

**CHARITY REGISTRATION NUMBER: 1037489**

**Flamstead Pre School**

**Unaudited Financial Statements**

**31 July 2022**

# **Flamstead Pre School**

## **Financial Statements**

**Year ended 31 July 2022**

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# **Flamstead Pre School**

## **Trustees' Annual Report**

**Year ended 31 July 2022**

The trustees present their report and the unaudited financial statements of the charity for the year ended 31 July 2022.

### **Reference and administrative details**

**Registered charity name** Flamstead Pre School

**Charity registration number** 1037489

**Principal office** Village Hall  
Church Road  
Flamstead  
St Albans  
AL3 8BN  
Hertfordshire

#### **The trustees**

Emilie Griffin  
Tania Budowski  
Andrea Smetankova

**Independent examiner** Vladimira Cosier FCCA, BSc

### **Structure, governance and management**

The Trustees and the committee members who are responsible for setting policies, managing and engaging staff, fundraising and organising social events. The staff are responsible for running the day to day operations of the Pre School.

#### **Trustee Recruitment**

The trustees usually comprise parents of children attending the Pre School. New Trustees are given instructions on their duties and responsibilities.

#### **Objectives and activities**

The Charity is governed by a constitution adopted on 19th September 2006.

The charity's objectives are to enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups. The trustees have given due regard to the guidance on public benefit published by the Charity Commission and endeavour to make its facilities available to all children, some of whom receive funding.

# **Flamstead Pre School**

## **Trustees' Annual Report** *(continued)*

**Year ended 31 July 2022**

### **Achievements and performance**

The Charity runs the Pre-School in Flamstead Village Hall. During the year the Pre-School provide facilities for up to 30 Children at any one time.

The Pre-School is required to have a staff to child ratio of 1 to 3 for children under age 2, a ratio of 1 to 4 for children under age 3 and a ratio of 1 to 8 for children over age 3.

The Charity's excess of expenditure over income was £8,474 (2021 £6,017). The trustees have worked hard to keep costs down whilst maintaining a high level of care. The charity was maintaining the number of children to provide a comparable income to the prior year.

### **Financial review**

It is the Trustees intention to hold reserves equivalent to 3-6 months running costs of £13,500-£27,000. Unfortunately, the Covid pandemic had a negative impact on the nursey and the recovery period is longer than expected. The nursery funds can currently cover 1-2 months of running costs. However, action was taken to improve the nursery's position by appointing new committees, applying for donations from Parish Council and making significant changes to the nursery's structure. The trustees have no reason to consider that the Pre-School will be unable to continue as a going concern.

The trustees' annual report was approved on 10/5/23 and signed on behalf of the board of trustees by:



Emilie Griffin

Chair

# **Flamstead Pre School**

## **Independent Examiner's Report to the Trustees of Flamstead Pre School**

**Year ended 31 July 2022**

I report to the trustees on my examination of the financial statements of Flamstead Pre School (the charity) for the year ended 31 July 2022.

### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the financial statements do not accord with those records: or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Vladimira Cosier  
Independent Examiner

13 Dammersey Close  
Markyate  
St Albans  
Hertfordshire  
AL3 8JS

Date:

05/05/23

# Flamstead Pre School

## Statement of Financial Activities

Year ended 31 July 2022

		2022	2021
		Unrestricted funds	Total funds
		£	£
Note			
<b>Income and endowments</b>			
Donations and legacies	4	-	-
Charitable activities	5	72,102	64,992
Other income	6	772	6,636
Investment income	7	2	2
<b>Total Income</b>		<b>72,876</b>	<b>71,630</b>
<b>Expenditure</b>			
Expenditure on raising funds:			
Cost of other trading activities	8	-	-
Expenditure on charitable activities	9,10	81,350	77,647
<b>Total expenditure</b>		<b>81,350</b>	<b>77,647</b>
<b>Net movement in funds</b>		<b>(8,474)</b>	<b>(6,017)</b>
<b>Reconciliation of funds</b>			
Total funds brought forward		23,724	29,741
<b>Total funds carried forward</b>		<b>15,250</b>	<b>23,724</b>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

