Chair of Trustees and Treasurer)**

Approved by: **Mr N Lawrence** **(Trustee)**
 Mr I Dallain **(Trustee)**
 Mr B Lee **(Trustee)**
 Mrs L Owen **(Trustee)**
 Mr T Greene **(Trustee)**

New Life Community Church (North Walsham)
Annual Report and Accounts
1 February 2022 to 31 January 2023

Contents:

NEW LIFE COMMUNITY CHURCH (NORTH WALSHAM)	2-3
AIMS AND PURPOSES	2
OBJECTIVES AND ACTIVITIES.....	2
ACHIEVEMENTS AND PERFORMANCE	2-3
OTHER ACTIVITIES AND ACHIEVEMENTS	3
FINANCIAL REVIEW	4-5
STRUCTURE, GOVERNANCE AND MANAGEMENT	4
ORGANISATION.....	4
TRUSTEES	4
ADMINISTRATIVE INFORMATION	5
TRUSTEES APPROVAL	5
FINANCIAL STATEMENTS FOR THE YEAR ENDING 31 JANUARY 2022	6-9
RECEIPTS AND PAYMENTS ACCOUNT:	6
Receipts Schedule	6
Payments Schedule	6
STATEMENT OF ASSETS AND LIABILITIES	7
NOTES	8-9
PAYMENTS MADE TO TRUSTEES/TREASURER DURING THE ACCOUNTING PERIOD	9
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES	10

New Life Community Church (North Walsham)

Annual Report and Accounts

1 February 2022 to 31 January 2023

New Life Community Church (North Walsham)

Aims and Purposes

New Life Community Church is a Christian church based in the Norfolk market town of North Walsham. The Church works together with local churches and community groups across North Norfolk, and the Eastern Counties.

The principal activities of the Charity during the year, to which this report refers, were to build up the church members in Christian worship and teaching, to serve and to communicate the Christian message to non-members in the surrounding community and administer the Church. New Life Community Church operates primarily in the town of North Walsham and the surrounding towns and villages.

Objectives and Activities

The church holds regular services, primarily on Sundays, involving worship and teaching from the Bible, as well as other activities such as children's groups and midweek small groups.

The church believes that the Christian life isn't just about Sunday mornings, so encourages people to live out biblical values in their everyday life.

To enable this, the church runs various activities and groups throughout the week. As this involves serving those in need, the church attempts to use its resources (whether in time offered by its members or other facilities) to benefit those living in the area, and particularly those in the greatest need. Fortnightly Youth Clubs, Parent Café for carers of children with additional needs and a weekly tots group are examples of this.

Achievements and Performance

Sunday services

The church is keen to hold services that are beneficial to all, particularly welcoming those who do not regularly attend the church.

As many people as possible are involved in the running of each service, so each week different people will lead worship, oversee the meeting, preach from a bible passage, as well as undertaking various more practical tasks such as welcoming people as they arrive and serving refreshments.

Children

The church has a large number of families with a lively set of engaging children's groups. These are run by a team of volunteers, and Thirtyone:eight (www.thirtyoneeight.org) guidelines are followed, including use of their guidance to form the church's Safeguarding policy, to ensure the safety of the children among us.

Youth

A particular area we concentrate on is the youth of the town, both those involved in our church and those who aren't. We therefore run various youth activities; some are religious in nature; others are purely social.

New Life Community Church (North Walsham)

Annual Report and Accounts

1 February 2022 to 31 January 2023

'Harvest' youth groups are aimed at providing teaching and support to the young people in the church, and 'The Attic' on a bi-weekly basis providing an 'open door' youth venue for young people on a Friday night.

The Harvest youth groups regularly attend the 'Newday' festival, for fellowship and teaching organised by Newfrontiers, although due to COVID this was not possible this year.

