



New Life Community Church (North Walsham)
Registered Charity No. 1037991

**Annual Report and Accounts
for the year to 31 January 2022**

Prepared by: **Mr M Fairchild** **(Chair of Trustees and Treasurer)**

Approved by: **Mr N Lawrence** **(Trustee)**
 Mr I Dallain **(Trustee)**
 Mr B Lee **(Trustee)**
 Mrs L Owen **(Trustee)**
 Mr T Greene **(Trustee)**

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New Life Community Church (North Walsham)

Aims and Purposes

New Life Community Church is a Christian church based in the Norfolk market town of North Walsham. The Church works together with local churches and community groups across North Norfolk, and the Eastern Counties.

The principal activities of the Charity during the year, to which this report refers, were to build up the church members in Christian worship and teaching, to serve and to communicate the Christian message to non-members in the surrounding community and administer the Church. New Life Community Church operates primarily in the town of North Walsham and the surrounding towns and villages.

Objectives and Activities

The church holds regular services, primarily on Sundays, involving worship and teaching from the Bible, as well as other activities such as children's groups and midweek small groups.

The church believes that the Christian life isn't just about Sunday mornings, so encourages people to live out biblical values in their everyday life.

To enable this, the church runs various activities and groups throughout the week. As this involves serving those in need, the church attempts to use its resources (whether in time offered by its members or other facilities) to benefit those living in the area, and particularly those in the greatest need. Fortnightly Youth Clubs, Parent Café for carers of children with additional needs and a weekly tots group are examples of this.

Achievements and Performance

Sunday services

The church is keen to hold services that are beneficial to all, particularly welcoming those who do not regularly attend the church.

As many people as possible are involved in the running of each service, so each week different people will lead worship, oversee the meeting, preach from a bible passage, as well as undertaking various more practical tasks such as welcoming people as they arrive and serving refreshments.

Children

The church has a large number of families with a lively set of engaging children's groups. These are run by a team of volunteers, and Thirtyone:eight (www.thirtyoneeight.org) guidelines are followed, including use of their guidance to form the church's Safeguarding policy, to ensure the safety of the children among us.

Youth

A particular area we concentrate on is the youth of the town, both those involved in our church and those who aren't. We therefore run various youth activities; some are religious in nature; others are purely social.

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Financial Review

New Life Community Church is financially dependent on the voluntary support of its members. From increased monthly giving and a Gift Aid collection towards the cost of a potential new building, total receipts have increased by £25,131 this year, with an additional £8,029 of Gift Aid still to be recovered. Total expenditure of £34,984, is a £4,019 increase from last year. This increase has primarily occurred as a result of an increase in paid hours for our Children and Families worker and Youth Events starting back up during the latter part of the year. The largest areas of expenditure during the year were: Salaries (42%), Gifts (23%) and Accommodation (23%).

As at 31 January 2022, New Life Community Church had a total cash balance of £118,473 (£77,276 - 2021) an increase supported by £9,600 of issued loans being repaid. The deed of trust and governing principles of the Trustees have no formal reserves policy, however the current reserves are being maintained in order to acquire a new building for the Church's activities, once suitable premises have been identified.

The Trustees have considered the risks the charity could face and have taken the necessary steps to reduce or eliminate these risks. For example, all major insurable risks are subject to normal churches and employers' insurance. Contractual risks are reviewed before being entered into to ensure that they could not significantly impact upon the church's ability to fulfil its objectives.

Structure, governance and management

Organisation

During the year the Church was led by a team of two Elders, Mr I Dallain and Mr T Greene, supported by the Trustees listed below and a wider leadership team. There is a close working relationship between the Elders and Trustees ensuring financial accountability.

Trustees

The Trustees of New Life Community Church (North Walsham) during the accounting period were:

Mr M Fairchild
Mr N Lawrence
Mr I Dallain
Mr T Greene
Mrs L Owen
Mr B Lee

The principal aim of the Trustees is to look after the financial and legal obligations of the Charity, enabling the Church leaders to oversee the pastoral and evangelical ministries of the Church. The Trustees perform their roles for the sole benefit of the Church and give their time freely. They did not receive payment for their duties and only claimed 'out of pocket' expenses, except for Ian Dallain, who was the only trustee employed in New Life Church during the period being reported.