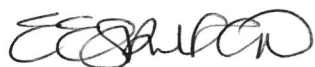
# Flamstead Pre School

## Statement of Financial Position

31 July 2022

	Note	2022 £	2021 £
<b>Fixed assets</b>			
Tangible fixed assets	15	375	189
		<u>375</u>	<u>189</u>
<b>Current assets</b>			
Debtors	16	10,737	6,609
Cash at bank and in hand		4,982	18,400
		<u>15,719</u>	<u>25,009</u>
<b>Creditors: amounts falling due within one year</b>	17	844	1,474
<b>Net current assets</b>		<u>14,875</u>	<u>23,535</u>
<b>Total assets less current liabilities</b>		<u>15,250</u>	<u>23,724</u>
<b>Net assets</b>		<u>15,250</u>	<u>23,724</u>
<b>Funds of the Charity</b>			
Unrestricted funds	19	<u>15,250</u>	<u>23,724</u>
Total Charity funds		<u>15,250</u>	<u>23,724</u>

These financial statements were approved by the board of trustees and authorised for issue on 10/5/23, and are signed on behalf of the board by:



Emilie Griffin  
Chair

# **Flamstead Pre School**

## **Notes to the Financial Statements**

**Year ended 31 July 2022**

### **1. General Information**

The charity is a public benefit entity and a registered charity in England and Wales and is unincorporated. The address of the principal office is Village Hall, Church Road, Flamstead, St Albans, Hertfordshire, AL3 8BN.

### **2. Statement of compliance**

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

### **3. Accounting policies**

#### **Basis of preparation**

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

#### **Going concern**

There are no material uncertainties about the charity's ability to continue.

#### **Disclosure exemptions**

The company has taken the advantage of the exemption in Financial Reporting Standard 102 Section 1A from the requirement to produce a Cash Flow Statement and disclosure on Financial Instruments on the grounds that the charity is small.

#### **Judgements and key sources of estimation uncertainty**

The preparation of the Financial Statements requires management to make judgements estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

#### **Income tax**

The Pre School is a registered charity and accordingly is exempt from taxation on its income and gains whilst they are applied for charitable purposes.



# **Flamstead Pre School**

## **Notes to the Financial Statements** *(continued)*

**Year ended 31 July 2022**

### **3. Accounting policies** *(continued)*

#### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

#### **Incoming resources**

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable, and its amount can be measured reliably.
- legacy income is recognised when receipt is probable, and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

# Flamstead Pre School

## Notes to the Financial Statements *(continued)*

Year ended 31 July 2022

### 3. Accounting policies

#### *(continued)* Resources

##### expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

##### Operating leases

Lease payments are recognised as an expense over the lease term on a straight-line basis. The aggregate benefit of lease incentives is recognised as a reduction to expense over the lease term, on a straight-line basis.

##### Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

##### Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Equipment - 33.3% straight line

# Flamstead Pre School

## Notes to the Financial Statements *(continued)*

Year ended 31 July 2022

### 3. Accounting policies *(continued)* Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

For impairment testing of goodwill, the goodwill acquired in a business combination is from the acquisition date, allocated to each of the cash-generating units that are expected to benefit from the synergies of the combination, irrespective of whether other assets or liabilities of the charity are assigned to those units.

### 4. Donations and legacies

	2022	2021
	Unrestricted funds	Total funds
	£	£
<b>Donations</b>		
Donations and legacies	-	-

### 5. Charitable activities

	2022	2021
	Unrestricted funds	Total funds
	£	£
<b>Charitable activities</b>		
Fees	72,102	64,992

# Flamstead Pre School

## Notes to the Financial Statements *(continued)*

Year ended 31 July 2022

### 6. Other income

	2022	2021
	Unrestricted funds	Total funds
	£	£
<b>Other income</b>		
Furlough	-	2,336
Dacorum funds	-	4,050
Other income	<u>772</u>	<u>250</u>

### 7. Investment income

	2022	2021
	Unrestricted funds	Total funds
	£	£
<b>Other income</b>		
Interest received	<u>2</u>	<u>2</u>

