

**Ashfield Play Forum**  
(Registered charity, number 1037959)  
**Financial statements**  
**for the year ended 31 March 2024**

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**Ashfield Play Forum  
Trustees' annual report  
for the year ended 31 March 2024**

**Full name** Ashfield Play Forum

**Registered charity number** 1037959

**Principal address**

Morven Avenue, Sutton-in-Ashfield, Nottinghamshire, NG17 1AN

**Trustees**

Helen Marriott, Chair

Heather Webster

George Powell, Secretary

Victoria Moody

Robert Wyatt, Treasurer

Kay Hill, from 31/05/24

Doreen Fowler

**Independent examiner**

John O'Brien, employee of Community Accounting Plus, Units 1 & 2, North West,  
41 Talbot Street, Nottingham, NG1 5GL

**Governance and management**

The charity is operated under the rules of its constitution adopted 8 March 1990 and most recently amended 26 September 2018.

Trustees are recruited in line with our policies and constitution and are appointed throughout the year and where applicable re-elected at the AGM each year. Trustees are made up of individuals and groups from the Play Forum membership.

**Objectives and activities**

The principal object of the charity is to promote an appreciation amongst the public of the short and long term values of children's play in Ashfield towards improving the conditions of life for young people.

**Public benefit statement**

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit, 'Charities and Public Benefit'.

**Summary of the main activities undertaken for the public benefit**

To meet our aims, we provide a scrap store, equipment and toy loan service for groups and individuals working with children in Ashfield, along with free play days and play related training and workshops. We also provide low cost room hire for community groups.

Our unique services and projects enable children and young people to participate in creative and physical activities and develop emotional and social skills.

## Ashfield Play Forum

### Summary of the main achievements during the period

The Play Forum are pleased to announce that all our projects achieved their targets for the year and in some cases we exceeded our expectations.

We continued to provide our membership with free resources from the scrapstore, toy library and loan equipment projects, and in addition organised 4 large outdoor play days during the summer and 1 smaller event later in the year. We also continued to provide the 'play in a bag' activity packs which we began during COVID when play events could not be held.

We also provided a variety of free training courses open to all people in the community throughout the year.

### Financial review

All the restricted funded projects are in line with budgets and our continued thanks go to the National Lottery and Nottinghamshire County Council for their continued financial support. This support coupled with an increase in room rental has culminated in an increase of our unrestricted reserves in line with our expectations. The sector is always a challenging one balancing charitable community benefit with sustainability and affected by governmental decisions which are outside of our control but nevertheless impact financially. The trustees are always planning ahead.


### Risk analysis

Grant income is always challenging and whilst room rental and room hire could achieve a modicum of sustainability Ashfield Play Forum relies on grant income to deliver its' various projects. The trustees are always seeking opportunities to maintain the level of service that has been enjoyed thus far.

### The charity's policy on reserves

Reserves are held in line with our constitution and can be used for the dissolution of the Play Forum or building repair emergencies. All policies are reviewed on a yearly basis and updated accordingly.

Signed on behalf of the charity's trustees:

Signed  Date 15/01/2025  
Helen Marriott Trustee

**Independent examiner's report to the trustees of  
Ashfield Play Forum  
for the year ended 31 March 2024**

I report to the trustees on my examination of the accounts of Ashfield Play Forum (the charity) for the year ended 31 March 2024.

**Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

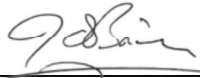
I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed  Date 15/01/2025  
John O'Brien MSc, FCIE  
Employee of Community Accounting Plus