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Administrative Information

New Life Community Church is based in North Walsham, Norfolk.

Registered Charity: No.1037991
Governing Document: Declaration of Trust dated 5th May 1994.

Church office and correspondence address: 92 Norwich Road
North Walsham
Norfolk
NR28 0DX

Bankers: HSBC Bank
18 London Street
Norwich
Norfolk
NR28 9BH

The Trustees have opted (under S42(3) of the Charities Act 1993) to use receipts and payments accounts.

Trustees Approval

This report has been approved at a meeting of the Trustees of New Life Community Church (North Walsham), on 28th September 2022 and is signed on behalf of the Board of Trustees.

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Mr M Fairchild
(Chair of Trustees)

Dated ...28/09/22.....

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Financial Statements for the year ending 31 January 2022

Receipts and Payments Account

Receipts Schedule

		<u>2021/22</u>		<u>2020/21</u>	
		Unrestricted Funds	Restricted Funds	Unrestricted Funds	Restricted Funds
Regular Giving	Notes	£	£	£	£
Tithes and Offerings (Gift Aid)	1	47,030	14,462	33,280	0
Tithes and Offerings (Other)		10,774	6,510	3,675	0
Gift Aid Returns	2	3,637	0	3,557	0
		40,469	20,972	40,512	0

		<u>2021/22</u>		<u>2020/21</u>	
		Unrestricted Funds	Restricted Funds	Unrestricted Funds	Restricted Funds
Other Receipts	Notes	£	£	£	£
Gifts Received		0	0	0	0
Miscellaneous Income	3	0	5,122	24	870
Bank Interest		4	0	30	0
		4	5,122	54	870

Total Receipts		40,473	26,094	40,566	870
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Payments Schedule

		<u>2021/22</u>		<u>2020/21</u>	
		Unrestricted Funds	Restricted Funds	Unrestricted Funds	Restricted Funds
Direct Charitable Payments	Notes	£	£	£	£
Salaries	4	9,761	5,122	11,150	0
Church Events	5	311	0	-454	0
Youth Events		416	0	0	0
Children & Youthwork		1,001	0	654	0
Staff Expenses		0	0	0	0
Travel Expenses		0	0	0	0
Training		50	0	0	0
Gifts	6	8,204	0	9,348	0
Publicity		77	0	129	0
Accommodation	7	7,877	0	7,315	0
Equipment and Resources	8	177	0	805	0
Administration		30	0	32	0
Insurance		386	0	381	0
Professional Fees/Subscriptions	9	1,572	0	1,605	0
Total Payments		29,862	5,122	30,965	0

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Statement of Assets and Liabilities

Categories	Details	2021/22		2020/21	
		Unrestricted Funds	Restricted Funds	Unrestricted Funds	Restricted Funds
		£	£	£	£
Cash Funds	Current Account Balance	75,000	0	38,947	0
	Reserve Account Balance	43,473	0	38,329	0
	Total Cash Funds	118,473	0	77,276	0

Other Monetary Assets	Debtors	8,029	0	25,518	0
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Assets retained for the Charity's own use	Sofas	500	0	500	0
	Consoles and TV's for Attic	769	0	769	1,220
	Speakers and Wireless Mic	1,783	0	1,783	0
	Church Tents	320	0	643	0
	PA equipment (2015)	1,432	0	1,432	0
	Attic equipment - Sports Tables & Consoles	1,162	0	1,162	0
	TV and Speakers for Charis Centre	649	0	649	0
	Total Assets retained for Charity's use	6,938	0	6,938	1,220

Total Liabilities	Lovewell Blake	120	0	0	0
	Suzie Schaitel	292	0	0	0
	Emma Lee	260	0	0	0
	Churches Together	0	0	20	0
	St Benets Hall	481	0	0	0
	Ian Dallam	0	0	50	0
	HMRC (Employers Tax and NI)	277	0	563	0
	Total Liabilities	1,430	0	633	0

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Notes

1 – Tithes and Offerings

The total amount received through Tithes and Offerings for the year ended 31 January 2022 was £57,804 (£36,955 - 2021). Of this figure, £47,030 qualified for Gift Aid (£33,280 - 2021).

