

# **LONGACRE PARENT TEACHER ASSOCIATION**

## **ANNUAL REPORT AND ACCOUNTS**

**31<sup>ST</sup> AUGUST 2022**

Registered Charity Number 1037373

# LONGACRE SCHOOL PARENT TEACHER ASSOCIATION

## STATUS OF THE CHARITY

The Longacre School Parent Teacher Association was formed on 4<sup>th</sup> October 1985 and it became a registered charity number 1037373 on 9<sup>th</sup> May 1994. The purpose of the association is to advance the education of the pupils of the school by providing and assisting in the provision of facilities for the school and as an ancillary thereto and in furtherance of this object the Association may foster more extending relationships between the staff, parents and others associated with the school and may engage in activities that support the school and advance the education of the pupils attending it.

## ADDRESS

Longacre School, Hullbrook Lane, Shamley Green, Guildford, Surrey, GU5 0NQ

## MANAGEMENT COMMITTEE

Chairperson	Lucinda Mueller
Honorary Secretary	Catheryn Wood and Sarah Edwards
Treasurer	Andrew Unitt
Headmaster	Matthew Bryan
Elected staff members	Andrea Beasley
Elected Parent Representatives	Lisa Baker, Claire Papastefanou, Catherine Powell, Jo Dowker, Sam Henry, Nicky Brenner, Coralie Moore, Sarah Edwards, Sarah Stevens, Nat Whittall, Rebecca Butler, Susie Johnson, Heather MacEachern, Jojo Percival Gordon, Jackie Thompson, Amelia Atkinson

## BANKERS

National Westminster Bank PLC, 77 High Street, Godalming, Surrey, GU7 1AR

**LONGACRE SCHOOL PARENT TEACHER ASSOCIATION**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31ST AUGUST 2022**

		<b>2022</b>	<b>2021</b>
		<b>£</b>	<b>£</b>
	<b>Note</b>		
<b>Income Events</b>			
Magic Show/Halloween Party/Circus		557	-
Christmas Fair, Puds, Wreath	3	4,737	6,543
Movie night		400	416
Quiz night		35	524
Easter egg hunt		(32)	(74)
Summer/Welcome back Fair	4	3,021	-
Annual Ball	5	13,593	-
Summer Party		628	-
Camp out		62	44
Murder Mystery		-	357
Smarties		-	1,404
Gin		-	230
<b>Net Total Income from Events</b>		<b>23,001</b>	<b>9,444</b>
<b>Income Other</b>			
Cake and ice cream stall		681	(75)
Subscriptions and Gift Aid		3,800	3,850
Second Hand Uniform Shop		4,077	2,957
Easyfundraising		98	581
Parent advertiser		-	5
Bank interest		12	3
		<b>8,668</b>	<b>7,321</b>
<b>TOTAL INCOME</b>		<b>31,668</b>	<b>16,765</b>
<b>Expenditure</b>			
Longacre School Donations		24,723	8,989
Donations Other		1,736	563
Insurance		105	105
Admin, meetings and other		1,739	246
<b>Total Expenditure</b>		<b>28,301</b>	<b>9,901</b>
<b>Net Income/Expenditure</b>		<b>3,367</b>	<b>6,864</b>
<b>Total Funds brought forward</b>		<b>30,869</b>	<b>24,005</b>
<b>Total Funds carried forward</b>		<b>34,236</b>	<b>30,869</b>

**LONGACRE SCHOOL PARENT TEACHER ASSOCIATION**  
**BALANCE SHEET**  
**AS AT 31ST AUGUST 2022**

			2022 £	2021 £
	Note			
<b>Current Assets</b>				
Debtors	8		580	3,488
Stock			720	1,464
Cash		Deposit account	35,155	27,465
		Current Account	10	10
		Petty Cash	70	154
Total Cash			<u>35,235</u>	<u>27,629</u>
<b>Total Assets</b>			<b>36,535</b>	<b>32,581</b>
<b>Less: Current Liabilities</b>				
Creditors	9		2,298	1,712
<b>Net Current Assets</b>			<u><b>34,236</b></u>	<u><b>30,869</b></u>
<b>Represented by:</b>				
Unrestricted Income Fund			34,236	30,869
<b>Total Reserves</b>			<u><b>34,236</b></u>	<u><b>30,869</b></u>

