

**Centre of Wellbeing, Training & Culture**  
**Report and Financial Statements**  
**Year Ended 31 March 2022**

# CENTRE OF WELLBEING, TRAINING & CULTURE

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## **CENTRE OF WELLBEING, TRAINING & CULTURE**

### **MEMBERS OF THE BOARD AND PROFESSIONAL ADVISORS**

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**Registered Charity Name** Centre of Wellbeing, Training & Culture

**Charity Number** 1037518

**Registered Office** Centre of Wellbeing, Training & Culture  
Medtia Chambers, First Floor  
5 Barn Street  
Oldham  
OL1 1LP

**Trustees** Khalida Yasin  
T. Ahmed  
Asif Mahmood

**Accountants** A.N. & CO  
128A Spotland Road  
Rochdale  
OL12 6PJ

**Bankers** Barclays Bank plc  
1 Yorkshire Street  
Rochdale  
OL16 1BH

# CENTRE OF WELLBEING, TRAINING & CULTURE

## TRUSTEES ANNUAL REPORT

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The trustees and directors for the purposes of company law present their annual report and the unaudited financial statements of the charity for the year ended 31 March 2022.

### **Structure, Governance and Management**

#### Governing Document

Centre of Wellbeing, Training & Culture was registered as a charity on 13th May 1994.

#### Recruitment and Training of Trustees

The Trustees are appointed in accordance with the Constitution of the association.

#### Organisational & Risk Management

- Lack of funding support for staff salaries.
- Risk of attracting funding due to Covid-19.
- Lack of staff to allow the Chief Executive to focus on developmental and strategic work.
- Funding applications are made in advance to ensure continuity of activities should there be a major reduction in income.
- Risk Assessments are undertaken before all activities. A planning session takes place with learners or partners to mitigate and risks for desired outcomes,
- The cheques are signed by any of 2 signatories, the Chair and treasurer for all the payments. The accounts are managed by freelance accountant at the centre. The PAYE and accounts are verified by external accountant.

### **Objectives, Aims and Activities**

#### Charitable Objectives.

- The Charity's objects are to advance within the Borough, North West and Internationally, the education of the public in the understanding and appreciation of Multicultural Arts and Media education in all its forms.
- To support disadvantaged people in education, recreation, training and health.

#### Principal Activities

- Supporting People with Dementia Project
- Wellbeing Café to provide participatory workshops in Therapeutic Arts and information services
- Accredited online and face to face courses in Dementia, Mental Health, Supporting Carers, Diabetes
- Supporting Young People into Media Industry
- Community Podcast and CWTv Online Community Channel
- Qawwali Fusion Music
- Developing bilingual information materials for South Asian community
- Work Placements
- Work Club

## **CENTRE OF WELLBEING, TRAINING & CULTURE**

### **TRUSTEES ANNUAL REPORT**

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#### **Contribution by volunteers.**

The organisation prides itself for providing work placements to unemployed and volunteers through the Positive Steps, Oldham College, Oldham Sixth form Academy, Job Centre Plus and self-referrals. This has helped the staff to release from basic duties to deliver major projects. The feed of skills learnt by volunteers at the centre have gained their confidence in office, technical, cultural and communication skills.

The organisation has also developed in-house training module, "Work Placement Handbook at CWTC" which has been welcomed by the Job Centre Plus and referral agencies as a recognition of quality systems.

#### **Review of Achievements and Performance for the Year**

The organisation achievements have been able to continue funding from Arts Council, Children in Need Fund, Action Together and Garfield Western.

CWTC is also representing on the board of Rochdale Council and NHS CCG Dementia Partnership Group, Action Together, Your Trust, GM Equality Alliance and Dementia United (supported by GM Health and Social care Partnership).

The venue was previously 1 East Street, Rochdale and then re-located to 5 Barn Street, Oldham to extend further opportunity for partnership working, training, media skills, and wellbeing café with a potential for income generation.

