

**REGISTERED COMPANY NUMBER: 2919896 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1037403**

**REPORT OF THE TRUSTEES AND**  
**UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31ST AUGUST 2022**  
**FOR**  
**THORLEY COMMUNITY CENTRE LIMITED**

Cook and Partners Limited  
Chartered Accountants  
32 Rye Street  
Bishop's Stortford  
Hertfordshire  
CM23 2HG

**THORLEY COMMUNITY CENTRE LIMITED**

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**FOR THE YEAR ENDED 31ST AUGUST 2022**

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## **THORLEY COMMUNITY CENTRE LIMITED**

### **REPORT OF THE TRUSTEES** **FOR THE YEAR ENDED 31ST AUGUST 2022**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st August 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and aims**

The principal activity of the company is the provision and maintenance of a community centre for the use of the inhabitants of Thorley Park, Bishop's Stortford, Hertfordshire. The Director Trustees encourage use of the centre for activities for young people and the elderly.

##### **Significant activities**

The Centre is now at the age where routine, but more major maintenance may be expected, but we have been fortunate that nothing major has been required.

For the past 18 months, we have been partially closed due to the Covid-19 requirements, so little wear and tear has been experienced.

Due to the closures of the Centre due to the Government restrictions during the pandemic, although less than in the previous year, income from hire was still down on previous years. This was offset to some extent by grants received from East Herts District Council, although again less than in the previous year.

By the end of the financial year, most of the restrictions had been lifted and more regular hirers had returned but some hirers had decided to cease their activities and some have not yet restarted, intending to return in the autumn.

#### **ACHIEVEMENT AND PERFORMANCE**

##### **Charitable activities**

The purpose of the trust remains the provision and maintenance of the community centre. The majority of uses during the day are for young people, including Mother and Toddler class, Yoga and Pilates or for older people, such as Yoga, Chair Yoga and Hertswise meetings. In the evenings, the activities are more biased towards adults and include dance and keep fit classes including Physio Pilates, Bounce and Karate.

Weekend uses, particularly in the mornings, include Bounce, Karate classes and Dance School.

Occasional, or casual, bookings are primarily from local people wishing to organise children's parties, as well as quiz nights and informal meetings.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

##### **Recruitment and appointment of new trustees**

The Trustees have generally been invited to become trustees because of the skills they have to offer. Persons interested are elected at the Annual General Meeting. The Trustees have sought to involve users as trustees, but despite regular requests, no one from the present users currently wishes to become a Trustee. Press Releases seeking people to become Trustees have been issued. The Trustees are seeking to establish a successful plan to encourage new Trustees and ensure continuation of management if any of the current Trustees no longer wish to continue.

##### **Organisational structure**

Board Meetings are held at appropriate times throughout the year to set policy and make appropriate decisions on financial matters. Day to day decisions as to the hiring of the hall, cleaning, maintenance, repairs etc are delegated to the Centre Manager, Mr J Bailey, who also acts as Treasurer.

##### **Induction and training of new trustees**

As a small charity, with little turnover in trustees, there is no formal induction procedure. The Chair, Michael Talbot, who was a Trustee of a major national charity, inducts trustees on an informal basis, and provides copies of appropriate Charity Commission guidelines as to roles, duties and responsibilities of trustees to new trustees.

**THORLEY COMMUNITY CENTRE LIMITED**

**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31ST AUGUST 2022**

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

2919896 (England and Wales)

**Registered Charity number**

1037403

**Registered office**

6 Market Square  
Bishops Stortford  
Hertfordshire  
CM23 3UZ

**Trustees**

M Talbot Director Trustee  
N Barrett Director Trustee  
C Hill Trustee

**Company Secretary**

M Talbot

**Independent Examiner**

Cook & Partners Limited  
Cook and Partners Limited  
Chartered Accountants  
32 Rye Street  
Bishop's Stortford  
Hertfordshire  
CM23 2HG

**Bankers**

National Westminster  
7 North Street  
Bishops Stortford  
Hertfordshire  
CM23 2LD

**Solicitors**

Nockolds Solicitors Limited  
6 Market Square,  
Bishop's Stortford,  
Herts,  
CM23 3UZ

Approved by order of the board of trustees on 12th April 2023 and signed on its behalf by:



M Talbot - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF**  
**THORLEY COMMUNITY CENTRE LIMITED**

