



Poppleton Road Playgroup
(Charity number: 1037379)

Trustees' Annual Report and Financial Statements
for the year ended
31 August 2025

HPH, Chartered Accountants
54 Bootham
YORK
YO30 7XZ

POPPLETON ROAD PLAYGROUP
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2025
(CHARITY NUMBER 1037379)

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**POPPLETON ROAD PLAYGROUP
TRUSTEES' ANNUAL REPORT
FOR THE YEAR ENDED 31 AUGUST 2025**

Administrative details

Charity name:	Poppleton Road Playgroup
Registered charity number:	1037379
Charity's address:	c/o The Annex Poppleton Road Primary School Poppleton Road YORK YO26 4UP

Names of Trustees serving during the year and to the date of this report

Victoria Clift	Chair from 01/09/2024
Rachael Cole	Treasurer
Abigail Maden	Secretary
Nikki-Jane Carter	Committee member
Nicky Braithwaite	Committee member

Names of advisers

HPH, Chartered Accountants, 54 Bootham, YORK, YO30 7XZ (Accountants)

Preschool Learning Alliance - (Development Support)

City of York Council – West Offices, Station Rise, YORK, YO1 6GA (Early Years Support and Advice)

Structure, Governance and Management

Charity's governing document:	Constitution dated 14 October 2013
How the charity is constituted:	Unincorporated organisation
Trustee selection method:	AGM
Additional governance issues:	There is a minimum of 5 Trustees at any one time.

**POPPLETON ROAD PLAYGROUP
TRUSTEES' ANNUAL REPORT
FOR THE YEAR ENDED 31 AUGUST 2025**

Objectives

The objectives of the Pre-school (as stated in the Preschool alliance constitution adopted above) are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

(a) offering appropriate play, education and care facilities, family learning and extended groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability.

(b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas

(c) instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

Aims and activities to further the objectives

Our aims as stated in our business plan: To provide the highest possible quality community childcare service in a welcoming, unique and exceptional setting.

Aim 1 - To achieve a Good rating from OFSTED and have a long waiting list through the following means.

(a) Best possible educational programme (EYFS): Children have had access to continuous provision and additional planned activities inside and out covering all the areas of learning and development. We have been able to return to pre covid way of running.

(b) Excellent Parent Partnerships: Activities undertaken have included regular parent meetings which we conducted face to face, ongoing communication with parents and activity ideas through DoJo online system, photo books newsletters, letters (through email), a Facebook and Instagram page. The website contains the up-to-date policies

(c) Strong Leadership - Ensure strong leadership is in place from management and committee: The manager has continued regular supervisions and observations with staff. The committee and the manager have met regularly to review progress.

Aim 2 - To have a well-trained and motivated team:

This year's staff team have worked together all with the same objective. New systems have been put in place, and these are all working successfully. Staff continue to engage in training for their own CPD and the benefit of the children who attend the setting.

Aim 3 - To refurbish our building with Poppleton Road Out of School Club:

New flooring has been laid throughout the building and useable blinds are now on all windows. The inside of the building has been decorated.

**POPPLETON ROAD PLAYGROUP
TRUSTEES' ANNUAL REPORT
FOR THE YEAR ENDED 31 AUGUST 2025**

Summary of main activities undertaken for the public benefit

Provision of opportunities for play, in compliance with the Early Years Framework, for all eligible 3 – 4 year-old children.

The Trustees consider that they have complied with their duties to have due regards to the public benefit guidance published by the Charity Commission.

Additional details of objectives and activities

The Playgroup was open for 25 hours per week, term time during the year providing 5-hour pre-school sessions each day between Monday and Friday for children aged 2 years and 6 months to school entry. This included providing lunches on a daily basis.

Achievements and performance during the year

Performance related to Aim 1 - We have provided a wide range of outdoor provision and a wide range of learning activities in setting which supported children to continue to make good progress. We have received an OFSTED Good rating. Staff work closely with parents to support children's needs and there has been positive feedback from parents about this. The policies were reviewed in sections throughout the year, and good risk assessments and checks have meant there were no major accidents or incidents during the year. Regular supervision and observation of staff led to high levels of staff performance. Self-evaluation has led to changes and opportunities for development being identified, and linking these to an action plan has ensured that these are undertaken.

Performance related to Aim 2 - The additional training courses that staff have completed over the year have led to improved staff skills and enabled us to better support children's development, especially in the area of SEND.

Performance related to Aim 3 - The manager has worked with the out of school club manager to prioritise improvements to the building. The cost of improvement has been shared, and the playgroup have applied for grants to help cover half of the costs.

**POPPLETON ROAD PLAYGROUP
TRUSTEES' ANNUAL REPORT
FOR THE YEAR ENDED 31 AUGUST 2025**

Financial review

Reserves policy

At the year end the playgroup had cash reserves of £39,573 (2024 - £37,904). We aim to maintain reserves adequate to continue the running of the playgroup for 3 - 4 months if funding was to be withdrawn. This allows time to assess the situation and make alternative financial plans without leaving the children, parents or staff with an unexpected change in their arrangements. Therefore, we aim to hold between £20,644 - £27,525 within our reserves. The reserves at the year-end exceeded this threshold.

