

# HOLY TRINITY PRE-SCHOOL (NEWCASTLE-UNDER-LYME)

England & Wales · Charity number 1037957

## Details

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**Other names** HOLY TRINITY PLAYGROUP (NEWCASTLE-UNDER-LYME)

**Status** Registered

**Legal form** Other

**Registered** 1994-05-24

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Holy Trinity Community Centre  
London Road  
Newcastle  
ST5 1LQ

**Phone** 07508 756120

**Email** [holytrinitypre\\_school@yahoo.co.uk](mailto:holytrinitypre_school@yahoo.co.uk)

## Activities

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**Objects:** TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS

**Activities:** Holy Trinity Pre-School exists to provide affordable childcare and education for parents and carers in the local community. To this end we provide ten sessions of childcare each day, and involve parents and the local community in our management, decision-making and fund-raising efforts.

## Classification

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- **How:** Provides Human Resources, Provides Services
- **What:** General Charitable Purposes
- **Who:** Children/young People

## Geography

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- Staffordshire
- Stoke-on-trent City

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-08-31	£79,033	£73,766	-	-
2024-08-31	£71,959	£50,753	-	-
2023-08-31	£44,352	£46,996	-	-
2022-08-31	£49,279	£47,649	-	-
2021-08-31	£47,757	£52,203	-	-
2020-08-31	£45,524	£43,231	-	-

## Trustees

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Name	Role	Appointed
BARBARA DAVIES		
Lisa Godwin		2024-07-24
Sarah Shufflebotham		2016-03-22

**HOLY TRINITY PRE-SCHOOL (NEWCASTLE-UNDER-LYME)**

England & Wales - Charity number 1037957

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# Accounts

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## Trustees' Annual Report for the period

**From** 1<sup>st</sup> September 2024 **Period start date**  
**To** 31<sup>st</sup> August 2025 **Period end date**

**Charity name: Holy Trinity Pre-School Newcastle under Lyme**

**Charity registration number: 1037957**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p><b>The purpose of the Pre-School shall be to provide a safe and satisfying learning-through-play experience, whilst following the demands of the Early Years Curriculum, to provide quality childcare and early years education for children aged from 6 weeks to school age.</b></p> <p><b>The Pre-School also aims to support parents in their children's early years, by working collaboratively with parents and carers, other agencies and professionals where appropriate.</b></p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ul style="list-style-type: none"> <li>• <b>Provide a safe and stimulating learning environment</b></li> <li>• <b>Recruit, train and support suitably qualified staff to provide quality pre-school learning and care.</b></li> <li>• <b>Comply with Ofsted regulations and registration, and implement any improvements suggested.</b></li> <li>• <b>Ensure the needs (in particular child-care and language development) of local people are met by consultation</b></li> <li>• <b>Work closely with other agencies to provide support for vulnerable children and families at risk.</b></li> </ul>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p><b>The public benefit from the pre-school because we are able to provide affordable and high quality childcare to families with low income, assisting them with grant applications where appropriate, in order to allow them to continue in employment.</b></p>

		<p>The pre-school serves the local community which is made up of many low-income families, single parent families and families from overseas – especially the Philippines, Africa and Southern India, many of whom have come to the area to work in the local large teaching hospital.</p> <p>The pre-school is able to offer help and support to families and agencies involved in providing for the needs of at-risk children, as well as children with additional learning support needs. Referrals of at-risk and children with additional learning support needs are increasing year by year.</p> <p>In addition, by providing the opportunity for students to learn on-the-job (in conjunction with the local college programmes) we are helping to provide training and increased employment prospects to local people.</p> <p>A;; the above is provided with regard to the guidance issued by the Charity Commission on public benefit.</p>
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#### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>Not applicable</b>
Policy on social investment including program related investment	Para 1.38	<b>Not applicable</b>
Contribution made by volunteers	Para 1.38	<p><b>Local people, including parents and carers, assist occasionally in raising funds to provide specific equipment. They also assist with providing extra support on educational visits.</b></p> <p><b>Volunteers have assisted with erecting new outdoor play equipment and improving the outdoor play area.</b></p>
Other		

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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>During the year the Pre-School has been able to provide ten (five mornings and five afternoon) sessions per week throughout term-time.</b></p> <p><b>Children with English as a second language, and their transition to school, have continued to be supported by close liaison with two LEA's and several local primary schools.</b></p> <p><b>Staff salaries remain in line with the National Living Wage, and the Charity continues to recognise the additional responsibilities of manager and assistant manager, by differentiated rates of pay. Eligible staff are enrolled into a work-place pension scheme.</b></p> <p><b>Children have continued to enjoy the large outdoor play area, with its mud kitchen, play house and space for wheeled toys.</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<b>Not applicable</b>
Performance of fundraising activities against objectives set	Para 1.41	<b>Not applicable</b>
Investment performance against objectives	Para 1.41	<b>Not applicable</b>
Other		<b>Not applicable</b>



## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p><b>The income and expenditure account show that the year ended with a surplus of £5,266. This is not large, but can be accounted for by the increase in wages costs, and a larger sum being used to improve and update equipment.</b></p> <p><b>It is always necessary to keep a close eye on numbers, staffing and funding year by year. The balance in the deposit account has now increased to £30,025 - providing us a cushion to meet unexpected costs if necessary.</b></p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p><b>Reserves as such are not held, but the charity has a deposit account which has been built up over several years. Over the previous five years this has been used to supplement the income to ensure that the Pre-School can continue to meet its commitments. We are now in a better position, but it is always essential that this is maintained or increased - a sum is already set aside for reduncancies if this ever becomes necessary.</b></p>
Amount of reserves held	Para 1.22	n/a
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<p><b>Funding from the Local Authority (shown in accounts as "NEG funding") for the eligible children is reliable, but is dependent on successful recruitment. This can not be predicted year on year, and neither can the demand for additional hours which parents may request in excess of the LEA funded hours. (These hours are shown in accounts as "fees")</b></p> <p><b>As the only income is from these two sources, the future of the pre-school is dependent on the recruitment of an optimal number of children, balanced by the optimal number of staff employed to cover the legal requirements. Staffing costs are the single largest expense - the accounts show that this cost £54,599 out of a total expenditure of £73,766. These figures both show an increase over last years.</b></p>

		<b>It is well documented by other providers and Early Years specialists that the amount of funding provided by the government does not cover the cost of the provision, and many providers are giving up. We are cautiously optimistic</b>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>The Pre-School's major sources of funding are fees charged to parents and carers and Nursery Education Grant from Local Authorities.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>Not applicable.</b>
A description of the principal risks facing the charity	Para 1.46	<b>As outlined above, the main risk is always financial – ensuring that we recruit enough children and access the necessary government funding. Although not a problem this year, it remains a continuing concern.</b>  <b>There is some slight concern over the provision of premises – the building we currently rent is still undergoing a review, but our continued use appears to be assured.</b>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Unincorporated association.</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>All parents and primary carers with children attending the Pre-School are members of the Pre-School and are able to vote at meetings. Members are elected annually to office (Chairperson, Treasurer and Secretary) and these, together with the Pre-School manager and deputy, form the Management Committee. The committee has the right to co-opt committee members.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Holy Trinity Pre-School
Other name the charity uses	Holy Trinity Playgroup
Registered charity number	1037957
Charity's principal address	Holy Trinity Community Centre London Road Newcastle-under-Lyme

	Staffordshire ST5 1LQ

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Barbara Davies	Treasurer		
2	Sarah Shufflebotham			
3	Lisa Godwin	Pre-School Manager		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		
<b>n/a</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	
<b>n/a</b>		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

Lisa Godwin (Manager)  
Emma Burton (Deputy Manager)

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Barbara Davies

Full name(s)

Barbara Elizabeth Davies

Position (eg Secretary,  
Chair, etc)

Treasurer

Date

10/05/2026



Income

			Fees	Staff Dev	NEG	CPD
bacs	9/9/2024 A Suran	84.00	84.00			
bacs	9/9/2024 M & L Barlow	70.00	70.00			
bacs	9/10/2024 Madhav	84.00	84.00			
bacs	9/11/2024 Transfer from 30629136	570.00				
bacs	9/12/2024 O Hargreaves	80.50	80.50			
bacs	9/16/2024 Theodore Thomas	210.00	210.00			
bacs	9/17/2024 SLC Loans	124.95	124.95			
bacs	9/17/2024 SCC	3061.80			3061.80	
bacs	9/20/2024 Madhav	84.00	84.00			
bacs	9/25/2024 Sienna Burnett	66.15	66.15			
bacs	9/26/2024 Madhav	84.00	84.00			
bacs	9/27/2024 Hanok Wilson Thomas	42.00	42.00			
bacs	9/30/2024 Hector Hargreaves	84.00	84.00			
bacs	9/30/2024 Theodore Thomas	140.00	140.00			
bacs	10/1/2024 Madhav	84.00	84.00			
bacs	10/1/2024 SLC Loans	249.90	249.90			
bacs	10/1/2024 SCC	384.00			384.00	
bacs	10/4/2024 M & L Barlow	66.50	66.50			
bacs	10/7/2024 Sienna Burnett	22.05	22.05			
bacs	10/9/2024 A Suran	84.00	84.00			
bacs	10/10/2024 SLC Loans	124.95	124.95			
bacs	10/15/2024 Theodore Thomas	189.00	189.00			
bacs	10/15/2024 A Suran	84.00	84.00			
bacs	10/16/2024 SCC	3061.80			3061.80	
bacs	10/17/2024 Sienna Burnett	44.10	44.10			
bacs	10/21/2024 Jayden Jaiji	210.00	210.00			
bacs	10/22/2024 SLC Loans	249.90	249.90			
bacs	10/22/2024 Madhav	84.00	84.00			
bacs	10/22/2024 SCC	890.33			890.33	
bacs	10/23/2024 SCC	410.33			410.33	

Fundraising	Grants	Transfer	Total	
			84.00	0.00
			70.00	0.00
			84.00	0.00
		570.00	570.00	0.00
			80.50	0.00
			210.00	0.00
			124.95	0.00
			3061.80	0.00
			84.00	0.00
			66.15	0.00
			84.00	0.00
			42.00	0.00
			84.00	0.00
			140.00	0.00
			84.00	0.00
			249.90	0.00
			384.00	0.00
			66.50	0.00
			22.05	0.00
			84.00	0.00
			124.95	0.00
			189.00	0.00
			84.00	0.00
			3061.80	0.00
			44.10	0.00
			210.00	0.00
			249.90	0.00
			84.00	0.00
			890.33	0.00
			410.33	0.00

bacs	10/24/2004 Sienna Burnett	22.05	22.05	
bacs	10/25/2024 Hanok Wilson Thomas	168.00	168.00	
bacs	10/29/2024 SLC Loans	124.95	124.95	
bacs	11/4/2024 Theodore Thomas	185.50	185.50	
bacs	11/4/2024 Hector Hargreaves	84.00	84.00	
bacs	11/5/2024 M & L Barlow	70.00	70.00	
bacs	11/5/2024 Madhav	84.00	84.00	
bacs	11/7/2024 Sienna Burnett	22.05	22.05	
bacs	11/11/2024 Theodore Thomas	91.00	91.00	
bacs	11/12/2024 SLC Loans	124.95	124.95	
bacs	11/14/2024 SCC	3061.80		3061.80
bacs	11/15/2024 Madhav	84.00	84.00	
bacs	11/15/2024 July Okolo	42.00	42.00	
bacs	11/20/2024 Madhav	84.00	84.00	
bacs	11/25/2024 Sienna Burnett	44.05	44.05	
bacs	11/25/2024 Theodore Thomas	182.00	182.00	
bacs	11/26/2024 Jayden Jaiji	252.00	252.00	
bacs	11/26/2024 SLC Loans	249.90	249.90	
bacs	11/26/2024 Primary Learning	2000.00		
bacs	11/27/2024 Hanok Wilson Thomas	210.00	210.00	
bacs	11/29/2024 B Podiyan	126.00	126.00	
bacs	12/3/2024 Hector Hargreaves	63.00	63.00	
bacs	12/4/2024 Madhav	168.00	168.00	
bacs	12/4/2024 Sienna Burnett	22.05	22.05	
bacs	12/9/2024 M & L Barlow	52.50	52.50	
bacs	12/10/2024 SLC Loans	249.90	249.90	
bacs	12/10/2024 SCC	7432.20		7432.20
bacs	12/11/2024 Madhav	84.00	84.00	
bacs	12/20/2024 Hanok Wilson Thomas	140.00	140.00	
bacs	12/20/2024 Madhav	84.00	84.00	
bacs	12/27/2024 Jayden Jaiji	189.00	189.00	
bacs	12/30/2024 Evania Johnson	126.00	126.00	
bacs	12/30/2024 SCC	2190.99		2190.99
bacs	1/5/2025 Hector Hargreaves	84.00	84.00	
bacs	1/5/2025 M & L Barlow	70.00	70.00	

