



New Life Community Church (North Walsham)
Registered Charity No. 1037991

**Annual Report and Accounts
for the year to 31 January 2021**

Prepared by: **Mr M Fairchild** **(Treasurer)**

Approved by: **Mrs S Johnson** **(Chair of Trustees)**
 Mr I Dallain **(Trustee)**
 Mr B Lee **(Trustee)**
 Mrs L Owen **(Trustee)**
 Mr T Greene **(Trustee)**

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New Life Community Church (North Walsham)

Aims and Purposes

New Life Community Church is a Christian church based in the Norfolk market town of North Walsham. The Church works together with local churches across North Norfolk, and the Eastern Counties.

The principal activities of the Charity during the year, to which this report refers, were to administer the Church, to build up the church members in Christian worship and teaching, to serve and to communicate the Christian message to non-members in the surrounding community.

New Life Community Church operates primarily in the town of North Walsham and the surrounding towns and villages.

Objectives and Activities

The church holds regular services, primarily on Sunday mornings, involving worship and teaching from the Bible, as well as other activities such as children's groups.

The church believes that the Christian life isn't just about Sunday mornings, so encourages people to live out biblical values in their everyday life.

To enable this, the church runs various activities and groups throughout the week. As this involves serving those in need, the church attempts to use its resources (whether in time offered by its members or other facilities) to benefit those living in the area, and particularly those in the greatest need.

Achievements and Performance

Sunday services

The church is keen to hold services that are accessible and beneficial to all, particularly welcoming those who do not regularly attend the church. The services are generally very informal, although they do vary from week to week and at special occasions such as Christmas and Easter can look quite different to usual.

As many people as possible are involved in the running of each service, so each week different people will lead worship, oversee the meeting, preach from a bible passage, as well as undertaking various more practical tasks such as welcoming people as they arrive and serving refreshments.

Children

The church has a relatively large number of young children with a lively set of engaging children's groups. These are run by a team of volunteers, and Thirtyone:eight guidelines are followed, including use of their guidance to form the church's Safeguarding policy, to ensure the safety of the children among us.

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Youth

We feel that a particular area we should concentrate on is the youth of the town, both those involved in our church and those who aren't. We therefore run various youth activities; some are religious in nature; others are purely social.

'Harvest' youth groups are aimed at providing teaching and support to the young people in the church, and 'The Attic' on a bi-weekly basis providing an 'open door' youth venue for young people on a Friday night.

The Harvest youth groups regularly attend the 'Newday' festival, for fellowship, outreach and teaching organised by Newfrontiers, although due to COVID this was not possible this year.

Other Activities and Achievements

- Social events, meetings, meals together, camping trips
- Christmas and Easter events
- Various conferences and regional Relational Mission events.
- Other groups ran during the year, including New Life Tots; a weekly parent and toddlers' group

Charis Centre

On Sunday mornings we generally meet at the Community Centre for our church services. We also rent the Charis Centre in the centre of North Walsham, which provides a mixture of accommodation consisting of a meeting room, office space, storage and a smaller 'counselling room'.

Ecumenical Relationships

New Life Community Church is self-supporting and autonomous, and as such is not part of a denomination. However, it does have an affiliation with other evangelical churches with similar aims and beliefs, called 'Relational Mission', which numbers around 50 churches across the UK and abroad.

The Church maintains close links with other Relational Mission affiliated Churches in the local area, especially Aylsham Community Church and Life Church Sheringham."

Covid impact

The impact of the pandemic has been felt throughout the Church and the lives of the many people that the Church serves. During the year, Sunday services moved from being held in person at the Community centre, to taking place online. Midweek community groups such as New Life Tots and the Attic needed to be stopped during this period and the Church changed the way in which it operated so that it could follow government guidelines, whilst at the same time ensuring the Church was still well cared for.

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Financial Review

New Life Community Church is financially dependent on the voluntary support of its members. For the year referred to by this report, regular giving from members (Tithes and Offerings) amounted to approximately £3,080 per month (£2,556 - 2020). The total regular voluntary income after Gift Aid for the year amounted to £40,512 (£37,647 – 2020).

As at 31 January 2021, New Life Community Church has a total cash balance of £77,276 (£56,595 - 2020) plus an additional £9,600 (£20,000 – 2020) of issued loans outstanding at year-end. The deed of trust and governing principles of the Trustees have no formal reserves policy, however the current reserves are being maintained in order to acquire a new building for the Church's activities, once suitable premises have been identified.

