

	South Hutton & District Community Association		1037372		CC16a
	Receipts and payments accounts				
	For the period from	1st April 2024	To	31st March 2025	
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Bank Interest	750	-	-	750	596
Banking Differences	-	-	-	-	74
CV Membership & Weights Room	10,806	-	-	10,806	13,139
Grants/Donations	3,956	61,420	-	65,376	33,681
Grants - Give to Cricket Club	-	1,000	-	1,000	-
Sundry Receipts	403	-	-	403	2,529
Corporate & Private Bookings, User Groups & Bingo	17,552	-	-	17,552	16,511
Employment Allowance	1,730	-	-	1,730	1,333
Kitchen	3,158	-	-	3,158	3,838
Adult Activities	31,395	-	-	31,395	27,303
<b>Sub total</b>	<b>69,557</b>	<b>62,420</b>	-	<b>121,977</b>	<b>98,003</b>
<b>A2 Asset and investment sales, etc.</b>	-	-	-	-	-
<b>Total receipts</b>	<b>69,557</b>	<b>62,420</b>	-	<b>121,977</b>	<b>98,003</b>
<b>A3 Payments</b>					
Consumables & Activities	3,578	1,417	-	4,995	8,273
Insurance	3,278	-	-	3,278	2,943
Kitchen & Bar Expenses	22,813	-	-	22,813	17,848
Legal & Professional	3,420	-	-	3,420	-
Licences	1,157	-	-	1,157	1,690
Light, Heat & Water	9,211	5,000	-	14,211	22,361
Miscellaneous Inc Travel	59	-	-	59	1,043
Printing, Postage & Stationery	1,503	-	-	1,503	1,672
Repairs	6,684	17,327	-	24,211	4,039
Cleaning	1,070	-	-	1,070	515
Salaries, Wages & Sessional	14,189	26,400	-	40,589	35,173
Staff Pensions	539	-	-	539	299
Telephone & Internet	747	-	-	747	788
Bank Charges, Interest and Arrangement Fees	86	-	-	86	75
Donation - Cricket Club	-	1,000	-	1,000	-
Banking Differences	109	-	-	109	-
<b>Sub total</b>	<b>68,644</b>	<b>61,144</b>	-	<b>119,788</b>	<b>97,516</b>
<b>A4 Asset and investment purchases, etc.</b>	-	-	-	-	-
<b>Total payments</b>	<b>68,644</b>	<b>61,144</b>	-	<b>119,788</b>	<b>97,516</b>
<b>Net of receipts/payments</b>	<b>913</b>	<b>1,276</b>	-	<b>2,189</b>	<b>488</b>
<b>A5 Transfers between funds</b>	-	1,724	-	-	-
<b>A6 Cash funds last year end</b>	<b>72,402</b>	-	-	<b>72,402</b>	<b>71,916</b>
<b>Cash funds this year end</b>	<b>71,691</b>	<b>3,000</b>	-	<b>74,591</b>	<b>72,402</b>

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Virgin Money Bank	3,322	3,000	-
	Virgin Money Bank Bar	5,361	-	-
	Cash in Hand	42	-	-
	Virgin Money Bank (Robin Todd Centre)	24,776	-	-
	Scottish Widows	38,090	-	-
	<b>Total cash funds</b> (agree balances with receipts and payments account(s))	<b>71,591</b> OK	<b>3,000</b> OK	-
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>				
<b>B3 Investment assets</b>				
<b>B4 Assets retained for the charity's own use</b>				
<b>B5 Liabilities</b>				
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Carol Charter	22/01/2020	