	22.05	0.00
	168.00	0.00
	124.95	0.00
	185.50	0.00
	84.00	0.00
	70.00	0.00
	84.00	0.00
	22.05	0.00
	91.00	0.00
	124.95	0.00
	3061.80	0.00
	84.00	0.00
	42.00	0.00
	84.00	0.00
	44.05	0.00
	182.00	0.00
	252.00	0.00
	249.90	0.00
2000.00	2000.00	0.00
	210.00	0.00
	126.00	0.00
	63.00	0.00
	168.00	0.00
	22.05	0.00
	52.50	0.00
	249.90	0.00
	7432.20	0.00
	84.00	0.00
	140.00	0.00
	84.00	0.00
	189.00	0.00
	126.00	0.00
	2190.99	0.00
	84.00	0.00
	70.00	0.00

bacs	1/10/2025 Hector Hargreaves	84.00	84.00	
bacs	1/13/2025 Sienna Burnett	66.15	66.15	
bacs	1/14/2025 SCC	3993.00		3993.00
bacs	1/16/2025 SLC Loans	374.85	374.85	
bacs	1/22/2025 Jayden Jaiji	252.00	252.00	
bacs	1/31/2025 Evania Johnson	89.00	89.00	
bacs	2/3/2025 Sienna Burnett	66.15	66.15	
bacs	2/3/2025 Hector Hargreaves	63.00	63.00	
bacs	2/3/2025 Evania Johnson	79.00	79.00	
bacs	2/3/2025 M & L Barlow	52.50	52.50	
bacs	2/4/2025 COKO61060	161.00	161.00	
bacs	2/6/2025 SLC Loans	374.85	374.85	
bacs	2/18/2025 SCC	3993.00		3993.00
bacs	2/24/2025 Sienna Burnett	22.10	22.10	
bacs	2/24/2025 Sienna Burnett	22.00	22.00	
bacs	2/27/2025 SLC Loans	249.90	249.90	
bacs	3/3/2025 M & L Barlow	73.50	73.50	
bacs	3/4/2025 SCC	328.27		328.27
bacs	3/7/2025 National Savings	462.00	462.00	
bacs	3/7/2025 Jayden Jaiji	189.00	189.00	
bacs	3/14/2025 Evania Johnson	126.00	126.00	
bacs	3/17/2025 SCC	3057.45		3057.45
bacs	3/25/2025 Jayden Jaiji	252.00	252.00	
bacs	4/2/2025 SCC	3484.47		3484.47
bacs	4/3/2025 SCC	6645.69		6645.69
bacs	4/4/2025 SCC	416.00		416.00
bacs	4/8/2025 M & L Barlow	42.00	42.00	
bacs	4/11/2025 National Savings	210.00	210.00	
bacs	4/16/2025 SCC	820.66		820.66
bacs	4/24/2025 Jayden Jaiji	63.00	63.00	
bacs	4/24/2025 Transfer from 30629136	2000.00		
bacs	4/30/2025 SCC	6645.69		6645.69
bacs	5/2/2025 B Podiyan	186.00	186.00	
bacs	5/6/2025 Sienna Burnett	110.25	110.25	
bacs	5/6/2025 M & L Barlow	56.00	56.00	

	84.00	0.00
	66.15	0.00
	3993.00	0.00
	374.85	0.00
	252.00	0.00
	89.00	0.00
	66.15	0.00
	63.00	0.00
	79.00	0.00
	52.50	0.00
	161.00	0.00
	374.85	0.00
	3993.00	0.00
	22.10	0.00
	22.00	0.00
	249.90	0.00
	73.50	0.00
	328.27	0.00
	462.00	0.00
	189.00	0.00
	126.00	0.00
	3057.45	0.00
	252.00	0.00
	3484.47	0.00
	6645.69	0.00
	416.00	0.00
	42.00	0.00
	210.00	0.00
	820.66	0.00
	63.00	0.00
2000.00	2000.00	0.00
	6645.69	0.00
	186.00	0.00
	110.25	0.00
	56.00	0.00

bacs	5/8/2025 SLC Loans	624.75	624.75		
bacs	5/8/2025 Alice Gomes	14.00	14.00		
bacs	5/12/2025 National Savings	84.00	84.00		
bacs	5/20/2025 Jayden Jaiji	126.00	126.00		
bacs	5/22/2025 S Shufflebotham	168.00	168.00		
bacs	6/3/2025 M & L Barlow	49.00	49.00		
bacs	6/4/2025 SCC	6645.69		6645.69	
bacs	6/16/2025 R Mathews	21.00	21.00		
bacs	6/22/2025 Transfer from 30629136	1000.00			
bacs	7/1/2025 S Shufflebotham	294.00	294.00		
bacs	7/1/2025 R Mathews	35.00	35.00		
bacs	7/2/2025 Sienna Burnett	252.00	252.00		
bacs	7/4/2025 National Savings	147.00	147.00		
bacs	7/4/2025 Transfer from 30629136	1000.00			
bacs	7/9/2025 R Mathews	21.00	21.00		
bacs	7/14/2025 Hector Hargreaves	168.00	168.00		
bacs	7/14/2025 R Mathews	42.00	42.00		
bacs	7/14/2025 SCC	3791.66		3791.66	
bacs	7/21/2025 Transfer from 30629136	3031.85			
bacs	7/24/2025 Jayden Jaiji	189.00	189.00		
bacs	7/31/2025 SCC	3791.66		3791.66	
bacs	5/7/2025 SCC	402.97		402.97	
bacs	8/26/2025 Transfer from 30629136	29.43			
		86330.64	12189.90	0.00	64509.46
					0.00

		624.75	0.00
		14.00	0.00
		84.00	0.00
		126.00	0.00
		168.00	0.00
		49.00	0.00
		6645.69	0.00
		21.00	0.00
1000.00		1000.00	0.00
		294.00	0.00
		35.00	0.00
		252.00	0.00
		147.00	0.00
1000.00		1000.00	0.00
		21.00	0.00
		168.00	0.00
		42.00	0.00
		3791.66	0.00
3031.85		3031.85	0.00
		189.00	0.00
		3791.66	0.00
		402.97	0.00
29.43		29.43	0.00

0.00      0.00    9631.28    86330.64      0.00

0.00

7-Nov

Cheque No	Date	Payee	Value	Wages
s/o	9/2/2024	Rent	632.50	
ON - LINE	9/5/2024	Microsoft	59.99	
d/d	9/11/2024	Smart Pension	91.84	91.84
ON - LINE	9/11/2024	Lisa Godwin - Laptop	570.00	
ON - LINE	9/16/2024	Lisa Godwin - Petty Cash	77.80	
s/o	9/23/2024	GB copier	31.80	
ON - LINE	9/25/2024	Wages - Lisa Godwin	1269.30	1269.30
ON - LINE	9/25/2024	Wages - Emma Liddell	1007.86	1007.86
ON - LINE	9/25/2024	Wages - Lucy Williams	471.75	471.75
ON - LINE	9/25/2024	Wages - Kayleigh Ratcliffe	503.10	503.10
ON - LINE	9/25/2024	SCC County Fund	50.00	
ON - LINE	9/27/2024	Accountancy Fees	20.00	
ON - LINE	9/30/2024	Attachment of Earnings	142.86	142.86
s/o	10/1/2024	Rent	632.50	
d/d	10/4/2024	Siemens Financial Services	200.43	
ON - LINE	10/14/2024	Lisa Godwin - Petty Cash	193.54	
ON - LINE	10/18/2024	HMRC	288.39	288.39
d/d	10/23/2024	GB copier	39.00	
ON - LINE	10/24/2024	Accountancy Fees	20.00	
ON - LINE	10/25/2024	Wages - Lisa Godwin	1269.30	1269.30
ON - LINE	10/25/2024	Wages - Emma Liddell	992.34	992.34
ON - LINE	10/25/2024	Wages - Lucy Williams	523.05	523.05
ON - LINE	10/25/2024	Wages - Kayleigh Ratcliffe	691.03	691.03
ON - LINE	10/30/2024	Noodlenow	24.00	
ON - LINE	10/31/2024	Attachment of Earnings	139.78	139.78
s/o	11/1/2024	Rent	632.50	
d/d	11/7/2024	Smart Pension	229.60	229.60
ON - LINE	11/11/2024	Lisa Godwin	140.13	
ON - LINE	11/25/2024	Wages - Emma Liddell	897.26	897.26



Marketing	Educational Visits	Transfer	Total	
			632.50	0.00
			59.99	0.00
			91.84	0.00
			570.00	0.00
			77.80	0.00
			31.80	0.00
			1269.30	0.00
			1007.86	0.00
			471.75	0.00
			503.10	0.00
			50.00	0.00
			20.00	0.00
			142.86	0.00
			632.50	0.00
			200.43	0.00
			193.54	0.00
			288.39	0.00
			39.00	0.00
			20.00	0.00
			1269.30	0.00
			992.34	0.00
			523.05	0.00
			691.03	0.00
			24.00	0.00
			139.78	0.00
			632.50	0.00
			229.60	0.00
			140.13	0.00
			897.26	0.00

