

DAISY CHAINS PLAYGROUP

TRUSTEES ANNUAL REPORT

FOR THE YEAR ENDED 31 AUGUST 2020

The Trustees present their Annual Report and Accounts for the year ended 31 August 2020.

GOVERNING INSTRUMENT

The Charity was established by constitution, with charitable status being granted on 23 May 1994.

TRUSTEES

The Trustees named in page 1 served as Managing Trustees throughout the year.

New trustees are appointed as a result of a recommendation from either an existing trustee, a funder or an associate of the Charity. They are specifically identified as people who they believe would enhance the membership of the board.

OBJECTIVES

To enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.

TAXATION STATUS

As a registered charity, in general, the income and gains are not liable to taxation.

FINANCIAL REVIEW

The financial statements show a total Income for the year of £406,920 and Reserves of £365,087 of which £325,000 is allocated to Restricted Funds for expenditure on specific projects.

The deficit for the year amounted to £44,628, of which £NIL related to a Deficit of Restricted Funds and £44,628 related to a deficit on the Unrestricted Funds.

The principal expenses are stated on page 6.

At the year end no fund was in overall deficit.

Reserves are held to support activities at the discretion of the trustees.

DAISY CHAINS PLAYGROUP

TRUSTEES ANNUAL REPORT (continued)

FOR THE YEAR ENDED 31 AUGUST 2020

STATEMENT OF TRUSTEES RESPONSIBILITIES

The Committee of the Charity is required to prepare, for each financial year, accounts which give a true and fair view of the state of the Charity and of the incoming resources and application of resources of the Charity for that period. In preparing these financial statements, the committee is required to:

- 1) select suitable accounting policies and then apply them consistently;
- 2) make suitable judgements and estimates that are reasonable and prudent;
- 3) state where applicable accounting standards and statements of recommended practice have been followed subject to any material departures disclosed in the financial statement; and
- 4) prepare the financial statements on the going concern basis unless it is inappropriate to presume that this basis applies.

The Committee is responsible for keeping proper accounting records which disclose with reasonable accuracy, at any time, the financial position of the Charity and which enable them to ensure that the financial statements comply with the Charities Act 1993 and with the Constitution and Rules. They are responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

APPROVAL

The report was approved by the trustees on _____ and signed on their behalf by

Chairperson



Treasurer

DAISY CHAINS PLAYGROUP

FINANCIAL STATEMENTS

YEAR ENDED 31 AUGUST 2020

Registered Charity Number: 1037737

DAISY CHAINS PLAYGROUP

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2020

Registered Charity Number: 1037737

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DAISY CHAINS PLAYGROUP

CHARITY INFORMATION

FOR THE YEAR ENDED 31 AUGUST 2020

REGISTERED CHARITY NUMBER

1037737

MANAGEMENT COMMITTEE (TRUSTEES)

Amy Rowley-Jones	-	Chairperson
Ian Burrows	-	Treasurer
Sandra Shaw	-	Secretary

PRINCIPAL BANKERS

Barclays Bank PLC
Leicester
LE87 2BB

INDEPENDENT EXAMINER

CT Associates
3 Conqueror Court
Sittingbourne
Kent
ME10 5BH

OFFICE ADDRESS

Daisy Chains Nursery
St Georges School
Chequers Road
Minster on Sea
Sheerness
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ME12 3QU

DAISY CHAINS PLAYGROUP
TRUSTEES ANNUAL REPORT
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DAISY CHAINS PLAYGROUP

TRUSTEES ANNUAL REPORT (continued)

FOR THE YEAR ENDED 31 AUGUST 2020

STATEMENT OF TRUSTEES RESPONSIBILITIES

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The Committee is responsible for keeping proper accounting records which disclose with reasonable accuracy, at any time, the financial position of the Charity and which enable them to ensure that the financial statements comply with the Charities Act 1993 and with the Constitution and Rules. They are responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

APPROVAL

The report was approved by the trustees on _____ and signed on their behalf by

Chairperson



Treasurer

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF DAISY CHAINS PLAYGROUP

FOR THE YEAR ENDED 31 AUGUST 2020

I report on the accounts of Daisy Chains Playgroup for the year ended 31 August 2020, which are set out on the following pages.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



KHUSHVINDER SAGGU
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3 Conqueror Court, Sittingbourne, Kent ME10 5BH
Chartered Accountants & Tax Consultants

CT Associates, Chartered Accountants, 3 Conqueror Court, Sittingbourne, Kent, ME10 5BH.
29-Jun-21

DAISY CHAINS PLAYGROUP

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 AUGUST 2020

		Unrestricted	Other		
		Fund	Restricted	2020	2019
	Note	£	£	£	£
Incoming Resources					
Local Authority vouchers		204,167	-	204,167	181,089
Fees		134,546	-	134,546	260,588
Donations		3,491	-	3,491	994
Furlough		64,716	-	64,716	
Total Incoming Resources		<u>406,920</u>	<u>-</u>	<u>406,920</u>	<u>442,671</u>
Resources Expended					
Direct Charitable:					
Advertising & Sponsorship		219	-	219	-
Staff salaries	3	395,138	-	395,138	364,033
Rent and Utilities		7,474	-	7,474	11,910
Stationery & Computer		11,929	-	11,929	15,532
Consumables		8,643	-	8,643	14,470
Children/Staff uniforms		832	-	832	682
Repairs & Maintenance		6,406	-	6,406	2,935
Premises costs		7,009	-	7,009	2,654
Toys & Equipment		4,289	-	4,289	14,147
Subscriptions		2,165	-	2,165	345
		<u>444,104</u>	<u>-</u>	<u>444,104</u>	<u>426,708</u>
Management and administration:					
Accountancy		3,074	-	3,074	2,028
Sundry		1,181	-	1,181	2,094
Office costs		675	-	675	104
Training		664	-	664	2,522
Donations		227	-	227	1,134
Bank Interest & Charges		118	-	118	46
Insurance		1,505	-	1,505	1,624
		<u>7,444</u>	<u>-</u>	<u>7,444</u>	<u>9,552</u>
Total Resources Expended		<u>451,548</u>	<u>-</u>	<u>451,548</u>	<u>436,260</u>
Net movement in funds		(44,628)	-	(44,628)	6,411
Balance b/fwd 1 September 2019		<u>84,715</u>	<u>2,589</u>	87,304	80,893
Balance c/fwd at 31 August 2020		<u>40,087</u>	<u>2,589</u>	42,676	87,304

The notes on pages 8 to 10 form part of these accounts.