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

## **Trustees' Annual Report for the period**

**From** 1 April 2024

**Period start date**

**To** 31 March 2025

**Period end date**

**Charity name:** South Hetton & District Community Association

**Charity registration number:** 1037372

## **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>To promote the benefit of the inhabitants of South Hetton and the neighbourhood defined by the Local Authority by associating together the said inhabitants and local authority, voluntary and other organisations in common effort to advance education and to provide facilities in the interest of social welfare for recreation and leisure time occupations with the objective of improving the conditions of life for the said inhabitants.</p> <p>To establish or secure the establishment of a Community Centre and maintain and manage the same (whether alone or in co-operation with local authority or other person or body) in furtherance of these objectives.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The facility managed by the Association (the Robin Todd Community Centre) continues to offer a wide range of activities and services to the local community such as, East Durham Credit union and Innovations who have themselves provided much needed services to the Community. The facility continues to be used by Local, Regional &amp; National Organisations.</p> <p>In planning these activities, we kept in mind the Charity Commission's guidance on public benefit at our Trustees meetings. The focus of any event or activity is to ensure the provision of benefit to the participant by way of developing self confidence and social skills alongside life skills.</p> <p>their personal</p>

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	We welcome all of the community regardless of their personal background, faith, gender or personal circumstances and we believe this openness to all enriches everyone through the sharing of skills, aptitudes and life experiences of all of our users and volunteers.
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#### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

#### **Achievements and Performance**

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>During this financial year we have been extremely fortunate to receive a generous amount of help and funding from a variety of sources to continue our work within South Hetton. This has allowed us to have achieved great success in supporting the most vulnerable in our community and hope to continue our work into the future with the continued support of our funders.</p> <p>The year in question saw growth and expansion in the range of activities, events and services that South Hetton &amp; District CA both offered and hosted as well as essential maintenance to the building to allows us to continue to provide these activities, events and services.</p>

		As always we hope to continue our work within the community and support all our members and residents of South Hetton.
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**Additional Information (optional)**

You may choose to include further statements where relevant about:

<b>Achievements against objectives set</b>	<b>Para 1.41</b>	
<b>Performance of fundraising activities against objectives set</b>	<b>Para 1.41</b>	
<b>Investment performance against objectives</b>	<b>Para 1.41</b>	
<b>Other</b>		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

<b>Description of charity's trusts:</b>		
<b>Type of governing document</b> (trust deed, royal charter)	Para 1.25	The charity is governed by it's constitution which was adopted on 1 <sup>st</sup> March 1982, and subsequently amended as of 18 <sup>th</sup> December 2003)
<b>How is the charity constituted?</b> (e.g unincorporated association, CIO)	Para 1.25	South Hetton & District Community Association is an unincorporated Charity
<b>Trustee selection methods</b> including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The Trustees are appointed or re-appointed annually at the Annual General Meeting.

### Additional information (optional)

You may choose to include further statements where relevant about:

<b>Policies and procedures</b> adopted for the induction and training of trustees	Para 1.51	
<b>The charity's organisational</b> <b>structure and any wider</b> <b>network with which the</b> <b>charity works</b>	Para 1.51	
<b>Relationship with any related</b> <b>parties</b>	Para 1.51	
<b>Other</b>		

## Reference and Administrative details

<b>Charity name</b>	South Hetton & District Community Association
<b>Other name the charity uses</b>	
<b>Registered charity number</b>	1037372
<b>Charity's principal address</b>	The Robin Todd Centre Front Street South Hetton Postcode DH6 2TH

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Carol Charters	Chairperson		
2	Julie Todd	Treasurer		
3	Christopher Baird	Trustee		
4	Robert Dorn	Trustee		
5	Karl Wass	Trustee		
6				
7				
8				
9				
10				
11				
12				
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14				
15				
16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

Director name		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional Information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional Information)

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### Exemptions from disclosure

#### Reason for non-disclosure of key personnel details

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#### Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	c Charters	
Full name(s)	(1) Carol Charters	
Position (eg Secretary, Chair, etc)	Chairperson	
Date	13/11/2026	

## INDEPENDENT EXAMINATION - CHARITABLE COMPANY

The purpose of this schedule and the Standard Terms of Business is to set out the basis on which we are to act as accountant and advisors to the charity in respect to the independent examination you have requested us to carry out and to clarify our respective responsibilities in respect of that work.

