

Ashfield Play Forum
(Registered charity, number 1037959)
Financial statements
for the year ended 31 March 2023

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**Ashfield Play Forum
Trustees' annual report
for the year ended 31 March 2023**

Full name Ashfield Play Forum

Registered charity number 1037959

Principal address

Morven Avenue, Sutton-in-Ashfield, Nottinghamshire, NG17 1AN

Trustees

Helen Marriott, Chair, from 30/07/23

Victoria Moody, Secretary

Robert Wyatt, Treasurer

Doreen Fowler

Heather Webster

G Powell, from 30/07/23

Teena Needham, until 30/07/23

Stephen Needham, until 30/07/23

Independent examiner

John O'Brien, employee of Community Accounting Plus, Units 1 & 2, North West, 41 Talbot Street, Nottingham, NG1 5GL

Governance and management

The charity is operated under the rules of its constitution adopted 8 March 1990 and most recently amended 26 September 2018.

Trustees are recruited in line with our policies and constitution and are appointed throughout the year and where applicable re-elected at the AGM each year. Trustees are made up of individuals and groups from the Play Forum membership.

Objectives and activities

The principal object of the charity is to promote an appreciation amongst the public of the short and long term values of children's play in Ashfield towards improving the conditions of life for young people.

Public benefit statement

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit, 'Charities and Public Benefit'.

Summary of the main activities undertaken for the public benefit

To meet our aims, we provide a scrap store, equipment and toy loan service for groups and individuals working with children in Ashfield, along with free play days and play related training and workshops. We also provide low cost room hire for community groups.

Our unique services and projects enable children and young people to participate in creative and physical activities and develop emotional and social skills.

Ashfield Play Forum

Summary of the main achievements during the period

The Play Forum continued to provide accessible free training to people who live in the Ashfield area and the number of people who have attended our courses has increased. We have spent the training budget on a variety of different courses which complement what we are asked to provide from the monitoring forms given out.

Our scrapstore service has been busy with a slight increase in membership, but the Covid Factor has seen a number of individuals and groups not return as they have stopped operating in the community.

This is our final year of funding from Children in Need. Our toy library has been funded by them, and again because of Covid we had a surplus on the budget so we were allowed to run over our project time limit and this funding finished in June 2023. The toy library has been very successful with over 250 families signed up for membership and it has continued to run alongside our scrapstore project although we have had to reduce its operating hours.

Finally, we have run several outdoor play events along with our funded Environmental project and all have seen an increase in numbers. The Environmental project has seen the Play Forum network with other local organisations which has helped us reach more young families. Through monitoring we have been able to provide varied craft and play activities throughout the year and all of our given targets have been met.

Financial review

The balances on the restricted funds are as budget and the increase in Unrestricted funds only adds to the sustainability of the group by increasing reserves in uncertain times. The inflow of financial support from Nottinghamshire County Council, Children in Need and The National Lottery has certainly helped the group in consolidating our position.

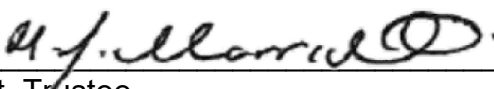
Risk analysis

The financial risks relate to loss of unrestricted income from room hire and a reduction in grants that are available.

The charity's policy on reserves

Reserves are held in line with our constitution and can be used for the dissolution of the Play Forum or building repair emergencies. All policies are reviewed on a yearly basis and updated accordingly.

Signed on behalf of the charity's trustees:

Signed  Date 07/03/2024
Helen Marriott, Trustee

**Independent examiner's report to the trustees of
Ashfield Play Forum
for the year ended 31 March 2023**

I report to the trustees on my examination of the accounts of Ashfield Play Forum (the charity) for the year ended 31 March 2023.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').


I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed  Date 07/03/2024
John O'Brien MSc, FCCA, FCIE
Employee of Community Accounting Plus

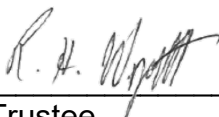
Ashfield Play Forum
Receipts & payments account
for the year ended 31 March 2023

