



13th April 2026

AGM 2026

Agenda

1. Welcome and Introductions
2. Apologies
3. Adoption of TAR report
4. Adoption of accounts
5. Chairperson and Managers report
6. Election of Management Committee
7. Close of Business

Managers' Report 2024-2025

- We have again sustained a high uptake all year around and currently have nearly full sessions.
- We are currently piloting the new Government scheme of thirty hours childcare for working parents from 9 months to 4 years and have seen a slight raise in

REGISTERED CHARITY NUMBER: 1037408
The Community Centre, Badger Paddock, Huntington, York YO31 9EH
Website: www.orchardparkpreschoolyork.co.uk
email: orchardparkpreschoolyork@gmail.com





numbers taking up extra sessions, as yet this has not made a dramatic impact on the setting financially.

- We have retained all members of staff who are working hard on updating their knowledge and taking on new courses relevant for the setting.
- We have started to revamp the outdoor area this will be ongoing for the next few years as it is costly to replace resources and have the maintenance required which the preschool is funding hoping for volunteers to give us guidance and experience which some parents have said they will try to help with.
- We have made substantial improvements to the room furniture with smaller divides and new resource equipment, including large wooden construction blocks.
- We gave all staff a pay rise last year for all the hard work and the commitment they give to the setting.
- We have been advised by the early years adviser from the council to change the committee to a CIO committee charity which Jo is working with community matters in Leeds to get the correct paperwork and application done. (this can be a lengthy process)

Chairperson report 2024 - 2025

We are fully supportive of helping the preschool and give them support and guidance in any requests they make. Any requests are discussed and a plan of action is then put into progress.

The committee are all still happy to stay on the board with Helen Wood Chairperson, Sarah Smith Treasurer and Joanne Leaf secretary all happy to keep their roles. Sylvia Jobling and Verity Grantham are happy to still be members which is fantastic news.

Financially the preschool is about sustainable with no concerns as a lot of money has been paid out for updates this year.

Regular committee meetings have been successful, with all committee members all keen and active to take supporting roles in the overall management of the preschool.

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The committee have realised that over the next couple of years there has been a forecast of low birth rate which may effect the numbers within the school. Jo has said she will help with set days in the community through the holidays to help promote the preschool.

The chair would like to thank all the committee members for their time and continued support.

Treasurers Report 2024-2025

See attached accounts

Year End August 2016

This is a true account of this meeting Signed **sarah smith** Dated 13/04/26

Signed Sarah Smith Dated 13/04/26

Chair read out last years AGM, these were accepted as a true account and Sarah Smith and Joanne Leaf and proposed and seconded them.

The constitution was read and the committee made on adaption or amendments.

Treasurer provided the financial accounts. The report was accepted Helem Wood and seconded by Joanne Leaf.

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**Unaudited Financial Statement for the Year Ended 31 August 2025
for
ORCHARD PARK PRE SCHOOL**

Brodericks (York) Ltd
Chartered Certified Accountants
Wellington House
Aviator Court
York
YO30 4UZ

Independent Examiner's Report to the Trustees of Orchard Park Pre School

I report on the accounts for the year ended 31 August 2025, which are set out on page 2.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for the year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow procedures specified in the General Directions given by the Charity Commission under section 145(5) (b) of the Charities Act, and,
- to state whether particular matters have come to our attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present 'a true and fair' view and the report is limited to those matters set out in the statement below.


Independent examiners statement

In connection with my examination, no matter has come to my attention to indicate that:

1. Which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Charities Act

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



S J Morrell FCCA
Director
Brodericks (York) Ltd
Chartered Certified Accountants
Wellington House
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November 2025

Summary of Receipts & Payments	
Orchard Park Pre School	
For period to:	
31/08/2025	

Receipts	Bank	Petty Cash	Total
NEG Funding	£ 98,445.90	£ -	£ 98,445.90
Fees	£ 5,281.35	£ -	£ 5,281.35
Fundraising events & activities	£ -	£ -	£ -
Outing & activity fees	£ -	£ -	£ -
Other grants & funding	£ -	£ -	£ -
Bank Interest	£ 684.37	£ -	£ 684.37
Other sundry receipts	£ -	£ -	£ -
Childcare Vouchers	£ -	£ -	£ -
Transfer from accounts	£ -	£ -	£ -
Enter Description	£ -	£ -	£ -
Enter Description	£ -	£ -	£ -
	£ 104,411.62	£ -	£ 104,411.62

Payments	Bank	Petty Cash	Total
Salary & wage costs	£ 75,450.19	£ -	£ 75,450.19
Staff training & other costs	£ 384.00	£ -	£ 384.00
Play materials & equipment	£ 2,513.19	£ -	£ 2,513.19
Activities & outings	£ -	£ -	£ -
Refreshments (inc. milk)	£ 409.80	£ -	£ 409.80
Consumables	£ 42.19	£ -	£ 42.19
Rent	£ 9,116.70	£ -	£ 9,116.70
Insurance	£ 981.02	£ -	£ 981.02
Affiliations & subscriptions	£ 403.87	£ -	£ 403.87
Telephone cost/ internet costs	£ 1,703.74	£ -	£ 1,703.74
Printing, postage & stationery	£ 257.92	£ -	£ 257.92
Fundraising costs	£ -	£ -	£ -
Accountancy & payroll fees	£ 2,617.20	£ -	£ 2,617.20
Other sundry costs	£ 413.67	£ -	£ 413.67
DBS	£ -	£ -	£ -
NEST pensions	£ 2,561.07	£ -	£ 2,561.07
Bank Charges	£ 83.40	£ -	£ 83.40

Staff Christmas/meals	£ 605.30	£ -	£ 605.30
HMRC PAYE/NI	£ 3,207.02	£ -	£ 3,207.02
Cash Drawn from Bank for Petty Cash	£ 30.00	-£ 30.00	£ -
	£ 100,780.28	-£ 30.00	£ 100,750.28

Current Surplus (Deficit)	£ 3,631.34	£ 30.00	£ 3,661.34
Funds Brought Forward	£ 52,500.71	£ -	£ 52,500.71
Funds Carried Forward	£ 56,132.05	£ 30.00	£ 56,162.05

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