

# GREENDOWN PLAYGROUP

England & Wales - Charity number 1037713

## Details

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**Status** Registered

**Legal form** Other

**Registered** 1994-05-23

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Greendown Playgroup  
Lydiard Park Academy  
Grange Park Way  
Grange Park  
Swindon  
SN5 6HN

**Phone** 01793882234

**Email** [greendown@btconnect.com](mailto:greendown@btconnect.com)

**Website** [www.greendownplaygroup.com](http://www.greendownplaygroup.com)

## Activities

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**Objects:** TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS.

**Activities:** Playgroup in Grange Park Area of Swindon. Deliver Foundation Stage Curriculum.

## Classification

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- **How:** Provides Human Resources
- **What:** Education/training
- **Who:** Children/young People

## Geography

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- Swindon

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£135,591	£116,201	-	-
2024-03-31	£110,688	£100,271	-	-
2023-03-31	£123,726	£115,151	-	-
2022-03-31	£123,263	£114,276	-	-
2021-03-31	£118,927	£115,631	-	-

## Trustees

Name	Role	Appointed
Julie Steward		
Juliette Elizabeth Heal		2020-03-04

**GREENDOWN PLAYGROUP**

England & Wales - Charity number 1037713

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# Accounts

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Charity Number 1037713

**ANNUAL GENERAL MEETING**  
**WEDNESDAY 26<sup>th</sup> NOVEMBER 2025**  
**7:00PM**  
**ATTENDANCE SHEET**

NAME	SIGNATURE
Will Walder	
Laura Warren	
David Warren	
ANSUN LEWIS	
AIMEE CAOLE	
Natasha Wethercot	
Kelly Htglietta	
Claire Murphy	
Ros Green	
Emma Field	
Clare Lorenidge	
Siobhan Tavener	
Michelle Sewell	
Emma Huntingford	
Juliette Heal	
Karafil Sejranaj	



Lydiard Park Academy, Grange Park Way, Swindon, SN5 6HN

Tel 01793 882234

email: greendown@btconnect.com

Charity Number 1037713

Ofsted Registration number 507994

**Greendown Playgroup AGM  
Wednesday 26<sup>th</sup> November 2025 - 7pm.**

**Circulation:** All staff colleagues, parents and committee members

**Present:** See attached signing in sheets.

**Agenda:**

**Welcome and sign off minutes from last year's AGM 2025.**

No notes recorded.

**Chairperson's Address - Emma Huntingford**

See attached report

**Treasurer's Report - Juliette Heal (Trustee)**

See attached report

**Trustee/Manager's report - Julie Steward**

See attached report

**Nominations and Election of New Committee Members**

Julie confirmed that all incumbent members of the committee have now formally resigned.

**Election of new committee**

See attached sheet

**Any Other Business**

Thank you for coming.

AGM concluded at 7:40pm



## CHAIR'S REPORT 2025

Good evening and welcome to this year's AGM.

I just want to start by thanking everyone for attending, the playgroup really can't run or operate without all of you. As you know we needed at least 33% attendees to be able to open and operate the playgroup. So, thank you.

As chairperson of Greendown committee I just want to tell you about the great work we have done over the past year.

Last year we saw lots more fundraising and kind donations. As a committee we supported sports day, dress up week, the sponsored toddle and the first week for new starters plus many other fun exciting activities.

We wrapped up the year with a giant party to celebrate every child and their success and to sadly say goodbye to our leavers, this year's party was the rental of soft play so all the children could enjoy and play with their friends.

Going into this new year we would love to welcome new members and ideas. As Chair person I ask of all you, if you can spare a couple of hours a month to attend our meetings. By joining our committee, you are helping the playgroup by bringing new ideas, helping raise money and ensuring the playgroup is run to its high standards which we love and expect. There are many roles within the committee, we also have a Friends of Greendown Playgroup. This is if you do not want to fully join the committee, you can join and attend when you can, still add your input but do not have to get a DBS check.

We want to ramp up our fundraising this year and raise as much money for the playgroup. You may or may not know that the playgroup is a charity and runs because of fundraising and kind donations.

As a parent of children who previously attended, I can personally vouch for how great the committee is for both parents, children and staff.

Now I will hand you over to Juliette who is speaking on behalf of our treasurer but if there are any questions, then I am more than happy to answer them.

Emma Huntingford



## Greendown Playgroup Treasurers Report

Wednesday 26<sup>th</sup> November 2025

### Introduction

This report covers the financial year from April 2024 to March 2025 and provides an overview of the Playgroup's financial performance and position.

### Financial Overview

This year, the income of the playgroup increased significantly from last year at £135,591 (last year £110,688)

- **Total Income: £135,591**  
A significant increase of 22.5% from last year's total (£110,688), primarily due to higher numbers of 3 & 4-year-olds & the introduction of 2-year-olds within the group and therefore increased funding from Swindon Borough Council.
- **Grant from Swindon Borough Council: £120,930**  
The funding from the Borough Council increased by £20,386 compared to the previous year. This increase more than covered our increased staffing costs.
- **Fundraising: £1,010**  
Fundraising income also saw a decline from previous years, but we are grateful for the continued support from the current and past families of the group.
- **Total Expenditure: £116,201**  
Staffing costs accounted for the majority of our expenditure (£101,186)
- **Excess of Income over Expenditure: £19,194**  
Despite the challenges, we ended the year with an excess of income over expenditure of £19,194, compared to £10,156 in the previous year. This surplus reflects the careful financial management.

### Expenditure Breakdown

As in previous years, a significant portion of our expenditure—around 85%—is dedicated to staffing costs, including wages and associated employment expenses. With the continued rise in the living wage and pension contributions, these costs have increased, but we have worked to ensure that staffing levels remain appropriate to meet the needs of the children, while carefully managing other costs.

### Acknowledgements

I would like to thank the Trustees, Committee & Staff for all their hard work over this year.



## TRUSTEE/MANGER'S REPORT 2025

This year has been very busy & positive for Greendown Playgroup. With the continuing success & growth of the playgroup through the introduction of the twos & due to this we are now in a stable financially position.

On the staffing front, at the end of the spring term, Cat Roberson the playgroup Manager went on maternity leave for the coming year. We took the decision that to keep the disruption to the playgroup & staff to a minimum, it would be a good idea if I returned from retirement to cover the role of maternity cover manager. At this time Claire Loveridge joined the playgroup staff team as a key person in the pre-school room. Claire has a L3 Diploma in Childcare & Education. The summer term saw Emma Field take on the role of Lead Person in the twos room. The staff have also continued their professional development through the year, attending training courses and forums. One of our main focuses has been updating the staff's knowledge and understanding of safeguarding.

The children & staff took part in lots of activities & crafts during the year, to celebrate, Bonfire Night, Remembrance Day, Hanukkah, Christmas, Chinese New Year, Australia Day & Diwali. The two's enjoyed having an ice cream themed stay & play with their parents in the summer term & the older children enjoyed their Sports Day.

At this time, I would like to thank all the staff for their much appreciated support, dedication & hard work over a very busy year. **THANK YOU.**

Due to our improved financial state & a generous donation, we have been able to restart the programme of improvements to the playgroup building & outside area. During the summer & autumn we had the last three windows replaced in the building, a new water heater & with the support of the staff & their families labour re-vamped the front garden & the back play area shed. Both of the play rooms have had new heaters & the front ramp has been reclad. We will also be doing the back ramps during the up coming breaks.

Finally, we would again like to give a big thank you to all the staff from the Trustees, committee and parents for all their continuing hard work and dedication & to Emma Huntingford and the outgoing committee for all their commitment and hard work over the last 12 months.

Julie Steward & Juliette Heal  
Greendown Playgroup Trustees

## AGM Election of Committee Members 2025/2026

Position	Name	Proposed	Seconded
Chairperson	Emma Huntingford	Julie Steward	Natasha Nethercot
Vice-Chairperson			
Secretary	Natasha Nethercot	Emma Huntingford	Aimee Cadle
Treasurer	Will Walder	Julie Steward	David Warren
Health & Safety Representative			
Maintenance/ Gardener			
General Members	Reneshia Dobbs Laura Warren Anson Lewis Kelly Intiglietta Kelly Baker	Claire Murphy	Will Walder
Friends of Greendown Playgroup	Emma Field		



ANNUAL GENERAL MEETING  
WEDNESDAY 26<sup>th</sup> 2025  
7:00PM

AGENDA

1. Introduction & sign off of AGM Minutes 2025
2. Chairperson's Address - Emma Huntingford
3. Treasurer's Report - Juliette Heal (Trustee)
4. Trustee/Manager's Report - Julie Steward
5. Why join the committee chat - Aimee Cadle
6. Nominations & Election of New Committee Members
7. Any Other Business
8. Close of Meeting

**Independent Examiner's Report**

**Independent Examiner's Report to the Trustees of Greendown Playgroup**

We have examined the books of account and supporting documentation with regard to the attached Income and Expenditure Account for the year - ended March 31, 2025, prepared under the historical cost convention.

**Respective responsibilities of the Trustees and Examiner**

The trustees are responsible for preparing the financial statements in accordance with applicable United Kingdom accounting standards. As trustees you consider the audit requirements of s43(2) of the Charities Act 1993 do not apply.

Our responsibilities, as independent examiners, are established in the United Kingdom primarily on the basis of procedures specified in the General Directions of the Charities Commissioners' under s43(7)(b) of the Charities Act 1993 and by our profession's ethical guidance.

We report to you whether the financial statements have been properly prepared in accordance with the General Directions of the Charities Commissioners. We also report to you if, in our opinion, the playgroup has not kept proper accounting records or if we have not received all the information and explanations we require for our report.


**Basis of Independent Examiner's Report**

We conducted our examination in accordance with General Directions issued by the Charities Commissioners. An examination includes a review of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of any estimates and judgements made in the preparation of the financial statements. We planned and performed our examination so as to obtain all the information and explanations we considered necessary in order to provide us with sufficient evidence to give reasonable assurance the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

The procedures undertaken in the examination do not provide all the evidence required for a full audit of the playgroup's financial records. Consequently, we do not express an audit opinion on the view presented by the accounts.

**Independent Examiner's Report**

In connection with our examination, no matter has come to our attention which would give reasonable cause to believe, in any material respect, the requirements of s41 of the Charities Act 1993, to keep proper accounting records and to prepare accounts which accord with those records and comply with the accounting requirements of the Act, are not being met.