2022				2023
Total		Unrestricted	Restricted	Total
Funds		Funds	Funds	Funds
£	Note	£	£	£
	Receipts			
53	Bank interest	665	-	665
-	Equipment hire & sales	533	-	533
90123	Grants & donations	2 500	130043	130543
592	Membership	2102	-	2102
13455	Rental income	22912	-	22912
-	Resource sales	89	-	89
1109	Sundry income	-	-	-
<u>105332</u>	Total receipts	<u>26801</u>	<u>130043</u>	<u>156844</u>
	Payments			
-	Computer, internet & postage	-	1350	1350
1620	Equipment & materials	128	2943	3071
245	Hospitality	112	252	364
1271	Insurance	560	1222	1782
882	Legal & professional fees	-	802	802
1360	Office expenses	1	3273	3274
398	Printing & reproduction	-	245	245
101	Publications & subscriptions	136	487	623
3434	Repairs & maintenance	245	2441	2686
2280	Room hire	-	-	-
425	Telephone	-	503	503
-	Toys	-	2610	2610
15957	Training	-	10826	10826
5346	Utilities	4191	4041	8232
1055	Vehicle expenses	-	1653	1653
454	Volunteer expenses	153	164	317
61011	Wages, NI & pensions	15085	58928	74013
16995	Workshop & activity expenses	1162	11325	12487
-	Sundry payments	-	78	78
<u>112834</u>	Total payments	<u>21773</u>	<u>103143</u>	<u>124916</u>
(7502)	Net receipts/(payments)	5028	26900	31928
104508	Cash funds at start of this period	40262	56744	97006
<u>97006</u>	Cash funds at end of this period	<u>45290</u>	<u>83644</u>	<u>128934</u>

Ashfield Play Forum
Statement of assets and liabilities
at 31 March 2023

2022			2023
£		Note	£
	Cash assets		
96568	Bank accounts		128055
438	Cash in hand		879
<u>97006</u>			<u>128934</u>
	Other monetary assets		
200	Stock		400
824	Debtors & prepayments	4	4133
<u>1024</u>			<u>4533</u>
	Assets retained for the charity's own use		
	2 x PC's purchased Feb 2023, cost £990		
	Building purchased in 2000 and revalued in 2005 to £281,704.		
	General equipment.		
	Liabilities		
(2043)	Creditors	5	(2101)
-	Advance receipts - Rental income & membership		(6578)
<u>(2043)</u>			<u>(8679)</u>

These financial statements are accepted on behalf of the charity by:

Signed  Dated 07/03/2024
Robert Wyatt, Trustee

Ashfield Play Forum
Notes to the accounts
for the year ended 31 March 2023

1. Receipts & payments accounts

Receipts and payments accounts contain a summary of money received and money spent during the period and a list of assets and liabilities at the end of the period. Usually, cash received and cash spent will include transactions through bank accounts and cash in hand.

2. Grants & donations

	Unrestricted £	Restricted £	Total £
BBC Children in Need	500	19505	20005
National Lottery Community Fund	-	106068	106068
NCC Grant aid	-	4470	4470
	<u>500</u>	<u>130043</u>	<u>130543</u>

3. Restricted funds analysis

	Opening balance £	Receipts £	(Payments) £	Closing balance £
Restricted funds				
Lottery extra	17644	-	(17644)	-
Big Lottery Community Fund	7416		(7416)	-
TNL Community fund	20836	106068	(58203)	68701
Nottinghamshire County Council	-	4470	(4470)	-
BBC Children in Need	10848	19505	(15410)	14943
	<u>56744</u>	<u>130043</u>	<u>(103143)</u>	<u>83644</u>
Unrestricted funds				
General	40262	26801	(21773)	45290
	<u>40262</u>	<u>26801</u>	<u>(21773)</u>	<u>45290</u>

The specific purposes for which the funds are to be applied are as follows:

- Lottery extra – Additional three month's salaries and operating costs.
- Big Lottery Community Fund – to cover project running costs.
- TNL Community fund - To provide free play days, environmental play project and training for the children and adults of Ashfield and the surrounding area. The funding pays for some salary, overhead and project running costs.
- Nottinghamshire County Council – to cover staff salaries.
- BBC Children in Need – to cover project running costs.

Ashfield Play Forum

4. Debtors & prepayments

	£
Debtors	2770
Prepayment: Insurance	674
Prepayment: Subscriptions	385
Prepayment: Vehicle expenses	304
	<u>4133</u>

5. Creditors

	£
Legal & professional	630
Wages, NI & Pension	1471
	<u>2101</u>

6. Trustees' remuneration

Trustees received no expenses, remuneration or benefits in this period.

7. Glossary of terms

Creditors: These are amounts owed by the charity, but not paid during the accounting period.

Advance receipts: These are amounts received by the charity in the accounting period, for use in a future period.

Debtors: These are amounts owed to the charity, but not received in the accounting period.

Prepayments: These are services that the charity has paid for in advance, but not used during the accounting period.

Restricted funds: These are funds given to the charity, subject to specific restrictions set by the donor, but still within the general objects of the charity.