**Independent examiner's report to the trustees of Thorley Community Centre Limited ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st August 2022.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Cook & Partners*

Cook & Partners Limited

Cook and Partners Limited  
Chartered Accountants  
32 Rye Street  
Bishop's Stortford  
Hertfordshire  
CM23 2HG

12th April 2023

**THORLEY COMMUNITY CENTRE LIMITED**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31ST AUGUST 2022**

	Notes	Unrestricted fund £	Restricted fund £	2022 Total funds £	2021 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Other trading activities	2	35,875	-	35,875	36,654
Investment income	3	235	-	235	615
<b>Total</b>		<u>36,110</u>	<u>-</u>	<u>36,110</u>	<u>37,269</u>
<b>EXPENDITURE ON</b>					
Raising funds		<u>34,484</u>	<u>5,725</u>	<u>40,209</u>	<u>36,468</u>
<b>NET INCOME/(EXPENDITURE)</b>		1,626	(5,725)	(4,099)	801
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		<u>142,367</u>	<u>224,627</u>	<u>366,994</u>	<u>366,193</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>143,993</u></u>	<u><u>218,902</u></u>	<u><u>362,895</u></u>	<u><u>366,994</u></u>

The notes form part of these financial statements

**THORLEY COMMUNITY CENTRE LIMITED**

**BALANCE SHEET**  
**31ST AUGUST 2022**

	Notes	Unrestricted fund £	Restricted fund £	2022 Total funds £	2021 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	7	-	218,902	218,902	224,627
<b>CURRENT ASSETS</b>					
Cash at bank		144,738	-	144,738	143,112
<b>CREDITORS</b>					
Amounts falling due within one year	8	(745)	-	(745)	(745)
<b>NET CURRENT ASSETS</b>		<u>143,993</u>	<u>-</u>	<u>143,993</u>	<u>142,367</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>143,993</u>	<u>218,902</u>	<u>362,895</u>	<u>366,994</u>
<b>NET ASSETS</b>		<u>143,993</u>	<u>218,902</u>	<u>362,895</u>	<u>366,994</u>
<b>FUNDS</b>	9				
Unrestricted funds				143,993	142,367
Restricted funds				218,902	224,627
<b>TOTAL FUNDS</b>				<u>362,895</u>	<u>366,994</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st August 2022.

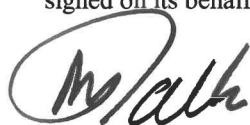
The members have not required the company to obtain an audit of its financial statements for the year ended 31st August 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 12th April 2023 and were signed on its behalf by:



M Talbot - Trustee

The notes form part of these financial statements

## **THORLEY COMMUNITY CENTRE LIMITED**

### **NOTES TO THE FINANCIAL STATEMENTS** **FOR THE YEAR ENDED 31ST AUGUST 2022**

#### **1. ACCOUNTING POLICIES**

##### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

##### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

##### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Short leasehold	- in accordance with the property
Fixtures and fittings	- 25% on cost

##### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

##### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

#### **2. OTHER TRADING ACTIVITIES**

	2022	2021
	£	£
Regular Bookings	29,952	17,739
Occasional Bookings	2,180	674
Council Tax Grant	3,743	18,241
	<hr/>	<hr/>
	35,875	36,654
	<hr/>	<hr/>



**THORLEY COMMUNITY CENTRE LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31ST AUGUST 2022**

**3. INVESTMENT INCOME**

	2022	2021
	£	£
Deposit account interest	235	615
	<u>235</u>	<u>615</u>

**4. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	2022	2021
	£	£
Depreciation - owned assets	5,725	5,725
	<u>5,725</u>	<u>5,725</u>

**5. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31st August 2022 nor for the year ended 31st August 2021.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31st August 2022 nor for the year ended 31st August 2021.