  
**Wheeler Nichols**  
**Accountants**  
**Cheviot House**  
**41 Bath Road**  
**Swindon**  
**SN1 4AS**

**September 30, 2025**

**GREENDOWN PLAYGROUP**

**Unincorporated Registered Charity  
Number: 1037713**

**Accounts for the**


**Year - Ended March 31, 2025**

**GREENDOWN PLAYGROUP - Unincorporated Registered Charity Number 1037713**

**Accounts for the Year - Ended March 31, 2025**

The attached Statement of Income and Expenditure and Balance Sheet have been prepared, in accordance with instructions given, from the Accounting Records and Vouchers of Greendown Playgroup and from further information and explanations supplied.

September 30, 2025

  
**Wheeler Nichols**  
**Accountants**  
**Cheviot House**  
**41 Bath Road**  
**Swindon**  
**SN1 4AS**

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**GREENDOWN PLAYGROUP - Unincorporated Registered Charity Number 1037713**

**Statement of Income & Expenditure**

**for the Year - Ended March 31, 2025**

	2025		2024	
<b>Income</b>				
Registration Fees	134,559		107,530	
Fund Raising	1,010		2,613	
Clothing Sales	7		0	
Milk Re-imbursement	0		0	
Donations & Commissions Received	0		0	
Bank Interest	0		0	
Other Income	15		545	
		<b>135,591</b>		<b>110,688</b>
<b>Expenditure</b>				
Staff Salaries, Employers' NIC & Pension	101,186		81,525	
Staff Training	102		355	
Children's Food/Outings/Entertainment	2,399		2,173	
Clothing Purchases	87		0	
Equipment Repairs & Renewals	3,604		5,818	
Premises Costs & Renewals	942		300	
Utilities	2,400		2,400	
Storage Charges	0		808	
Cleaning & Sundries	60		96	
Administration Expenses	2,781		3,024	
Insurance	0		990	
Professional Fees	745		665	
Personal Protection Equipment	0		0	
Consumables	1,623		1,742	
Sundry Expenses	272	116,201	375	100,271
<b>Net Income/(Expenditure)</b>		<b>19,390</b>		<b>10,417</b>
Depreciation		196		261
<b>NET PROFIT/(LOSS) FOR THE YEAR</b>		<b>19,194</b>		<b>10,156</b>

**GREENDOWN PLAYGROUP - Unincorporated Registered Charity Number 1037713**

**Balance Sheet as at March 31, 2025**

	2025			2024		
<b>FIXED ASSETS</b>	<b>COST OR VALUATION</b>	<b>CUMULATIVE DEPRECIATION</b>	<b>NET BOOK VALUE</b>	<b>COST OR VALUATION</b>	<b>CUMULATIVE DEPRECIATION</b>	<b>NET BOOK VALUE</b>
Equipment	18,078	17,493	585	18,078	17,297	781
	18,078	17,493	585	18,078	17,297	781
<b>CURRENT ASSETS</b>						
Prepaid Expenses	0			0		
Cash at Bank	74,482			55,015		
Cash In Hand	0			0		
		74,482			55,015	
<b>Less:-CURRENT LIABILITIES</b>						
Sundry Creditors & Accrued Charges	745			668		
		745			668	
<b>NET CURRENT ASSETS/ LIABILITIES</b>			73,737			54,347
			<b>74,322</b>			<b>55,128</b>
<b>REPRESENTED BY :-</b>						
<b>CAPITAL ACCOUNT</b>						
Opening Balance		55,128		44,972		
Capital Introduced		0		0		
Net Profit/(Loss) for the Year		19,194		10,156		
			<b>74,322</b>			<b>55,128</b>

**GREENDOWN PLAYGROUP**

**Unincorporated Registered Charity  
Number: 1037713**

**Accounts for the**

**Year - Ended March 31, 2025**

**Independent Examiner's Report**

**Independent Examiner's Report to the Trustees of Greendown Playgroup**

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**Wheeler Nichols**  
**Accountants**  
**Cheviot House**  
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**September 30, 2025**

**GREENDOWN PLAYGROUP**

**Unincorporated Registered Charity  
Number: 1037713**

**Accounts for the**


**Year - Ended March 31, 2025**

**GREENDOWN PLAYGROUP - Unincorporated Registered Charity Number 1037713**

**Accounts for the Year - Ended March 31, 2025**

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September 30, 2025

  
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**for the Year - Ended March 31, 2025**

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**GREENDOWN PLAYGROUP - Unincorporated Registered Charity Number 1037713**

**Balance Sheet as at March 31, 2025**

	2025			2024		
<b>FIXED ASSETS</b>	<b>COST OR VALUATION</b>	<b>CUMULATIVE DEPRECIATION</b>	<b>NET BOOK VALUE</b>	<b>COST OR VALUATION</b>	<b>CUMULATIVE DEPRECIATION</b>	<b>NET BOOK VALUE</b>
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<b>REPRESENTED BY :-</b>						
<b>CAPITAL ACCOUNT</b>						
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Capital Introduced		0		0		
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			74,322			55,128

**GREENDOWN PLAYGROUP**

**Unincorporated Registered Charity  
Number: 1037713**

**Accounts for the**

**Year - Ended March 31, 2025**

**GREENDOWN PLAYGROUP**

England & Wales - Charity number 1037713

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# Accounts

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**ANNUAL GENERAL MEETING  
FRIDAY 15<sup>th</sup> NOVEMBER 2024  
8:00PM**

**AGENDA**

1. Introduction & sign off of AGM Minutes 2023
2. Chairperson's Address - Emma Huntingford
3. Treasurer's Report - Kris Collict
4. Trustee's Report - Julie Steward / Juliette Heal
5. Friends Of Greendown Playgroup - Emma Field
6. Nominations & Election of New Committee Members
7. Any Other Business
8. Close of Meeting



Charity Number 1037713

ANNUAL GENERAL MEETING  
FRIDAY 15<sup>th</sup> NOVEMBER 2024

8:00PM

ATTENDANCE SHEET

NAME	SIGNATURE
AIMEE CADLE	
TANIA MARTINS	
CEBOTARENCO MARINA	
KRIS COLLICT	
Kelly Intigletta	
Antonio Intigletta	
Laura Palmer	
TOM PALMER	
Laura Bennett	
Sarah Murcutt	
Emma Huntingford	
ASTON LAUGHTON	
SARA TOWNSLEY	
Natasha Wethercot	
Mark Telling	
LISA PIMBLE	



Charity Number 1037713

ANNUAL GENERAL MEETING

FRIDAY 15<sup>th</sup> NOVEMBER 2024

8:00PM

ATTENDANCE SHEET

NAME	SIGNATURE
CLAIRE MURPHY	Claire



Lydiard Park Academy, Grange Park Way, Swindon, SN5 6HN

Tel 01793 882234

email: greendown@btconnect.com

Charity Number 1037713

Ofsted Registration number 507994

**Greendown Playgroup AGM  
Friday 15th November 2024 - 8pm.**

**Circulation:** All staff colleagues, parents and committee members

**Present:** Catherine Robertson (Manager), Julie Steward (Trustee), Juliette Heal (Trustee), Emma Huntingford (Chair), Kris Collict (Treasurer).

**Agenda:**

**Welcome and sign off minutes from last year's AGM 2023.**

No notes recorded.

**Chairperson's Address - Emma Huntingford**

See attached report

**Treasurer's Report - Kris Collict**

See attached report

**Trustee's report - Julie Steward / Juliette Heal**

See attached report

**Nominations and Election of New Committee Members**

Julie confirmed that all incumbent members of the committee have now formally resigned.

**Election of new committee**

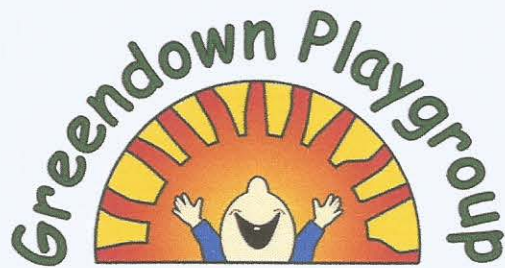
See attached sheet

**Any Other Business**

Julie Steward shared the Playgroups Development plan with those present.

Thank you for coming.

AGM concluded at 20.30



Welcome and thank you all for coming tonight.

My name is Emma and I've been the chairperson for Greendown playgroup now for many years. Before that I was a general member.

As Greendown is a charity run playgroup we must hold an annual group meeting once a year and as stated in the letter, we need at least 33% attendance, so thank you all for coming.

We will shortly go ahead and hear about the other reports and then vote for the next years members. The playgroup cannot run without its committee members, so I urge you all to please consider joining.

This past year has seen many changes to the playgroup, but I believe all of them to be positive changes.

We have welcomed a new manager, Cat. Who has slotted in perfectly. The children and staff have all welcomed her.

We have also taken on two year olds. Although this seemed like a big change, the two year olds have brought even more fun to the group and the playgroup has grown in strength.

We have had another fabulous year of fundraising including our Christmas bazar and the Easter fayre. The committee has helped support the big toddle, sports days, graduation and dress up week. The children were all celebrated and rewarded with a giant end of year party at soft play.

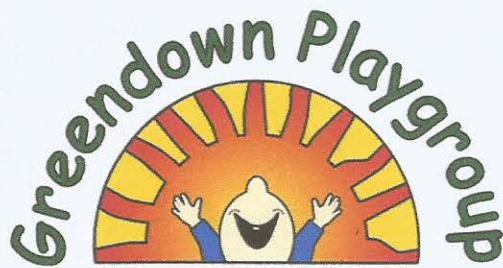
This is also a first for us, our cheese and wine night. We have lots more ideas planned for the new year but we need your help in doing so.

Going into this new year we would love to welcome new members and ideas. As Chair person I ask of all you, if you can spare a couple of hours a month to attend our meetings. By joining our committee you are helping the playgroup by bringing new ideas, helping raise money and ensuring the playgroup is run to its high standards which we love and expect. There are many roles within the committee, we also have a friends of greendown playgroup group. This is if you do not want to fully join the committee, you can join and attend when you can, still add your input but do not have to get a DBS check.

We are also looking for new trustees for our playgroup. If this appeals to you, or you know anyone who it would. Please do not hesitate to come to me and ask questions and apply.

As a parent of a child who previously attended and a child who currently attends, I can personally vouch for how great the committee is for both parents, children and staff.

Now I will hand you over to Kris who is our treasurer but if there are any questions, then I am more than happy to answer them.



