



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st September 2023 To 31st August 2024

Charity name: **Clanfield Community Pre-School**

Charity registration number: **1037900**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>Clanfield Community Pre-School has been operating since 1992, offering term-time childcare and education for the local community. It is managed by a parent-trustee committee.</p> <p>The purpose of the charity is to enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:</p> <ul style="list-style-type: none">a) Offering appropriate education and care facilities, together with the right of parents to become involved in the activities of such groups;b) Encouraging the study of the needs of such children and their families, and promoting public interest in and recognition of such needs in the local area;c) Instigating and adhering to and furthering the aims and objectives of the Early Years Alliance.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The Pre-School aims to:</p> <ul style="list-style-type: none">- Provide a warm, friendly and relaxed pre-school environment where children and families feel at ease- Provide high-quality care and education for children aged 2-5 years- Provide a wide variety of play activities and experiences for the children developed within the Early Years Foundation Stage (EYFS) framework- Work in partnership with parents to help children learn and develop

		<ul style="list-style-type: none"> - Add to the life and wellbeing of the local community - Provide regular events for children, parents and staff to promote partnerships and open, honest communication
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit and are satisfied that the conditions have been met.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	We acknowledge the contribution that the parent and family volunteers make towards the charity, as without their time and hard work, the pre-school would not exist. We thank them for the effort that has gone into this year, to grow and sustain the pre-school. We also thank the staff for the voluntary hours they put into the pre-school to run fundraising events and to maintain the physical and admin side of the charity.
Other		

Achievements and Performance

	SORP reference	
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Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	This year we have managed to raise the numbers of children from an average of 30 per session, to 37 by the Spring term. This has made the setting accessible to a greater number of the community. Due to the increased rates of government funding in the summer term, we have been able to keep our privately-funded hours at a minimum, to remain accessible to the lower-income families in the area. The financial benefit of the increased numbers and rates has allowed us to invest in new SEN equipment and Level 3 training, providing new experiences and development for the children that will aid them on their journey into school. We held various seasonal craft weeks throughout the year to fundraise for outside equipment and building works, to provide much-needed shading for the children outside, as well as a new mud kitchen. We held our annual summer fair to raise money and allow the parents to get involved with the setting. We continue to support the families most in need, by providing supplementary funding towards free school meals.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	The objective this year was to improve the financial position to increase sustainability. We aimed to increase the average number of children per session from 30 to 35, and this target was exceeded by the spring term. We also aiming to make a surplus this year and have surpassed expectations to end with a £34.8K surplus, through careful management of resources and additional grant funding.
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Cash in hand and at bank was £61.4K on 31 st Aug 2024 in unrestricted funds, with a net surplus of £34.8K.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Minimum of £10K reserves to be held for redundancy provision.
Amount of reserves held	Para 1.22	£61.4K
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The charity is a going concern- finances have improved year on year, income is forecast at sustainable levels for the next financial year, and increases to expenditure have been mitigated. Reserves have increased to meet unexpected expenditure.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The principal source of funds is from government-funded childcare hours, along with privately-invoiced hours and small amounts from grants and fundraising at events throughout the year.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	The biggest risk to the charity is the underfunding from the government-funded childcare hours scheme, as we do not impose a limit on the number of funded places we take on and therefore the privately-funded hours are not enough to mitigate the underfunding. The current rates of funding do not cover the essential training/planning time for the staff, nor essential resources. Increased funding has been seen this year, but only from Spring term, so a full year's benefit has yet to be seen, as this is likely to be offset by increases to utilities and NMW. A secondary risk is the turnover of trustees, due to the nature of the business- once their children leave, they must become an affiliate member, of which the constitution limits numbers.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution adopted 2013
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are recruited on a voluntary basis from the parents and families of the pupils. We regularly invite parents to become members throughout the year and their eligibility is determined by an advanced DBS check for Ofsted requirements. We also take into account any skills or experience they may have for fulfilling specific roles on the committee.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Clanfield Community Pre-School
Other name the charity uses	
Registered charity number	1037900
Charity's principal address	Green Lane, Clanfield, Waterlooville, PO8 0JU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rebecca Lumb	Chairperson and Treasurer		
2	Jessica Wood	Committee member	1/5/25- present	
3	Andrew Mealey	Committee member		
4	Victoria McDowell	Committee member	1/9/23-28/5/25	
5	Lucy Redfern	Secretary	1/9/23-1/5/25	
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Rebecca Lumb</i>	
Full name(s)	Rebecca Lumb	
Position (eg Secretary, Chair, etc)	Treasurer and Chairperson	
Date	28/6/25	