ON - LINE	11/25/2024	Wages - Lucy Williams	534.49	534.49
ON - LINE	11/25/2024	Wages - Grace Lockett	153.60	153.60
ON - LINE	11/25/2024	Wages - Lisa Godwin	1269.30	1269.30
ON - LINE	11/25/2024	Wages - Kayleigh Ratcliffe	691.03	691.03
d/d	11/25/2024	GB copier	59.10	
ON - LINE	11/26/2024	Accountancy Fees	20.00	
ON - LINE	11/27/2024	Accountancy Fees	120.00	
ON - LINE	11/29/2024	Attachment of Earnings	121.32	121.32
s/o	12/2/2024	Rent	632.50	
ON - LINE	12/5/2024	Lisa Godwin	298.69	
d/d	12/9/2024	Accountancy Fees	114.80	114.80
ON - LINE	12/13/2024	Learn Play NEXUS	537.60	
ON - LINE	12/13/2024	Kerry Corden	120.00	
ON - LINE	12/16/2024	Lisa Godwin	111.99	
ON - LINE	12/20/2024	Wages - Emma Liddell	914.43	914.43
ON - LINE	12/20/2024	Wages - Lucy Williams	535.87	535.87
ON - LINE	12/20/2024	Wages - Grace Lockett	192.00	192.00
ON - LINE	12/20/2024	Wages - Lisa Godwin	1269.30	1269.30
ON - LINE	12/20/2024	Wages - Kayleigh Ratcliffe	835.64	835.64
d/d	12/23/2024	GB copier	42.09	
ON - LINE	12/24/2024	Accountancy Fees	20.00	
ON - LINE	12/30/2024	Attachment of Earnings	124.40	124.40
s/o	1/2/2025	Rent	632.50	
ON - LINE	1/5/2025	TRANSFER to DEPOSIT A/C	659.04	
ON - LINE	1/5/2025	Lisa Godwin	63.71	
ON - LINE	1/6/2025	Siemens Financial Services	128.43	
d/d	1/10/2025	Smart Pension	114.80	114.80
ON - LINE	1/20/2025	Lisa Godwin	37.44	
ON - LINE	1/20/2025	TRANSFER to DEPOSIT A/C	3000.00	
ON - LINE	1/21/2025	HMRC	304.31	304.31
ON - LINE	1/22/2025	Accountancy Fees	20.00	
d/d	1/23/2025	GB copier	65.59	
ON - LINE	1/24/2025	Wages - Emma Liddell	1007.86	1007.86
ON - LINE	1/24/2025	Wages - Lucy Williams	587.17	587.17
ON - LINE	1/24/2025	Wages - Grace Lockett	300.80	300.80
ON - LINE	1/24/2025	Wages - Lisa Godwin	1504.94	1504.94
ON - LINE	1/24/2025	Wages - Kayleigh Ratcliffe	767.12	767.12
ON - LINE	1/31/2025	Attachment of Earnings	142.86	142.86

		59.10			20.00 120.00	
27.53	632.50		91.64			179.52
			537.60			
						111.99
		42.09			20.00	
	632.50					
16.92		15.80 128.43	30.99			
37.44						
					20.00	
		65.59				

	534.49	0.00
	153.60	0.00
	1269.30	0.00
	691.03	0.00
	59.10	0.00
	20.00	0.00
	120.00	0.00
	121.32	0.00
	632.50	0.00
	298.69	0.00
	114.80	0.00
	537.60	0.00
120.00	120.00	0.00
	111.99	0.00
	914.43	0.00
	535.87	0.00
	192.00	0.00
	1269.30	0.00
	835.64	0.00
	42.09	0.00
	20.00	0.00
	124.40	0.00
	632.50	0.00
659.04	659.04	0.00
	63.71	0.00
	128.43	0.00
	114.80	0.00
	37.44	0.00
3000.00	3000.00	0.00
	304.31	0.00
	20.00	0.00
	65.59	0.00
	1007.86	0.00
	587.17	0.00
	300.80	0.00
	1504.94	0.00
	767.12	0.00
	142.86	0.00

	s/o	2/3/2025	Rent	632.50	
ON - LINE		2/3/2025	Lisa Godwin	108.87	
	d/d	2/7/2025	Smart Pension	142.50	142.50
ON - LINE		2/10/2025	Lisa Godwin - Gompels	137.79	
ON - LINE		2/11/2025	Noodlenow	72.00	
ON - LINE		2/24/2025	Accountancy Fees	20.00	
	d/d	2/24/2025	GB copier	40.91	
ON - LINE		2/25/2025	Wages - Emma Liddell	930.87	930.87
ON - LINE		2/25/2025	Wages - Lucy Williams	567.93	567.93
ON - LINE		2/25/2025	Wages - Grace Lockett	115.20	115.20
ON - LINE		2/25/2025	Wages - Lisa Godwin	1504.74	1504.74
ON - LINE		2/25/2025	Wages - Kayleigh Ratcliffe	767.12	767.12
ON - LINE		2/28/2025	Attachment of Earnings	127.47	127.47
	s/o	3/3/2025	Rent	632.50	
ON - LINE		3/3/2025	Lisa Godwin	66.18	
ON - LINE		3/10/2025	Lisa Godwin	68.79	
ON - LINE		3/17/2025	Lisa Godwin	20.19	
ON - LINE		3/17/2025	TRANSFER to DEPOSIT A/C	964.00	
ON - LINE		3/18/2025	Lisa Godwin	7.50	
ON - LINE		3/24/2025	GB copier	40.91	
ON - LINE		3/25/2025	Wages - Emma Liddell	949.22	949.22
ON - LINE		3/25/2025	Wages - Lucy Williams	606.41	606.41
ON - LINE		3/25/2025	Wages - Grace Lockett	460.80	460.80
ON - LINE		3/25/2025	Wages - Lisa Godwin	1269.29	1269.29
ON - LINE		3/25/2025	Wages - Kayleigh Ratcliffe	767.12	767.12
ON - LINE		3/26/2025	Blithfield	78.00	
ON - LINE		3/26/2025	Accountancy Fees	20.00	
ON - LINE		3/31/2025	Attachment of Earnings	131.32	131.32
ON - LINE		3/31/2025	BT Group	44.99	
	s/o	4/1/2025	Rent	632.50	
ON - LINE		4/3/2025	TRANSFER to DEPOSIT A/C	8960.00	
	d/d	4/4/2025	Siemens Financial Services	128.43	
ON - LINE		4/8/2025	Zoolab	246.78	
	d/d	4/9/2025	Smart Pension	257.30	257.30
ON - LINE		4/10/2025	Lisa Godwin	88.15	
ON - LINE		4/15/2025	Morton Michel	941.62	
ON - LINE		4/17/2025	HMRC	525.33	525.33
ON - LINE		4/20/2025	Lisa Godwin	40.00	

53.87 632.50 55.00  
137.79  
40.91 20.00 72.00

26.01 632.50 40.17  
22.79  
20.19 46.00  
7.50 40.91

20.00 78.00

76.15 632.50 44.99  
128.43  
941.62 12.00  
40.00

	632.50	0.00
	108.87	0.00
	142.50	0.00
	137.79	0.00
	72.00	0.00
	20.00	0.00
	40.91	0.00
	930.87	0.00
	567.93	0.00
	115.20	0.00
	1504.74	0.00
	767.12	0.00
	127.47	0.00
	632.50	0.00
	66.18	0.00
	68.79	0.00
	20.19	0.00
964.00	964.00	0.00
	7.50	0.00
	40.91	0.00
	949.22	0.00
	606.41	0.00
	460.80	0.00
	1269.29	0.00
	767.12	0.00
	78.00	0.00
	20.00	0.00
	131.32	0.00
	44.99	0.00
	632.50	0.00
8960.00	8960.00	0.00
	128.43	0.00
246.78	246.78	0.00
	257.30	0.00
	88.15	0.00
	941.62	0.00
	525.33	0.00
	40.00	0.00

	d/d	4/23/2025	GB copier	40.91	
ON - LINE		4/24/2025	Accountancy Fees	20.00	
ON - LINE		4/25/2025	Wages - Emma Liddell	1055.96	1055.96
ON - LINE		4/25/2025	Wages - Lucy Williams	544.53	544.53
ON - LINE		4/25/2025	Wages - Grace Lockett	180.00	180.00
ON - LINE		4/25/2025	Wages - Lisa Godwin	1439.13	1439.13
ON - LINE		4/25/2025	Wages - Kayleigh Ratcliffe	892.00	892.00
ON - LINE		4/25/2025	Lisa Godwin	63.33	
ON - LINE		4/30/2025	Attachment of Earnings	152.48	152.48
	d/d	4/30/2025	BT Group	44.99	
	s/o	5/1/2025	Rent	632.50	
	d/d	5/8/2025	ICO - Data Protection	47.00	
	d/d	5/9/2025	Smart Pension	134.78	134.78
ON - LINE		5/12/2025	Lisa Godwin	35.14	
ON - LINE		5/19/2025	Lisa Godwin	41.43	
	d/d	5/23/2025	GB copier	42.27	
ON - LINE		5/23/2025	Wages - Lisa Godwin	1544.72	1544.72
ON - LINE		5/23/2025	Wages - Emma Liddell	1111.18	1111.18
ON - LINE		5/23/2025	Wages - Emma Liddell	0.50	0.50
ON - LINE		5/23/2025	Wages - Lucy Williams	804.63	804.63
ON - LINE		5/23/2025	Wages - Kayleigh Ratcliffe	892.00	892.00
ON - LINE		5/23/2025	Wages - Grace Lockett	690.00	690.00
ON - LINE		5/28/2025	Accountancy Fees	20.00	
ON - LINE		5/30/2025	Attachment of Earnings	96.76	96.76
	d/d	5/30/2025	BT Group	44.99	
	s/o	6/2/2025	Rent	632.50	
ON - LINE		6/9/2025	OFSTED	50.00	
ON - LINE		6/10/2025	TRANSFER to DEPOSIT A/C	1935.74	
	d/d	6/12/2025	Smart Pension	147.21	147.21
ON - LINE		6/12/2025	Lisa Godwin	123.15	
ON - LINE		6/19/2025	Lisa Godwin	104.21	
ON - LINE		6/22/2025	Lisa Godwin	180.84	
	d/d	6/23/2025	GB copier	40.91	
ON - LINE		6/24/2025	Accountancy Fees	20.00	
ON - LINE		6/24/2025	Lisa Godwin	100.00	
ON - LINE		6/25/2025	Wages - Lisa Godwin	1544.90	1544.90
ON - LINE		6/25/2025	Wages - Emma Liddell	1035.12	1035.12
ON - LINE		6/25/2025	Wages - Lucy Williams	592.47	592.47

	40.91			20.00	
4.53	15.80	43.00			
	44.99				
632.50					47.00
24.64		4.50	6.00		
21.43			20.00		
	42.27				
				20.00	
	44.99				
632.50					50.00
25.68		56.91			40.56
	24.48	136.36	104.21		
	40.91		20.00		
			100.00	20.00	