Our firm will act as independent examiners with \*\*\*AssurancePrincipal\*\*\* acting as the independent examiner.

As this is a continuing service, we will remain responsible for your independent examination.

### 1 Your responsibilities as trustees/directors

1.1 Our independent examination will be conducted on the basis that you acknowledge and understand that you have responsibility:

- (a) to prepare financial statements for each financial year that give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources of the charitable company for that period. As directors/trustees, you must not approve the financial statements unless you are satisfied that they give a true and fair view of the assets, liabilities, financial position and surplus or deficit of the charitable company;
- (b) in preparing those financial statements, to:
  - (i) select suitable accounting policies and then apply them consistently;
  - (ii) make judgements and accounting estimates that are reasonable and prudent; and
  - (iii) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation;
- (c) for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006 (CA 2006), the relevant SORP, and applicable UK accounting standards. You are also responsible for such internal control as you determine is necessary to enable the preparation of financial statements that are free from material misstatement whether due to fraud or error; and
- (d) for safeguarding the assets of the charitable company and hence for taking reasonable steps to ensure the charitable company's activities are conducted honestly and for the prevention and detection of fraud and other irregularities.

1.2 As trustees of the charitable company, you have a duty under the CA 2006 to prepare a directors' report for each financial year and also an annual report complying in its form and content with regulations made under the Charities Act 2011 (ChA 2011). You should also have regard to the relevant Statement of Recommended Practice *Accounting and Reporting by Charities* (the Charities SORP), published jointly by the Charity Commission for England and Wales and the Office of the Scottish Charity Regulator, and any subsequent amendments or variations to this statement.

1.3 In addition to the general duties of directors specified in the CA 2006 s170-177, you are responsible for ensuring that the charitable company complies with laws and regulations applicable to its activities, and for establishing arrangements designed to prevent any non-compliance with laws and regulations and to detect any that occur.

1.4 You are also responsible for determining whether, in respect of the year, the charity meets the conditions for exemption from an audit set out in the ChA 2011 and the CA 2006, namely that:

- (a) no notice has been received from the Charity Commission requiring an audit;
- (b) no notice has been received from the members requiring an audit;

- (c) the charity's gross income in the current year is not more than £1m;
- (d) where gross income exceeds £250,000, the charity's gross assets do not exceed £3.26m; and
- (e) the charity is not ineligible for audit exemption under the CA 2006.

1.5 The exemption from audit is available only if you, as director/trustees, sign a declaration on the balance sheet stating that:

- (a) for the year in question, the company is eligible to take advantage of the audit exemptions;
- (b) the members have not required the company to obtain an audit of its financial statements for the year in accordance with the CA 2006, s476; and
- (c) you acknowledge your obligations for complying with the requirements of the CA 2006 with respect to accounting records and preparation of financial statements.

1.6 The availability of the exemption from an audit of the financial statements is conditional upon your causing an independent examiners' report to be prepared in respect of the financial statements in accordance with the ChA 2011, s145. You are responsible for deciding whether that report shall be made and for appointing us as reporting accountants to make that report to the trustees of the charity.

1.7 If gross income falls to £25,000 or less for the year, then, provided the other criteria set out above are met, you will need neither an audit nor an independent examiner's report.

1.7 If gross income falls to £25,000 or less for the year, then, provided the other criteria set out above are met, you will need neither an audit nor an independent examiner's report.

1.8 You have undertaken to make available to us, as and when required, all the charity's accounting records and related financial information, including minutes of management and members' meetings, necessary to carry out our work. You will make full disclosure to us of all relevant information.

### 2 Our responsibilities as independent examiners

2.1 We shall plan our work on the basis that an independent examiner's report is required for the year, unless you inform us in writing that either:

- (a) the charity requires an audit of the financial statements; or
- (b) the charity requires neither an audit nor an independent examiner's report.