Other Activities and Achievements

- Social events, meetings and meals together
- Christmas and Easter events
- Various conferences and regional Relational Mission events.
- Other groups ran during the year, including New Life Tots; a weekly parent and toddlers' group
- Weekly small groups

Charis Centre

On Sundays we generally met during the year at St Benets Hall for our church services, but post year end in summer 2023 we purchased our own building. We also rented the Charis Centre in the centre of North Walsham until May 2022, which provided us with a meeting room, office space, storage and a smaller 'counselling room'.

Ecumenical Relationships

New Life Community Church is self-supporting and autonomous, and as such is not part of a denomination. However, it does have an affiliation with other evangelical churches with similar aims and beliefs, called 'Relational Mission', which numbers around 50 churches across the UK and abroad.

The Church maintains close links with Relational Mission affiliated Churches in the local area, especially Aylsham Community Church and Life Church, Sheringham.

Through 'Churches Together in North Walsham' New Life also works closely with the other churches in the town and surrounding areas.

New Life Community Church (North Walsham)

Annual Report and Accounts

1 February 2022 to 31 January 2023

Financial Review

New Life Community Church is financially dependent on the voluntary support of its members. Through increased giving and a gift day, along with managing expenditure tightly, the Church was able to increase its reserves by £19,149. This enabled the Church to be able to purchase a building, post year end, on 31st July 2023. Total expenditure of £40,481, is a £5,497 increase from last year. This increase primarily occurred as a result of initial costs associated with the purchase of a new building (£1,795) and additional Youth and Children's work costs as Clubs began running again as normal and the Newday event was running again. The largest areas of expenditure during the year were: Salaries (42%), Gifts (18%) and Accommodation (16%).

As at 31 January 2023, New Life Community Church had a total cash balance of £137,622 (£118,473 - 2022) along with a Gift Aid debtor outstanding of £6,470. The deed of trust and governing principles of the Trustees have no formal reserves policy, however the current reserves were being maintained in order to acquire a new building for the Church's activities.

The Trustees have considered the risks the charity could face and have taken the necessary steps to reduce or eliminate these risks. For example, all major insurable risks are subject to normal churches and employers' insurance. Contractual risks are reviewed before being entered into to ensure that they could not significantly impact upon the church's ability to fulfil its objectives.

Structure, governance and management

Organisation

During the year the Church was led by a team of four Elders; Mr I Dallain, Mr T Greene, Mr J Schaitel and Mr G Owen, supported by the Trustees listed below and a wider leadership team. There is a close working relationship between the Elders and Trustees ensuring financial accountability.

Trustees

The Trustees of New Life Community Church (North Walsham) during the accounting period were:

Mr M Fairchild
Mr N Lawrence
Mr I Dallain
Mr T Greene
Mrs L Owen
Mr B Lee

The principal aim of the Trustees is to look after the financial and legal obligations of the Charity, enabling the Church leaders to oversee the pastoral and evangelical ministries of the Church. The Trustees perform their roles for the sole benefit of the Church and give their time freely. They did not receive payment for their duties and only claimed 'out of pocket' expenses, except for Ian Dallain, who was the only trustee employed in New Life Church during the period being reported.

New Life Community Church (North Walsham)

Annual Report and Accounts

1 February 2022 to 31 January 2023

Administrative Information

New Life Community Church is based in North Walsham, Norfolk.

Registered Charity: No.1037991

Governing Document: Declaration of Trust dated 5th May 1994.

Church office and correspondence address: 92 Norwich Road
North Walsham
Norfolk
NR28 0DX

Bankers: HSBC Bank
18 London Street
Norwich
Norfolk
NR28 9BH

The Trustees have opted (under S42(3) of the Charities Act 1993) to use receipts and payments accounts.

Trustees Approval

This report has been approved at a meeting of the Trustees of New Life Community Church (North Walsham), on 6th November 2023 and is signed on behalf of the Board of Trustees.


.....