## Treasurer's Report

15th November 2024

**Introduction** This report covers the financial year from April 2023 to March 2024 and provides an overview of the Playgroup's financial performance and position.

As I will be stepping down from my role as Treasurer, I want to take a moment to express my gratitude for the opportunity to serve the Playgroup. It has been good to be part of the committee, but with my children having moved on and increasing family commitments, I feel it is time for me to step aside. I am confident that the Playgroup will continue to thrive under the new manager and committee.

**Financial Overview** This year, the Playgroup faced a substantial reduction in income, which impacted our overall financial performance. However, through careful financial management and the more recent changes, the group were able to maintain a surplus and grow the reserves.

- **Total Income:** £110,688 A significant decrease of 10% from last year's total (£123,726), primarily due to lower numbers within the group and therefore reduced funding from Swindon Borough Council.
- **Grant from Swindon Borough Council:** £100,544 The grant from the Borough Council decreased by £10,044 compared to the previous year. Although this reduction in income posed a challenge, we were

able to manage the shortfall by making careful adjustments to our staffing costs.

- Fundraising: £2,613 Fundraising income also saw a decline from previous years, but we are grateful for the continued support from the current and past families of the group.

- Total Expenditure: £100,271 Staffing costs accounted for the majority of our expenditure, and through a reduction of £15,663 in staffing costs (down to £81,525), we managed to offset the decrease in income.

- Excess of Income over Expenditure: £10,156 Despite the challenges, we ended the year with an excess of income over expenditure of £10,156, compared to £8,394 in the previous year. This surplus reflects the careful financial management.

**Impact of Reduced Financial Performance** The reduction in income has driven the group to make some strategic changes to ensure the Playgroup remains sustainable. In response to the financial challenges, we have

focused on expanding our offering to younger age groups. By broadening our age range, we hope to create additional revenue streams to help balance the previous year's shortfall.

**Expenditure Breakdown** As in previous years, a significant portion of our expenditure—around 80%—is dedicated to staffing costs, including wages and associated employment expenses. With the continued rise in the living wage and pension contributions, these costs have increased, but we have worked to ensure that staffing levels remain appropriate to meet the needs of the children, while carefully managing other costs.

**Acknowledgements** I would like to take this opportunity to thank the dedicated staff, committee members, and volunteers for their hard work and support this year. It has been a pleasure working alongside

you. I am confident that the Playgroup will continue to thrive under the leadership of the new committee and look forward to seeing its continued success.

Kris Collict

Treasurer Greendown Playgroup

November 2024

**GREENDOWN PLAYGROUP**

**Unincorporated Registered Charity  
Number: 1037713**

**Accounts for the**

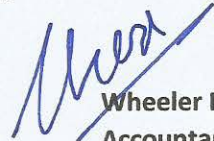
**Year - Ended March 31, 2024**

**GREENDOWN PLAYGROUP - Unincorporated Registered Charity Number 1037713**

**Accounts for the Year - Ended March 31, 2024**

The attached Statement of Income and Expenditure and Balance Sheet have been prepared, in accordance with instructions given, from the Accounting Records and Vouchers of Greendown Playgroup and from further information and explanations supplied.

June 25, 2024



**Wheeler Nichols  
Accountants  
Cheviot House  
41 Bath Road  
Swindon  
SN1 4AS**

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**Independent Examiner's Report**

**Independent Examiner's Report to the Trustees of Greendown Playgroup**

We have examined the books of account and supporting documentation with regard to the attached Income and Expenditure Account for the year - ended March 31, 2024, prepared under the historical cost convention.

**Respective responsibilities of the Trustees and Examiner**

The trustees are responsible for preparing the financial statements in accordance with applicable United Kingdom accounting standards. As trustees you consider the audit requirements of s43(2) of the Charities Act 1993 do not apply.

Our responsibilities, as independent examiners, are established in the United Kingdom primarily on the basis of procedures specified in the General Directions of the Charities Commissioners' under s43(7)(b) of the Charities Act 1993 and by our profession's ethical guidance.

We report to you whether the financial statements have been properly prepared in accordance with the General Directions of the Charities Commissioners. We also report to you if, in our opinion, the playgroup has not kept proper accounting records or if we have not received all the information and explanations we require for our report.


**Basis of Independent Examiner's Report**

We conducted our examination in accordance with General Directions issued by the Charities Commissioners. An examination includes a review of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of any estimates and judgements made in the preparation of the financial statements. We planned and performed our examination so as to obtain all the information and explanations we considered necessary in order to provide us with sufficient evidence to give reasonable assurance the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

The procedures undertaken in the examination do not provide all the evidence required for a full audit of the playgroup's financial records. Consequently, we do not express an audit opinion on the view presented by the accounts.

**Independent Examiner's Report**

In connection with our examination, no matter has come to our attention which would give reasonable cause to believe, in any material respect, the requirements of s41 of the Charities Act 1993, to keep proper accounting records and to prepare accounts which accord with those records and comply with the accounting requirements of the Act, are not being met.

  
**Wheeler Nichols**  
**Accountants**  
**Cheviot House**  
**41 Bath Road**  
**Swindon**  
**SN1 4AS**

**June 25, 2024**

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**GREENDOWN PLAYGROUP - Unincorporated Registered Charity Number 1037713**

**Statement of Income & Expenditure**

**for the Year - Ended March 31, 2024**

	2024		2023	
<b>Income</b>				
Registration Fees	107,530		105,824	
Fund Raising	2,613		4,402	
Clothing Sales	0		0	
Milk Re-imburement	0		0	
Donations & Commissions Received	0		13,000	
Bank Interest	0		0	
Other Income	545		500	
		<b>110,688</b>		<b>123,726</b>
<b>Expenditure</b>				
Staff Salaries, Employers' NIC & Pension	81,525		97,188	
Staff Training	355		265	
Children's Food/Outings/Entertainment	2,173		3,343	
Clothing Purchases	0		0	
Equipment Repairs & Renewals	5,818		2,894	
Premises Costs & Renewals	2,700		2,200	
Utilities	0		480	
Storage Charges	808		1,315	
Cleaning & Sundries	96		280	
Administration Expenses	3,024		2,569	
Insurance	990		910	
Professional Fees	665		615	
Personal Protection Equipment	0		0	
Consumables	1,742		2,139	
Sundry Expenses	375	100,271	953	115,151
<b>Net Income/(Expenditure)</b>		<b>10,417</b>		<b>8,575</b>
Depreciation		261		181
<b>NET PROFIT/(LOSS) FOR THE YEAR</b>		<b>10,156</b>		<b>8,394</b>

**GREENDOWN PLAYGROUP - Unincorporated Registered Charity Number 1037713**

**Balance Sheet as at March 31, 2024**

	2024			2023		
<b>FIXED ASSETS</b>	COST OR VALUATION	CUMULATIVE DEPRECIATION	NET BOOK VALUE	COST OR VALUATION	CUMULATIVE DEPRECIATION	NET BOOK VALUE
Equipment	18,078	17,297	781	17,578	17,036	542
	18,078	17,297	781	17,578	17,036	542
<b>CURRENT ASSETS</b>						
Prepaid Expenses	0			0		
Cash at Bank & In Hand	55,015	55,015		45,045	45,045	
<b>Less:-CURRENT LIABILITIES</b>						
Sundry Creditors & Accrued Charges	668	668		615	615	
<b>NET CURRENT ASSETS/ LIABILITIES</b>			54,347			44,430
			<b>55,128</b>			<b>44,972</b>
<b>REPRESENTED BY :-</b>						
<b>CAPITAL ACCOUNT</b>						
Opening Balance		44,972		36,578		
Capital Introduced		0		0		
Net Profit/(Loss) for the Year		10,156		8,394		
			<b>55,128</b>			<b>44,972</b>

# *Terry Nichols*

*trading as:*

## *Wheeler Nichols Accountants*

Cheviot House, 41 Bath Road, Swindon, SN1 4AS

Tel:0044 (0) 1793 513380

also at: 3, Treverbyn Rise, Penryn, Cornwall, TR10 8RA

Mobile:0044 (0) 791 9000 586

Mrs J Steward  
**GREENDOWN PLAYGROUP**  
21 Spaines  
Great Bedwyn  
Wiltshire  
SN8 3LT

25 June 2024

Dear Julie,

Please find enclosed three copies of Greendown Playgroup's accounts for the year-ended March 31, 2024.

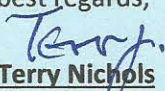
The year saw the income of the playgroup reduce substantially from last year at £110,688 (last year £123,726). The grant from Swindon Borough Council at £100,544, reduced by £10,044; the shortfall was more than made up by a reduction in staffing costs (down £15,663 at £81,525). There was an excess of income over expenditure of £10,156 (last year showed an excess of income of £8,394).

The reserves of the group increased by £10,156, following an increase of £8,394 last year.

I am enclosing our invoice for the work carried out, which, together with the accounts, trust you find in order. Our bank details are noted on the invoice.

Many thanks and assuring you best attention.

best regards,

  
**Terry Nichols**

**Wheeler Nichols Accountants**



## TRUSTEE'S REPORT 2024

This year has again been very challenging and busy for Greendown Playgroup. With the continuing pressure from our financial position which although we acted on timely, by reducing our out goings substantially, through cutting both staff jobs & hours, this was still not enough. As with all the best will in the world we couldn't fill our empty spaces with 3 & 4 year old children. So, we needed to take a hard look at why. The outcome of this, was Greendown Playgroup was losing out to other local providers that were offering places to two year old children, now that the Government was offering fifteen funded hours to working parents of two year olds. Therefore these parents were not moving their children to another setting, as the children & parents were settled after being at the setting for a year. With this in mind the Trustees & Committee had to look at how Greendown Playgroup could move forward by offering places to children from their second birthday.

During the Spring term we decided that having looked at all the statutory requirements, staffing & our building, we would be able to offer five two year old places from the start of the summer term. With a lot of forward planning & hard work over the Easter two week break we transformed the playgroups two rooms. Room 1 became the three/four year olds room & room 2 was divided to incorporate the messy play area for all the children & the carpeted area became the twos domain, while the office/store room, was cleared out & painted to provide a lovely sleep & changing room.

Along with the staff's support everything went to plan & the summer term went really well with the two year olds adding a wonderful new dimension to the playgroup.

This large reorganisation of Greendown Playgroup appears to have been very successful, in as much as we are now once again in a good financial position & filling most of the sessions. From September 2024 we were able to increase the number of places for two year olds to eight, with twenty one places for three/four year olds. We were also able to employ another member of staff.