**Ashfield Play Forum**  
**Receipts & payments account**  
**for the year ended 31 March 2024**

2023				2024
Total		Unrestricted	Restricted	Total
Funds		Funds	Funds	Funds
£	Note	£	£	£
	<b>Receipts</b>			
665	Bank interest	1915	-	1915
533	Equipment hire & sales	-	-	-
130543	Grants & donations	2 4856	80372	85228
2102	Membership	541	-	541
22912	Rental income	29652	-	29652
89	Resource sales	3	-	3
<u>156844</u>	<b>Total receipts</b>	<u>36967</u>	<u>80372</u>	<u>117339</u>
	<b>Payments</b>			
1350	Computer, internet & postage	-	74	74
3071	Equipment & materials	-	1544	1544
364	Hospitality	175	184	359
1782	Insurance	296	1266	1562
-	Internal recharges	(10413)	10413	-
802	Legal & professional fees	-	977	977
3274	Office expenses	-	922	922
245	Printing & reproduction	2	99	101
623	Publications & subscriptions	-	360	360
2686	Repairs & maintenance	2748	3702	6450
-	Room hire	-	2415	2415
503	Telephone	-	441	441
2610	Toys	-	4531	4531
10826	Training	-	15372	15372
8232	Utilities	4002	7869	11871
1653	Vehicle expenses	-	1990	1990
317	Volunteer expenses	-	195	195
74013	Wages, NI & pensions	19118	47231	66349
12487	Workshop & activity expenses	-	10197	10197
78	Sundry payments	401	184	585
<u>124916</u>	<b>Total payments</b>	<u>16329</u>	<u>109966</u>	<u>126295</u>
31928	<b>Net receipts/(payments)</b>	20638	(29594)	(8956)
97006	Cash funds at start of this period	45290	83644	128934
<u>128934</u>	<b>Cash funds at end of this period</b>	<u>65928</u>	<u>54050</u>	<u>119978</u>

**Ashfield Play Forum**  
**Statement of assets and liabilities**  
**at 31 March 2024**

2023			2024
£		Note	£
128055	<b>Cash assets</b>		119617
879	Bank accounts		361
<u>128934</u>	Cash in hand		<u>119978</u>
	<b>Other monetary assets</b>		
400	Stock		-
4133	Debtors & prepayments	4	6639
<u>4533</u>			<u>6639</u>
	<b>Assets retained for the charity's own use</b>		
	2 x PC's purchased Feb 2023, cost £990		
	Building purchased in 2000 and revalued in 2005 to £281,704.		
	General equipment.		
	<b>Liabilities</b>		
(2101)	Creditors	5	(1186)
<u>(6578)</u>	Advance receipts - Rental income		<u>(3985)</u>
<u>(8679)</u>			<u>(5171)</u>

These financial statements are accepted on behalf of the charity by:

Signed  Dated 15/01/2025  
 Robert Wyatt, Trustee

**Ashfield Play Forum**  
**Notes to the accounts**  
**for the year ended 31 March 2024**

**1. Receipts & payments accounts**

Receipts and payments accounts contain a summary of money received and money spent during the period and a list of assets and liabilities at the end of the period. Usually, cash received and cash spent will include transactions through bank accounts and cash in hand.

**2. Grants & donations**

	Unrestricted £	Restricted £	Total £
National Lottery Community Fund	-	75902	75902
NCC Grant aid	-	4470	4470
Sundry donations	4856	-	4856
	<b>4856</b>	<b>80372</b>	<b>85228</b>

**3. Restricted funds analysis**

	Opening balance £	Receipts £	(Payments) £	Closing balance £
<b>Restricted funds</b>				
TNL Community fund	68701	75902	(90553)	54050
Nottinghamshire County Council	-	4470	(4470)	-
BBC Children in Need	14943	-	(14943)	-
	<b>83644</b>	<b>80372</b>	<b>(109966)</b>	<b>54050</b>
<b>Unrestricted funds</b>				
General	45290	36967	(16329)	65928
	<b>45290</b>	<b>36967</b>	<b>(16329)</b>	<b>65928</b>

The specific purposes for which the funds are to be applied are as follows:

- TNL Community fund - to provide free play days, environmental play project and training for the children and adults of Ashfield and the surrounding area. The funding pays for some salary, overhead and project running costs.
- Nottinghamshire County Council – to cover staff salaries.
- BBC Children in Need – to cover project running costs.

## Ashfield Play Forum

### 4. Debtors & prepayments

	£
Debtors	5672
Prepayment: Insurance	410
Prepayment: Subscriptions	228
Prepayment: Vehicle expenses	329
	<u>6639</u>

### 5. Creditors

	£
Legal & professional	660
Wages, NI & Pension	526
	<u>1186</u>

### 6. Trustees' remuneration

Trustees received no expenses, remuneration or benefits in this period.

### 7. Related party transactions

There were no related party transactions in this period.

### 8. Glossary of terms

**Creditors:** These are amounts owed by the charity, but not paid during the accounting period.

**Advance receipts:** These are amounts received by the charity in the accounting period, for use in a future period.

**Debtors:** These are amounts owed to the charity, but not received in the accounting period.

**Prepayments:** These are services that the charity has paid for in advance, but not used during the accounting period.

**Restricted funds:** These are funds given to the charity, subject to specific restrictions set by the donor, but still within the general objects of the charity.