## LONGACRE SCHOOL PARENT TEACHER ASSOCIATION

### NOTES TO THE ACCOUNTS

#### 1 Accounting policies

##### a) Accounting convention

The accounts are prepared under the historical cost convention and in accordance with applicable accounting standards and the Statement of recommended Practice on Accounting by Charities.

##### b) Income

Income from events represents the net amount receivable for the period. All other income is included in the income and expenditure account as it is received.

##### c) Gifts in kind

The charity receives the benefit of work carried out by volunteers and receives the use of facilities and equipment without charge. No value is placed on these items.

##### d) Cash flow statement

The association has taken advantage of the exemption granted under FRS1 not to produce a cash flow statement.

#### 2 Taxation

The association has charitable status and as such is exempt from corporation tax.

#### 3 CHRISTMAS FAIR

	2022	2021
Silent Auction	-	4,618
Entertainment, food and stalls	3,386	-
Hamper Raffle	500	1,011
Pre fair sales - puds, wrapping, tea towels	975	914
<b>Subtotal before charity donation</b>	<b><u>£4,737</u></b>	<b><u>£6,543</u></b>
Donation to external charity	(376)	(563)
	<b><u>£4,361</u></b>	<b><u>£5,980</u></b>

#### 4 SUMMER/WELCOME BACK FAIR

	2022	2021
Tickets	2,512	-
Profit from food and drink	2,369	-
Inflatable Expenses	(1,860)	-
	<b><u>£3,021</u></b>	<b><u>£-</u></b>

#### 5 ANNUAL BALL

	2022	2021
Sale of tickets less food, marquee and facilities	3,259	-
Bar	-	-
Auction	11,854	-
Entertainment	-	-
Band and other expenses	(2,220)	-
Donations and other income	700	-
<b>Subtotal before charity donation</b>	<b><u>£13,593</u></b>	<b><u>£-</u></b>
Donation to external charity	(1,359)	-
	<b><u>£12,234</u></b>	<b><u>£-</u></b>

**6 DONATIONS TO LONGACRE SCHOOL**

	<b>2022</b>	<b>2021</b>
VR Headsets	15,948	-
Yurt	7,767	-
DT Drill	714	-
Netball Posts	294	-
Portable Floodlights	-	7,200
Video Camera	-	1,789
	<b><u>£24,723</u></b>	<b><u>£8,989</u></b>

**7 DONATIONS OTHER**

	<b>2022</b>	<b>2021</b>
Annual Ball and Christmas fair -Winston's Wish	1,736	-
Christmas fair -Shooting Star Children's Hospices	-	563
	<b><u>1,736</u></b>	<b><u>563</u></b>
Less: Donations made to the PTA	(-)	(-)
	<b><u>£1,736</u></b>	<b><u>£563</u></b>

**8 DEBTORS**

	<b>2022</b>	<b>2021</b>
Other debtors – deposit for events – Welcome back fair	580	388
Other debtors – deposit for events – Summer Ball 2021	-	3,100
	<b><u>£580</u></b>	<b><u>£3,488</u></b>

**9 CREDITORS**

	<b>2022</b>	<b>2021</b>
Creditors - Charity	2,298	563
Creditors - second hand shop	-	806
Creditors - other	-	343
	<b><u>£2,298</u></b>	<b><u>£1,712</u></b>



# **LONGACRE PARENT TEACHER ASSOCIATION**

## **ANNUAL REPORT AND ACCOUNTS**

**31<sup>ST</sup> AUGUST 2022**

Registered Charity Number 1037373

# LONGACRE SCHOOL PARENT TEACHER ASSOCIATION

## STATUS OF THE CHARITY

The Longacre School Parent Teacher Association was formed on 4<sup>th</sup> October 1985 and it became a registered charity number 1037373 on 9<sup>th</sup> May 1994. The purpose of the association is to advance the education of the pupils of the school by providing and assisting in the provision of facilities for the school and as an ancillary thereto and in furtherance of this object the Association may foster more extending relationships between the staff, parents and others associated with the school and may engage in activities that support the school and advance the education of the pupils attending it.