On the staffing front, in the summer term, Siobhan Tavener stepped up to take on the role of lead in the two's room, with Jo, Ros & Michelle continuing in the important role of key persons to the pre-school children. The staff also continued their professional development through the year, attending training courses and forums. One of our main focus has been updating the staffs knowledge and understanding of child protection. As well as both online & in person training on the joys of two year olds. With the hard work of the staff completing their training in inclusion, Greendown Playgroup was award Dingley's Promise 'Mark of Achievement'.

Unfortunately at the end of the summer term Jo White decided to leave the playgroup after being with us for five years, the last year as Manager. We wish Jo all the best for the future.

At this time I would like to thank all the staff for their much appreciated support, dedication & hard work over a very busy year. **THANK YOU**

We covered many topics during the year which included Space & Travel, All Around The World & Math. Again this year, in the summer term, we brought in caterpillars so the children could have great hands on learning about metamorphosis. They enjoyed feeding both the caterpillars & butterflies until we released the butterflies in the front garden.

The children & staff took part in lots of activities & crafts to celebrate , Bonfire Night, Remembrance Day, Hanukkah, Christmas, Chinese New Year, Australia Day & Diwali.

Finally we would again like to give a big thank you to all the staff from the Trustees, committee and parents for all their continuing hard work and dedication & to Emma Huntingford and the outgoing committee for all their commitment and hard work over the last 12 months.

Julie Steward & Juliette Heal  
Greendown Playgroup Trustees

# AGM Election of Committee Members 2024/2025

Position	Name	Proposed	Seconded
Chairperson	Emma Huntingford	Lisa Pimble	Kris Collict
Vice-Chairperson	Natasha Nethercot	Julie Steward	Sarah Murcutt
Secretary	Aimee Cadle	Emma Huntingford	Claire Murphy
Treasurer	Laura Bennett	Kris Collict	Julie Steward
Health & Safety Representative	Laura Bennett	Lisa Pimble	Kris Collict
Maintenance/ Gardener	Mark Telling	Tash Nethercot	Claire Murphy
General Members	Hayley Gough James Gough Hazel Gough	Kris Collict	Emma Huntingford
Friends of Greendown Playgroup	Emma Field		

**GREENDOWN PLAYGROUP**

England & Wales - Charity number 1037713

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# Accounts

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## Chairperson's Report 2023

Good evening and welcome to this year's AGM.

I just want to start by thanking everyone for attending, the playgroup really can't run or operate without all of you. As you know we needed at least 33% attendees to be able to open and operate the playgroup. So thank you.

As chairperson of Greendown committee I just want to tell you about the great work we have done over the past year.

Last year we saw lots more fundraising including the Christmas bazar, the Easter fete, a Halloween pumpkin patch, many raffles and donations. As a committee we supported sports day, dress up week, the sponsored toddle and the first week for new starters plus many other fun exciting activities.

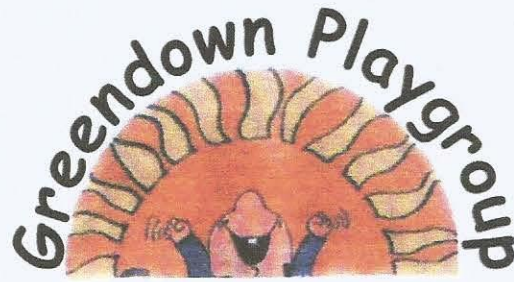
We wrapped up the year with a giant party to celebrate every child and their success and to sadly say goodbye to our leavers, this year's party was the rental of soft play so all the children could enjoy and play with their friends.

Going into this new year we would love to welcome new members and ideas. As Chairperson I ask of all you, if you can spare a couple of hours a month to attend our meetings. By joining our committee, you are helping the playgroup by bringing new ideas, helping raise money and ensuring the playgroup is run to its high standards which we love and expect. There are many roles within the committee, we also have a friends of Greendown group. This is if you do not want to fully join the committee, you can join and attend when you can, still add your input but do not have to get a DBS check.

As a parent of a child who previously attended and a child who currently attends, I can personally vouch for how great the committee is for both parents, children and staff.

Now I will hand you over to Scott who is our treasurer but if there are any questions, then I am more than happy to answer them.

Emma Huntingford



## **Greendown Playgroup Treasurers Report**

**10<sup>th</sup> October 2023**

Last financial year (April 22 – March 23) saw income of the playgroup almost equal to last year at £123,726. The majority of our income was received from the Swindon Borough Council grant at £101,286.00 which had reduced by £6,575.00, however the shortfall was more than made up by donations at £13,000.00. There was an excess of income over expenditure of £8,746.00.

Our total expenditure totalled £115,151.00, which 84% of this is made up of staff wages and associated employment costs. These costs have been rising year on year due to the rises in the living wage and workplace pension contributions.

Overall, the Playgroups reserve funds increased by £8,394.00.

During the financial year the Playgroup have upgraded the premises with new windows, doors, equipment and toys.

To supplement our income, the playgroup holds various fundraising events such as the Easter & Christmas bazars. In the financial year total fundraising totalled £4,402.00 which unfortunately was a decrease of 47% from the previous year.

Fast forward to end of September 23, the playgroup is in a precarious position due to reduced numbers of children filling spaces available. This has been contributed to by onsite school nurseries around the area. We're hoping as the year progresses, we can fill additional spaces here at Greendown Playgroup.

This year I will be stepping down as treasurer and I wanted to say a huge thank you to Julie, Jo and all the staff for running our playgroup so well. Thank you to the outgoing committee for their support, and a warm welcome to the newly elected committee members tonight.

Scott Pyper



## Manager's Report 2023

Welcome to everyone, welcome to the new families who are joining us this year, and to all our returning friends from previous years. For the new people nothing seems strange, but to our returning friends there is one BIG difference. And that is me. The year has had many challenges and changes. The most noticeable of which is Julie's retirement from the day to day running of the playgroup after over 20 years of service. Julie will still be working in an administration role and remains a Trustee of the Playgroup, along with Juliette, so you may see her pop in from time to time. She will be greatly missed by staff, parents and committee alike, and I would personally like to thank her for all her dedication, hard work and kindness. Julie created the most wonderful environment for children to develop and learn, and now she has passed the baton onto me, I am personally very excited to be taking on the role of manager. As well as Julie's retirement at the end of the year we also said goodbye to Nadine and Laura in February. Nadine left through redundancy, and together with Laura, went off to set up a new childminding business and we wish them every success.

These incredibly difficult decisions were made to try and stabilise our financial position. Unfortunately, with the continued low numbers, we still have places available for this year and the shortfall in funding from SBC we continue to find ourselves in a precarious position. What does the shortfall really mean? It actually means that the governments own research in 2017 established that it cost on average £7.49 to fund a child's place. However, 6 years later with two minimum wage increases, another impending rise in April, plus the hike in the cost of living a more realistic cost in 2023 would be over £10.00, yet we only receive £4.60 per child which is less than half of the actual cost. As you can imagine this huge shortfall continues to test us to our limits. Therefore, our fund raising efforts are more important than ever, these include our Christmas and Easter Fayres.

On the staffing front I am pleased to say Siobhan will be taking on the role of Deputy Manager, and Ros and Michelle will continue to work full time, whilst the wonderful Emma and Teresa have continued on as our bank staff. At this point I would like to say an enormous THANK YOU to the staff, who have shown unprecedented levels of dedication and professionalism, and have made this transition period a seamless one. We hope you will find us as approachable as ever. There is no change to our ethos putting children and their families at the heart of everything we do.

Over the last year in setting we have had lots of learning opportunities including science provided by Lisa through Dinky Amigo's. This was an absolutely fantastic and unique experience for all the children to learn about our bodies through fun science experiments. Although we had to pay for these sessions we thought it was worth every penny. We also had lots of activities and crafts that celebrated Bonfire Night, Remembrance Day, Hanukkah, Christmas, Chinese New Year and Diwali. We celebrated the coronation with a Teddy Bears Picnic with our families. We also continued to work alongside our Swindon Stories partners, promoting our story of the week, and giving out free books and magazines.

We also covered many topics during the year, including World Transport looking at all the different countries that we have travelled to, or have family in. We have also looked at recycling and our planet. There were lots of bug hunts and really loved watching our butterflies metamorphosing again. One of our great triumphs of the year was Michelle's group growing enough peas for us to all share for our snack. We hope to replicate these great triumphs again this year with lots of planting. We also enjoyed our Big Toddle which helped raise money, as well as having lots of fun on Sports Day.

The staff are all still continuing with their professional development, with lots of courses and a focus on behaviour management. Our other main area of training has been inclusion which all the staff have signed up to called Dingley's Promise Training. As well as this, Michelle received her final qualification, and has a NCFE Cache Level 3 Diploma in Early Years.

This year we have been extremely lucky and had lots of work done by amazing volunteers. Not only did we have some of the fence posts replaced by our own Kris Collict, a tepee that Emma and I built but we were incredibly lucky to have the bespoke shed built. Vinci Group provided us with both materials and labour.

This shed is a complete game changer for us here, and we cannot thank them enough. We did have one big spend this year was for new laptop for me.

Finally, I would like to thank all the staff, committee members and parents for their continued hard work and dedication, and thanks to Emma and the outgoing committee for all the for their work over the last year.

Joanne White      Playgroup Manager

# AGM Election of Committee Members 2023/2024

Position	Name	Proposed	Seconded
Chairperson	Emma Huntingford	Joanne White	Hazel Thomas
Vice-Chairperson	Sarah Murcutt	Emma Huntingford	Kris Collict
Secretary	Hazel Thomas	Emma Huntingford	Scott Pyper
Treasurer	Kris Collict	Scott Pyper	Ros Green
Health & Safety Representative	Kris Collict	Emma Huntingford	Joanne White
Maintenance/ Gardener	Steve Lambeth	Kris Collict	Emma Huntingford
General Members	Hayley Gough		
Friends of Greendown Playgroup	Emma Field Natasha Nethercot Lisa Pimble Carol Nethercot Charlie Mariller Kelly Mills Tash Lambeth Hazel Thomas Jenesya Fernandes Steve Lambeth		









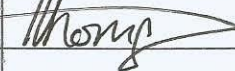
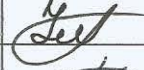
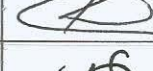

Charity Number 1037713

ANNUAL GENERAL MEETING

TUESDAY 10<sup>th</sup> OCTOBER 2023

7:00PM

ATTENDANCE SHEET

NAME	SIGNATURE
Natasha Nethercot	
Lily Pimble	
Carol Nethercot	
Scott Piper	
Juliette Heel	
Emma Huntingford	
Hazel Thomas	
MARIA IORDACHI	
KRIS COLLICE	
Julie Steward.	