#### **Financial Review**

The members of the Board of Trustees have established a policy whereby they consider it to be prudent to hold unrestricted funds not committed or involved in tangible fixed assets, of between 3 months and 6 months of resources expended, £20,000 to £30,000.

At this level the Board of Trustees feel that they would be able to continue the current activities of the Charity in the event of a significant drop in the funding.

It would obviously be necessary to consider how the funding would be replaced or activities charged.

#### **Investment Policy**

The association's Income and Expenditure is very small and as a consequence does not currently have sufficient funds to invest longer term, such as extra staffing, equipment and major projects.

The association has therefore adopted a low risk strategy towards the investment of its limited funds.

#### **Trustees Responsibilities in relation to the Financial Statements**

The Charities Act 1993 requires the Trustees to prepare financial statements for each financial year. Under that law the Trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period.

In preparing the financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Make judgements and estimates that are reasonable and prudent;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the trust. The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

By Order of the Trustees

# **CENTRE OF WELLBEING, TRAINING & CULTURE**

## **REPORT TO THE MEMBERS ON THE UNAUDITED FINANCIAL STATEMENTS OF CENTRE OF WELLBEING, TRAINING & CULTURE**

**YEAR ENDED 31 MARCH 2022**

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We report on the accounts for the year ended 31 March 2022 set out on pages 6 to 10.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Nassar Ahmed Ghouri BA (Hons) Accountancy. FFA.FFTA  
A.N & CO  
128A Spotland Road  
Rochdale  
Lancashire  
OL12 6PJ



**CENTRE OF WELLBEING TRAINING & CULTURE**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**YEAR ENDED 31 MARCH 2022**

		<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>	<b>Total</b>
		<b>Funds</b>	<b>Funds</b>	<b>Funds</b>	<b>Funds</b>
		<b>2022</b>	<b>2022</b>	<b>2022</b>	<b>2021</b>
	<i>Notes</i>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>INCOMING RESOURCES</b>					
<b>Incoming resources from generated funds</b>					
Grant/Voluntary Income	2	0	110,657	110,657	153,361
<b>Incoming resources from charitable activities</b>					
		0	0	0	0
		0	0	0	0
<b>TOTAL INCOMING RESOURCES</b>		<b>0</b>	<b>110,657</b>	<b>110,657</b>	<b>153,361</b>
<b>RESOURCES EXPENDED</b>					
Accountancy Fees	3	0	500	500	500
Artist Fees			13,203	13,203	14,846
Projects Expenses			13,428	13,428	35,206
Salaries	4		56,201	56,201	67,309
Legal & Professional Fees			2,685	2,685	1,920
Premises Expenses			346	346	2,133
Printing, Postage & Stationary			1,389	1,389	1,222
Refreshments		0	542	542	203
Rent & Rates			7,550	7,550	6,660
Motor Expenses			3,504	3,504	0
Utilities			5,769	5,769	1,108
Travelling			121	121	1,707
Depreciation			3,517	3,517	3,060
<b>Total Resources Expended</b>		<b>0</b>	<b>108,755</b>	<b>108,755</b>	<b>135,874</b>
<b>Net movement in funds</b>		<b>0</b>	<b>1,902</b>	<b>1,902</b>	<b>17,487</b>
<b>Total Funds brought forward</b>		<b>30,232</b>	<b>81,441</b>	<b>111,673</b>	<b>94,186</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>30,232</b>	<b>83,343</b>	<b>113,575</b>	<b>111,673</b>

The notes on pages 8 to 10 form part of these financial statements.