## ADDRESS

Longacre School, Hullbrook Lane, Shamley Green, Guildford, Surrey, GU5 0NQ

## MANAGEMENT COMMITTEE

Chairperson	Lucinda Mueller
Honorary Secretary	Catheryn Wood and Sarah Edwards
Treasurer	Andrew Unitt
Headmaster	Matthew Bryan
Elected staff members	Andrea Beasley
Elected Parent Representatives	Lisa Baker, Claire Papastefanou, Catherine Powell, Jo Dowker, Sam Henry, Nicky Brenner, Coralie Moore, Sarah Edwards, Sarah Stevens, Nat Whittall, Rebecca Butler, Susie Johnson, Heather MacEachern, Jojo Percival Gordon, Jackie Thompson, Amelia Atkinson

## BANKERS

National Westminster Bank PLC, 77 High Street, Godalming, Surrey, GU7 1AR

**LONGACRE SCHOOL PARENT TEACHER ASSOCIATION**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31ST AUGUST 2022**

		<b>2022</b>	<b>2021</b>
		<b>£</b>	<b>£</b>
	<b>Note</b>		
<b>Income Events</b>			
Magic Show/Halloween Party/Circus		557	-
Christmas Fair, Puds, Wreath	3	4,737	6,543
Movie night		400	416
Quiz night		35	524
Easter egg hunt		(32)	(74)
Summer/Welcome back Fair	4	3,021	-
Annual Ball	5	13,593	-
Summer Party		628	-
Camp out		62	44
Murder Mystery		-	357
Smarties		-	1,404
Gin		-	230
<b>Net Total Income from Events</b>		<b>23,001</b>	<b>9,444</b>
<b>Income Other</b>			
Cake and ice cream stall		681	(75)
Subscriptions and Gift Aid		3,800	3,850
Second Hand Uniform Shop		4,077	2,957
Easyfundraising		98	581
Parent advertiser		-	5
Bank interest		12	3
		<b>8,668</b>	<b>7,321</b>
<b>TOTAL INCOME</b>		<b>31,668</b>	<b>16,765</b>
<b>Expenditure</b>			
Longacre School Donations		24,723	8,989
Donations Other		1,736	563
Insurance		105	105
Admin, meetings and other		1,739	246
<b>Total Expenditure</b>		<b>28,301</b>	<b>9,901</b>
<b>Net Income/Expenditure</b>		<b>3,367</b>	<b>6,864</b>
<b>Total Funds brought forward</b>		<b>30,869</b>	<b>24,005</b>
<b>Total Funds carried forward</b>		<b>34,236</b>	<b>30,869</b>

**LONGACRE SCHOOL PARENT TEACHER ASSOCIATION**  
**BALANCE SHEET**  
**AS AT 31ST AUGUST 2022**

			2022 £	2021 £
	Note			
<b>Current Assets</b>				
Debtors	8		580	3,488
Stock			720	1,464
Cash		Deposit account	35,155	27,465
		Current Account	10	10
		Petty Cash	70	154
Total Cash			<u>35,235</u>	<u>27,629</u>
<b>Total Assets</b>			<b>36,535</b>	<b>32,581</b>
<b>Less: Current Liabilities</b>				
Creditors	9		2,298	1,712
<b>Net Current Assets</b>			<u><b>34,236</b></u>	<u><b>30,869</b></u>
<b>Represented by:</b>				
Unrestricted Income Fund			34,236	30,869
<b>Total Reserves</b>			<u><b>34,236</b></u>	<u><b>30,869</b></u>

## LONGACRE SCHOOL PARENT TEACHER ASSOCIATION

### NOTES TO THE ACCOUNTS

#### 1 Accounting policies

##### a) Accounting convention

The accounts are prepared under the historical cost convention and in accordance with applicable accounting standards and the Statement of recommended Practice on Accounting by Charities.

