

HEATHLANDS PRIMARY SCHOOL PARENTS TEACHERS ASSOCIATION (WEST BERGHOLT)

England & Wales · Charity number 1037284

Details

Other names HEATHLANDS SCHOOL PTA

Status Registered

Legal form Other

Registered 1994-05-06

Register [View on the Charity Commission register](#)

Contact

Address Heathlands Primary School
New Church Road
West Bergholt
Colchester
CO6 3JF

Phone 01206240288

Email admin@heathlands.essex.sch.uk

Activities

Objects: TO ADVANCE THE EDUCATION OF THE PUPILS IN THE SCHOOL.

Activities: To advance the education of pupils at Heathlands Primary School through raising funds at various events to support the school.

Classification

- **How:** Makes Grants To Organisations, Provides Human Resources
- **What:** Education/training
- **Who:** Children/young People

Geography

- **Area of benefit:** IN PRACTICE WEST BERGHOLT
- Essex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£51,484	£48,822	-	-
2024-07-31	£40,940	£40,158	-	-
2023-07-31	£56,513	£37,756	-	-
2022-07-31	£14,829	£21,054	-	-
2021-07-31	£8,942	£6,833	-	-

Trustees

Name	Role	Appointed
Kielye Louise Mitchell	Chair	2024-09-18
Carrie-Ann Swinger		2024-09-18
Nicola Claire Bull		2024-09-18
Rosey Francis		2024-09-18
Samantha Jayne Dobson		2024-09-18

Accounts

PTA Chair Report

Annual AGM

Wednesday 17th September 2025

Welcome everyone and thank you for attending this years AGM. The AGM is the PTA's only formal meeting of the year, covering committee elections, and the treasurers annual financial report.

Firstly, I'd like to thank everyone, you have in some form played a part in again making the PTA a success during the last year!

Objectives.

The objectives of the PTA are to organise fundraising events and activities and make these as much fun as possible, to involve as many people as we can, and to access funding and grants on behalf of the school where applicable. As parents, grandparents, carers and teachers of the children of the school, we are all automatically members of the PTA.

We hold a range of events throughout the year with lots of different teams working with us to deliver them. The support from our community has been overwhelming. Why do we do these events - to bring our community together, and to deliver a fun and engaging event to our families whilst raising money for our children's education.

Thank You's

Before we commence these formalities, I would like to take few moments to extend some thank you's.

- Firstly, thank you to the members of the committee who somehow manage to pull together despite full time jobs, children, husbands and many other things getting in the way.

Co-Chair's
Vice-Chair
Secretary
Treasurer

Kielye Mitchell and Carrie-Ann Swinger
Sammy Dobson
Claire Bull
Rosey Francis

This year there are no resignations, which reinforces what an amazing team we have and through dedication, hard work and commitment to the PTA, we continue to accomplish our goals. So, thank you as you all really do make it happen.

On a personal note, I feel privileged to have been able to continue my role as Chair, to be part of an amazing school, with truly amazing children, parents & staff, helping the school to provide additional resources for the children.

We are now looking for input and ideas from members new and old who are also willing to help implement them, and in so doing, support our school. If you do have any suggestions, these can be made at PTA meetings, by email, or by finding us at the gates during drop off and pick up..

- I would also like to thank our sub committee members:

- ***Our Raffle Co-Ordinator Carrie** – who spends hours reaching out to companies, selling tickets and distributing prizes.

- ***Our Grants Co-Ordinator Gemma** – who again spends many hours researching and applying for grants, typically for larger scale projects. Tonight, we can officially announce Gemma was successful in applying for a £5,000 grant from the Essex Community Foundation (Co-Op). This money will be put towards a dedicated space to foster creativity, problem solving and to provide a learning experience to help students prepare for the future.

- ***Our Hollyberry Fayre Co-Ordinator Kym** – who has created a truly magical event 2 years running helping to raise thousands of pounds for our children.

- ***Our Class Champions** – who are the communication channel between the PTA and parents of each class. We really don't know what we would do without them.

- ***Our Fireworks Committee** – who put on an amazing event year after year raising thousands of pounds.

- Further to the committee, I would like to of course thank **Mr Crawley and Mrs Cork**. We are extremely grateful for your continued support. Also to the **teachers** who volunteer at our events and for taking the time during the school day to hand out information to the children.

- Thank you's also go to the **office staff** for helping with our admin and **the caretakers** who are forever dragging out tables, opening and closing the sheds, disposing of rubbish and this year our amazing **Mr O'nions** put up the new PTA uniform shed to which we are so thankful for.

- To **Rachel Breame** for making the new uniform shed actually happen. It's been a long time coming which has made Sue Fairs very happy and very emotional. Rachel has also painted the shed and will now help to stock it ready for our first sale.

- A huge thank you goes to all the **PTA kids** – They are the real superheroes who are incredibly patient whilst their parents help out. We couldn't put in so many volunteer hours without their understanding.