Total receipts have increased by £2,865 this year, with an additional £11,800 of Gift Aid still to be recovered; further increasing the strong financial position of the Church. Total expenditure of £30,965, is a £17,233 reduction from last year. This underspend has occurred as a result of COVID related savings within Accommodation (£8,522), Church and Youth Events that could not take place (£4,658), as well as some large non-regular spend within the 2019/20 financial year. The largest areas of expenditure during the year were: Salaries (36%), Gifts (30%) and Accommodation (24%).

The Trustees have considered the risks the charity could face and has taken the necessary steps to reduce or eliminate these risks. For example, all major insurable risks are subject to normal churches and employers' insurance. Contractual risks are reviewed before being entered into to ensure that they could not significantly impact upon the church's ability to fulfil its objectives.

Structure, governance and management

Organisation

The Church was led by a team of two Elders, Mr I Dallain and Mr T Greene, supported by the Trustees listed below and a wider leadership team. There is a close working relationship between the Elders and Trustees ensuring financial accountability.

Trustees

The Trustees of New Life Community Church (North Walsham) during the accounting period were:

Mr M Fairchild
Mrs S Johnson
Mr I Dallain
Mr T Greene
Mrs L Owen
Mr B Lee

The principal aim of the Trustees is to look after the financial and legal obligations of the Charity, enabling the Church leaders to oversee the pastoral and evangelical ministries of the Church. The Trustees perform their roles for the sole benefit of the Church and give their time freely. They did not receive payment for their duties and only claimed 'out of pocket' expenses, except for Ian Dallain, who was the only trustee employed in New Life Church during the period being reported.

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Administrative Information

New Life Community Church is based in North Walsham, Norfolk.

Registered Charity: No.1037991

Governing Document: Declaration of Trust dated 5th May 1994.

Church office and correspondence address: Charis Centre
24 Market Place
North Walsham
Norfolk
NR2 1LG

Bankers: HSBC Bank
18 London Street
Norwich
Norfolk
NR28 9BH

The Trustees have opted (under S42(3) of the Charities Act 1993) to use receipts and payments accounts.

Trustees Approval

This report has been approved at a meeting of the Trustees of New Life Community Church (North Walsham), on ...31/08/21..... and is signed on behalf of the Board of Trustees.

..... SPJ

Mrs S Johnson
(Chair of Trustees)

Dated ...31/08/21.....

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Financial Statements for the year ending 31 January 2021

Receipts and Payments Account

Receipts Schedule

		<u>2020/21</u>		<u>2019/20</u>	
		Unrestricted Funds	Restricted Funds	Unrestricted Funds	Restricted Funds
Regular Giving	Notes	£	£	£	£
Tithes and Offerings (Gift Aid)	1	33,280	0	27,841	0
Tithes and Offerings (Other)		3,675	0	2,947	0
Gift Aid Returns	2	3,557	0	6,859	0
		40,512	0	37,647	0

		<u>2020/21</u>		<u>2019/20</u>	
		Unrestricted Funds	Restricted Funds	Unrestricted Funds	Restricted Funds
Other Receipts	Notes	£	£	£	£
Gifts Received	3	0	0	0	195
Miscellaneous Income		24	870	0	5,000
Bank Interest		30	0	77	0
		54	870	77	5,195

Total Receipts		40,566	870	37,724	5,195
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Payments Schedule

		<u>2020/21</u>		<u>2019/20</u>	
		Unrestricted Funds	Restricted Funds	Unrestricted Funds	Restricted Funds
Direct Charitable Payments	Notes	£	£	£	£
Salaries	10	11,150	0	11,713	0
Church Events	4	-454	0	4,549	0
Youth Events		0	0	1,803	0
Children & Youthwork		654	0	1,653	0
Staff Expenses		0	0	14	0
Travel Expenses		0	0	0	0
Training		0	0	64	0
Gifts	5	8,478	875	8,130	0
Publicity	9	129	0	912	0
Accommodation	6	7,315	0	15,837	0
Equipment and Resources	7	805	0	1,441	0
Administration		32	0	0	0
Insurance		381	0	366	0
Professional Fees/Subscriptions	8	1,605	0	1,716	0
Total Payments		30,095	875	48,198	0

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Statement of Assets and Liabilities