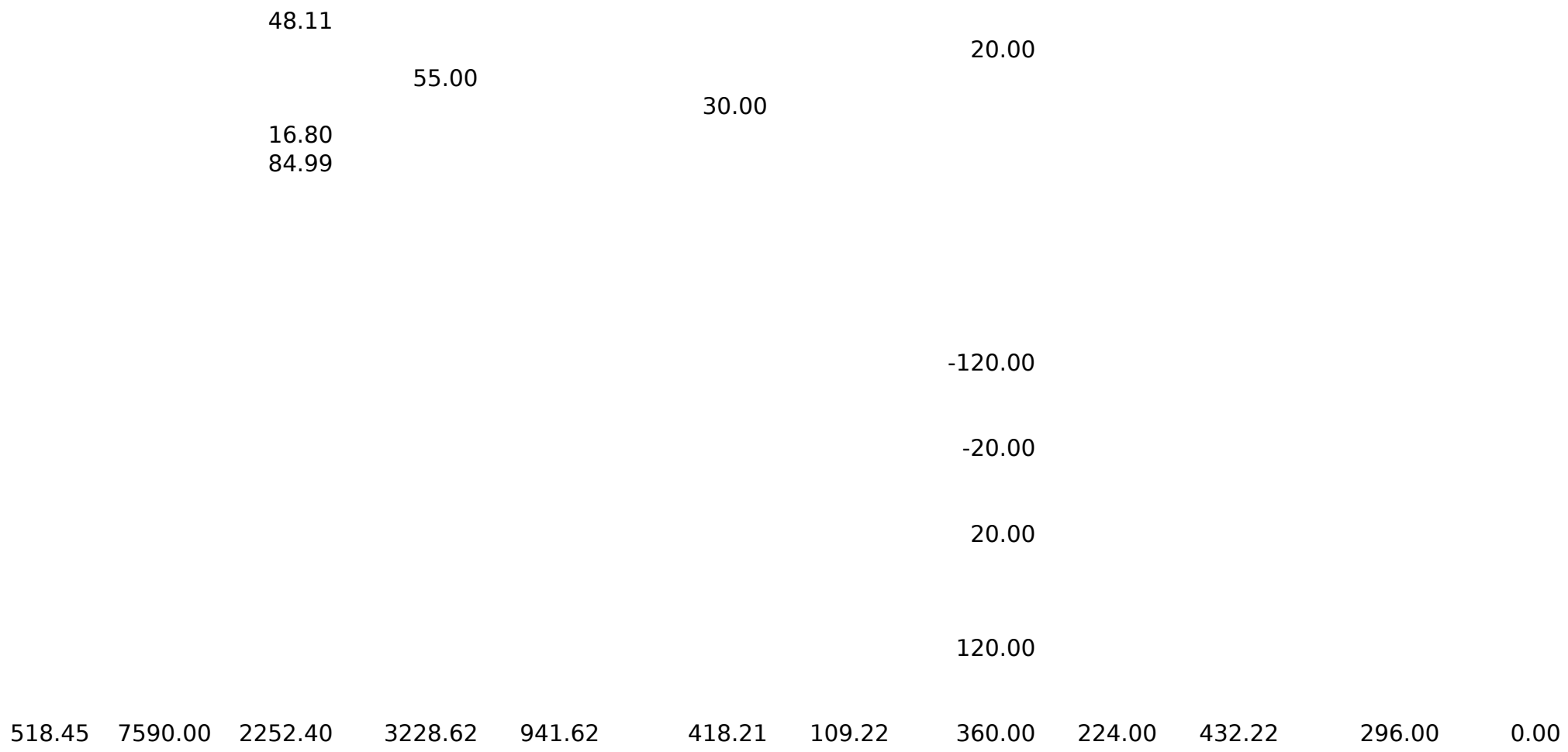
	40.91	0.00
	20.00	0.00
	1055.96	0.00
	544.53	0.00
	180.00	0.00
	1439.13	0.00
	892.00	0.00
	63.33	0.00
	152.48	0.00
	44.99	0.00
	632.50	0.00
	47.00	0.00
	134.78	0.00
	35.14	0.00
	41.43	0.00
	42.27	0.00
	1544.72	0.00
	1111.18	0.00
	0.50	0.00
	804.63	0.00
	892.00	0.00
	690.00	0.00
	20.00	0.00
	96.76	0.00
	44.99	0.00
	632.50	0.00
	50.00	0.00
1935.74	1935.74	0.00
	147.21	0.00
	123.15	0.00
	104.21	0.00
	180.84	0.00
	40.91	0.00
	20.00	0.00
	100.00	0.00
	1544.90	0.00
	1035.12	0.00
	592.47	0.00

ON - LINE	6/25/2025	Wages - Kayleigh Ratcliffe	892.00	892.00
ON - LINE	6/25/2025	Wages - Grace Lockett	570.00	570.00
ON - LINE	6/30/2025	Attachment of Earnings	133.75	133.75
d/d	6/30/2025	BT Group	44.99	
ON - LINE	7/1/2025	Lisa Godwin	36.84	
s/o	7/1/2025	Rent	632.50	
ON - LINE	7/1/2025	Lisa Godwin	29.48	
d/d	7/4/2025	Siemens Financial Services	128.43	
ON - LINE	7/4/2025	Lisa Godwin	900.00	
d/d	7/10/2025	Smart Pension	147.20	147.20
d/d	7/14/2025	National Federation of Small Businesses	199.00	
ON - LINE	7/14/2025	Lisa Godwin	51.09	
ON - LINE	7/18/2025	Precious Little Princess Parties	130.00	
ON - LINE	7/21/2025	HMRC	739.32	739.32
ON - LINE	7/21/2025	Lisa Godwin	115.47	
d/d	7/23/2025	GB copier	44.54	
ON - LINE	7/24/2025	Accountancy Fees	20.00	
ON - LINE	7/25/2025	Wages - Lisa Godwin	1439.89	1439.89
ON - LINE	7/25/2025	Wages - Emma Liddell	1106.16	1106.16
ON - LINE	7/25/2025	Wages - Lucy Williams	640.38	640.38
ON - LINE	7/25/2025	Wages - Kayleigh Ratcliffe	892.00	892.00
ON - LINE	7/25/2025	Wages - Grace Lockett	540.00	540.00
d/d	7/29/2025	BT Group	44.99	
ON - LINE	7/31/2025	Attachment of Earnings	146.55	146.55
ON - LINE	7/31/2025	Lisa Godwin	474.00	
ON - LINE	7/31/2025	Lisa Godwin	79.99	
d/d	8/1/2025	Rent	632.50	
ON - LINE	8/5/2025	Lisa Godwin	247.88	
ON - LINE	8/5/2025	Lisa Godwin	66.15	
ON - LINE	8/5/2025	Lisa Godwin	16.80	
ON - LINE	8/5/2025	Lisa Godwin	40.00	
ON - LINE	8/5/2025	Lisa Godwin	12.76	
d/d	8/8/2025	Smart Pension	134.88	134.88
ON - LINE	8/14/2025	Lisa Godwin	7.80	
ON - LINE	8/14/2025	Lisa Godwin	70.80	
ON - LINE	8/22/2025	Wages - Lisa Godwin	1628.50	1628.50
ON - LINE	8/22/2025	Wages - Emma Liddell	1168.71	1168.71
ON - LINE	8/22/2025	Wages - Lucy Williams	708.81	708.81

13.00		44.99	23.84		
5.00	632.50	24.48			
		128.43	900.00		
24.53				26.56	199.00
32.81				82.66	
		44.54			20.00
		44.99			
			474.00		
	632.50		79.99		
			247.88		
		16.80	66.15		
				40.00	
			12.76		
			1.80	6.00	
			70.80		

	892.00	0.00
	570.00	0.00
	133.75	0.00
	44.99	0.00
	36.84	0.00
	632.50	0.00
	29.48	0.00
	128.43	0.00
	900.00	0.00
	147.20	0.00
	199.00	0.00
	51.09	0.00
130.00	130.00	0.00
	739.32	0.00
	115.47	0.00
	44.54	0.00
	20.00	0.00
	1439.89	0.00
	1106.16	0.00
	640.38	0.00
	892.00	0.00
	540.00	0.00
	44.99	0.00
	146.55	0.00
	474.00	0.00
	79.99	0.00
	632.50	0.00
	247.88	0.00
	66.15	0.00
	16.80	0.00
	40.00	0.00
	12.76	0.00
	134.88	0.00
	7.80	0.00
	70.80	0.00
	1628.50	0.00
	1168.71	0.00
	708.81	0.00

ON - LINE	8/22/2025	Wages - Kayleigh Ratcliffe	1068.33	1068.33
ON - LINE	8/22/2025	Wages - Grace Lockett	180.00	180.00
d/d	8/26/2025	GB copier	48.11	
ON - LINE	8/26/2025	Accountancy Fees	20.00	
ON - LINE	8/26/2025	Lisa Godwin	55.00	
ON - LINE	8/28/2025	Lisa Godwin	30.00	
ON - LINE	8/28/2025	Lisa Godwin	16.80	
ON - LINE	8/28/2025	Lisa Godwin	84.99	
ON - LINE	8/29/2025	Attachment of Earnings	157.84	157.84
			86665.11	
		Accountancy Fee 2023-2024	-120.00	
		Smart Pensions - July 2024	0.00	
		Smart Pensions - August 2024	-91.84	-91.84
		Accountancy Fee - August 2024	-20.00	
		HMRC - July 2024	-143.43	-143.43
		HMRC - August 2024	-11.20	-11.20
		Accountancy Fee - August 2025	20.00	
		Smart Pensions - August 2025	157.06	157.06
		HMRC - July 2025	241.38	241.38
		HMRC - August 2025	168.64	168.64
		Accountancy Fee 2024-2025	120.00	
			86985.72	54599.42
		Opening	<b>1403.10</b>	
		Income	86330.64	
		Expenditure	86665.11	



48.11

55.00

30.00

20.00

16.80

84.99

-120.00

-20.00

20.00

120.00

1068.33	0.00
180.00	0.00
48.11	0.00
20.00	0.00
55.00	0.00
30.00	0.00
16.80	0.00
84.99	0.00
157.84	0.00

0.00

-120.00	0.00
0.00	0.00
-91.84	0.00
-20.00	0.00
-143.43	0.00
-11.20	0.00
20.00	0.00
157.06	0.00
241.38	0.00
168.64	0.00
120.00	0.00
0.00	

0.00	496.78	15518.78	86985.72	0.00
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Closing	1068.63
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Bank balance not presented	1068.63
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Accountancy Fee - August 2025	20.00
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Smart Pensions - August 2025	157.06
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HMRC - July 2025	241.38
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HMRC - August 2025	168.64
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Accountancy Fee 2023-2024	120.00
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361.55
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Deposit Account

Opening	24103.69
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Income - Interest	333.86
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Income - Transfer from C/A	15518.78
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Expenditure - Transfer to C/A	-9631.28
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Expenditure	2300.00
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Primary Learning	2000.00
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<b>30025.05</b>
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**HOLY TRINITY PLAYGROUP**

**STATEMENT OF ACCOUNTS FOR THE YEAR**

**ENDED 31 AUGUST 2025**

2

**INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31ST AUGUST 2025**

**Income**

<b>Fees</b>	<b>14,189.90</b>
<b>Grants</b>	<b>0.00</b>
<b>NEG Funding</b>	<b>64,509.46</b>
<b>Staff Development</b>	<b>0.00</b>
<b>Fundraising</b>	<b>0.00</b>
<b>Interest</b>	<b><u>333.86</u></b>
	<b>79,033.22</b>

**Expenditure**

<b>Wages</b>	<b>54,599.42</b>
<b>Insurance</b>	<b>941.62</b>
<b>Rent</b>	<b>7,590.00</b>
<b>Marketing</b>	<b>0.00</b>
<b>Equipment</b>	<b>3,228.62</b>
<b>Accountancy</b>	<b>360.00</b>
<b>Petty Cash (Refreshments etc)</b>	<b>518.45</b>
<b>Xmas Fayre</b>	<b>109.22</b>
<b>Property Maintenance</b>	<b>2,718.21</b>
<b>Office Equipment</b>	<b>2,252.40</b>
<b>Miscellaneous Expenses</b>	<b>432.22</b>
<b>Training</b>	<b>224.00</b>

<b>Professional Fees</b>	<b>296.00</b>	
<b>Educational Visits</b>	<u><b>496.78</b></u>	<u><b>73,766.94</b></u>
<b>Surplus of Income over expenditure</b>		<u><b>5,266.28</b></u>

**HOLY TRINITY PLAYGROUP**

**BALANCE SHEET AS AT 31ST AUGUST 2025**

During the year Holy Trinity Playgroup made a surplus of £5,266.28 which car  
by the increase in Assets as follows : -

**Bank Balances**

<b><u>as at 31 August 2025</u></b>		<b>as at 31 August 2024</b>
Current Account	361.55	Current Account
Deposit Account	30,025.05	Deposit Account
Cash in Hand	0.00	Cash in Hand
		Surplus for the year
	<u>30,386.60</u>	

The attached Statement of Accounts for the year ended 31st August 2025 has  
prepared from the accounting records, information and explanations supplied  
without carrying out an audit and are in accordance therewith.