### 8. Costs of other trading activities

	2022	2021
	Unrestricted funds	Total funds
	£	£
<b>Cost of other trading activities</b>		
Cost of other trading activities	<u>-</u>	<u>-</u>

# Flamstead Pre School

## Notes to the Financial Statements *(continued)*

Year ended 31 July 2022

### 9. Expenditure on charitable activities

	<b>2022</b>		2021
	Unrestricted funds	<b>Total funds</b>	Total funds
	£	£	£
<b>Expenditure on charitable activities</b>			
Wages and salaries	65,886	<b>65,886</b>	64,262
Sub-contractors	1,134	<b>1,134</b>	-
Pension contributions	897	<b>897</b>	824
Rent	5,834	<b>5,768</b>	5,768
Legal and professional fees	2,775	<b>2,775</b>	2,592
Material and equipment	1,808	<b>1,808</b>	1,258
Advertising	25	<b>25</b>	244
Telephone	230	<b>228</b>	222
Recruitment cost	103	<b>103</b>	-
Insurance	787	<b>787</b>	773
Subscription	735	<b>735</b>	858
Training	580	<b>580</b>	498
Other office cost	281	<b>281</b>	253
	41	<b>41</b>	-
<b>Total Income</b>	<u>81,116</u>	<u><b>81,116</b></u>	<u>77,552</u>

### 10. Depreciation

	<b>2022</b>		2021
	Unrestricted funds	<b>Total funds</b>	Total funds
	£	£	£
<b>Depreciation of tangible fixed assets</b>			
Depreciation of office equipment	<u>234</u>	<u><b>234</b></u>	<u>95</u>

# Flamstead Pre School

## Notes to the Financial Statements *(continued)*

Year ended 31 July 2022

### 11. Cost of other trading activities

	2022	2021
	Unrestricted funds	Total funds
	£	£
<b>Cost of other trading activities</b>		
Material and equipment	-	-

### 12. Independent examination fees

	2022	2021
	Unrestricted funds	Total funds
	£	£
<b>Fee payable to the independent examiner for:</b>		
Independent examination of the financial statements	690	690

### 13. Staff cost

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2022	2021
	£	£
Wages and salaries	65,886	64,262
Employees benefits	-	-
Employer contributions to pension plan	897	824
	<b>66,783</b>	<b>65,086</b>

The average head count of employees during the year was 7 (2021: 9)

No employee received employee benefits of more than £60,000 during the year (2021: Nil).

### 14. Trustee remuneration and expenses

No Trustee remuneration or other expenses were paid during the year (2021: Nil).

# Flamstead Pre School

## Notes to the Financial Statements *(continued)*

Year ended 31 July 2022

### 15. Tangible fixed assets

	Equipment £
<b>Cost</b>	
At 1 August 2021	2,376
Additions	420
<b>At 31 July 2022</b>	<b>2,796</b>
<b>Depreciation</b>	
At 1 August 2021	2,187
Charge for the year	234
<b>At 31 July 2022</b>	<b>2,421</b>
<b>Carrying amount</b>	
<b>At 31 July 2021</b>	<b>189</b>
<b>At 31 July 2022</b>	<b>375</b>

### 16. Debtors

	2022 £
Trade debtors	6,866
Prepayments	270
Other debtors	3,601
	<b>10,737</b>

### 17. Creditors: amounts falling due within one year

	2022 £
Trade creditors	-
Accruals and deferred income	690
Social security and Pension	154
	<b>844</b>

### 18. Pensions and other post-retirement benefits

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £897 (2021: £824).

**19. Analysis of charitable funds Unrestricted funds**

	01 August 2021	Income	Expenditure	31 July 2022
	£	£	£	£
Unrestricted fund	23,724	72,876	(81,350)	<b>15,250</b>
	<u>23,724</u>	<u>72,876</u>	<u>(81,350)</u>	<u><b>15,250</b></u>

**Flamstead Pre School****Notes to the Financial Statements** *(continued)***Year ended 31 July 2022****20. Related parties**

The trustees are usually parents of children attending the Pre School and are charged the same rate as other parents.