2.2 Should you instruct us to carry out an audit, then the terms of that assignment will be dealt with in a new engagement letter. Should you inform us that the charity requires neither an audit nor an independent examiner's report, then we shall have no responsibilities to the charity, except those specifically agreed upon between us in respect of other professional services.

2.3 As independent examiners, we have a statutory responsibility to report to the members of the charity whether, in our opinion, there is reasonable cause to believe that, in any material respect:

- (a) adequate accounting records have not been kept, contrary to the requirements of the CA 2006;
- (b) the financial statements do not agree with those accounting records; or
- (c) the financial statements do not comply with any of the accounting requirements specified in the *Charities (Accounts and Reports) Regulations 2008* (SI 2008/629), Regulation 4 (or 5 for common investment funds or common deposit funds) and applicable UK accounting standards, except to the extent necessary to show a true and fair view.

- 2.4 Should our work indicate that the charity is not entitled to exemption from an audit of the financial statements then we will inform you. In such circumstances, we will not issue any report and will withdraw from the engagement to prepare an independent examiner's report, notifying you in writing of the reasons. In these circumstances, if appropriate, we will discuss with you the possibility of appointing us as auditors.
- 2.5 We have a professional responsibility not to allow our name to be associated with financial statements that are, or may be, misleading. Therefore, although we are not required to search for such matters, should we become aware, for any reason, that the financial statements are, or may be, misleading, if the matter cannot be adequately dealt with by means of qualifying our opinion (or by other appropriate modifications of the report), we will not issue any report. In such circumstances, we will withdraw from the engagement, and will notify you in writing of the reasons. In these circumstances you agree that we have a right to invoice you for our time spent examining the financial statements and for time spent on any other work that is not completed as a result of our resignation.
- 2.6 Under the ChA 2011, s156(2), we have a statutory duty to make a written report to the Charity Commission on such matters (which relates to the activities or affairs of the charity or of any connected institution or body) of which we become aware during the course of our examination and which we have reasonable cause to believe is likely to be of material significance for the purposes of the exercise by the Commission of its functions under the ChA 2011, s156(3). In addition, under s156(4) if we become aware of any matter which does not require to be reported under s156(2) but which we have reasonable cause to believe is likely to be relevant for the purposes of the exercise by the Charity Commission of any of its functions then we may make a report on the matter to the Commission. We may have to make this report without your knowledge and consent and we cannot undertake to you to fetter this discretion in any manner.

*Scope of independent examination*

- 2.7 Our work as independent examiners will be carried out in accordance with guidance for such engagements issued by the Charity Commission. It will consist of comparing the financial statements with the accounting records kept by the charity, and making such limited enquiries of the trustees and staff of the charity as we may consider necessary for the purpose of our report.
- 2.8 As part of our normal procedures, we may request you to provide written confirmation of any information or explanations provided by you orally during the course of our work.
- 2.9 Our work as independent examiners will not be an audit of the financial statements in accordance with International Standards of Auditing (UK). Accordingly, we will not obtain any independent evidence relating to entries in the accounting records, or to the amounts or disclosures in the financial statements. Consequently our work as independent examiners will not provide any assurance that the accounting records or the financial statements are free from material misstatement whether caused by fraud, other irregularity or error.
- 2.10 Because we will not carry out an audit, nor otherwise confirm the accuracy or reasonableness of the accounting records maintained by the charity, we will be unable to provide any assurance as to whether the financial statements that we prepare from those records give a true and fair view.



# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

South Hetton and District Community Association

On accounts for the year  
ended

31 March 2025

Charity no  
(if any)

1037372

Set out on pages

1 - 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st March 2024.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

14 January 2026

Name:

Joanne Regan FCA

Relevant professional  
qualification(s) or body  
(if any):

Institute of Chartered Accountants in England and Wales

Address:

Bede House 3 Belmont Business Park

Durham

DH1 1TW

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**