A J Wilkinson ACMA

438 Crewe Road  
Wistaston  
Crewe  
Cheshire  
CW2 6QN

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0.00

5,266.28

30,386.60

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to me,

**HOLY TRINITY PRE-SCHOOL (NEWCASTLE-UNDER-LYME)**

England & Wales - Charity number 1037957

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# Accounts

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## Trustees' Annual Report for the period

**From** 1<sup>st</sup> September 2023 **Period start date**  
**To** 31<sup>st</sup> August 2024 **Period end date**

**Charity name: Holy Trinity Pre-School Newcastle under Lyme**

**Charity registration number: 1037957**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p><b>The purpose of the Pre-School shall be to provide a safe and satisfying learning-through-play experience, whilst following the demands of the Early Years Curriculum, to provide quality childcare and early years education for children aged from 6 weeks to school age.</b></p> <p><b>The Pre-School also aims to support parents in their children's early years, by working collaboratively with parents and carers, other agencies and professionals where appropriate.</b></p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ul style="list-style-type: none"> <li>• <b>Provide a safe and stimulating learning environment</b></li> <li>• <b>Recruit, train and support suitably qualified staff to provide quality pre-school learning and care.</b></li> <li>• <b>Comply with Ofsted regulations and registration, and implement any improvements suggested.</b></li> <li>• <b>Ensure the needs in particular child-care and language development) of local people are met by consultation</b></li> <li>• <b>Work closely with other agencies to provide support for vulnerable children and families at risk.</b></li> </ul>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p><b>The public benefit from the pre-school because we are able to provide affordable and high quality childcare to families with low income, assisting them with grant applications where appropriate, in order to allow them to continue in employment.</b></p>

		<p>The pre-school serves the local community which is made up of many low-income families, single parent families and families from overseas – especially the Philippines, Africa and Southern India, many of whom have come to the area to work in the local large teaching hospital.</p> <p>The pre-school is able to offer help and support to families and agencies involved in providing for the needs of at-risk children, as well as children with additional learning support needs. Referrals of at-risk and children with additional learning support needs are increasing year by year.</p> <p>In addition, by providing the opportunity for students to learn on-the-job (in conjunction with the local college programmes) we are helping to provide training and increased employment prospects to local people.</p> <p>A;; the above is provided with regard to the guidance issued by the Charity Commission on public benefit.</p>
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#### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>Not applicable</b>
Policy on social investment including program related investment	Para 1.38	<b>Not applicable</b>
Contribution made by volunteers	Para 1.38	<p><b>Local people, including parents and carers, assist occasionally in raising funds to provide specific equipment. They also assist with providing extra support on educational visits.</b></p> <p><b>We have been able to include some volunteers to help with our vegetable garden</b></p> <p><b>Volunteers have assisted with painting and decorating of the pre-school rooms.</b></p>

Other		
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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>During the year the Pre-School has been able to provide ten (five mornings and five afternoon) sessions per week throughout term-time.</b></p> <p><b>Children with English as a second language, and their transition to school, have continued to be supported by close liaison with two LEA's and several local primary schools.</b></p> <p><b>Staff salaries remain in line with the National Living Wage, and the Charity continues to recognise the additional responsibilities of manager and assistant manager, by differentiated rates of pay. Eligible staff are enrolled into a work=place pension scheme.</b></p> <p><b>Children have continued to enjoy the large outdoor play area, with its mud kitchen, play house and space for wheeled toys. Towards the end of the year, we were able to provide an additional shelter outdoors to enable children to access outdoor provision at all times and in all weather conditions.</b></p> <p><b>We were happy to have received donation from ASDA to extend and improve our outdoor mud kitchen</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<b>Not applicable</b>
Performance of fundraising activities against objectives set	Para 1.41	<b>Not applicable</b>

Investment performance against objectives	Para 1.41	<b>Not applicable</b>
Other		<b>Not applicable</b>

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p><b>The income and expenditure account show that the year ended with a surplus of £21,205. This was extremely encouraging, considering the previous years accounts showed a deficit. The reason for this was increased recruitment, and a larger number of younger children qualifying for government funding. As at the end of last year, enquiries and bookings were beginning to look very encouraging.</b></p> <p><b>It is always necessary to keep a close eye on numbers, staffing and funding year by year. The balance in the deposit account is now a healthy £25,120 - significantly higher than it was this time last year.</b></p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p><b>Reserves as such are not held, but the charity has a deposit account which had been built up over several years. Over the previous five years this has been used to supplement the income to ensure that the Pre-School can continue to meet its commitments. We are now in a better position, but it is still essential that in the coming year this continues to be built up - a sum is already set aside for redundancies if this ever becomes necessary.</b></p>
Amount of reserves held	Para 1.22	n/a
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<p><b>Funding from the Local Authority (shown in accounts as "NEG funding") for the eligible children is reliable, but is dependent on successful recruitment. This can not be predicted year on year, and neither can the demand for additional hours which parents may request in excess of the LEA funded hours. (These hours are shown in accounts as "fees")</b></p> <p><b>As the only income is from these two sources, the future of the pre-school is dependent on the recruitment of an optimal number of children, balanced by the optimal number of staff employed to cover the legal requirements. Staffing costs are the single largest expense -</b></p>

		<p>the accounts show that this cost £37,057 out of a total expenditure of £50,753. These figures are broadly similar to last year's expenditure.</p> <p>It is well documented by other providers and Early Years specialists that the amount of funding provided by the government does not cover the cost of the provision, and many providers are giving up. We are not yet at this point.</p>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>The Pre-School's major sources of funding are fees charged to parents and carers and Nursery Education Grant from Local Authorities.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>Not applicable.</b>
A description of the principal risks facing the charity	Para 1.46	<p><b>As outlined above, the main risk is always financial – ensuring that we recruit enough children and access the necessary government funding. Although not a problem this year, it remains a continuing concern.</b></p> <p><b>There is some slight concern over the provision of premises – the building we currently rent is undergoing a review, but we are assured that nothing will change for at least a year.</b></p>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Unincorporated association.</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>All parents and primary carers with children attending the Pre-School are members of the Pre-School and are able to vote at meetings. Members are elected annually to office (Chairperson, Treasurer and Secretary) and these, together with the Pre-School manager and deputy, form the Management Committee. The committee has the right to co-opt committee members.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Holy Trinity Pre-School
Other name the charity uses	Holy Trinity Playgroup
Registered charity number	1037957
Charity's principal address	Holy Trinity Community Centre London Road Newcastle-under-Lyme

	Staffordshire ST5 1LQ

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Barbara Davies	Treasurer		
2	Zoe Dillett	Chairperson		
3	Emma Bonfiglio	Secretary		
4	Lisa Godwin	Pre-School Manager		
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**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		
<b>n/a</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	
<b>n/a</b>		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

Ema Burton (Deputy Manager)

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Barbara Davies

Full name(s)

Barbara Elizabeth Davies

Position (eg Secretary,  
Chair, etc)

Treasurer

Date

12/6/2025





**HOLY TRINITY PRE-SCHOOL (NEWCASTLE-UNDER-LYME)**

England & Wales - Charity number 1037957

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# Accounts

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## Trustees' Annual Report for the period

**From** 1<sup>st</sup> September 2022 **Period start date**  
**To** 31<sup>st</sup> August 2023 **Period end date**

**Charity name:** Holy Trinity Pre-School Newcastle under Lyme

**Charity registration number:** 1037957

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p><b>The purpose of the Pre-School shall be to provide a safe and satisfying learning-through-play experience, whilst following the demands of the Early Years Curriculum, to provide quality childcare and early years education for children aged from 6 weeks to school age.</b></p> <p><b>The Pre-School also aims to support parents in their children's early years, by working collaboratively with parents and carers, other agencies and professionals where appropriate.</b></p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ul style="list-style-type: none"> <li>• <b>Provide a safe and stimulating learning environment</b></li> <li>• <b>Recruit, train and support suitably qualified staff to provide quality pre-school learning and care.</b></li> <li>• <b>Comply with Ofsted regulations and registration, and implement any improvements suggested.</b></li> <li>• <b>Ensure the needs in particular child-care and language development) of local people are met by consultation</b></li> <li>• <b>Work closely with other agencies to provide support for vulnerable children and families at risk.</b></li> </ul>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p><b>The public benefit from the pre-school because we are able to provide affordable and high quality childcare to families with low income, assisting them with grant applications where appropriate, in order to allow them to continue in employment.</b></p> <p><b>The pre-school serves the local</b></p>

		<p>community which is made up of many low-income families, single parent families and families from overseas – especially the Philippines, Africa and Southern India, many of whom have come to the area to work in the local large teaching hospital.</p> <p>The pre-school is able to offer help and support to families and agencies involved in providing for the needs of at-risk children, as well as children with additional learning support needs. Referrals of at-risk children are increasing year by year</p> <p>In addition, by providing the opportunity for students to learn on-the-job (in conjunction with the local college programmes) we are helping to provide training and increased employment prospects to local people.</p> <p>A;; the above is provided with regard to the guidance issued by the Charity Commission on public benefit.</p>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>Not applicable</b>
Policy on social investment including program related investment	Para 1.38	<b>Not applicable</b>
Contribution made by volunteers	Para 1.38	<p><b>Local people, including parents and carers, assist occasionally in raising funds to provide specific equipment. They also assist with providing extra support on educational visits.</b></p> <p><b>We have been able to include some volunteers to help with our vegetable garden</b></p>
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>During the year the Pre-School has been able to provide ten (five mornings and five afternoon) sessions per week throughout term-time.</b></p> <p><b>Children with English as a second language, and their transition to school, have continued to be supported by close liaison with two LEA's and several local primary schools.</b></p> <p><b>Staff salaries remain in line with the National Living Wage, and the Charity continues to recognise the additional responsibilities of manager and assistant manager, by differentiated rates of pay. Eligible staff are enrolled into a work=place pension scheme.</b></p> <p><b>Children have continued to enjoy the large outdoor play area, with its mud kitchen, play house and space for wheeled toys.</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<b>Not applicable</b>
Performance of fundraising activities against objectives set	Para 1.41	<b>Not applicable</b>
Investment performance against objectives	Para 1.41	<b>Not applicable</b>
Other		<b>Not applicable</b>

## Financial Review

<p>Review of the charity's financial position at the end of the period</p>	<p>Para 1.21</p>	<p><b>The income and expenditure account show that the year ended with a deficit of £2,644.29. This was disappointing, but was largely due to low recruitment of children, but rising staffing costs. Towards the end of the year, we were able to look forward to a better year, as enquiries and bookings were beginning to look very encouraging.</b></p> <p><b>It will be necessary to keep a close eye on numbers, staffing and funding over the coming year. The balance in the deposit account is slightly higher than it was this time last year, but this will not be sufficient to maintain our operations if recruitment does not significantly improve.</b></p> <p><b>Despite some fears that the Pre-School may not be financially viable this year, we have survived and are fairly confident that recruitment will have improved in September.</b></p>
<p>Statement explaining the policy for holding reserves stating why they are held</p>	<p>Para 1.22</p>	<p><b>Reserves as such are not held, but the charity has a deposit account which had been built up over several years. Over the last five years this has been used to supplement the income to ensure that the Pre-School can continue to meet its commitments. It is essential that in the coming year this is built up again and can be held for contingencies such as redundancies if that becomes necessary.</b></p>
<p>Amount of reserves held</p>	<p>Para 1.22</p>	<p><b>n/a</b></p>
<p>Reasons for holding zero reserves</p>	<p>Para 1.22</p>	<p><b>n/a</b></p>
<p>Details of fund materially in deficit</p>	<p>Para 1.24</p>	<p><b>n/a</b></p>
<p>Explanation of any uncertainties about the charity continuing as a going concern</p>	<p>Para 1.23</p>	<p><b>Funding from the Local Authority (shown in accounts as "NEG funding") for the eligible children is reliable, but is dependent on successful recruitment. This can not be predicted year on year, and neither can the demand for additional hours which parents may request in excess of the LEA funded hours. (These hours are shown in accounts as "fees")</b></p> <p><b>As the only income is from these two sources, the future of the pre-school is dependent on the recruitment of an</b></p>