Online Admittance



Charity Number 1037713

ANNUAL GENERAL MEETING

TUESDAY 10<sup>th</sup> OCTOBER 2023

7:00PM

ATTENDANCE SHEET

NAME	SIGNATURE
Kelly Mills	Online TEAMS
Sarah Mullineaux	Online TEAMS
Laura Elliott	Online TEAMS
Charlie Marillier	Online TEAMS
Steve Lambeth	Online TEAMS
Cara Collict	Online TEAMS
Paul Collict	Online TEAMS
Hannah Bracken	Online TEAMS



Lydiard Park Academy, Grange Park Way, Swindon, SN5 6HN

Tel 01793 882234

email: greendown@btconnect.com

Charity Number 1037713

Ofsted Registration number 507994

**Greendown Playgroup AGM**  
**Tuesday 10<sup>th</sup> October 2023 - 7pm.**

**Circulation:** All staff colleagues, parents and committee members

**Present:** Joanne White (Manager), Emma Huntingford (Chair), Scott Pyper (Treasurer), Hazel Gough (Secretary), Kris Collict, Juliette Heal (Trustee), Julie Steward (Trustee), Ros Green, Michelle Sewell, Siobhan Tavener, Natasha Nethercot, Lisa Pimble, Carol Nethercot, Maria Iordachi, Emma Field, Kelly Mills, Sarah Murcutt, Laura Elliott, Charlie Marillier, Steve Lambeth, Cara Collict, Paul Collict, Hannah Bracken.

**Agenda:**

**Welcome and sign off minutes from last year's AGM 2022.**

No notes recorded.

**Chairperson's Address - Emma Huntingford**

See attached report

**Treasurer's Report - Scott Pyper**

See attached report

**Manager's report - Joanne White**

See attached report

**Friends of Greendown Playgroup - Emma Field**

Emma gave a talk about the set up of FOGP & how parents past & present & staff could become a friend & help with fund raising.

### **Nominations and Election of New Committee Members**

Joanne confirmed that all incumbent members of the committee have now formally resigned.

### **Election of new committee**

See attached sheet

### **Any Other Business**

Joanne White shared the Playgroups Development plan with those present.

Thank you for coming.

AGM concluded at 7.35pm

The next Committee Meeting will take place on  
Tuesday 14<sup>th</sup> November @ 7:30pm In Playgroup



ANNUAL GENERAL MEETING  
TUESDAY 10<sup>th</sup> OCTOBER 2023  
7:00PM

### AGENDA

1. Introduction & sign off of AGM Minutes 2022
2. Chairperson's Address - Emma Huntingford
3. Treasurer's Report - Scott Pyper
4. Manager's Report - Jo White
5. Friends Of Greendown Playgroup - Emma Field
6. Nominations & Election of New Committee Members
7. Any Other Business
8. Close of Meeting

**Independent Examiner's Report**

**Independent Examiner's Report to the Trustees of Greendown Playgroup**

We have examined the books of account and supporting documentation with regard to the attached Income and Expenditure Account for the year - ended March 31, 2023. prepared under the historical cost convention.

**Respective responsibilities of the Trustees and Examiner**

The trustees are responsible for preparing the financial statements in accordance with applicable United Kingdom accounting standards. As trustees you consider the audit requirements of s43(2) of the Charities Act 1993 do not apply.

Our responsibilities, as independent examiners, are established in the United Kingdom primarily on the basis of procedures specified in the General Directions of the Charities Commissioners' under s43(7)(b) of the Charities Act 1993 and by our profession's ethical guidance.

We report to you whether the financial statements have been properly prepared in accordance with the General Directions of the Charities Commissioners. We also report to you if, in our opinion, the playgroup has not kept proper accounting records or if we have not received all the information and explanations we require for our report.


**Basis of Independent Examiner's Report**

We conducted our examination in accordance with General Directions issued by the Charities Commissioners. An examination includes a review of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of any estimates and judgements made in the preparation of the financial statements. We planned and performed our examination so as to obtain all the information and explanations we considered necessary in order to provide us with sufficient evidence to give reasonable assurance the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

The procedures undertaken in the examination do not provide all the evidence required for a full audit of the playgroup's financial records. Consequently, we do not express an audit opinion on the view presented by the accounts.

**Independent Examiner's Report**

In connection with our examination, no matter has come to our attention which would give reasonable cause to believe, in any material respect, the requirements of s41 of the Charities Act 1993, to keep proper accounting records and to prepare accounts which accord with those records and comply with the accounting requirements of the Act, are not being met.

  
**Wheeler Nichols**  
**Accountants**  
**Cheviot House**  
**41 Bath Road**  
**Swindon**  
**SN1 4AS**


**July 20, 2023**

**GREENDOWN PLAYGROUP - Unincorporated Registered Charity Number 1037713**

**Accounts for the Year - Ended March 31, 2023**

The attached Statement of Income and Expenditure and Balance Sheet have been prepared, in accordance with instructions given, from the Accounting Records and Vouchers of Greendown Playgroup and from further information and explanations supplied.

**July 20, 2023**

  
**Wheeler Nichols**  
**Accountants**  
**Cheviot House**  
**41 Bath Road**  
**Swindon**  
**SN1 4AS**

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**GREENDOWN PLAYGROUP - Unincorporated Registered Charity Number 1037713**

**Statement of Income & Expenditure**

**for the Year - Ended March 31, 2023**

	2023		2022	
<b>Income</b>				
Registration Fees	105,824		114,054	
Fund Raising	4,402		8,354	
Clothing Sales	0		218	
Milk Re-imbursement	0		0	
Donations & Commissions Received	13,000		403	
Bank Interest	0		0	
Other Income	500		234	
		<b>123,726</b>		<b>123,263</b>
<b>Expenditure</b>				
Staff Salaries, Employers' NIC & Pension	97,188		94,590	
Staff Training	265		92	
Children's Food/Outings/Entertainment	3,343		2,131	
Clothing Purchases	0		313	
Equipment Repairs & Renewals	2,894		3,030	
Premises Costs & Renewals	2,200		3,246	
Utilities	480		1,200	
Storage Charges	1,315		1,206	
Cleaning & Sundries	280		620	
Administration Expenses	2,569		2,499	
Insurance	910		1,861	
Professional Fees	615		585	
Personal Protection Equipment	0		0	
Consumables	2,139		2,268	
Sundry Expenses	953	115,151	635	114,276
<b>Net Income/(Expenditure)</b>		<b>8,575</b>		<b>8,987</b>
Depreciation		181		241
<b>NET PROFIT/(LOSS) FOR THE YEAR</b>		<b>8,394</b>		<b>8,746</b>

**GREENDOWN PLAYGROUP - Unincorporated Registered Charity Number 1037713**

**Balance Sheet as at March 31, 2023**

	2023			2022		
	COST OR VALUATION	CUMULATIVE DEPRECIATION	NET BOOK VALUE	COST OR VALUATION	CUMULATIVE DEPRECIATION	NET BOOK VALUE
<b>FIXED ASSETS</b>						
Equipment	17,578	17,036	542	17,578	16,855	723
	17,578	17,036	542	17,578	16,855	723
<b>CURRENT ASSETS</b>						
Prepaid Expenses	0			0		
Cash at Bank & In Hand	45,045	45,045		36,500	36,500	
<b>Less:-CURRENT LIABILITIES</b>						
Sundry Creditors & Accrued Charges	615	615		645	645	
<b>NET CURRENT ASSETS/ LIABILITIES</b>			44,430			35,855
			<b>44,972</b>			<b>36,578</b>
<b>REPRESENTED BY :-</b>						
<b>CAPITAL ACCOUNT</b>						
Opening Balance		36,578			27,832	
Capital Introduced		0			0	
Net Profit/(Loss) for the Year		8,394			8,746	
			<b>44,972</b>			<b>36,578</b>

**GREENDOWN PLAYGROUP**

**Unincorporated Registered Charity  
Number: 1037713**

**Accounts for the**

**Year - Ended March 31, 2023**

**Independent Examiner's Report**

**Independent Examiner's Report to the Trustees of Greendown Playgroup**

We have examined the books of account and supporting documentation with regard to the attached Income and Expenditure Account for the year - ended March 31, 2023. prepared under the historical cost convention.

**Respective responsibilities of the Trustees and Examiner**

The trustees are responsible for preparing the financial statements in accordance with applicable United Kingdom accounting standards. As trustees you consider the audit requirements of s43(2) of the Charities Act 1993 do not apply.

Our responsibilities, as independent examiners, are established in the United Kingdom primarily on the basis of procedures specified in the General Directions of the Charities Commissioners' under s43(7)(b) of the Charities Act 1993 and by our profession's ethical guidance.

We report to you whether the financial statements have been properly prepared in accordance with the General Directions of the Charities Commissioners. We also report to you if, in our opinion, the playgroup has not kept proper accounting records or if we have not received all the information and explanations we require for our report.


**Basis of Independent Examiner's Report**

We conducted our examination in accordance with General Directions issued by the Charities Commissioners. An examination includes a review of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of any estimates and judgements made in the preparation of the financial statements. We planned and performed our examination so as to obtain all the information and explanations we considered necessary in order to provide us with sufficient evidence to give reasonable assurance the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

The procedures undertaken in the examination do not provide all the evidence required for a full audit of the playgroup's financial records. Consequently, we do not express an audit opinion on the view presented by the accounts.

**Independent Examiner's Report**

In connection with our examination, no matter has come to our attention which would give reasonable cause to believe, in any material respect, the requirements of s41 of the Charities Act 1993, to keep proper accounting records and to prepare accounts which accord with those records and comply with the accounting requirements of the Act, are not being met.

  
**Wheeler Nichols**  
**Accountants**  
**Cheviot House**  
**41 Bath Road**  
**Swindon**  
**SN1 4AS**


**July 20, 2023**

**GREENDOWN PLAYGROUP - Unincorporated Registered Charity Number 1037713**

**Accounts for the Year - Ended March 31, 2023**

The attached Statement of Income and Expenditure and Balance Sheet have been prepared, in accordance with instructions given, from the Accounting Records and Vouchers of Greendown Playgroup and from further information and explanations supplied.