Mr M Fairchild
(Chair of Trustees)

Dated 6 / 11 / 23

New Life Community Church (North Walsham)

Annual Report and Accounts

1 February 2022 to 31 January 2023

Financial Statements for the year ending 31 January 2023

Receipts and Payments Account

Receipts Schedule

		2022/23		2021/22	
		Unrestricted Funds	Restricted Funds	Unrestricted Funds	Restricted Funds
Regular Giving	Notes	£	£	£	£
Tithes and Offerings (Gift Aid)	1	28,176	0	32,568	14,462
Tithes and Offerings (Non Gift Aid)		9,646	2,903	4,264	6,510
Gift Aid Returns	2	18,514	0	3,637	0
		56,336	2,903	40,469	20,972

		2022/23		2021/22	
		Unrestricted Funds	Restricted Funds	Unrestricted Funds	Restricted Funds
Other Receipts	Notes	£	£	£	£
Gifts Received		0	0	0	0
Miscellaneous Income	3	120	0	0	5,122
Bank Interest		271	0	4	0
		391	0	4	5,122

Total Receipts		56,336	2,903	40,473	26,094
-----------------------	--	---------------	--------------	---------------	---------------

Payments Schedule

		2022/23		2021/22	
		Unrestricted Funds	Restricted Funds	Unrestricted Funds	Restricted Funds
Direct Charitable Payments	Notes	£	£	£	£
Salaries	4	17,070		9,761	5,122
Church Events		1,055		311	0
Youth Events	5	1,866		416	0
Children & Youthwork		1,082		1,001	0
Training		0		50	0
Gifts	6	7,160		8,204	0
Publicity		222		77	0
Accommodation	7	6,590		7,877	0
Equipment and Resources	8	1,803		177	0
Administration		148		30	0
Insurance		405		386	0
Professional Fees/Subscriptions	9	1,285		1,572	0
New Building Costs	10	1,795		0	0
Total Payments		40,481	0	29,862	5,122

New Life Community Church (North Walsham)

Annual Report and Accounts

1 February 2022 to 31 January 2023

Statement of Assets and Liabilities

Categories	Details	2022/23		2021/22	
		Unrestricted Funds	Restricted Funds	Unrestricted Funds	Restricted Funds
		£	£	£	£
Cash Funds	Current Account Balance	33,878	0	75,000	0
	Reserve Account Balance	103,744	0	43,473	0
	Total Cash Funds	137,622	0	118,473	0
Other Monetary Assets	Debtors	6,470	0	0	0
Assets retained for the Charity's own use	Sofas	0	0	500	0
	Consoles and TV's for Attic	615	0	769	0
	Speakers and Wireless Mic	1,426	0	1,783	0
	Church Tents	514	0	643	0
	PA equipment (2015)	1,145	0	1,432	0
	Attic equipment	930	0	1,162	0
	TV and Speakers- Charis Centre	0	0	649	0
	Music Mixer	807	0	0	0
	Total Assets retained for Charity's use	5,437	0	6,938	0
Total Liabilities	Lovewell Blake	390	0	120	0
	Suzie Schaitel	0	0	292	0
	Emma Lee	350	0	260	0
	St Benets Hall	448	0	481	0
	HMRC (Employers Tax and NI)	0	0	277	0
	Total Liabilities	1,188	0	1,430	0

New Life Community Church (North Walsham)

Annual Report and Accounts

1 February 2022 to 31 January 2023

Notes

1 – Tithes and Offerings

The total amount received through Tithes and Offerings for the year ended 31 January 2023 was £40,725 (£57,804 - 2022). Of this figure, £28,176 qualified for Gift Aid (£47,030 - 2022). Within income, £2,673 was given as gifts from other Churches to support the building fund and £230 was raised by the Church to be given towards the Ukraine appeal.

2 – Gift Aid Returns

During the year the Church received £18,514 from Gift aid returns, which represents the period of February 2020 to January 2022. Included within Debtors is £6,470 for Gift Aid receivable for the period of February 2022 to January 2023.