		<p>optimal number of children, balanced by the optimal number of staff employed to cover the legal requirements. Staffing costs are the single largest expense - the accounts show that this cost £37,194 out of a total expenditure of £46,996.</p> <p>It is well documented by other providers and Early Years specialists that the amount of funding provided by the government does not cover the cost of the provision, and many providers are giving up. We are not yet at this point.</p>
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### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>The Pre-School's major sources of funding are fees charged to parents and carers and Nursery Education Grant from Local Authorities.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>Not applicable.</b>
A description of the principal risks facing the charity	Para 1.46	<b>The main risk facing the Charity is financial – that if it does not recruit sufficient children or does not secure some other financial aid (such as one-off grants) in the next year, it will be in danger of becoming financially non-viable.</b>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Unincorporated association.</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>All parents and primary carers with children attending the Pre-School are members of the Pre-School and are able to vote at meetings. Members are elected annually to office (Chairperson, Treasurer and Secretary) and these, together with the Pre-School manager and deputy, form the Management Committee. The committee has the right to co-opt committee members.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Holy Trinity Pre-School
Other name the charity uses	
Registered charity number	1037957
Charity's principal address	Holy Trinity Community Centre London Road Newcastle-under-Lyme

	Staffordshire ST5 1LQ

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Barbara Davies	Treasurer		
2	Zoe Dillett	Chairperson		
3	Emma Bonfiglio	Secretary		
4	Sarah Shufflebotham	Manager		
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**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		
<b>n/a</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	
<b>n/a</b>		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

Lisa Godwin (Deputy Manager)
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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Barbara Davies

Full name(s)

Barbara Elizabeth Davies

Position (eg Secretary,  
Chair, etc)

Treasurer

Date

25/5/2024

**HOLY TRINITY PLAYGROUP**

**STATEMENT OF ACCOUNTS FOR THE YEAR**

**ENDED 31 AUGUST 2023**

**HOLY TRINITY PLAYGROUP**

**INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31ST AUGUST 2023**

**Income**

<b>Fees</b>	<b>18,298.56</b>
<b>Grants</b>	<b>800.00</b>
<b>NEG Funding</b>	<b>25,192.10</b>
<b>Staff Development</b>	<b>0.00</b>
<b>Fundraising</b>	<b>41.03</b>
<b>Interest</b>	<b><u>20.71</u></b>
	<b>44,352.40</b>

**Expenditure**

<b>Wages</b>	<b>37,194.01</b>
<b>Insurance</b>	<b>862.54</b>
<b>Rent</b>	<b>6,087.20</b>
<b>Marketing</b>	<b>530.40</b>
<b>Equipment</b>	<b>10.00</b>
<b>Accountancy</b>	<b>360.00</b>
<b>Petty Cash (Refreshments etc)</b>	<b>400.00</b>
<b>Photographs</b>	<b>0.00</b>
<b>Property Maintenance</b>	<b>0.00</b>
<b>Office Equipment</b>	<b>1,119.94</b>
<b>Miscellaneous Expenses</b>	<b>0.00</b>
<b>Training</b>	<b>130.00</b>

<b>Professional Fees</b>	<b>302.60</b>	
<b>Educational Visits</b>	<b><u>0.00</u></b>	<b><u>46,996.69</u></b>
<b>Deficit of Income over expenditure</b>		<b><u>-2,644.29</u></b>

**HOLY TRINITY PLAYGROUP**

**BALANCE SHEET AS AT 31ST AUGUST 2023**

During the year Holy Trinity Playgroup made a deficit of £2,644.29 which can be seen by the decrease in Assets as follows : -

<b>Bank Balances</b>			
<b><u>as at 31 August 2023</u></b>		<b><u>as at 31 August 2022</u></b>	
Current Account	1,601.42	Current Account	4,266.42
Deposit Account	2,313.00	Deposit Account	2,292.29
Cash in Hand	0.00	Cash in Hand	0.00
		Deficit for the year	-2,644.29
	<u>3,914.42</u>		<u>3,914.42</u>

The attached Statement of Accounts for the year ended 31st August 2023 has been prepared from the accounting records, information and explanations supplied to me, without carrying out an audit and are in accordance therewith.

A J Wilkinson ACMA

438 Crewe Road  
Wistaston  
Crewe  
Cheshire  
CW2 6QN

**HOLY TRINITY PLAYGROUP**

**STATEMENT OF ACCOUNTS FOR THE YEAR**

**ENDED 31 AUGUST 2023**

**HOLY TRINITY PLAYGROUP**

**INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31ST AUGUST 2023**

**Income**

<b>Fees</b>	<b>18,298.56</b>
<b>Grants</b>	<b>800.00</b>
<b>NEG Funding</b>	<b>25,192.10</b>
<b>Staff Development</b>	<b>0.00</b>
<b>Fundraising</b>	<b>41.03</b>
<b>Interest</b>	<b><u>20.71</u></b>
	<b>44,352.40</b>

**Expenditure**

<b>Wages</b>	<b>37,194.01</b>
<b>Insurance</b>	<b>862.54</b>
<b>Rent</b>	<b>6,087.20</b>
<b>Marketing</b>	<b>530.40</b>
<b>Equipment</b>	<b>10.00</b>
<b>Accountancy</b>	<b>360.00</b>
<b>Petty Cash (Refreshments etc)</b>	<b>400.00</b>
<b>Photographs</b>	<b>0.00</b>
<b>Property Maintenance</b>	<b>0.00</b>
<b>Office Equipment</b>	<b>1,119.94</b>
<b>Miscellaneous Expenses</b>	<b>0.00</b>
<b>Training</b>	<b>130.00</b>

Professional Fees	302.60	
Educational Visits	<u>0.00</u>	<u>46,996.69</u>
Deficit of Income over expenditure		<u>-2,644.29</u>

**HOLY TRINITY PLAYGROUP**

**BALANCE SHEET AS AT 31ST AUGUST 2023**

During the year Holy Trinity Playgroup made a deficit of £2,644.29 which can be seen by the decrease in Assets as follows : -

<b>Bank Balances</b>			
<b><u>as at 31 August 2023</u></b>		<b><u>as at 31 August 2022</u></b>	
Current Account	1,601.42	Current Account	4,266.42
Deposit Account	2,313.00	Deposit Account	2,292.29
Cash in Hand	0.00	Cash in Hand	0.00
		Deficit for the year	-2,644.29
	<u>3,914.42</u>		<u>3,914.42</u>

The attached Statement of Accounts for the year ended 31st August 2023 has been prepared from the accounting records, information and explanations supplied to me, without carrying out an audit and are in accordance therewith.

A J Wilkinson ACMA

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Cheshire  
CW2 6QN

**HOLY TRINITY PRE-SCHOOL (NEWCASTLE-UNDER-LYME)**

England & Wales - Charity number 1037957

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# Accounts

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## Trustees' Annual Report for the period

From September 2021  
Period end date

Period start date To August 2022

Charity name: Holy Trinity Pre-School

Charity registration number: 1037957

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>The purpose of the Pre-School shall be to provide a safe and satisfying learning-through-play experience, whilst following the demands of the Early Years Curriculum, to provide quality childcare and early years education for children aged from 6weeks to school age. The Pre-School also aims to support parents in their children's early years, by working collaboratively with parents and carers, other agencies and professionals, where appropriate.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ul style="list-style-type: none"><li>• <b>Provide a safe and stimulating learning environment.</b></li><li>• <b>Recruit, train and support suitably qualified staff to provide quality pre-school learning and care.</b></li><li>• <b>Comply with Ofsted regulations and registration.</b></li><li>• <b>Ensure the needs (in particular child-care and language development) of local people are being met by consultation.</b></li><li>• <b>Work closely with other agencies to provide support for vulnerable children and families (at risk)</b></li></ul>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The public benefit from the pre-school because we are able to provide affordable and high quality childcare to families with low incomes, in order to allow them to continue in employment. The pre-school serves the local community which is made up of many low-income families, single parent families and families from overseas, especially the Philippines, Africa and Southern India, many of whom have</b>

		<p>come to the area to work in the local large teaching hospital. The pre-school is able to offer help and support to families and agencies involved in providing for the needs of at-risk children. Referrals of at-risk children are increasing year by year. In addition, by providing the opportunity for students to learn on-the-job (in conjunction with college programmes) we are helping to provide training and increased employment prospects to local people. All the above is provided with regard to the guidance issues by the Charity Commission on public benefit.</p>
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### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>Not applicable</b>
Policy on social investment including program related investment	Para 1.38	<b>Not applicable</b>
Contribution made by volunteers	Para 1.38	<b>Under normal circumstances, local people, including parents and carers assist occasionally in raising funds to provide specific equipment. They also assist with providing extra support on educational visits.</b>
Other		

### Achievements and Performance

	SORP reference	

<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p><b>During the year the Pre-School has been able to provide ten (five morning and five afternoon) sessions per week throughout term-time.</b></p> <p><b>Children with English as a second language, and their transition to school have continued to be supported by close liaison with two LEA's and several local primary schools.</b></p> <p><b>Staff salaries remain in line with the National Living Wage, and the Charity continues to recognise the additional responsibilities of manager and assistant manager, by differentiated rates of pay. Eligible staff are enrolled into a work-place pension scheme.</b></p> <p><b>Children have continued to enjoy the large outdoor play area, with its mud kitchen, play house and space for wheeled toys.</b></p>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

<p>Achievements against objectives set</p>	<p>Para 1.41</p>	<p><b>n/a</b></p>
<p>Performance of fundraising activities against objectives set</p>	<p>Para 1.41</p>	<p><b>n/a</b></p>
<p>Investment performance against objectives</p>	<p>Para 1.41</p>	<p><b>n/a</b></p>
<p>Other</p>		<p><b>n/a</b></p>

## Financial Review

<p>Review of the charity's financial position at the end of the period</p>	<p>Para 1.21</p>	<p><b>The income and expenditure account show that the year ended with a surplus of £1,629. ( an encouraging improvement over the year-end deficit of £4,446 last year (2020 – 2021)</b></p> <p><b>Recruitment has increased slightly, and the parents who might have been furloughed or working from home have returned to the workplace in the main, which has had a positive effect on the amount received in fees directly from parents. (an increase of over £2000 from the previous year)</b></p> <p><b>Children whose places are funded by the local authority have continued to attend, but not the hoped for increased numbers.</b></p> <p><b>The charity is in a better financial position than it was this time last year, but the surplus achieved is not enough to make up for the fact that there has been a deficit for the last three years. It has been achieved by careful monitoring of staffing levels. The charity is cautiously optimistic that this year marks an upturn after the difficult two years of Covid restrictions, but a close watch will again be made over the early months of the next year to review recruitment and staffing levels.</b></p>
<p>Statement explaining the policy for holding reserves stating why they are held</p>	<p>Para 1.22</p>	<p><b>Reserves as such as not held, but the charity has a deposit account which has been built up over several years. Over the last four years this has been used to supplement the income to ensure that the Pre-School can continue to meet its commitments.</b></p>
<p>Amount of reserves held</p>	<p>Para 1.22</p>	<p><b>n/a</b></p>
<p>Reasons for holding zero reserves</p>	<p>Para 1.22</p>	<p><b>n/a</b></p>
<p>Details of fund materially in deficit</p>	<p>Para 1.24</p>	<p><b>n/a</b></p>
<p>Explanation of any uncertainties about the charity continuing as a going concern</p>	<p>Para 1.23</p>	<p><b>Funding from the Local Authority (shown in accounts as “NEG funding”) for the eligible children is reliable, but is dependent on successful recruitment. This can not be predicted year on year, and neither can the number of hours above and beyond what the LEA funds, which the parents pay for themselves (shown in accounts as “Fees”). As the only income is from these two sources, the future of the pre-school is</b></p>