**July 20, 2023**

  
**Wheeler Nichols**  
**Accountants**  
**Cheviot House**  
**41 Bath Road**  
**Swindon**  
**SN1 4AS**

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**GREENDOWN PLAYGROUP - Unincorporated Registered Charity Number 1037713**

**Statement of Income & Expenditure**

**for the Year - Ended March 31, 2023**

	2023		2022	
<b>Income</b>				
Registration Fees	105,824		114,054	
Fund Raising	4,402		8,354	
Clothing Sales	0		218	
Milk Re-imbursement	0		0	
Donations & Commissions Received	13,000		403	
Bank Interest	0		0	
Other Income	500		234	
		<b>123,726</b>		<b>123,263</b>
<b>Expenditure</b>				
Staff Salaries, Employers' NIC & Pension	97,188		94,590	
Staff Training	265		92	
Children's Food/Outings/Entertainment	3,343		2,131	
Clothing Purchases	0		313	
Equipment Repairs & Renewals	2,894		3,030	
Premises Costs & Renewals	2,200		3,246	
Utilities	480		1,200	
Storage Charges	1,315		1,206	
Cleaning & Sundries	280		620	
Administration Expenses	2,569		2,499	
Insurance	910		1,861	
Professional Fees	615		585	
Personal Protection Equipment	0		0	
Consumables	2,139		2,268	
Sundry Expenses	953	115,151	635	114,276
<b>Net Income/(Expenditure)</b>		<b>8,575</b>		<b>8,987</b>
Depreciation		181		241
<b>NET PROFIT/(LOSS) FOR THE YEAR</b>		<b>8,394</b>		<b>8,746</b>

**GREENDOWN PLAYGROUP - Unincorporated Registered Charity Number 1037713**

**Balance Sheet as at March 31, 2023**

	2023			2022		
	COST OR VALUATION	CUMULATIVE DEPRECIATION	NET BOOK VALUE	COST OR VALUATION	CUMULATIVE DEPRECIATION	NET BOOK VALUE
<b>FIXED ASSETS</b>						
Equipment	17,578	17,036	542	17,578	16,855	723
	17,578	17,036	542	17,578	16,855	723
<b>CURRENT ASSETS</b>						
Prepaid Expenses	0			0		
Cash at Bank & In Hand	45,045	45,045		36,500	36,500	
<b>Less:-CURRENT LIABILITIES</b>						
Sundry Creditors & Accrued Charges	615	615		645	645	
<b>NET CURRENT ASSETS/ LIABILITIES</b>			44,430			35,855
			<b>44,972</b>			<b>36,578</b>
<b>REPRESENTED BY :-</b>						
<b>CAPITAL ACCOUNT</b>						
Opening Balance		36,578			27,832	
Capital Introduced		0			0	
Net Profit/(Loss) for the Year		8,394			8,746	
			<b>44,972</b>			<b>36,578</b>

**GREENDOWN PLAYGROUP**

**Unincorporated Registered Charity  
Number: 1037713**

**Accounts for the**

**Year - Ended March 31, 2023**

**GREENDOWN PLAYGROUP**

England & Wales - Charity number 1037713

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# Accounts

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## CHAIR'S REPORT 2022

Hello and welcome to the Greendown Playgroup AGM. My name is Alicia Daley and for the past 5 years I have been the Chair of the playgroup committee.

At the end of the year, we were finally able to host the end of year party which all the children seemed to enjoy. Thank you to all the committee members and parents that helped at the event.

This year has been another difficult year for the playgroup due to rises in the cost of living etc. We have however been able to hold our Bazaars and Emma from the playgroup staff is going to be running the fundraising events such as the pumpkin patch which we hope to be a success. If any parents are able to help please do get in contact.

There is a legal obligation for the playgroup to have a committee in operation, without it the playgroup could not operate. The committee itself is completely voluntary and is made up of parents of attending children and of children who attended in the years before as my sons did. The committee meets 6-8 times per year and organizes 1 or 2 fundraising events each year under normal circumstances. The committee have had a recent meeting face to face which we hope to continue but do have the options of virtual ones if required.

It is vital that the committee helps to generate much needed funding to help keep the playgroup in operation, which is achieved largely through the fairs, but we also welcome any new ideas to secure more funding. This important fundraising helps to pay for toys and educational equipment, along with essential maintenance of the building and outside space. If any parents would like to join the committee and have any fundraising ideas, please come along to the next meeting.

Unfortunately, this is my last year as chair, and I will be stepping down from the committee. This is due to having too much on in my personal life and I am struggling to balance my home and work life, so I need to let something go for my own wellbeing and unfortunately it needs to be the committee. I will try and help in any way I can in the future but will be taking more of a back seat.

I would like to thank the outgoing committee very much for their support with this in the past year, the committee would also like to thank all of the keyworkers, and Julie for doing such an outstanding job running the playgroup especially during another troubling year.

We hope to have a successful year this year.

Thank you



## Greendown Playgroup Treasurers Report

Tuesday 11<sup>th</sup> October 2022

This financial year (April 21 - March 22) saw income of the playgroup increase by 3.5% over the previous financial year at £123,263.00. The majority of our income was received from the Swindon Borough Council grant at £107,861.00 which had reduced by £2,853.00, however the shoerfall was more than made up by an increase in fundraising.

Our total expenditure totalled £114,276.00 which 83% of this is made up of staff wages and associated employment costs. These costs have been rising year on year due to the rises in the living wage and work placed pension contributions.

Overall, the Playgroup funds increased by £8,746.00

During the financial year the Playgroup have upgraded the premises with new windows, door, equipment and toys.

To supplement our income, the playgroup holds various events such as the Easter Fayre, Christmas Bazaar & The Just Giving Page. In the financial year total fundraising totalled £8,354.00 which was an increase of 102% from the previous year.

Thank you to Julie and all the staff for running our playgroup so well. Thank you to the outgoing committee for their support, and a warm welcome to the newly elected committee members tonight.

Scott Pyper

**GREENDOWN PLAYGROUP**

**Unincorporated Registered Charity  
Number: 1037713**

**Accounts for the**

**Year - Ended March 31, 2022**

**GREENDOWN PLAYGROUP - Unincorporated Registered Charity Number 1037713**

**Accounts for the Year - Ended March 31, 2022**

The attached Statement of Income and Expenditure and Balance Sheet have been prepared, in accordance with instructions given, from the Accounting Records and Vouchers of Greendown Playgroup and from further information and explanations supplied.

August 29, 2022



**Wheeler Nichols  
Accountants  
Cheviot House  
41 Bath Road  
Swindon  
SN1 4AS**

---

**Independent Examiner's Report**

**Independent Examiner's Report to the Trustees of Greendown Playgroup**

We have examined the books of account and supporting documentation with regard to the attached Income and Expenditure Account for the year - ended March 31, 2022. prepared under the historical cost convention.

**Respective responsibilities of the Trustees and Examiner**

The trustees are responsible for preparing the financial statements in accordance with applicable United Kingdom accounting standards. As trustees you consider the audit requirements of s43(2) of the Charities Act 1993 do not apply.

Our responsibilities, as independent examiners, are established in the United Kingdom primarily on the basis of procedures specified in the General Directions of the Charities Commissioners' under s43(7)(b) of the Charities Act 1993 and by our profession's ethical guidance.

We report to you whether the financial statements have been properly prepared in accordance with the General Directions of the Charities Commissioners. We also report to you if, in our opinion, the playgroup has not kept proper accounting records or if we have not received all the information and explanations we require for our report.

**Basis of Independent Examiner's Report**

We conducted our examination in accordance with General Directions issued by the Charities Commissioners. An examination includes a review of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of any estimates and judgements made in the preparation of the financial statements. We planned and performed our examination so as to obtain all the information and explanations we considered necessary in order to provide us with sufficient evidence to give reasonable assurance the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

The procedures undertaken in the examination do not provide all the evidence required for a full audit of the playgroup's financial records. Consequently, we do not express an audit opinion on the view presented by the accounts.

**Independent Examiner's Report**

In connection with our examination, no matter has come to our attention which would give reasonable cause to believe, in any material respect, the requirements of s41 of the Charities Act 1993, to keep proper accounting records and to prepare accounts which accord with those records and comply with the accounting requirements of the Act, are not being met.



**Wheeler Nichols**  
**Accountants**  
**Cheviot House**  
**41 Bath Road**  
**Swindon**  
**SN1 4AS**

**August 29, 2022**

**GREENDOWN PLAYGROUP - Unincorporated Registered Charity Number 1037713****Statement of Income & Expenditure****for the Year - Ended March 31, 2022**

	2022		2021	
<b>Income</b>				
Registration Fees	114,054		113,203	
Fund Raising	8,354		4,129	
Clothing Sales	218		203	
Milk Re-imbusement	0		0	
Donations & Commissions Received	403		1,110	
Bank Interest	0		0	
Other Income	234		282	
		<b>123,263</b>		<b>118,927</b>
<b>Expenditure</b>				
Staff Salaries, Employers' NIC & Pension	94,590		94,244	
Staff Training	92		611	
Children's Food/Outings/Entertainment	2,131		1,702	
Clothing Purchases	313		194	
Equipment Repairs & Renewals	3,030		5,130	
Premises Costs & Renewals	3,246		3,500	
Utilities	1,200		400	
Storage Charges	1,206		1,136	
Cleaning & Sundries	620		1,000	
Administration Expenses	2,499		2,692	
Insurance	1,861		1,840	
Professional Fees	585		575	
Personal Protection Equipment	0		798	
Consumables	2,268		1,134	
Sundry Expenses	635	114,276	675	115,631
<b>Net Income/(Expenditure)</b>		<b>8,987</b>		<b>3,296</b>
Depreciation		241		322
<b>NET PROFIT/(LOSS) FOR THE YEAR</b>		<b>8,746</b>		<b>2,974</b>

**GREENDOWN PLAYGROUP - Unincorporated Registered Charity Number 1037713**

**Balance Sheet as at March 31, 2022**

	2022			2021		
<b>FIXED ASSETS</b>	COST OR VALUATION	CUMULATIVE DEPRECIATION	NET BOOK VALUE	COST OR VALUATION	CUMULATIVE DEPRECIATION	NET BOOK VALUE
Equipment	17,578	16,855	723	17,578	16,614	964
	17,578	16,855	723	17,578	16,614	964
<b>CURRENT ASSETS</b>						
Prepaid Expenses	0			0		
Cash at Bank & In Hand	36,500	36,500		27,443	27,443	
<b>Less:-CURRENT LIABILITIES</b>						
Sundry Creditors & Accrued Charges	645	645		575	575	
<b>NET CURRENT ASSETS/ LIABILITIES</b>			35,855			26,868
			<b>36,578</b>			<b>27,832</b>
<b>REPRESENTED BY :-</b>						
<b>CAPITAL ACCOUNT</b>						
Opening Balance		27,832		24,858		
Capital Introduced		0		0		
Net Profit/(Loss) for the Year		8,746		2,974		
			<b>36,578</b>			<b>27,832</b>



## MANAGER'S REPORT 2022

This year has again been very challenging and busy for Greendown Playgroup. With the continuing pressure from our financial position which although we receive fantastic support from all the present & past parents as well as the committee is still in a very precarious position. To help with this in January 2022 we increased our opening hours from six hours a day to ten hours. This therefore put us in to the next level of funding from SBC. Our funded hours payment went from £4.00 an hour to £4.35 per hour, per child. Which in the great scheme of things when the minimum wage is £9.50 per hour still isn't great!