Financial performance

During the year the playgroup achieved a surplus of £1,669 (2024 - £9,936). The Trustees are working closely to continue to monitor spending to ensure we continue to remain in a stable position.

Further financial review details

The playgroup receives Central Government Early Years funding for most children in attendance. Fees are paid for places that are not covered by Government funding. The playgroup committee support income through regular fundraising events.

Declaration

Approved by the Board of Trustees on 27 April 2026 and signed on its behalf by



Victoria Clift
Chair

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF POPPLETON ROAD PLAYGROUP**

I report on the accounts of the Trust for the year ended 31 August 2025, which are set out on pages 6 to 8.

This report is made solely to the Charity's Trustees, as a body, in accordance with section 154 of the Charities Act 2011. My independent examiner's work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity, the Charity's members as a body and the Charity's Trustees as a body for my independent examiner's work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the Charity Trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Emma Collier

Emma Collier, ACA
HPH, Chartered Accountants
54 Bootham
YORK
YO30 7XZ

27 April 2026

POPPLETON ROAD PLAYGROUP
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 AUGUST 2025
Charity number 1037379

	2025			2024
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
RECEIPTS				
NEG (Nursery Education Grants) Funding	71,579	-	71,579	80,461
Fees	10,833	-	10,833	10,724
Donations and Fundraising	1,319	-	1,319	1,911
Bank Interest	224	-	224	232
Milk Refunds	289	-	289	335
Total receipts	84,244	-	84,244	93,663
PAYMENTS				
Salaries and Wages Costs	69,601	-	69,601	67,465
Staff Training and Other Costs	354	200	554	2,358
Play Materials and Equipment	4,054	-	4,054	3,498
Activities and Outings	37	-	37	1,065
Milk, Cleaning and Refreshments	2,846	-	2,846	4,257
Rent and Rates	-	-	-	975
Maintenance and Repairs	250	-	250	15
Insurance Costs	916	-	916	800
Affiliations and Memberships	927	-	927	216
Office Costs	1,360	-	1,360	75
Fundraising Costs	-	-	-	30
Accountancy, Payroll and Independent Examination Fees	2,026	-	2,026	2,968
Bank charges	4	-	4	5
Total resources expended	82,375	200	82,575	83,727
Surplus of receipts over payments	1,869	(200)	1,669	9,936
Transfer between funds	-	-	-	-
Funds brought forward at 1 September 2024	36,809	1,095	37,904	27,968
Funds carried forward at 31 August 2025	£ 38,678	£ 895	£ 39,573	£ 37,904

POPPLETON ROAD PLAYGROUP
STATEMENT OF ASSETS AND LIABILITIES
AS AT 31 AUGUST 2025
Charity Number 1037379

	2025			2024
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
CASH FUNDS				
Current Bank Account	23,015	895	23,910	20,674
Savings Bank Account	15,001	-	15,001	15,000
Petty Cash	53	-	53	30
Payroll Account	609	-	609	2,200
	<hr/>	<hr/>	<hr/>	<hr/>
	£ 38,678	£ 895	£ 39,573	£ 37,904
	<hr/>	<hr/>	<hr/>	<hr/>
LIABILITIES				
Accruals	1,512	-	1,512	1,155
Supplier invoices unpaid	1,004	-	1,004	-
PAYE / NIC payable	373	-	373	-
Pension contributions payable	234	-	234	-
	<hr/>	<hr/>	<hr/>	<hr/>
	£ 3,123	£ -	£ 3,123	£ 1,155
	<hr/>	<hr/>	<hr/>	<hr/>

The attached notes form part of these financial statements.

Approved by the Trustees on 27 April 2026 and signed on their behalf by:



Rachael Cole
Treasurer

POPPLETON ROAD PLAYGROUP
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2025
Charity Number 1037379

1. Basis of accounts

The Trustees have taken advantage of section 144 (2) of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis. Cash-based accounts are not prepared on an accruals basis and therefore the Charities SORP does not apply to their preparation.

2. Restricted funds

Donations and grants received are treated as restricted funds where a restriction has been placed on their use by the donor or grantor.

The following restricted funds were held during the year:

- (a) Tesco Grant - funding towards a kitchen refurbishment.
- (b) Holgate Ward - funding towards staff training and workshops offered to families.

The movement on the funds was as follows:

	At 1 September 2024 £	Receipts £	Payments £	Transfers £	At 31 August 2025 £
Tesco Grant	595	-	-	-	595
Holgate Ward	500	-	(200)	-	300
	<hr/> £ 1,095	<hr/> £ -	<hr/> £ (200)	<hr/> £ -	<hr/> £ 895

3. Trustees' remuneration and expenses

No Trustees received remuneration for work as an employee of the Charity during this year (2024 - nil). No expenses were reimbursed to Trustees (2024 - nil). The Trustees have due regard to the guidance issued by the Charity Commission in respect of the payment of remuneration to Trustees.

4. Related party transactions

During the year, 4 Trustees had children with places at the playgroup (2024 - 5). These places were all funded by the Council.