

# 4th Epping Forest South (Bancroft's School) Sea Scout Group



Charity Registration Number 1037676

## Annual Report 2023

The 4th Epping Forest South (Bancroft's School) Sea Scout Group is a registered charity, number 1037676. Its address is Bancroft's School, Woodford Green, Essex, IG8 0RF.

The Group is part of the national Scout Association set up by Royal Charter in 1912. The objects of the Scout movement are the promotion and development of young people in the achievement of their physical, intellectual, social and spiritual potential as individuals as responsible citizens and members of their local, national and international communities.

The Group provides a diverse range of educational, sporting and fun activities for its members who range from the age of 8 to 18. Its aim is to contribute to the fulfilment of their potential using a progressive and enjoyable value-based programme for personal development. The school provides facilities for the group for meetings and activities but the Group relies upon the voluntary help of the Scout and Cub leaders, assistants and helpers, as well as upon the voluntary help of the Board of Trustees.

The charity is administered by the Board of Trustees comprising:

Chairman - John Hasselgren, Treasurer - Paul Still, Secretary - vacant.

Warranted Leaders:

Stephen Young, Matthew Balchin, Mel Knight, Ajay Pamneja and Beryl Sharma.

Co-opted: Jonathan Williams.

The Scout Association Rules under which the Board of Trustees administer and run the Scout Group are listed in the Scout Association's most recent document entitled Policy, Organization and Rules (POR). The Trustees also abide by to the Group's Constitution that was agreed on 26th. June 2023.

The group needs to have a minimum level of reserves in order to meet its expenditure during the year. The number of Cubs and Scouts varies and this results in a variable income whilst the level of expenditure on boat maintenance, weekly meeting costs and insurance remains fairly static, The level of reserves is reviewed by the Board of Trustees on a regular basis, to ensure that it is sufficient to meet the needs of the group for the forthcoming year.

There have been no serious incidents during the year ending 30 March 2023.

**4<sup>th</sup> EFS (Bancroft's School) Sea Scout Group**  
**Income and Expenditure 2022/2023 Year end 31/3/23**

**Income**

Subscriptions and Activities paid via OSM	33357.38
Deposits paid in advance from 2021/2022	2639.40
Bank Interest	107.31
Gift Aid	2018.18
Outstanding payments due	487
<b>Total</b>	<b>38609.27</b>

**Expenditure**

Insurance	653.62
Capitation Fees	4365
Scout Expenses	30575.74
Cub Expenses	6338.38
<b>Total</b>	<b>41932.74</b>

<b>Excess of Expenditure over Income *</b>	<b>3323.47</b>
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\*Whilst there is an excess of expenditure, the Board of Trustees had authorised purchases of new tents, and a defibrillator which in total were in excess of £5750

## **4<sup>th</sup> EFS (Bancroft's School) Sea Scout Group**

### **Balance Sheet 31<sup>st</sup> March 2023**

Current Account *	39402.25
Business Reserve Account	11610.14
Gift Aid due	2018.18
Outstanding payments due	487
Payments made in advance for 2023/2024	1654.97
<b>Sub Total</b>	<b>55172.54</b>
Less advance payments for 2023/2024	
Subscriptions and Activities via OSM	3594.55
Cheques not cashed	9859.10
<b>Sub Total</b>	<b>13453.65</b>
<b>Total</b>	<b>41718.89</b>

\*£20000 was transferred from the Business Reserve Account to the Current Account so it can be placed in a one year fixed rate account with the Charity Bank. Following the year end, this transaction has now been completed

#### **4<sup>th</sup> Epping Forest South (Bancroft's School) Sea Scout Group**

#### **Independent Examiner's Report to the Trustees of 4<sup>th</sup> Epping Forest South (Bancroft's School) Sea Scout Group**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31<sup>st</sup> March 2023.

#### **Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: **STEPHEN ANTHONY FOX**

Relevant professional qualification or membership of professional bodies (if any):

**PART QUALIFIED ACCA (LEVEL 2)**

Address: **119 BRACKLEY SQUARE,  
WOODFORD GREEN, ESSEX IG8 7LN**

Date: **19 JUNE 2023**

# 4th Epping Forest South (Bancroft's School) Sea Scout Group



Charity Registration Number 1037676

## Assets and Liabilities to accompany Accounts for the year 2022/23

### Assets:

The Scout Group is sponsored by Bancroft's School and therefore has no premises of its own.

Its financial assets are shown in the accounts appended to this document.

Additionally, the Group owns equipment used to run its programme. That listed separately in the insurance policy documents are:

Two (2) Home Counties pulling and sailing gigs, both with a road trailer.

Ten (10) Moonster Basic S Club kayaks.

One (1) box trailer.

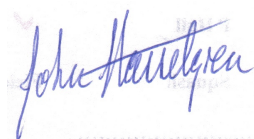
In addition, various other unspecified equipment, including tents, cooking equipment, ropes and poles etc. is covered with an overall value of £30,000.

### Liabilities:

With no premises of its own, there is no liability towards maintenance.

All Scout Leaders and helpers are unpaid volunteers. Therefore there are no liabilities towards salaries and pensions.

Future liabilities include payment of Capitation Fees to the Scout Association, insurance of equipment and fees for events already running or booked for the future. These include Boat work at Fairlop Outdoor Activity Centre, Summer Camp in South Wales, a night at the Secret Nuclear Bunker in Brentwood, Winter Camp 2024, and Summer Camp 2024. All these are expected to be self-funding and any shortfall is well covered by adequate financial reserves.



Chairman of Board of Trustees.

31st. August 2023.