**CENTRE OF WELLBEING TRAINING & CULTURE**  
**BALANCE SHEET**  
**AS AT 31 MARCH 2022**

		<b>2022</b>		<b>2021</b>	
	<i>Notes</i>	£	£	£	£
<b>FIXED ASSETS</b>					
Tangible Fixed Assets	5		2,304		5,821
<b>CURRENT ASSETS</b>					
Debtors	6		0		0
Cash at Bank and in Hand		165,213		201,334	
		165,213		201,334	
<b>CREDITORS: Amounts falling due within one year</b>	7	53,942		95,482	
<b>NET CURRENT ASSETS</b>			111,271		105,852
<b>TOTAL NET ASSETS</b>			113,575		111,673
<b>FUNDS OF THE CHARITY</b>					
Unrestricted Funds	8		30,232		30,232
Restricted Funds	8		83,343		81,441
<b>TOTAL FUNDS</b>			113,575		111,673

The financial statements were approved by the Trustees on 10-5-2022 and signed on their behalf

*Khalid Yasni*

Signed  
Trustee



**CENTRE OF WELLBEING TRAINING & CULTURE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**for the year ended 31 March 2022**

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**1. ACCOUNTING POLICIES**

**Basis of accounting**

The financial statements have been prepared under the historical cost convention and in accordance with applicable United Kingdom accounting standards, the statement of Recommended Practice "Accounting and Reporting by Charities" issued in March 2005 (SORP 2005) and the Charities Act 1993.

**Incoming Resources**

Grants, recharged expenditures, and care provision are credited to revenue on a receivable basis. Voluntary income and donations are accounted for as received by the charity. All income is allocated to appropriate funds based on the income.

**Resources Expended**

Costs are recognized on an accruals basis when an obligation arises.

**Fixed Assets**

All fixed assets are initially recorded at cost and depreciated by 25% annually on diminishing balance method.

**2. VOLUNTARY INCOME**

		2022	2021
	<b>Restricted Funds</b>	<b>Total Funds</b>	<b>Total Funds</b>
	£	£	£
Arts Council	35,914	35,914	37,930
Race Equality	0	0	19,434
Community Fund (National Lottery)	0	0	57,137
BBC Children in Need	61,465	61,465	17,023
Awards 4 All	0	0	9,650
Other Grants	13,278	13,278	12,187
	<b>110,657</b>	<b>110,657</b>	<b>153,361</b>

### 3. FEES FOR THE EXAMINATION OF THE ACCOUNTS

	2022	2021
Independent Examiner's Fees for reporting on the accounts	270	270
Other fees paid to the independent examiner	230	230
	<u>500</u>	<u>500</u>

### 4. STAFF COSTS AND EMOLUMENTS

#### Staff Costs

	2022	2021
	£	£
Wages and salaries	55,020	64,001
Employer's national insurance costs	194	1,813
Employers Pension Contributions	987	1,495
	<u>56,201</u>	<u>67,309</u>

	2022	2021
	No.	No.
Administration	2	3

### 5. TANGIBLE FIXED ASSETS

	2022	2021
Cost :	£	£
Cost as at 01/04/21	41,234	41,234
Additions	0	0
Cost as at 31/03/22	<u>41,234</u>	<u>41,234</u>

#### Accumulated Depreciation:

Accumulated Depreciation at 01/04/21	35,413	32,353
Depreciation charge for the year	3,517	3,060
Accumulated Depreciation at 31/03/22	<u>38,930</u>	<u>35,413</u>
	<u>2,304</u>	<u>5,821</u>

**CENTRE OF WELLBEING TRAINING & CULTURE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**for the year ended 31 March 2022**

**6. DEBTORS**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Trade debtors	0	0
	<u><b>0</b></u>	<u><b>0</b></u>

**7. CREDITORS: Amounts falling due within one year**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Trade creditors	2,949	1,093
Accruals and prepaid income	50,697	92,599
Taxation & Social Security	296	1,790
	<u><b>53,942</b></u>	<u><b>95,482</b></u>

**8. ALLOCATION OF CHARITY'S NET ASSETS**

	<b>Fixed Assets</b>	<b>Net Current Assets</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Unrestricted Funds	2,304	0	2,304
Restricted Funds		111,271	111,271
	<u><b>2,304</b></u>	<u><b>111,271</b></u>	<u><b>113,575</b></u>