##### b) Income

Income from events represents the net amount receivable for the period. All other income is included in the income and expenditure account as it is received.

##### c) Gifts in kind

The charity receives the benefit of work carried out by volunteers and receives the use of facilities and equipment without charge. No value is placed on these items.

##### d) Cash flow statement

The association has taken advantage of the exemption granted under FRS1 not to produce a cash flow statement.

#### 2 Taxation

The association has charitable status and as such is exempt from corporation tax.

#### 3 CHRISTMAS FAIR

	2022	2021
Silent Auction	-	4,618
Entertainment, food and stalls	3,386	-
Hamper Raffle	500	1,011
Pre fair sales - puds, wrapping, tea towels	975	914
<b>Subtotal before charity donation</b>	<b><u>£4,737</u></b>	<b><u>£6,543</u></b>
Donation to external charity	(376)	(563)
	<b><u>£4,361</u></b>	<b><u>£5,980</u></b>

#### 4 SUMMER/WELCOME BACK FAIR

	2022	2021
Tickets	2,512	-
Profit from food and drink	2,369	-
Inflatable Expenses	(1,860)	-
	<b><u>£3,021</u></b>	<b><u>£-</u></b>

#### 5 ANNUAL BALL

	2022	2021
Sale of tickets less food, marquee and facilities	3,259	-
Bar	-	-
Auction	11,854	-
Entertainment	-	-
Band and other expenses	(2,220)	-
Donations and other income	700	-
<b>Subtotal before charity donation</b>	<b><u>£13,593</u></b>	<b><u>£-</u></b>
Donation to external charity	(1,359)	-
	<b><u>£12,234</u></b>	<b><u>£-</u></b>

**6 DONATIONS TO LONGACRE SCHOOL**

	<b>2022</b>	<b>2021</b>
VR Headsets	15,948	-
Yurt	7,767	-
DT Drill	714	-
Netball Posts	294	-
Portable Floodlights	-	7,200
Video Camera	-	1,789
	<b><u>£24,723</u></b>	<b><u>£8,989</u></b>

**7 DONATIONS OTHER**

	<b>2022</b>	<b>2021</b>
Annual Ball and Christmas fair -Winston's Wish	1,736	-
Christmas fair -Shooting Star Children's Hospices	-	563
	<b><u>1,736</u></b>	<b><u>563</u></b>
Less: Donations made to the PTA	(-)	(-)
	<b><u>£1,736</u></b>	<b><u>£563</u></b>

**8 DEBTORS**

	<b>2022</b>	<b>2021</b>
Other debtors – deposit for events – Welcome back fair	580	388
Other debtors – deposit for events – Summer Ball 2021	-	3,100
	<b><u>£580</u></b>	<b><u>£3,488</u></b>

**9 CREDITORS**

	<b>2022</b>	<b>2021</b>
Creditors - Charity	2,298	563
Creditors - second hand shop	-	806
Creditors - other	-	343
	<b><u>£2,298</u></b>	<b><u>£1,712</u></b>





Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Longacre School Parent Teacher Association

On accounts for the year  
ended

31 August 2022

Charity no  
(if any)

1037373

Set out on pages

1-8

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 08 / 2022.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

DocuSigned by:

Date:

Name:

Nicholas Orton

Relevant professional  
qualification(s) or body  
(if any):

ACA (ICAEW)

Address:

60 Willian Road

Hitchin, Herts

SG4 0LS

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**