

4th Epping Forest South (Bancroft's School) Sea Scout Group



Charity Registration Number 1037676

Annual Report 2024

The 4th Epping Forest South (Bancroft's School) Sea Scout Group is a registered charity, number 1037676. Its address is Bancroft's School, Woodford Green, Essex, IG8 0RF.

The Group is part of the national Scout Association set up by Royal Charter in 1912. The objects of the Scout movement are the promotion and development of young people in the achievement of their physical, intellectual, social and spiritual potential as individuals as responsible citizens and members of their local, national and international communities.

The Group provides a diverse range of educational, sporting and fun activities for its members who range from the age of 8 to 18. Its aim is to contribute to the fulfilment of their potential using a progressive and enjoyable value-based programme for personal development. The school provides facilities for the Group for meetings and activities but the Group relies upon the voluntary help of the Scout and Cub leaders, assistants and helpers, as well as upon the voluntary help of the Board of Trustees.

The charity is administered by the Board of Trustees comprising:

Chairman - John Hasselgren, Treasurer - Paul Still, Secretary - Jonathan Williams.

Warranted Leaders:

Stephen Young, Matthew Balchin, Mel Knight, Ajay Pamneja and Beryl Sharma.

Headmaster's Representative:

Duncan Abbott.

The Scout Association Rules under which the Board of Trustees administer and run the Scout Group are listed in the Scout Association's most recent document entitled Policy, Organization and Rules (POR). This, published in March 2024, requires changes to the election of Trustees, with only the Group Scout Leader being *ex Officio* a Trustee, all others being elected at the AGM. The Trustees also abide by the Group's Constitution that was agreed on 26th. June 2023, modified to conform to POR published since that date.

The group needs to have a minimum level of reserves in order to meet its expenditure during the year. The number of Cubs and Scouts varies and this results in a variable income whilst the level of expenditure on boat maintenance, weekly meeting costs and insurance remains fairly static. The level of reserves is reviewed by the Board of Trustees on a regular basis, to ensure that it is sufficient to meet the needs of the group for the forthcoming year.

There have been no significant incidents during the year ending 30 March 2024.

The Group is successful, with a large number of Cubs and Scouts attending, and no shortage of potential recruits. A varied programme is run, both during Winter indoor meetings as well as regular boatwork sessions at Fairlop Outdoor Activity Centre during the Summer. In addition to these a week long Summer Camp and a weekend Winter Camp is held, and several weekend events will be undertaken. This enables Cubs and Scouts to achieve, respectively, the Chief Scout's Silver and Gold Award, the highest Award available to their age group. Eight Cubs and five Scouts have managed this during the year. For this, they, and all the Cub and Scout Leaders are to be congratulated.

Although not part of this Group, the formation of the Endeavour Sea Explorer Unit, with which we have a partnership agreement, has seen a good number of former Scouts transfer to it and continue in Scouting up to the age of eighteen, often within the Young Leader scheme. It also enables them to apply to attend the Camp and activities run by the Admiral Lord Nelson Active Support Unit under the auspices of the Royal Navy.

Accounts

4th EFS (Bancroft's School) Sea Scout Group

Income and Expenditure 2023/2024 Year end 31/3/24

Income

| | |
|--|-----------------|
| Scouts and Cubs subscriptions and Activities via OSM | 38412.77 |
| Deposits paid in advance from 2022/23 | 1654.97 |
| Bank Interest | 152.98 |
| Gift Aid | 2137.21 |
| Outstanding payments | 376.20 |
| Tent refund | 271.99 |
| *Explorers Income | 2680.80 |
| Total | 45686.92 |

Expenditure

| | |
|-----------------------|-----------------|
| Insurance | 638.59 |
| Capitation Fees | 4275 |
| Scout Expenses | 27126.52 |
| Cub Expenses | 4653.65 |
| Cubs charity donation | 116.20 |
| *Explorers Expenses | 2680.80 |
| Total | 39490.76 |

| | |
|--|----------------|
| Excess of Income over Expenditure | 6196.16 |
|--|----------------|

*The Scout Group sponsored the formation of the Endeavour Explorer Unit. Whilst setting up the Unit they had difficulties opening a bank account, the 4th EFS Trustees agreed that the Group would handle their Income and Expenditure until the account was opened. The Group's Gift Aid claim was adjusted so nothing was claimed for the Endeavour Explorers

4th EFS (Bancroft's School) Sea Scout Group

Balance Sheet 31st March 2024

| | |
|--|----------|
| Current Account | 24192.48 |
| Business Reserve Account | 11766.12 |
| Charity Bank Savings Account | 20000 |
| Gift Aid due | 2137.21 |
| Outstanding payments due | 376.20 |
| Payments made in advance for 2024/2025 | 790 |
| Payments made in advance for 2025/2026 | 300 |

Sub Total **59562.01**

Less advance payments received for 2024/2025

Subscriptions and Activities via OSM 4364.65

Cheques not cashed 10592.25

Sub Total **14956.90**

Total **44605.11**



John Hasselgren
Group Chairman



Paul Still
Group Treasurer

4th Epping Forest South (Bancroft's School) Sea Scout Group

Independent Examiner's Report to the Trustees of 4th Epping Forest South (Bancroft's School) Sea Scout Group

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31st March 2024.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: STEPHEN ANTHONY FOX

Relevant professional qualification or membership of professional bodies (if any):

PART QUALIFIED ACCA (LEVEL 2)

Address: 119 BRACKLEY SQUARE,
WOODFORD GREEN,
ESSEX IG8 7LN

Date: 28 MAY 2024

Assets and Liabilities to accompany Accounts for the year 2023/24

Assets:

The Scout Group is sponsored by Bancroft's School and therefore has no premises of its own.

Its financial assets are shown in the accounts shown above.

Additionally, the Group owns equipment used to run its programme. That listed separately in the insurance policy documents are:

Two (2) Home Counties pulling and sailing gigs, both with a road trailer.

Ten (10) Moonster Basic S Club kayaks.

One (1) box trailer.

In addition, various other unspecified equipment, including tents, cooking equipment, ropes and poles etc. is covered with an overall value of £30,000.

Liabilities:

With no premises of its own, there is no liability towards maintenance.

All Scout Leaders and helpers are unpaid volunteers. Therefore there are no liabilities towards salaries and pensions.

Future liabilities include payment of Capitation Fees to the Scout Association, insurance of equipment and fees for events already running or booked for the future. These include Boat work at Fairlop Outdoor Activity Centre, Summer Camp in the New Forest, Winter Camp 2025, and Summer Camp 2025. All these are expected to be self-funding and any shortfall is well covered by adequate financial reserves.



Chairman of Board of Trustees.

10th. June 2024.