

# **Jellytots Playgroup**

## **Annual Report for the year to 31 August 2021**

Jellytots Playgroup, Brook Field School, Cartwright Drive, Shaw, Swindon SN5 5SB  
Registered with the Charity Commission No. 1037770.

A committee of five people administers the Playgroup:

*Sara Brown/Elliot Kinsey	Chairperson
Jade Jenkyn	Treasurer
Lauren Rutter	Secretary
Leah Bevan Haines & Kelly Mills	Parent Representatives

The above members were elected to their positions on 14 October 2020 at the Playgroup Annual General Meeting.

A separate Fundraising Committee was held by:

Claire Harris  
Hannah Hartley  
Ashleigh Hopcraft

Jellytots Playgroup provides a safe and friendly environment for children of pre-school age to come to learn and play under the constant supervision of qualified staff. It is the aim of Jellytots to equip each child with the personal and social skills that they will need to make a successful transition from playgroup to school.

The playgroup is open 5 days a week for 38 weeks in term time and offers 10 sessions: 5 morning and 5 afternoon both of 3 hours' duration. We aim to keep each session to a maximum of 16 children with 3 staff present at all times, to ensure a good staff/child ratio.

\*On 30<sup>th</sup> June 2021 Sara Brown resigned as Chairperson for personal reasons, and Elliot Kinsey was elected as her replacement.

In September 2020 the figure B/F was £11295.83, with another £26281.83 in the Saver Account, to be used if necessary.

Fees were kept at £12.00 per session to cover costs and keep them to be in line with the local funded rate. This is similar to what other local playgroups charge. Children eligible for Nursery Funding but not claiming it with us continue to be charged at the unfunded rate. Snack fees were not charged this year, due to Covid-19 hygiene guidelines.

Nursery funding remained at £4/hour from April, despite a consultation and review. The Early Years Pupil Premium claims were again submitted. One child was eligible. One child received 30-hours funding. One child was eligible for extra support and continued to receive extra funding for this. The funding did not cover the full cost of one-to-one care, but we chose to provide the extra staff hours from our budget, at an additional cost to the playgroup of £1086.

We continued the policy of offering temporary extra sessions to fill vacancies until they were taken up by other registered children.

A 6.2% pay rise was given to two staff members to keep them at the legally required National Living Wage. All other staff pay was reviewed, with increases agreed by the Committee.

Several staff members were required to self-isolate during the year. They received statutory sick pay totalling £320 which was reclaimed from HMRC.

A total of £449.58 was spent of cleaning equipment and accessories specifically to prevent the spread of Covid-19. No cases were reported to the playgroup throughout the year.

The two Santander bank accounts continued to operate smoothly. The interest rates remained at 0% on the Business Current Account, and 0.01% on the Business Everyday Saver Account.

The NEST pension scheme continued to operate smoothly. Contribution rates remained at 3% for employers and 5% for employees throughout 2020/21.

The Fundraising Committee had a successful year, raising £2897.48 net of costs. The larger purchases from the funds were: Incredible Eggs to see hatching, cameras, outdoor teaching signs, a stereo, trees, lots of indoor and outdoor equipment, and a subsidy to the annual trip to make it accessible to all.

Jellytots Playgroup ended the year with a balance of £12687.87 in the current account, and £27284.48 in a saver account, to cover increasing redundancy payments in case of future closure of the playgroup.

The Committee has aimed to provide the highest quality childcare within our playgroup. With the exceptional work of the staff and the friendly environment we believe we have achieved this.



Frances Williams, Administrator  
3 September 2021  
For and on behalf of the Committee

## Jellytots Playgroup

### Statement of Income and Expenditure for year ending 31 August 2021

<u>Income</u>	Current a/c £	Cash £	Deposit a/cs £	Total £
Fees	1320.00	438.00		1758.00
Swindon Borough Council Funding	62816.11	0.00		62816.11
Fundraising	2503.24	305.51		2808.75
Snack Fee	0.00	0.00		0.00
Clothing sales	0.00	0.00		0.00
Sundries	3873.03	15.45		3888.48
Business Current Account Interest	0.00	0.00		0.00
Business Saver Account Interest	0.00	0.00	2.65	2.65
<b>Total Income</b>	<b>70512.38</b>	<b>758.96</b>	<b>2.65</b>	<b>71273.99</b>

<u>Expenditure</u>				
Rent	3230.00	0.00	0.00	3230.00
Wages	54629.88	0.00	0.00	54629.88
HMRC	1099.44	0.00	0.00	1099.44
Pensions	1140.27	0.00	0.00	1140.27
Snack food	0.00	0.00	0.00	0.00
Non-snack supermarket	318.51	131.07	0.00	449.58
Sundries	2374.22	235.64	0.00	2609.86
Fundraising costs	5.93	28.74	0.00	34.67
Equipment/books	1714.87	32.77	0.00	1747.64
Craft	409.65	44.04	0.00	453.69
Gifts	655.67	75.00	0.00	730.67
Pre-school Learning Alliance+courses	1380.77	25.80	0.00	1406.57
Stationery	390.47	51.13	0.00	441.60
Post Office	157.24	4.25	0.00	161.49
Telephone/Internet	260.20	50.00	0.00	310.20
Photos	263.22	0.00	0.00	263.22
Bank Charges	90.00	0.00	0.00	90.00
<b>Total Expenditure</b>	<b>68120.34</b>	<b>678.44</b>	<b>0.00</b>	<b>68798.78</b>
<b>Profit/Loss on Year</b>	<b>2392.04</b>	<b>80.52</b>	<b>2.65</b>	<b>2475.21</b>

### Opening Balances

Business Current Account	(£1000 net transfer to Saver a/c during year)	11295.83	
Business Saver Account		26281.83	
Petty Cash		338.94	37916.60
<b>Profit/(Loss) on Year</b>			<b>2475.21</b>

### Closing Balances

Business Current Account	12687.87	
Business Saver Account	27284.48	
Petty Cash	419.46	
		<b>40391.81</b>





CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
**JELLYTOTS PLAYGROUP**

On accounts for the year  
ended

**31 AUGUST 2021**

Charity no  
(if any)

**1037770**

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above  
charity ("the Trust") for the year ended **31 08 2021**.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the  
accounts in accordance with the requirements of the Charities Act 2011  
("the Act").

I report in respect of my examination of the Trust's accounts carried out  
under section 145 of the 2011 Act and in carrying out my examination, I  
have followed all the applicable Directions given by the Charity Commission  
under section 145(5)(b) of the Act.

Independent  
examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to  
undertake the examination by being a qualified member of [insert name of  
applicable listed body]]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have  
come to my attention in connection with the examination (other than that  
disclosed below \*) which gives me cause to believe that in, any material  
respect:

- ☐ the accounting records were not kept in accordance with section 130  
of the Charities Act; or
- ☐ the accounts did not accord with the accounting records; or
- ☐ the accounts did not comply with the applicable requirements  
concerning the form and content of accounts set out in the Charities  
(Accounts and Reports) Regulations 2008 other than any requirement  
that the accounts give a 'true and fair' view which is not a matter  
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection  
with the examination to which attention should be drawn in this report in  
order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

**C Davidson**

Date:

**18/1/2022**

Name:

**CATHERINE DAVIDSON**

Relevant professional  
qualification(s) or body

**ICAEW**

(if any):

Address:

OAKLEA HOUSE

OLD SHAW LANE

SWINDON, SN55PA

## Section B

### Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.