Last year also saw us have spaces available right up to the last six weeks of the school year which is unheard of. Again this year with the low birth rate of three years ago we have a lot of unfilled sessions, this all equates back to a lack of money! We are working on ways to try & improve our current situation. We will be holding an open day in half term to try & drum up new children. Our Friends of Greendown Playgroup crew led by Emma have been applying for grants, running raffles, selling home crafts & are holding a Pumpkin Patch event on Thursday 27<sup>th</sup> October 1pm - 3pm. Which is all helping to keep our head above the water just! However with the lack of sufficient funding from SBC & the ever increasing tax, NI, pensions & living wage rises it is proving incredibly hard to balance the books.

On the staffing front in July 2022 Jo White was awarded a First Class Honours degree in Early Childhood Studies. Well done Jo all that hard work & sacrifice paid off. Jo has now taken up the position of Deputy Manager & will in the coming year be shadowing myself to learn how to manage all aspects of the business including the financing, funding, staffing, children and education on behalf of the committee. As of the first of October I have taken the decision to cut back my working week to four days, so I will no longer be in on Wednesday.

At this time I would like to thank all the staff for their much appreciated support, dedication & hard work over a very busy year. **THANK YOU**

Unfortunately in May Lisa who has for the last 12 years come in every Wednesday morning & shared her love of German with the children by teaching them how to play games, count & sing in German left us to take up a post with a large pharmaceutical company, running their teaching program & workshops. On behalf of everyone connected to Greendown Playgroup over the last 12 years I would like to say a huge thank you for giving our children the opportunity to learn another language while having so much fun.

We covered many topics during the year which included Space & Travel, All Around The World & Math. Again this year in the summer term we brought in caterpillars so the children could have great hands on learning about metamorphosis. They enjoyed feeding both the caterpillars & butterflies until we released the butterflies in the front garden. We also made a decision to pay to have science workshops in the summer term. So every Thursday the children learnt all about their bodies & the job of each of their organs & how they work.

The children & staff took part in lots of activities & crafts to celebrate , Bonfire Night, Remembrance Day, Hanukkah, Christmas, Chinese New Year, Australia Day & Diwali.

The staff are also continuing in their professional development. We have attended virtual training courses and forums over the year. Our main focus has been updating our knowledge and understanding of child protection including witchcraft. Our other main area of training has been inclusion which all the staff including myself have signed up to called Dingley's Promise.

This year saw us replace one more of the windows on the building (only three more to go!). As well as the front door! The children have had great fun using the new sand & water table we purchased, after rethinking how they enjoyed playing with sand & water. Our other big purchase was a laptop for the running of the playgroup as after 10 years the job had become to much for the old one!

Finally I would again like to give a big thank you to all the staff from the committee and parents for all their continuing hard work and dedication & to Alisia Daley and the outgoing committee for all their commitment and hard work over the last 12 months.

Julie Playgroup Manager

## AGM Election of Committee Members 2022/2023

Position	Name	Proposed	Seconded
Chairperson	Emma Huntingford	Alicia Daley	Scott Pyper
Vice-Chairperson	Sarah Murcutt	Julie Steward	Emma Huntingford
Secretary	Hazel Gough	Sarah Murcutt	Julie Steward
Treasurer	Scott Pyper	Kris Collict	Emma Huntingford
Health & Safety Representative	Kris Collict	Julie Steward	Scott Pyper
Maintenance/ Gardener	Kris Collict	Julie Steward	Scott pyper
General Members	Lisa Merwood- Palmer Juliette Heal Alicia Daley Charlie Mariller Paige Baskerville	Kris Collict	Emma Huntingford
Friends of Greendown Playgroup	Emma Field Sophie Seickell		



Charity Number 1037713

ANNUAL GENERAL MEETING

TUESDAY 11<sup>th</sup> OCTOBER 2022

7:00PM

ATTENDANCE SHEET

NAME	SIGNATURE
Charlie Marillie	Via Teams.
Hazel Gough	Via Teams
Esther Irungu	Via Teams
Aimee Shakes	Via Teams
Sam Greaves	Via Teams.
Jo White	J White
Nadine Ioder	<del>N. Ioder</del>
Scott Puper	S.Puper
Laura Puper	L.Puper
Ros Green	R. Green
Sarah Murratt	S.M
Michelle Sewen	M.Sewen
James GRUBB	J.Grubb
Sophie Seckrell	S.Seckrell
KRIS COLLICI	K.Collici
Emma Huntingford	E.Huntingford



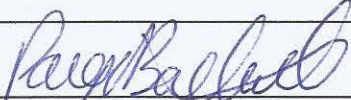

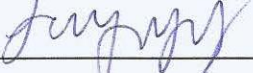
Charity Number 1037713

ANNUAL GENERAL MEETING

TUESDAY 11<sup>th</sup> OCTOBER 2022

7:00PM

ATTENDANCE SHEET

NAME	SIGNATURE
Paige Baskerville	
Alicia Daley	
Tasmire Corrigan Jones	
JULIETTE HEAL	JHEAL
Eneld	E FIELD



ANNUAL GENERAL MEETING  
TUESDAY 11<sup>th</sup> OCTOBER 2022  
7:00PM

AGENDA

1. Introduction & sign off of AGM Minutes 2021
2. Chairperson's Address - Alicia Daley
3. Treasurer's Report - Scott Pyper
4. Manager's Report - Julie Steward
5. Friends Of Greendown Playgroup - Emma Field
6. Nominations & Election of New Committee Members
7. Any Other Business
8. Close of Meeting

**GREENDOWN PLAYGROUP**

England & Wales - Charity number 1037713

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# Accounts

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ANNUAL GENERAL MEETING  
TUESDAY 9<sup>th</sup> NOVEMBER 2021  
7:00PM

### AGENDA

1. Introduction & sign off of AGM Minutes 2020
2. Chairperson's Address - Alicia Daley
3. Treasurer's Report - Scott Pyper
4. Manager's Report - Julie Steward
5. Nominations & Election of New Committee Members
6. Any Other Business
7. Close of Meeting



## CHAIR PERSON'S REPORT 2021

Hello and welcome to the Greendown Playgroup AGM. My name is Alicia Daley and for the past 4 years I have been the Chair of the playgroup committee.

This year has been another difficult year for the playgroup as we were not able to hold any of our usual fundraising with the Christmas and Easter bazars that are ran by Playgroup staff and committee members as well as not being able to do the leavers party at the end of summer for the last 2 years. We have however been able to raise funds through other fundraisers such as the Christmas light trail and just giving page. I hope over the next year we will be able to hold our usual fundraisers, so Playgroup doesn't have the same struggle as the past 2 years.

There is a legal obligation for the playgroup to have a committee in operation, without it the playgroup could not operate. The committee itself is completely voluntary and is made up of parents of attending children and of children who attended in the years before as my sons did. The committee meets 6-8 times per year and organizes 1 or 2 fundraising events each year under normal circumstances. The committee have had a recent meeting face to face which we hope to continue but do have the options of virtual ones if required.

It is vital that the committee helps to generate much needed funding to help keep the playgroup in operation, which is achieved largely through the fairs, but we also welcome any new ideas to secure more funding. This important fundraising helps to pay for toys and educational equipment, along with essential maintenance of the building and outside space. If any parents would like to join the committee and has any fundraising ideas, please come along to the next meeting.

I would like to very much thank the outgoing committee for their support with this in the past year, the committee would also like to thank all of the keyworkers, and Julie for doing such an outstanding job running the playgroup especially during another troubling year.

We hope to have another successful year.

Thank you



## Greendown Playgroup Treasurers Report

09<sup>th</sup> November 2021

This financial year (April 20 - March 21) saw income of the playgroup remain consistent with the previous year at £118,927. Majority of our income was received from the Swindon Borough Council grant at £110,715 which had increased by 4% at £4,200.

Our total expenditure totalled £115,631 which is down by £8,616 or 7%. The majority of the playgroups cost are allocated to staff wages and associated employment costs, which takes into account living wage increases and work placed pension contributions.

Overall, the Playgroup made a profit of £2,974.00

During the financial year the Playgroup have upgraded the premises with new windows, equipment, and toys.

To supplement our income, we would usually undertake various fundraising events throughout the year. However due to the COVID19 restrictions we have been unable to run such events.

Thank you to Julie and all the staff for running our playgroup so well. Thank you to the outgoing committee for their support, and a warm welcome to the newly elected committee members tonight.

Scott Pyper

**GREENDOWN PLAYGROUP**

**Unincorporated Registered Charity  
Number: 1037713**

**Accounts for the**

**Year - Ended March 31, 2021**

**Independent Examiner's Report**

**Independent Examiner's Report to the Trustees of Greendown Playgroup**

We have examined the books of account and supporting documentation with regard to the attached Income and Expenditure Account for the year - ended March 31, 2021. prepared under the historical cost convention.

**Respective responsibilities of the Trustees and Examiner**

The trustees are responsible for preparing the financial statements in accordance with applicable United Kingdom accounting standards. As trustees you consider the audit requirements of s43(2) of the Charities Act 1993 do not apply.

Our responsibilities, as independent examiners, are established in the United Kingdom primarily on the basis of procedures specified in the General Directions of the Charities Commissioners' under s43(7)(b) of the Charities Act 1993 and by our profession's ethical guidance.

We report to you whether the financial statements have been properly prepared in accordance with the General Directions of the Charities Commissioners. We also report to you if, in our opinion, the playgroup has not kept proper accounting records or if we have not received all the information and explanations we require for our report.