2 – Gift Aid Returns

During the year the Church received £3,637 from Gift aid returns, which represents 6 months of claim. Included within Debtors is £11,800 for Gift Aid receivable for the period of August 2021 – January 2022. Within this period a Gift day took place.

3 – Miscellaneous Income

During the year, the Church received a £5,110 grant to support the work being done by our Children and Families worker with the various groups that support and serve the town. The grant was used in full during the year.

4 – Salaries

Salary expenditure at £14,883 (£11,150) provides New Life with two part-time members of staff; Ian Dallain (Church leader) and Suzie Schaitel (Children's and Families Worker), the former being reimbursed for one day a week and the latter an increase to two days a week during the year, which is reflected in the increase in annual cost.

5 – Youth/Children's Work

The Youth Events that the Church financially supports each year are: The Attic, Newday, Youth Weekend Away (YWA) and Harvest. The Attic is a fortnightly youth club serving an average of 30 children each time. Newday is a festival held each year for around 6,000 young people. YWA is our RM youth residential weekend and Harvest is our weekly Church youth group.

It was fantastic that the Attic was able to restart during the year, following the pandemic, and £416 was spent during the year on games, refreshments and crafts for the children. The church contributes towards the cost of Newday tickets for leaders serving and children who could not afford to go themselves, however because these events did not take place, no expenditure was occurred during the year. Unfortunately Newday did not take place during the year and will restart again in 2022.

Youth and children's work continue to be an area that the trustees and elders see as important to the life of the Church and resources and activities were provided for Youth and children to engage with during the services and in their midweek group.

6 – Gifts

The Church gave gifts totalling £8,208 (£9,348 - 2021). Regular giving to Relational Mission (£3,600), Good News Church in Serbia (£3,063), along with a £550 donation to Pathways Against Poverty and gifts to individuals and other charities (£995) continue to be very important to the Church.

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7 – Accommodation

The total of £7,877 (£7,315 – 2021) includes amounts paid for the use of St Benets Hall for weekly Church meetings and for The Attic and New Life Tots groups along with the rent of the Church office premises and associated costs involved with running the building.

8 – Equipment and Resources

£177 was spent on new equipment during the year (£805 – 2021). This primarily related to a new Printer and Mic stands. New Life capitalises equipment purchases with a value of £500 or greater.

9 – Professional Fees/Subscriptions

£1,572 was spent (£1,605 – 2021) and covered copyright licenses, Evangelical Alliance membership fees, DBS checks, domain renewal, independent examiner fees and payroll costs.

10 - Reserves

The Church would like to purchase its own building for Sunday services and weekly activities. For this reason, the Church is continuing to build up its reserves and during the year the reserves have increased from £77,276 to £118,473.

11 - Payments made to Trustees during the Accounting Period

The sum of £1,347 was paid to reimburse Church expenses paid directly by Ian Dallain (£1,026), Lysa Owen (£42) and Neil Lawrence (£49), wholly and exclusively for the purposes of the Church during the period when they were trustees. Receipts or Invoices were received to ensure the validity of these claims. In addition to this, Ian Dallain and Barney Lee were given gifts of £100 and £130 respectively during the year in recognition of exceptional levels of work to support the Church throughout the pandemic.

None of the other trustees made any payments on behalf of the Church during the accounting period, and therefore did not receive any reimbursement from Church funds.

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Independent Examiner's Report to the trustees of New Life Community Church (North Walsham)

I report on the accounts of the Trust for the year ended 31 January 2022, which are set out on pages 6 to 9.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 41 of the 1993 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Stacey Borrow
Address: 31 Bluebell Road, North Walsham, NR28 9EH
Date: 21/10/2022