Categories	Details	2020/21		2019/20	
		Unrestricted Funds	Restricted Funds	Unrestricted Funds	Restricted Funds
		£	£	£	£
Cash Funds	Current Account Balance	38,947	0	18,266	0
	Reserve Account Balance	38,329	0	38,329	0
	Total Cash Funds	77,276	0	56,595	0
Other Monetary Assets	Debtors	21,400	0	0	0
Assets retained for the Charity's own use	Sofas	500	0	500	0
	Consoles and TV's for Attic	769	1,220	769	1,220
	Speakers and Wireless Mic	1,783	0	1,783	0
	Church Tents	643	0	643	0
	PA equipment (2015)	1,432	0	1,432	0
	Attic equipment	1,162	0	1,162	0
	TV and Speakers for Charis Centre	649	0	649	0
	Total Assets retained for Charity's use	6,938	1,220	6,938	1,220
Total Liabilities	Andy Povey	0	0	145	0
	Churches Together	20	0	33	0
	Emma Lee	0	0	58	0
	Ian Dallain	50	0	0	0
	HMRC (Employers Tax and NI)	563	0	0	0
	Total Liabilities	633	0	236	0

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Notes

1 – Tithes and Offerings

The total amount received through Tithes and Offerings for the year ended 31 January 2021 was £36,955 (£30,788 - 2020). Of this figure, £33,280 was received through Gift Aid schemes (£27,841 - 2020).

2 – Gift Aid Returns

During the year the Church received £3,557 from Gift aid returns, which represents 6 months of claim. Included within Debtors is £11,800 for Gift Aid receivable for the period of August 2019 – January 2021.

3 – Miscellaneous Income

Restricted funds received during the year (£875) relate to a collection that was made to support the digging of a Borehole in Meru, Kenya to provide much needed water to a community. The church decided to further support this worthy cause by sending across a total of £3,000.

4 – Church/Youth Events

Church Events expenditure was -£454 for the year (£4,549 – 2020), which is a result of a £642 refund for a conference paid in the 2019/20 financial year, but was cancelled as a result of the pandemic.

There are two Youth Events that the Church financially supports each year: The Attic and Newday. The Attic is a fortnightly youth club serving an average of 80 children each time. Newday is a festival held each year for around 6,000 young people. The church contributes towards the cost of tickets for leaders serving and children who could not afford to go themselves, however because these events did not take place, no expenditure was occurred during the year.

Youth and children's work continue to be an area that the trustees and elders see as important to the life of the Church and resources and activities were provided for children to engage with during online services.

5 – Gifts

The Church gave gifts totalling £9,348 (£8,130 - 2020). Regular giving to Relational Mission (£3,600), Good News Church in Serbia (£2,400), along with a £3,000 donation to Pathways Against Poverty and gifts to individuals and other charities (£348) continue to be very important to the Church.

6 – Accommodation

The total of £7,315 (£15,837 – 2020) includes amounts paid for the use of the Community Centre for weekly Church meetings and for The Attic and New Life Tots groups along with the rent of the Church office premises and associated costs involved with running the building. The reduced spend this year is a result of Church services and midweek groups having to stop during the year, because of the pandemic.

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7 – Equipment and Resources

£805 was spent on new equipment during the year (£1,441 – 2020). This primarily related to a new laptop for our Children and Families worker (£485) and a projector for kids work (£250). New Life capitalises equipment purchases with a value of £500 or greater.

8 – Professional Fees/Subscriptions

£1,605 was spent (£1,716 – 2020) and covered copyright licenses, Evangelical Alliance membership fees, DBS checks, domain renewal, independent examiner fees and payroll costs.

9 - Publicity

£129 was spent during the year (£912 – 2020) on publicising the Christmas event. In 2020 there was a greater level of spend as the Church invested in new roller banners and an increased level of publicity for the Easter and Christmas services.

10 - Salaries

Salary expenditure at £11,150 (£11,713) provides New Life with 2 members of staff; Ian Dallain (Church leader) and Suzie Schaitel (Children's and Families Worker), both of whom are reimbursed for one day a week. The reduction in expenditure from 2020 relates to Tax and NI, which was paid post year end.

11 - Reserves

The Church would like to purchase its own building for Sunday services and weekly activities. For this reason, the Church is continuing to build up its reserves.

12 - Payments made to Trustees during the Accounting Period

The sum of £1,563 was paid to reimburse Church expenses paid directly by Ian Dallain (£1,463) and Tim Greene (£100), wholly and exclusively for the purposes of the Church during the period when they were trustees. Receipts or Invoices were received to ensure the validity of these claims.

None of the other trustees made any payments on behalf of the Church during the accounting period, and therefore did not receive any reimbursement from Church funds.

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Independent Examiner's Report to the trustees of New Life Community Church (North Walsham)

I report on the accounts of the Trust for the year ended 31 January 2021, which are set out on pages 6 to 9.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 41 of the 1993 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Name: Stacey Borrow

Address: 31 Bluebell Road, North Walsham, NR28 9EH

Date: 31/8/21