Receipts and payments accounts

For the period from	1-Sep-2023	To	31-Aug-2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations received	-	737	-	737	-
Revenue grants received	182,576	-	-	182,576	124,422
Gross trading receipts	31,104	-	-	31,104	21,737
Finance interest received	206	-	-	206	38
Fundraising events	1,507	-	-	1,507	2,544
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	215,393	737	-	216,130	148,740
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	215,393	737	-	216,130	148,740
A3 Payments					
Gross wages and salaries	140,119	-	-	140,119	119,339
Pension contributions	6,144	-	-	6,144	4,279
Resource costs	5,866	737	-	6,603	8,519
Training and welfare	405	-	-	405	668
Administrative support	532	-	-	532	1,164
Rent and service charge	10,767	-	-	10,767	11,542
Rates	697	-	-	697	(8,351)
Insurance	1,868	-	-	1,868	1,783
Light, water and heat	4,677	-	-	4,677	4,182
Cleaning	837	-	-	837	1,113
Repairs and maintenance	3,335	-	-	3,335	1,004
Telephone	645	-	-	645	626
Postage	2	-	-	2	0
Stationery and printing	1,004	-	-	1,004	1,070
IT (inc software and website)	1,939	-	-	1,939	1,184
Bad debts	-	-	-	-	0
Payroll processing	1,368	-	-	1,368	1,368
Bank charges (inc interest)	102	-	-	102	131
Other accountancy fees	-	-	-	-	0
Other professional fees	300	-	-	300	1,019
Accountancy costs in preparing accounts	-	-	-	-	942
Independent examination	-	-	-	-	500
Sub total	180,607	737	-	181,344	152,084
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	180,607	737	-	181,344	152,084
Net of receipts/(payments)	34,787	-	-	34,787	- 3,343
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	26,580	-	-	26,580	29,923
Cash funds this year end	61,367	-	-	61,367	26,580

Section B Statement of assets and liabilities at the end of the period

Categories

B1 Cash funds

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Co-Op Savings Account	10706	-	-
Co-Op Current Account	48,938	-	-
Barclays Current Account	555	-	-
Maintenance fund	0		
Redundancy provision	0		
Petty Cash	1,167	-	-
Total cash funds	61,367	-	-
(agree balances with receipts and payments account (s))	OK	OK	OK

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
Computer and electrical equipment	Office equipment-unrestricted	8,007	1,883
Furniture, fixtures and fittings	Office equipment-unrestricted	39,449	13,200
Buildings and structures	Buildings- unrestricted	19,654	8,840
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>R. Lumb</i>	Rebecca Lumb	29/6/25



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's
report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity name
Clanfield Community Preschool

On accounts for the year
ended

31.8.2024

Charity no
(if any)

1037900

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended 31st August 2024.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation
of the accounts in accordance with the requirements of the Charities Act
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have
come to my attention (other than that disclosed below *) in connection with
the examination which gives me cause to believe that in, any material
respect:

- accounting records were not kept in accordance with section 130 of
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in order to enable a
proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date: 31.7.2025

Name:

Nicola Jane Adams FAAT

Relevant professional
qualification(s) or body
(if any):

AAT qualified

Address:

7 Sunderton Lane

Clanfield

Hampshire PO8 0NU

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October 2018

Section B

Disclosure

Give here brief details of
any items that the
examiner wishes to
disclose.

Only complete if the examiner needs to highlight matters of concern (see CC32,
Independent examination of charity accounts: directions and guidance for
examiners).

NA

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October 2018