**6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £	Restricted fund £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Other trading activities	36,654	-	36,654
Investment income	615	-	615
	<u>37,269</u>	<u>-</u>	<u>37,269</u>
<b>Total</b>			
	<u>37,269</u>	<u>-</u>	<u>37,269</u>
<b>EXPENDITURE ON</b>			
Raising funds	30,743	5,725	36,468
	<u>30,743</u>	<u>5,725</u>	<u>36,468</u>
<b>NET INCOME/(EXPENDITURE)</b>	6,526	(5,725)	801
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	135,841	230,352	366,193
	<u>135,841</u>	<u>230,352</u>	<u>366,193</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>	142,367	224,627	366,994
	<u>142,367</u>	<u>224,627</u>	<u>366,994</u>

**THORLEY COMMUNITY CENTRE LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31ST AUGUST 2022**

**7. TANGIBLE FIXED ASSETS**

	Short leasehold £	Fixtures and fittings £	Totals £
<b>COST</b>			
At 1st September 2021 and 31st August 2022	343,474	5,403	348,877
<b>DEPRECIATION</b>			
At 1st September 2021	118,847	5,403	124,250
Charge for year	5,725	-	5,725
At 31st August 2022	124,572	5,403	129,975
<b>NET BOOK VALUE</b>			
At 31st August 2022	218,902	-	218,902
At 31st August 2021	224,627	-	224,627

**8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2022 £	2021 £
Accrued expenses	745	745

**9. MOVEMENT IN FUNDS**

	At 1.9.21 £	Net movement in funds £	At 31.8.22 £
<b>Unrestricted funds</b>			
General fund	142,367	1,626	143,993
<b>Restricted funds</b>			
New Community Centre Building Fund	224,627	(5,725)	218,902
<b>TOTAL FUNDS</b>	366,994	(4,099)	362,895

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	36,110	(34,484)	1,626
<b>Restricted funds</b>			
New Community Centre Building Fund	-	(5,725)	(5,725)
<b>TOTAL FUNDS</b>	36,110	(40,209)	(4,099)

**THORLEY COMMUNITY CENTRE LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31ST AUGUST 2022**

**9. MOVEMENT IN FUNDS - continued**

**Comparatives for movement in funds**

	At 1.9.20 £	Net movement in funds £	At 31.8.21 £
<b>Unrestricted funds</b>			
General fund	135,841	6,526	142,367
<b>Restricted funds</b>			
New Community Centre Building Fund	230,352	(5,725)	224,627
<b>TOTAL FUNDS</b>	<u>366,193</u>	<u>801</u>	<u>366,994</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	37,269	(30,743)	6,526
<b>Restricted funds</b>			
New Community Centre Building Fund	-	(5,725)	(5,725)
<b>TOTAL FUNDS</b>	<u>37,269</u>	<u>(36,468)</u>	<u>801</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.9.20 £	Net movement in funds £	At 31.8.22 £
<b>Unrestricted funds</b>			
General fund	135,841	8,152	143,993
<b>Restricted funds</b>			
New Community Centre Building Fund	230,352	(11,450)	218,902
<b>TOTAL FUNDS</b>	<u>366,193</u>	<u>(3,298)</u>	<u>362,895</u>

**THORLEY COMMUNITY CENTRE LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31ST AUGUST 2022**

**9. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	73,379	(65,227)	8,152
<b>Restricted funds</b>			
New Community Centre Building Fund	-	(11,450)	(11,450)
<b>TOTAL FUNDS</b>	<u>73,379</u>	<u>(76,677)</u>	<u>(3,298)</u>

**10. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31st August 2022.

**THORLEY COMMUNITY CENTRE LIMITED**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31ST AUGUST 2022**

	2022 £	2021 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Other trading activities</b>		
Regular Bookings	29,952	17,739
Occasional Bookings	2,180	674
Council Tax Grant	3,743	18,241
	<hr/> 35,875	<hr/> 36,654
<b>Investment income</b>		
Deposit account interest	235	615
	<hr/>	<hr/>
<b>Total incoming resources</b>	36,110	37,269
 <b>EXPENDITURE</b>		
<b>Other trading activities</b>		
Wages	9,700	9,646
Water Rates	462	746
Insurance	1,133	1,065
Light and Heat	3,549	3,229
Alarm System	421	772
Telephone	743	475
Licences	475	750
Administration Expenses	244	173
Repairs and Maintenance	2,731	1,796
Cleaning	13,823	9,173
Sundry Expenses	84	1,838
Auditors' Remuneration	1,080	1,080
Equipment	39	-
Short leasehold	5,725	5,725
	<hr/> 40,209	<hr/> 36,468
	<hr/>	<hr/>
Total resources expended	40,209	36,468
	<hr/>	<hr/>
<b>Net (expenditure)/income</b>	<u>(4,099)</u>	<u>801</u>

This page does not form part of the statutory financial statements