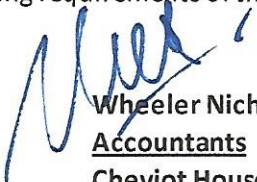
**Basis of Independent Examiner's Report**

We conducted our examination in accordance with General Directions issued by the Charities Commissioners. An examination includes a review of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of any estimates and judgements made in the preparation of the financial statements. We planned and performed our examination so as to obtain all the information and explanations we considered necessary in order to provide us with sufficient evidence to give reasonable assurance the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

The procedures undertaken in the examination do not provide all the evidence required for a full audit of the playgroup's financial records. Consequently, we do not express an audit opinion on the view presented by the accounts.

**Independent Examiner's Report**

In connection with our examination, no matter has come to our attention which would give reasonable cause to believe, in any material respect, the requirements of s41 of the Charities Act 1993, to keep proper accounting records and to prepare accounts which accord with those records and comply with the accounting requirements of the Act, are not being met.

  
**Wheeler Nichols**  
**Accountants**  
**Cheviot House**  
**41 Bath Road**  
**Swindon**  
**SN1 4AS**

**September 11, 2021**

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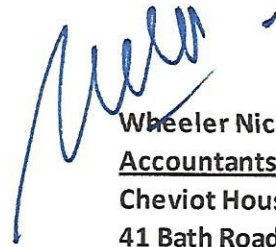
**GREENDOWN PLAYGROUP - Unincorporated Registered Charity Number 1037713**

**Accounts for the Year - Ended March 31, 2021**

The attached Statement of Income and Expenditure and Balance Sheet have been prepared, in accordance with instructions given, from the Accounting Records and Vouchers of Greendown Playgroup and from further information and explanations supplied.

September 11, 2021

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**Wheeler Nichols**  
**Accountants**  
**Cheviot House**  
**41 Bath Road**  
**Swindon**  
**SN1 4AS**

**GREENDOWN PLAYGROUP - Unincorporated Registered Charity Number 1037713**

**Statement of Income & Expenditure**

**for the Year - Ended March 31, 2021**

	2021		2020	
<b>Income</b>				
Registration Fees	113,203		115,581	
Fund Raising	4,129		2,658	
Clothing Sales	203		81	
Milk Re-imbusement	0		0	
Donations & Commissions Received	1,110		0	
Bank Interest	0		0	
Other Income	282		556	
		<b>118,927</b>		<b>118,876</b>
<b>Expenditure</b>				
Staff Salaries, Employers' NIC & Pension	94,244		97,591	
Staff Training	611		793	
Children's Food/Outings/Entertainment	1,702		1,909	
Clothing Purchases	194		983	
Equipment Repairs & Renewals	5,130		6,453	
Premises Costs & Renewals	3,500		300	
Utilities	400		2,763	
Storage Charges	1,136		1,117	
Cleaning & Sundries	1,000		2,459	
Administration Expenses	2,692		5,661	
Insurance	1,840		1,907	
Professional Fees	575		545	
Personal Protection Equipment	798		0	
Consumables	1,134		1,766	
Sundry Expenses	675	115,631	0	124,247
<b>Net Income/(Expenditure)</b>		<b>3,296</b>		<b>(5,371)</b>
Depreciation		322		518
<b>NET PROFIT/(LOSS) FOR THE YEAR</b>		<b>2,974</b>		<b>(5,889)</b>

**GREENDOWN PLAYGROUP - Unincorporated Registered Charity Number 1037713**

**Balance Sheet as at March 31, 2021**

	2021			2020		
	COST OR VALUATION	CUMULATIVE DEPRECIATION	NET BOOK VALUE	COST OR VALUATION	CUMULATIVE DEPRECIATION	NET BOOK VALUE
<b>FIXED ASSETS</b>						
Equipment	17,578	16,614	964	17,578	16,292	1,286
	17,578	16,614	964	17,578	16,292	1,286
<b>CURRENT ASSETS</b>						
Prepaid Expenses	0			602		
Cash at Bank & In Hand	27,443			23,515		
		27,443			24,117	
<b>Less:-CURRENT LIABILITIES</b>						
Sundry Creditors & Accrued Charges	575			545		
		575			545	
<b>NET CURRENT ASSETS/ LIABILITIES</b>			26,868			23,572
			<b>27,832</b>			<b>24,858</b>
<b>REPRESENTED BY :-</b>						
<b>CAPITAL ACCOUNT</b>						
Opening Balance		24,858			30,747	
Capital Introduced		0			0	
Net Profit/(Loss) for the Year		2,974			(5,889)	
			<b>27,832</b>			<b>24,858</b>



## MANAGER'S REPORT 2021

This year has yet again been one of the most challenging and busy years for Greendown Playgroup. What with the continuing pressures from both covid & our financial position which although we received fantastic support from all the present & past parents as well as the committee is still in a very precarious position. We are working on ways to try & improve our current situation. However with the lack of sufficient funding from SBC & the ever increasing tax, NI, pensions & living wage rises it is proving incredibly hard. (watch this space!)

On the staffing front Jayne Yalden & Teresa Gratten left Greendown Playgroup at the end of the summer term. Jayne joined the playgroup in 2001 & throughout those 20 years Jayne showed commitment, dedication & hard work to the children, myself & the group as a whole. Jayne did not take this decision lightly, but felt this was the right time for her to recharge her batteries & enjoy more time with her family & in her garden. Teresa originally came to Greendown Playgroup in 2011 as a volunteer & became a paid member of staff in February 2012. During her time with us Teresa always gave 100% to everyone & everything. Teresa had to make this decision due to health reasons. I am sure along with myself the rest of the staff & committee we will miss them both & wish them all the best in all they do.

At this time I would like to thank the staff for their much appreciated support during a very busy year.

We have covered many different topics within the year. These have included: a regular German lesson for all the children who were in for the Ready 4 School session on a Wednesday morning, which they really enjoyed, learning to play games, counting & singing, along with other activities in German. This has only been possible due to the continuing support and commitment of Lisa Mullan, a big thank you to Lisa. Another topic that the children had great fun with was Math which saw them recording their heights on our height chart, through out the year to see how much they had grown during their time at playgroup. They also did the same with their feet & hand prints. We were lucky enough to be given a "Insect Lore" caterpillars to butterflies pack. All the children had great fun

learning about metamorphosis. They enjoyed feeding both the caterpillars & butterflies until we released the butterflies in the front garden.

We also took part in lots of activities & crafts to celebrate , Bonfire Night, Remembrance Day, Hanukkah, Christmas, Chinese New Year, Australia Day & Diwali.

The staff are also continuing in their professional development. We have attended virtual training courses and forums over the year. Our main focus has been updating our knowledge and understanding of child protection including prevent and all that can involve.

This year saw us replace four more of the windows on the building (only four more to go!). We also brought 20 roller blinds for all the windows, as during the summer the playgroup building can become unbearably hot.

Finally I would again like to give a big thank you to all the staff from the committee and parents for all their continuing hard work and dedication & to Alisia Daley and the outgoing committee for all their commitment and hard work over the last 12 months.

Julie Playgroup Manager

## AGM Election of Committee Members 2021/2022

Position	Name	Proposed	Seconded
Chairperson	Alicia Daley	Julie Steward	Scott Pyper
Vice-Chairperson	Juliette Heal	Jo White	Alicia Daley
Secretary	Sarah Murcutt	Kris Collict	Cheryl Du Plessis
Treasurer	Scott Pyper	Bobbie Herring	Alicia Daley
H & S Rep &	Kris Collict	Lisa Merwood- Palmer	Julie Steward
Maintenance			
General Members		Alicia Daley	Sarah Murcutt
	Samantha Stevens		
	Lisa Merwood- Palmer		
	Emma King		
	Bobbie Herring		
	Olly Shakles		
	Aimee Shakles		
	Charlotte Wyatt		
	Jenny Youngs		
Friends of Greendown Playgroup			



Lydiard Park Academy, Grange Park Way, Swindon, SN5 6HN

Tel 01793 882234

email: greendown@btconnect.com

Charity Number 1037713

Ofsted Registration number 507994

**Greendown Playgroup AGM  
Tuesday 9<sup>th</sup> November 2021 - 7pm.**

**Circulation:** All staff colleagues, parents and committee members

**Present In Person & on Teams :** See attached signing in & logging on records.

**Agenda:**

**Welcome and sign off minutes from last year's AGM 2020.**

No notes recorded.

**Chairperson's Address - Alicia Daley**

See attached report

**Treasurer's Report - Scott Pyper**

See attached report

**Manager's report - Julie Steward**

See attached report

**Nominations and Election of New Committee Members**

Julie confirmed that all incumbent members of the committee have now formally resigned.

#### **Election of new committee**

See attached sheet

#### **Any Other Business**

Cheryl asked Julie if the Christmas Bazaar & Nativity Story would still go ahead in December & how these events would pan out.

Julie said that both events at the moment would go ahead as planned, unless anything changed in as much as Government guidance on covid. She explained that the Christmas Bazaar will be held in the playgroup building & the outside play areas, therefore all the doors will be open & this will provide good ventilation. Julie also explained how the event is organized & run. She said the final details on how the Nativity Story will run will be made nearer the time & take in to account the local situation with covid figures. There is a high probability that all guests will be asked to wear a face covering.

Thank you for coming.

AGM concluded at 7.33pm



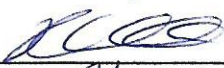


Charity Number 1037713

ANNUAL GENERAL MEETING  
TUESDAY 9<sup>th</sup> NOVEMBER 2021

7:00PM

ATTENDANCE SHEET

NAME	SIGNATURE
Matthew Jones	
KRIS COLLECT	
Sarah Murcutt	S.M
Cheryl On Alessis	Cheryl
Alicia Dalay	
Roshie Herping	Roshie Herping
Nic Merwood-Palme	N.M
JULIETTE HEAL	JHeal



Charity Number 1037713

**ANNUAL GENERAL MEETING**  
**TUESDAY 9<sup>th</sup> NOVEMBER 2021**

**7:00PM**

**ATTENDANCE SHEET VIA TEAMS**

NAME	SIGNATURE
Esen Ruso	
Laura Elliott	
Olly & Aimee Shakles	
Carrie Midwinter	
Sam Greaves	
Kelly & Seb Chiffers	
Sinaed Moore	
Concetta Barkham	
Nadine Loder	
Laura Pyper	
Sandra Hodgkinson	
Kimberly Roberts	