		<p><b>dependent on the recruitment of satisfactory number of children, balanced by the optimal number of staff employed to cover the legal requirements. (The accounts show that the cost of employing staff is the single largest expense (£40,898 of a total expenditure of £47,649).</b></p> <p>The pre-school is in a slightly better situation than several local providers who have had to close through financial difficulties caused by the pandemic.</p>
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### **Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>The Pre-schools major sources of funding are fees charged to parents and carers and Nursery Education Grant from Local Authorities.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>Not applicable</b>
A description of the principal risks facing the charity	Para 1.46	<b>The main risk facing the Pre-School is financial – that if it does not recruit sufficient children, or does not secure some other financial aid (such as grants) in the next year it will be in danger of becoming financially non-viable.</b>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Unincorporated association</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>All parents and primary carers with children attending the Pre-School are members of the Pre-School, and are able to vote at meetings. Members are elected annually to office (Chairperson, Treasurer and Secretary) and these, together with the Pre-School manager and deputy, form the Management Committee. The committee has the right to co-opt committee members.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Holy Trinity Pre-School
Other name the charity uses	
Registered charity number	1037957
Charity's principal address	Holy Trinity Community Centre London Road Newcastle under Lyme Staffordshire ST5 1LQ



**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Barbara Davies	Treasurer		
2	Zoe Dillett	Chairperson		
3	Emma Bonfiglio	Secretary		
4	Sarah Shufflebotham	Manager		
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**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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#### Name of chief executive or names of senior staff members (Optional information)

Sarah Shufflebotham Pre-School Manager
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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>	B.E. Davies	
<b>Full name(s)</b>	Barbara Elizabeth Davies	
<b>Position (eg Secretary, Chair, etc)</b>	Treasurer	
<b>Date</b>	23 <sup>rd</sup> May 2022	

**HOLY TRINITY PLAYGROUP**

**STATEMENT OF ACCOUNTS FOR THE YEAR**

**ENDED 31 AUGUST 2022**

**HOLY TRINITY PLAYGROUP**

**INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31ST AUGUST 2022**

**Income**

<b>Fees</b>	<b>22,805.09</b>
<b>Grants</b>	<b>0.00</b>
<b>NEG Funding</b>	<b>26,451.75</b>
<b>Staff Development</b>	<b>0.00</b>
<b>Fundraising</b>	<b>21.08</b>
<b>Interest</b>	<b><u>1.10</u></b>
	<b>49,279.02</b>

**Expenditure**

<b>Wages</b>	<b>40,898.30</b>
<b>Insurance</b>	<b>776.67</b>
<b>Rent</b>	<b>3,850.00</b>
<b>Marketing</b>	<b>108.00</b>
<b>Equipment</b>	<b>15.00</b>
<b>Accountancy</b>	<b>360.00</b>
<b>Petty Cash (Refreshments etc)</b>	<b>200.00</b>
<b>Photographs</b>	<b>0.00</b>
<b>Property Maintenance</b>	<b>0.00</b>
<b>Office Equipment</b>	<b>910.74</b>
<b>Miscellaneous Expenses</b>	<b>0.00</b>
<b>Training</b>	<b>281.60</b>

<b>Professional Fees</b>	<b>249.00</b>	
<b>Educational Visits</b>	<b><u>0.00</u></b>	<b><u>47,649.31</u></b>
<b>Surplus of Income over expenditure</b>		<b><u>1,629.71</u></b>

**HOLY TRINITY PLAYGROUP**

**BALANCE SHEET AS AT 31ST AUGUST 2022**

During the year Holy Trinity Playgroup made a surplus of £1,629.71 which can be seen by the increase in Assets as follows : -

<b>Bank Balances</b>			
<b><u>as at 31 August 2022</u></b>		<b><u>as at 31 August 2021</u></b>	
Current Account	4,266.42	Current Account	1,137.81
Deposit Account	2,292.29	Deposit Account	3,791.19
Cash in Hand	0.00	Cash in Hand	0.00
		Surplus for the year	1,629.71
	<u>6,558.71</u>		<u>6,558.71</u>

The attached Statement of Accounts for the year ended 31st August 2022 has been prepared from the accounting records, information and explanations supplied to me, without carrying out an audit and are in accordance therewith.

A J Wilkinson ACMA

438 Crewe Road  
Wistaston  
Crewe  
Cheshire  
CW2 6QN

**HOLY TRINITY PLAYGROUP**

**STATEMENT OF ACCOUNTS FOR THE YEAR**

**ENDED 31 AUGUST 2022**

**HOLY TRINITY PLAYGROUP**

**INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31ST AUGUST 2022**

**Income**

<b>Fees</b>	<b>22,805.09</b>
<b>Grants</b>	<b>0.00</b>
<b>NEG Funding</b>	<b>26,451.75</b>
<b>Staff Development</b>	<b>0.00</b>
<b>Fundraising</b>	<b>21.08</b>
<b>Interest</b>	<b><u>1.10</u></b>
	<b>49,279.02</b>

**Expenditure**

<b>Wages</b>	<b>40,898.30</b>
<b>Insurance</b>	<b>776.67</b>
<b>Rent</b>	<b>3,850.00</b>
<b>Marketing</b>	<b>108.00</b>
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<b>Educational Visits</b>	<b><u>0.00</u></b>	<b><u>47,649.31</u></b>
<b>Surplus of Income over expenditure</b>		<b><u>1,629.71</u></b>

**HOLY TRINITY PLAYGROUP**

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<b>Bank Balances</b>			
<b><u>as at 31 August 2022</u></b>		<b><u>as at 31 August 2021</u></b>	
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Deposit Account	2,292.29	Deposit Account	3,791.19
Cash in Hand	0.00	Cash in Hand	0.00
		Surplus for the year	1,629.71
	<u>6,558.71</u>		<u>6,558.71</u>

The attached Statement of Accounts for the year ended 31st August 2022 has been prepared from the accounting records, information and explanations supplied to me, without carrying out an audit and are in accordance therewith.

A J Wilkinson ACMA

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Wistaston  
Crewe  
Cheshire  
CW2 6QN

**HOLY TRINITY PRE-SCHOOL (NEWCASTLE-UNDER-LYME)**

England & Wales - Charity number 1037957

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# Accounts

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## Trustees' Annual Report for the period

**From September 2020  
Period end date**

**Period start date To August 2021**

**Charity name: Holy Trinity Pre-School**

**Charity registration number: 1037957**

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>The purpose of the Pre-School shall be to provide a safe and satisfying learning-through-play experience, whilst following the demands of the Early Years Curriculum, to provide quality childcare and early years education for children aged from 6weeks to school age. The Pre-School also aims to support parents in their children's early years, by working collaboratively with parents and carers, other agencies and professionals, where appropriate.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ul style="list-style-type: none"> <li>• <b>Provide a safe and stimulating learning environment.</b></li> <li>• <b>Recruit, train and support suitably qualified staff to provide quality pre-school learning and care.</b></li> <li>• <b>Comply with Ofsted regulations and registration.</b></li> <li>• <b>Ensure the needs (in particular child-care and language development) of local people are being met by consultation.</b></li> <li>• <b>Work closely with other agencies to provide support for vulnerable children and families (at risk)</b></li> </ul>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The public benefit from the pre-school because we are able to provide affordable and high quality childcare to families with low incomes, in order to allow them to continue in employment. The pre-school serves the local</b>

		<p>community which is made up of many low-income families, single parent families and families from overseas, especially the Philippines, Africa and Southern India, many of whom have come to the area to work in the local large teaching hospital. The pre-school is able to offer help and support to families and agencies involved in providing for the needs of at-risk children. Referrals of at-risk children are increasing year by year. In addition, by providing the opportunity for students to learn on-the-job (in conjunction with college programmes) we are helping to provide training and increased employment prospects to local people. All the above is provided with regard to the guidance issues by the Charity Commission on public benefit.</p>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>Not applicable</b>
Policy on social investment including program related investment	Para 1.38	<b>Not applicable</b>
Contribution made by volunteers	Para 1.38	<p><b>Under normal circumstances, local people, including parents and carers assist occasionally in raising funds to provide specific equipment. They also assist with providing extra support on educational visits. This year the regulations surrounding Covid have meant that there has been a curtailment of the degree to which people could be in contact with the children, but it is hoped that this will be re-introduced as the situation improves.</b></p>
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>During the year the Pre-School has been able to provide ten (five morning and five afternoon) sessions per week throughout term-time, despite staff being absent and needing to isolate through Covid.</b></p> <p><b>Children with English as a second language, and their transition to school have continued to be supported by close liaison with two LEA's and several local primary schools.</b></p> <p><b>Staff salaries remain in line with the National Living Wage, and the Charity continues to recognise the additional responsibilities of manager and assistant manager, by differentiated rates of pay. Eligible staff are enrolled into a work-place pension scheme.</b></p> <p><b>Children have continued to enjoy the large outdoor play area, providing a Covid-safer fresh-air environment.</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	n/a
Performance of fundraising activities against objectives set	Para 1.41	n/a
Investment performance against objectives	Para 1.41	n/a
Other		n/a



## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>The income and expenditure account show that the year ended with a deficit of £4,446. This is the inevitable result of parents choosing to keep their children at home during uncertain times, especially if furloughed, or working from home. Children whose places are funded by the local authority have continued to attend, but the shortfall is down to parents who normally would meet the fees themselves not enrolling their children. The charity was able to ride out this year as it had sufficient funds from previous years. This is a worrying situation however, and close watch will be made over the early months of the next year to review recruitment and staffing levels.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>Reserves as such as not held, but the charity has a deposit account which has been built up over several years. Over the last four years this has been used to supplement the income to ensure that the Pre-School can continue to meet its commitments.</b>
Amount of reserves held	Para 1.22	<b>n/a</b>
Reasons for holding zero reserves	Para 1.22	<b>n/a</b>
Details of fund materially in deficit	Para 1.24	<b>n/a</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>Funding from the Local Authority (shown in accounts as "NEG funding") for the eligible children is reliable, but is dependent on successful recruitment. This can not be predicted year on year, and neither can the number of hours above and beyond what the LEA funds, which the parents pay for themselves (shown in accounts as "Fees"). As the only income is from these two sources, the future of the pre-school is dependent on the recruitment of satisfactory number of children, balanced by the optimal number of staff employed to cover the legal requirements. (The accounts show that the cost of employing staff is the single largest expense (£41,694 of a total expenditure of £52,203). The pre-school is in a slightly better situation than several local providers</b>

