

## **Trustee Annual Report - September 2023 to August 2024.**

**Charity Name:** St Peters Preschool.

**Charity Number.** 1037397

St Peters Preschool was established over 25 years ago. And is located in the church vestry adjacent to Saint Peters Church in Droitwich. The staff and committee successively manage the preschool together.

### **Objectives:**

To provide a fun and loving preschool to children aged from 2 years and 9 months to school age, that is safe, secure and caring. We also work within the guidelines of Ofsted and then Early Years Foundation.

To provide a safe environment preparing the children socially, intellectually and physically for school. Enhance the development of children through play.

### **Successes and Failures:**

The preschool has had a difficult year, with both a change in management and committee and a bad start to the year with a requires improvement OFSTED report. We have come out the other side with a revised Good OSTED report and are keeping the standard of child development.

The financial side has taken a hit with a loss due to the change in management and low children numbers but are confident we can improve this year with children numbers already increasing.

The chair person remains to continue the success of running St Peters preschool with the main objective to develop the intellect and physical capabilities of the children.

### **Future Plans:**

The manager and deputy manager of the preschool have now been with the Preschool for over a year and will keep up to date with the procedures set by Ofsted and Early years Alliance while continuing to safeguard, develop and learn with the children.

To recruit another Level 3 practitioner

To paint and update the Preschool interior

To create a new layout inside the preschool with new toys and equipment

New funding for 2 year olds will take place again this year, we want to be able to continue to provide places for these children .

To promote outside play with new planting equipment such as Seed trays and pots and to create a water play station in the garden.

To continue to provide a safe environment for the children from when they start with us right up until they leave us for school.

<b>Income:</b>	£
Fees and Grants	52428.06
Other Income	666.62
Fund Raising and Donations	475.00
Sale of Uniforms	387.00
Outings	
Total	<u>53956.68</u>

**Distributed as follows:**

	£
Employee Costs including pensions	49093.69
Toys, Equipment, etc	1247.44
Outings, Entertainment	1123.98
Student Uniform Costs	402.50
Staff Uniform Costs	150.10
Staff Training	87.60
Rent payable	8700.00
Insurance	678.05
Printing, postage and stationery	277.11
Telephone and fax	606.77
Accountancy	150.00
Petty Cash	400.00
Subscriptions	555.02
CCTV	0.00
Payroll	120.00

63592.26

**Net Profit for the Year 31.08.24**

**-9635.58**

**Balance Sheet**  
**For the Year Ended 30th August 2024**

<b>Current Assets:</b>	£	£
Stocks and work in progress	186.50	
Debtors		
Bank balance as of 30.08.24	38914.38	
Petty Cash	2.54	

**Current Liabilities:**

Other creditors	0.00
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**Net Current Assets**

**39103.42**

**Capital Account**

	£
Bank balance brought forward 01.09.23	48739
(Loss)/Profit for the year	-9635.58

**Bank Balance carried forward**

**39103.42**

All information required for year end was provided.

I will charge £300 for the Accountants fee

You have made a loss for this year. It has been noted that this is due to the preschool undergoing new management and committee along with a new treasurer. There has also been less students this during this year.

Please note that the treasurer petty cash has been removed for this year.

This year, if you continue to have less children you will need to be more cautious with your spending to ensure that the bank balance remains healthy

Mrs Reeves BA Hons (Business Management)

8th March 2025