3 – Miscellaneous Income

During the year, the Church received a £110 gift for support provided for a funeral. No grants were received during the year.

4 - Salaries

Salary expenditure at £17,070 (£14,883 - 2022) provides New Life with two part-time members of staff; Ian Dallain (Church leader) and Suzie Schaitel (Children's and Families Worker), the former being reimbursed for one day a week and the latter two days a week.

5 – Youth/Children's Work

The Youth Events that the Church financially supports each year are: The Attic, Newday, Youth Weekend Away (YWA) and Harvest. The Attic is a fortnightly youth club serving an average of 30 children each time. Newday is a festival held each year for around 6,000 young people. YWA is our Relational Mission youth residential weekend and Harvest is our weekly Church youth group.

During the year £2,948 (£1,417 - 2022) was spent on supporting these groups and events, which continue to serve hundreds of young people every year.

The church spent £1,340 contributing towards the cost of Newday tickets for leaders serving and children who could not afford to go themselves. With the event being cancelled in 2021, this event was particularly significant for the lives of both Children within the Church and those that had been invited from The Attic. £526 was spent on the Attic Youth Club, covering resources and games and a further £1,082 was spent on activities and resources for the young people in our Church, within Harvest and Kidzone.

Youth and children's work continue to be an area that the trustees and elders see as important to the life of the Church and resources and activities were provided for Youth and children to engage with during the services and in their midweek group.

6 – Gifts

The Church gave gifts totalling £7,160 (£8,208 - 2022). Regular giving to Relational Mission (£3,600), Good News Church in Serbia (£2,600), along with gifts to supporting preachers (£300), a £460 donation to the Ukraine appeal and gifts to support individuals (£200). Giving to others continues to be very important to the Church and towards the end of the year the

New Life Community Church (North Walsham)

Annual Report and Accounts

1 February 2022 to 31 January 2023

trustees agreed to make an emergency fund available to those people being served by the Church, which had immediate financial need. Nothing was paid out during the year, but it is expected that this will be required within 2023.

7 – Accommodation

The total of £6,590 (£7,877 – 2022) includes amounts paid for the use of St Benets Hall (£5,168) for weekly Church meetings and for The Attic and New Life Tots groups along with the rent of the Church office premises and associated costs involved with running the building (£1,422). The Church stopped renting the Charis Centre in April 2022, resulting in a reduction in accommodation costs for the year.

8 – Equipment and Resources

£1,803 was spent on new equipment during the year (£177 – 2022). This primarily related to a new Music mixer (£807), 2 x iPads for the worship team (£550) and a Laptop for Sunday services (£337). New Life capitalises equipment purchases with a value of £500 or greater.

9 – Professional Fees/Subscriptions

£1,285 was spent (£1,572 – 2022) and covered copyright licenses, Evangelical Alliance membership fees, DBS checks, domain renewal, independent examiner fees and payroll costs.

10 - Reserves

The Church continued to raise funds for the purchase of a new Church building during the year. For this reason, the Church continued to build up its reserves increasing from £118,473 to £137,622.

11 - Payments made to Trustees during the Accounting Period

During the year, £2,187 was paid to Ian Dallain and £313 to Lysa Owen to reimburse for Church expenses paid directly, wholly and exclusively for the purposes of the Church. Receipts or Invoices were received to ensure the validity of these claims.

None of the other trustees made any payments on behalf of the Church during the accounting period, and therefore did not receive any reimbursement from Church funds.

New Life Community Church (North Walsham)
Annual Report and Accounts
1 February 2022 to 31 January 2023

Independent Examiner's Report to the trustees of New Life Community Church (North Walsham)

I report on the accounts of the Trust for the year ended 31 January 2023, which are set out on pages 6 to 9.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 41 of the 1993 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Name: Stacey Borrow

Address: 31 Bluebell Road, North Walsham, NR28 9EH

Date: 19/11/2023