

Trustees' Annual Report

For the period

From (start date)

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to end date

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Section A

Reference and administration details

Charity name

Kirkburton 28th Scout Group

Other names the charity is known by

Kirkburton Uniformed Groups

Registered charity number (if any)

1 0 3 7 9 1 3

Charity's principal address

Hallas Road

Kirkburton

Huddersfield

Postcode

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Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	William Alexander George Newham	Chair	
2	Martin Edward Smith	Group Scout Leader	
3	Robert Glyn Phillips	Treasurer	
4	Sandra Delamere	Secretary	
5			
6	Robert Russell Smith		
7	Joanne Mary Smith	Guide Leader	
8	Wendy May Gill	Cub Section Leader	
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Section A

Reference and administration details (continued)

Names and addresses of advisers (optional information but encouraged as best practice)

Type of advisor	Name	Address

Description of the charity's trusts

Type of governing document
(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted
(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods
(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

Policies and procedures adopted for
a) the induction and training of trustees;
b) trustee' consideration of major risks and the systems and procedures to manage them

The Group is managed by the Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate. All the resources of the organisation are shared with the Guides who hold the lease on the building and are involved with the management and fundraising. Work is currently underway to try and identify an organisational structure which acknowledges and accommodates this.

The Trustee Board consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leader and four other members.

Members of the Trustee Board complete 'Being a Scouts Trustee' learning within the first 6 months of joining the Board.

This Trustee Board exists to make sure that the charity is well managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

The maintenance of Group property;
The raising of funds and the administration of Group finance;
The insurance of persons, property and equipment;
Group public occasions;
Assisting in the recruitment of leaders and other adult support;
Appointing any sub committees that may be required;
Appointing Group Administrators and Advisors other than those who are elected.

Risk and Internal Control

The Group Executive has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

The building is on a ten year lease from Kirklees Council which expired in March 2021. The Group has been raising funds for the last few years to ensure that alternatives are available should the lease not be renewed. Negotiations are ongoing with Kirklees Council to determine whether there is a possibility of a Community Asset Transfer which would transfer full responsibility for the site. Due to the financial position of the Council, this is unlikely at present and the land is held for its potential development value.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Association's national insurance policy. Risk Assessments are undertaken before all activities

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 14. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 trustees to approve all payments and comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting</p> <p>Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting</p> <p>As Scouts we are guided by these values:</p> <p>Integrity - We act with integrity, we are honest, trustworthy and loyal.</p> <p>Respect - We have self-respect and respect for others.</p> <p>Care - We support others and take care of the world in which we live.</p> <p>Belief - We explore our faiths, beliefs and attitudes.</p> <p>Co-operation - We make a positive difference; we co-operate with others and make friends</p> <p>The Scout Method</p> <p>Scouting takes place when young people, in partnership with adults, work together based on the values of scouting and:</p> <ul style="list-style-type: none"> - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their promise
Summary of the main activities in relation to these objects	<p>Each Group undertakes a broad range of activities working towards badges and awards, attending camps, district events and outings.</p>
Additional details of the objectives and activities	<p>When planning the Group's activities for the year the trustees consider the Charity Commission's general guidance on public benefit. The Group endeavours to draw on parental and community support for fundraising and maintenance projects. The Group supports other community organisations but is not in itself a grantmaking body.</p>
Public benefit statement	<p>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>

Summary of the main achievements of
the charity during the year

Once again, all the Scouting & Guiding sections provided our youth members with engaging programs throughout the year. Here is a brief summary of their activities. Beavers averaged 17 members during the year ending with 15. Over 90 badges were awarded. Their activities included team games & challenges, Gardening/litter picking/recycling, Treasure hunts and tree identification, Emergency aid, Fair trade, builder badge, a Beetle drive, indoor archery, crafts and baking. They explored their environment, put up tents, did navigation & orienteering, completed Air Activities, celebrated Eurovision, had an Xmas party, played water games and generally had lots of fun.

Cubs averaged 17 members ending with 15. Over 150 badges awarded, and cubs enjoyed a variety of activities both indoor and out - ranging from sleepovers and pack holiday to low ropes and climbing, water fights, hikes, pioneering, hikes and the Athletes badge. They prepared for camp, made bird feeders & Jack o' lanterns, invented superheroes, did some art and crafts and celebrated Diwali, Chinese New Year, Mother's Day, Easter & Christmas. They cooked (and ate) pizza, s'mores and designed a chocolate bar. They had a visited from the police, discussed personal safety and played lots of games.

Scouts had an average of 17 members and ended the year with 16. Over 170 badges were awarded including 3 Chief Scout Gold awards. Scouts celebrated, Christmas, Halloween and Independence Day, they adopted 3 graves in the cemetery, tended them and built planters for them. They tie dyed T shirts, built rafts, put up and checked tents, learned circus skills, played wide games, and undertook team challenges. They worked on their astronomy badge, learned about satellites and how to keep bodies healthy. They discussed affinity bias and LGBTQ issues as well as social media issues and ways to safely promote scouting. They worked on their navigation and map reading including hikes and did some pioneering. They visited a Gurdwara and Laser zone. They rock climbed, helped at the Spring Clean and went on a bunk house weekend.

All the sections attended both St George's day and Remembrance events.

The Guiding sections, Brownies, Guides and Rangers were also very active throughout the year. Details of their activities will be reported separately.

Thank you, all the volunteers who make up our leadership teams. Without your continued enthusiasm and dedication we would not have the exciting, educational and engaging programs that our Young People enjoy.