		<b>who have had to close through financial difficulties caused by the pandemic. Another year like this one, however, and the financial future will be very uncertain.</b>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>The Pre-schools major sources of funding are fees charged to parents and carers and Nursery Education Grant from Local Authorities.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>Not applicable</b>
A description of the principal risks facing the charity	Para 1.46	<b>The main risk facing the Pre-School is financial – that if it does not recruit sufficient children, or does not secure some other financial aid (such as grants) in the next year it will be in danger of becoming financially non-viable.</b>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Unincorporated association</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>All parents and primary carers with children attending the Pre-School are members of the Pre-School, and are able to vote at meetings. Members are elected annually to office (Chairperson, Treasurer and Secretary) and these, together with the Pre-School manager and deputy, form the Management Committee. The committee has the right to co-opt committee members.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Holy Trinity Pre-School
Other name the charity uses	
Registered charity number	1037957

Charity's principal address	Holy Trinity Community Centre London Road Newcastle under Lyme Staffordshire ST5 1LQ

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Barbara Davies	Treasurer		
2	Zoe Dillett	Chairperson		
3	Emma Bonfiglio	Secretary		
4	Sarah Shufflebotham	Manager		
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**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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#### Name of chief executive or names of senior staff members (Optional information)

Sarah Shufflebotham Pre-School Manager
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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>	B.E. Davies	
<b>Full name(s)</b>	Barbara Elizabeth Davies	
<b>Position (eg Secretary, Chair, etc)</b>	Treasurer	
<b>Date</b>	23 <sup>rd</sup> May 2022	

The attached Statement of Accounts for the year ended 31st August 2021 has been prepared from the accounting records, information and explanations supplied to me,

A J Wilkinson ACMA

438 Crewe Road  
Wistaston  
Crewe  
Cheshire  
CW2 6QN

## **HOLY TRINITY PLAYGROUP**

## **STATEMENT OF ACCOUNTS FOR THE YEAR**

**ENDED 31 AUGUST 2021**

**HOLY TRINITY PLAYGROUP**

**INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31ST AUGUST**  
**2021**

**Income**

Fees	19,946.60
Grants	0.00
NEG Funding	27,679.04
Staff Development	0.00
Fundraising	131.12
Interest	<u>0.54</u>
	47,757.30

**Expenditure**

Wages	41,694.06	
Insurance	697.84	
Rent	6,600.00	
Marketing	0.00	
Equipment	310.64	
Accountancy	360.00	
Petty Cash (Refreshments etc)	633.15	
Photographs	0.00	
Property Maintenance	0.00	
Office Equipment	1,013.30	
Miscellaneous Expenses	0.00	
Training	337.00	
Professional Fees	558.00	
Educational Visits	<u>0.00</u>	<u>52,203.99</u>
Deficit of Income over expenditure		<u>-4,446.69</u>

**HOLY TRINITY PLAYGROUP**

**BALANCE SHEET AS AT 31ST AUGUST 2021**

During the year Holy Trinity Playgroup made a deficit of £4,446.69 which can be seen by the decrease in Assets as follows : -

**Bank Balances**

**as at 31 August 2021**

**as at 31 August 2020**

Current Account	1,137.81	Current Account	85.04
Deposit Account	3,791.19	Deposit Account	9,290.65
Cash in Hand	0.00	Cash in Hand	0.00
			-
		Deficit for the year	4,446.69
	<u>4,929.00</u>		<u>4,929.00</u>

**HOLY TRINITY PRE-SCHOOL (NEWCASTLE-UNDER-LYME)**

England & Wales - Charity number 1037957

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# Accounts

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## Trustees' Annual Report for the period

From **September 2019** Period start date To **August 2020**  
Period end date

Charity name **Holy Trinity Pre-School**

Charity registration number: **1037957**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The purpose of the Pre-School shall be to provide a safe and satisfying learning –through-play experience, whilst following the demands of the Early Years Curriculum, to provide quality childcare and early years education for children aged from 2 to school age. The Pre-School also aims to support parents in their children's early years, by working collaboratively with parents and carers, other agencies and professionals, where appropriate.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Provide a safe and stimulating learning environment. Recruit, train and support suitably qualified staff to provide quality pre-school learning and care. Comply with Ofsted regulations and registration. Ensure the needs (in particular child-care and language development) of local people are being met by consultation. Work closely with other agencies to provide support for vulnerable children and families (at-risk)
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The public benefit from the pre-school because we are able to provide affordable and high quality childcare to families with low incomes, in order to allow them to continue in employment. The playgroup serves the local community which is made up of many low-income families, single-parent families and families from overseas, especially the Philippines, Africa, and Southern India, many of whom have come to the area to work in the local large teaching hospital. The playgroup is able to offer help and support to families and agencies involved in providing for the needs of at-risk children. Referrals of at-risk children are increasing year by year. In addition, by providing the opportunity for students to learn on-the-job we are helping to provide training and increased employment prospects

		for local people. All the above is provided with regard to the guidance issued by the Charity Commission on public benefit
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### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>Not applicable</b>
Policy on social investment including program related investment	Para 1.38	<b>Not applicable</b>
Contribution made by volunteers	Para 1.38	<b>Local people, including parents and carers, assist occasionally in raising funds to provide specific equipment. They also assist with providing extra support on educational visits. Volunteers have assisted with maintaining a vegetable garden which the children use to learn about Healthy Eating.</b>
Other		

### Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>During the year the Pre-School has been able to provide ten (five morning and five afternoon) sessions per week throughout term-time, except for the two months when the provision was closed due to the first Covid lockdown.</p> <p>Children of essential workers, especially from the local hospital, have been accommodated wherever possible, thus supporting the whole community by extension.</p> <p>Children with English as a second language, and their transition to school have been supported by close liaison with two LEA's and several local primary schools.</p> <p>Staff salaries remain in line with the National Living Wage, and the Charity continues to recognise the additional responsibilities of manager and assistant manager, by</p>

		<p>differentiated rates of pay. Eligible staff are now enrolled into a work-place pension scheme.</p> <p>The large outdoor play area has been extensively used this year, as a response to the Covid regulations, and the children have enjoyed all-weather play in the outdoor kitchen set up for messy play)..</p>
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## Financial Review

<p>Review of the charity's financial position at the end of the period</p>	<p>Para 1.21</p>	<p><b>The income and expenditure account show that theyear ended with a surplus of £2292.80, which is an encouraging result after the previous year's deficit of £5,540.</b></p> <p><b>We have been successful at increasing our income, partly through being flexible and providing short-term provision for slightly older children of essential workers, and partly through having extended the age-range, so that we are able to accommodate under 2's. Because our ov erheads are actually quite low compared with other local provisions, we have been able to continue during what has been a difficult year, and which has seen some other local provision fail to survive.</b></p> <p><b>During the current year, the Community Centre have allowed us to continue paying a slightly reduced rent, which is nevertheless an increase on last year.</b></p>
<p>Statement explaining the policy for holding reserves stating why they are held</p>	<p>Para 1.22</p>	<p>n/a</p>
<p>Amount of reserves held</p>	<p>Para 1.22</p>	<p><b>Reserves as such are not held, but the charity has a deposit account which has been built up over several years. Over the last three years, this has been used to supplement the income to ensure that the Pre-School can continue to meet its commitments.The deposit account, at the year end, holds enough funds for three months operating costs, but we hope that we can increase this amount in future years.</b></p>
<p>Reasons for holding zero reserves</p>	<p>Para 1.22</p>	
<p>Details of fund materially in deficit</p>	<p>Para 1.24</p>	
<p>Explanation of any uncertainties about the charity continuing as a going concern</p>	<p>Para 1.23</p>	<p><b>Funding from the Local Authority (shown in accounts as "NEG funding") for the eligible children attending is reliable. The only area of uncertainty is the number of children we manage to recruit and retain, and the number of hours over and above the statutory funded hours that parents request. (Shown in the accounts as "Fees"). As the only income is from these two sources, the future of the pre-school is dependent on the recruitment of a</b></p>

		satisfactory number of children, balanced by the optimal number of staff employed to cover the legal requirements (The accounts show that the cost of employing staff is the single largest expense (£32,361 of a total expenditure of £43.231). Our staffing costs, as well as other overall expenditure have been reduced this year, and income has increased, from both NEG funding and parent fees.
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**Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>The Pre-school's major sources of funding are fees charged to parents and carers and Nursery Education Grant from Local Authorities.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>Not applicable</b>
A description of the principal risks facing the charity	Para 1.46	<b>Recruitment has shown a slight increase this year, in line with similar provision in the local area. This increase will hopefully continue next year. Although the pre-school has had enough financial resources to ride out recent downturn in numbers, we would be in danger of if the improvement in recruitment does not continue and increase over the next year or two</b>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Unincorporated association.</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>All parents and primary carers with children attending the Pre-School are members of the Pre-School, and are able to vote at meetings. Members are elected annually to office (Chairperson, Treasurer and Secretary) and these, together with the Pre-school manager and deputy, form the Management Committee. The committee has the right to co-opt committee members.</b>

## Reference and Administrative details

Charity name	Holy Trinity Pre-School
Other name the charity uses	
Registered charity number	1037957
Charity's principal address	Holy Trinity Community Centre London Road Newcastle under Lyme ST51LQ

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Barbara Davies	Treasurer		
2	Zoe Dillett	Secretary		
3	Emma Bonfiglio	Chairperson		
4	Sarah Shufflebotham	Manager		
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**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		
<b>N/A</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	
<b>N/A</b>		

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
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**Name of chief executive or names of senior staff members (Optional information)**

Sarah Shufflebotham Lisa Godwin
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**Other optional information**

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**HOLY TRINITY PLAYGROUP**

**STATEMENT OF ACCOUNTS FOR THE YEAR**

**ENDED 31 AUGUST 2020**

**HOLY TRINITY  
PLAYGROUP**

**INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31ST AUGUST 2020**

**Income**

Fees	13,548.01
Grants	0.00
NEG Funding	31,965.99
Staff Development	0.00

<b>Fundraising</b>		<b>0.00</b>
<b>Interest</b>		<b>10.09</b>
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		<b>45,524.09</b>

**Expenditure**

<b>Wages</b>	<b>32,361.43</b>	
<b>Insurance</b>	<b>737.20</b>	
<b>Rent</b>	<b>6,600.00</b>	
<b>Marketing</b>	<b>30.00</b>	
<b>Equipment</b>	<b>801.32</b>	
<b>Accountancy</b>	<b>360.00</b>	
<b>Petty Cash (Refreshments etc)</b>	<b>0.00</b>	
<b>Photographs</b>	<b>0.00</b>	
<b>Property Maintenance</b>	<b>115.00</b>	
<b>Office Equipment</b>	<b>904.74</b>	
<b>Miscellaneous Expenses</b>	<b>0.00</b>	
<b>Training</b>	<b>550.00</b>	
<b>Professional Fees</b>	<b>771.60</b>	
<b>Educational Visits</b>	<b>0.00</b>	<b>43,231.29</b>
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<b>Surplus of Income over expenditure</b>		<b>2,292.80</b>
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**HOLY TRINITY**  
**PLAYGROUP**

**BALANCE SHEET AS AT 31ST AUGUST 2020**

During the year Holy Trinity Playgroup made a surplus of £2,292.80 which can be seen by the increase in Assets as follows : -

**Bank Balances**

**as at 31 August 2020****as at 31 August 2019**

Current Account	85.04	Current Account	3,802.33
Deposit Account	9,290.65	Deposit Account	3,280.56
Cash in Hand	0.00	Cash in Hand	0.00
		Surplus for the year	2,292.80
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	9,375.69		9,375.69

The attached Statement of Accounts for the year ended 31st August 2020 has been prepared from the accounting records, information and explanations supplied to me, without carrying out an audit and are in accordance therewith.

A J Wilkinson ACMA

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