DAISY CHAINS PLAYGROUP

INCOME & EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2020

	2020	2019
	£	£
Incoming Resources		
KCC Vouchers	204,167	181,089
Fees	134,546	260,588
Other Income	64,716	-
Donations & Fundraising	3,491	994
Total Incoming Resources	406,920	442,671
Resources Expended		
Direct Charitable:		
Advertising & Sponsorship	219	-
Staff salaries	395,138	364,033
Rent	7,474	11,910
Stationery & Computer	11,929	15,532
Consumables	8,643	14,470
Children/Staff uniforms	832	682
Repairs & Maintenance	6,406	2,935
Premises costs	7,009	2,654
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Subscriptions	2,165	345
	444,104	426,708
Management and administration:		
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Bank Interest & Charges	118	46
Insurance	1,505	1,624
	7,444	9,552
Total Resources Expended	451,548	436,260
Net movement in funds	(44,628)	6,411
Balance b/fwd 1 September 2019	87,304	80,893
Reallocation of funds	-	-
Balance c/fwd at 31 August 2020	42,676	87,304

DAISY CHAINS PLAYGROUP

BALANCE SHEET

FOR THE YEAR ENDED 31 AUGUST 2020

	Note	Unrestricted Fund £	Other Restricted Fund £	Total 2020 £	Total 2019 £
Fixed Assets					
Buildings		-	322,411	322,411	322,411
Current Assets					
Funds held in Limited Company		4,512	-	4,512	10,012
Other receivables		1,556	-	1,556	-
Cash at Bank and in hand:					
Current Account		85,189	2,589	87,778	77,140
Saver Account		168	-	168	811
Cash in hand		400	-	400	547
		91,825	2,589	94,414	88,510
Current Liabilities					
Creditors		51,738	-	51,738	1,206
Total Liabilities		51,738	-	51,738	1,206
Net Current Assets		40,087	2,589	42,676	87,304
Net Assets		40,087	325,000	365,087	409,715
Funds		40,087	2,589	42,676	87,304
Revaluation Reserve		-	322,411	322,411	322,411
Capital Account	5	40,087	325,000	365,087	409,715

The accounts were approved by the management committee on _____
and signed on their behalf by:-

Chairperson

The notes on pages 8 to 10 form part of these accounts.

DAISY CHAINS PLAYGROUP

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 AUGUST 2020

1. ACCOUNTING POLICIES

Basis of Accounting

The financial statements have been prepared in accordance with applicable accounting standards and under the historical cost accounting rules.

The accounts have been prepared in accordance with the Statement of Recommend Practice for Charity accounts.

Income

Voluntary income and donations are accounted for as received by the charity.

Grant Income

Grant income is accounted for as received by the charity.

Fixed Assets

The fixed assets are used for charitable purposes and are not held for investment gains. They are held at historical cost for property and cost less depreciation for all else.

Value Added Tax

Value Added Tax is not recoverable and as such is included in the relevant costs in the Statement of Financial Activities.

Management and Administrative Expenditure

The trustees consider that all expenditure relates directly to the charitable activities, except as detailed under management and administration.

Expenditure

Expenditure has been accounted for under the accruals concept.

DAISY CHAINS PLAYGROUP

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 AUGUST 2020

2. TRUSTEES REMUNERATION

No remuneration was paid to the trustees during their period of office, nor any expenses reimbursed to them during this period.

3. EMPLOYEES

The average number of persons employed by the charity during the year was 26 (2019: 29).

	2020	2019
	£	£
Staff Costs:		
Wages and salaries	370,760	348,009
Social security costs	18,342	16,024
	<u>389,102</u>	<u>364,033</u>

No emoluments (salaries, wages and benefits in kind) for any employee were over £50,000 during the year.

4. FIXED ASSETS

	Freehold Buildings	2020 Total
Cost brought forward	322,411	322,411
Additions		
Disposals	-	-
	<u>322,411</u>	<u>322,411</u>
Depreciation brought forward	-	-
Charge for the year	-	-
Disposals	-	-
	<u>-</u>	<u>-</u>
Net book value as at 31 August 2020	<u>322,411</u>	<u>322,411</u>
Net book value as at 31 August 2019	<u>322,411</u>	<u>322,411</u>

DAISY CHAINS PLAYGROUP

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 AUGUST 2020

5. RESTRICTED AND UNRESTRICTED FUNDS

Unrestricted Funds

The unrestricted funds can be applied for any purposes for which the charity was established. The balance of Unrestricted Funds at the year end was £40,087.

Restricted Funds

Grants were received from Kent County Council for buildings and relevant refurbishment to provide a Pre-School Nursery Unit, Breakfast and after school club.

The Grant was for £325,000 and was received in 2010.

The balance of Restricted Funds at the year end was £2,589.

DAISY CHAINS PLAYGROUP

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF DAISY CHAINS PLAYGROUP

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