Section E	Financial Review
Brief statement of the charity's policy on reserves	Reserves Policy The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The lease of the building expired in March 2021 and negotiations are ongoing with Kirklees on the possibilities of renewal or other mechanism to maintain the use of the building. The building also suffers from a lack of storage space. The Group have been fundraising for many years for this eventuality and the Group Executive considers that a sum of £40,000 should be held in reserve as a contingency fund. The Group had funds in excess of this figure at the year end
Quantify and explain any designations	
Details of any funds materially in deficit (circumstances plus steps to eliminate)	
Further financial review details (optional information)	Investment Policy The Group's does not invest in longer-term investments such as stocks and shares. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only a mainstream bank account. The Group Executive regularly monitors the levels of its bank balance to ensure the group obtains maximum value and income from its banking arrangements.

Section F	Other Optional Information
Plans for future periods (details of any significant activities planned to achieve them)	

Section G	Declaration
The trustees declare that they have approved the trustees' report above	
Signed on behalf of the charity's trustees	
Signature(s)	
Full name(s)	GLYN PHILLIPS WILLIAM ALEXANDER GEORGE NEWHAM
Position	TREASURER CHAIR
Date	<div>1</div> <div>5</div> <div>0</div> <div>6</div> <div>1</div> <div>4</div>

Kirkburton 28th Scout Group (Charity no. 1037913)

Receipts and payments account

	Year start date		Year end date
For the year from	4/1/2023	To	3/31/2024

Receipts and payments

	2023/24 Unrestricted funds £	2022/23 Unrestricted funds £
Receipts		
Donations, legacies and similar income		
Membership subscriptions	6,012	4,886
Donations	-	50
Legacies	-	-
Gift Aid	929	437
Other similar income	297	1,766
Sub total	7,238	7,139
Grants		
Maintenence grant	-	-
Other grants	-	-
Sub total	-	-
Fundraising events (gross)		
Beer Festival 2022	-	14,687
Beer Festival 2023	16,509	1,445
Beer Festival 2024	2,710	-
Other fundraising activities	-	-
Sub total	19,219	16,132
Scout hut income		
Hire of building	-	-
Hire of equipment	-	-
Other Scout hut income	-	-
Sub total	-	-
Investment income		
Bank interest	-	-
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Other investment income	-	-
Sub total	-	-
Total Gross Income	26,457	23,271
Asset and investment sales, etc.	-	-
Total receipts	26,457	23,271

Kirkburton 28th Scout Group (Charity no. 1037913)

Receipts and payments account

Year start date

Year end date

For the year from	4/1/2023	To	3/31/2024
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Receipts and payments

	2023/24 Unrestricted funds £	2022/23 Unrestricted funds £
Payments		
Charitable Payments		
Membership subscriptions paid on (National/County/Area/District)	2,809	2,700
Youth programme and activities	991	1,331
Adult support and training	-	-
Rent	1,100	1,100
Water and Sewerage	138	144
Electricity and Gas	1,238	759
Insurance	690	680
Repairs and Renewals	763	646
Materials and equipment	689	-
Printing and photocopying	-	-
Contribution to camp costs and external activities	1,017	- 18
Uniforms and Badges	194	813
AGM and trustee expenses	-	-
Donations	500	-
Bank Charges	96	156
Other costs	-	-
Sub total	10,225	8,311
Fundraising expenses		
Beer Festival 2022	-	9,807
Beer Festival 2023	11,458	2,070
Beer Festival 2024	760	-
Other fundraising costs	-	-
Sub total	12,218	11,877
Total Gross Expenditure	22,443	20,188
Asset and investment purchases, etc.	-	-
Total payments	22,443	20,188
Net of receipts/(payments)	4,014	3,083
Cash funds last year end	63,928	60,845
Cash funds this year end	67,942	63,928

Kirkburton 28th Scout Group (Charity no. 1037913)

Receipts and payments account

	Year start date		Year end date
For the year from	4/1/2023	To	3/31/2024

Statement of assets and liabilities at the end of the year

	3/31/2024 Unrestricted funds £	3/31/2023 Unrestricted funds £
Cash funds		
Bank current account	67,331	63,450
Bank deposit account	-	-
Building society account	-	-
The Scout Association Short Term Investment Service	-	-
Cash/Floats	611	478
Total cash funds	67,942	63,928
(agree balances with receipts and payments account)	ok	ok
Other monetary assets		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
Sub total	-	-
Investment assets		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
Sub total	-	-
Non monetary assets for charity's own use		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	-	-
Motor vehicles	-	-
Scouting equipment, furniture etc	17,600	17,600
Other	-	-
Sub total	17,600	17,600
Liabilities		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
Sub total	-	-
Total net assets	85,542	81,528

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 18th September 2024 (the date of the Trustee Board meeting that approved the accounts) and signed on their behalf by

Signature

Print Name

Chair:	WILL NEWHAM
Treasurer;	GLYN PHILLIPS

Independent Examiner's Report to the Trustees of the

Kirkburton 28th Scout Group (Charity No 1037913)

I report to the Trustees on my examination of the accounts of the above Scout Group for the year ended 31 March 2024, which are set out on pages 1 to 3.

Responsibilities and basis of the Report

The Group's Trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Charities Act). They consider that an audit is not required for this year under section 144(2) of the Charities and that an independent examination is needed.

I report in respect of my examination of the charity's accounts carried out under section 145 of the Charities Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Charities Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records, or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair view" which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed

S. R. Bell

Name: Sarah Bell

Relevant professional qualification or body:

Address: 29 Dene Park, Highburton, Huddersfield, HD8 0XJ

Date: 7th June 2024