- We have also received many generous donations from **local businesses**, who have all been individually thanked.

- It goes without saying, that without all the PTA helpers, who generously bake, man stalls, lend equipment, sponsor, donate and contribute, there would be no PTA events

A summary of last year.

Here's a summary of some of last year's activities. Rosie will give us a detailed breakdown in her treasurers report shortly.

- In **November** we held a non-uniform day in return for tombola prizes for our Hollyberry Fayre. This turned out to be extremely successful resulting in the return of our Rainbow Non-Uniform day again this year.
- Also in **November** was our extremely popular and successful fireworks display. Great music, great food and a wonderful display.
- In **December**, we held our Hollyberry Fayre. The choir sang, Mrs Clause and their elves once again had a beautiful grotto and the school was full of cheer. We again sold raffle tickets and were incredibly fortunate to receive so many fantastic donations from local businesses. We also received sponsorship for The Junior Grotto, The Refreshments Stall, The Craft Room and The Games Room. The whole fair was a resounding success and great fun was had by all.
- **December** also saw our first 'Elfridges' day where the children came into the library and got to choose a Christmas present and write a gift tag for their special person. The children absolutely loved this and were so excited to be taking a gift home to put under the tree ready for Christmas day. I remember one little boy in Early Years telling me he wanted to buy his mummy a heart because she loves him so much.
- In **February**, we put on a great Spring Disco. The children got to dress up in their best outfits whilst dancing and playing games.
- In **March** the Wonderlicious Bars made a successful return. It was great fun seeing the children opening their bars to see if they had won a prize. If they didn't win – they still had an amazing tasting chocolate bar.
- Starting in **May** we began our Frozen Fridays which were greatly appreciated on those warm summer afternoons. Our wonderful PTA committee children also enjoyed helping us to sell.
- In **June** we provided a refreshment stall at Sports Day. Unfortunately our card machines went down just when we were about to start selling the ice creams! Luckily for us most parents were very understanding. I would like to thank our volunteers for coming together and coming up with a plan.
- **Throughout the year** we have had several pre-loved uniform sales. We have an amazing team who work hard to ensure families are able to buy uniform at reasonable prices and prevent clothing going to landfill.

From all our amazing fundraising we have been able to finally complete the library project and agree to the following –

- Early Years Chick Eggs
- Year 1 learning through play project
- New sports equipment
- Donation towards Arts and culture week
- New playground provision similar to the Opal Project

- Year 6 leavers books

I hope this year that the PTA will continue to gain more support and build upon what we have previously achieved. I wish everyone well.

Best wishes

Kielye Mitchell Current Co-Chair

HEATHLANDS PTA SUMMARY ACCOUNTS

Period to 31 July 2025

INCOME AND EXPENDITURE ACCOUNT

	Year Ended 31/07/2025		Year Ended 31/07/2024	
	£	£	£	£
Income from fundraising		50,051		35,773
Income from grants		1,260		5,041
Interest		172		126
Expenditure:				
Fundraising activities	27,432		26,938	
Administration	215		153	
Charitable activities (Donations to School)	21,175		13,067	
		48,822		40,158
Surplus of income over expenditure		2,662		782

STATEMENT OF ASSETS

Assets

Bank current account	28,253	27,178
Deposit account	13,087	11,500
	41,340	38,678

Represented by:

Surplus brought forward	30,678	26,948
Transfer (to)/from designated fund	(5,000)	2,948
(Deficit)/Surplus for year	2,662	782
Designated fund	13,000	8,000
	41,340	38,678

-0.05

NOTES

1 Basis of Preparation

Accounts are prepared on the cash basis.

2 Capital Commitments

At the year end date, funds pledged to Heathland school were:

£295 Widget	Mrs Cork
£750 PE Equipment	Mr Minter
£500 Library seating/outdoor library	Miss Philpott
£1,400 Reading corners (£100/class)	Mr Crawley
£10,000 Playground provision	Mr Crawley
£420.69 Year 1 continuous provision	Mrs Brennan
£13,365.69	

3 Outstanding Grants

£36.79 Forest Schools
£899.72 Inclusion Room
£500.00 Asda - Peaceful Paradise
£1,436.51

4 Deferred Income

At the year end, £4,244 net income was received in the year that relates to the Fireworks fundraising event for 2025.

5 Designated Fund

The Trustees have determined that a fund of £8,000 is required to ensure that monies are available to cover working capital requirements in relation to the annual fireworks event undertaken by the charity. A further fund of £5,000 is required as a general contingency fund for other fundraising events or administrative costs.

Money Held in Deposit Account (Reserve)

Fireworks	8,000
Contingency Fund	5,000
Interest	87
	13,087



Period to 31 July 2025		Heathlands Primary School - PTA Income & Expenditure Report		
Event/Project				
	INCOME	EXPENDITURE	BALANCE	Comment
	£	£	£	
Fireworks 2024	27,784.75	-18,594.90	9,189.85	Some sponsorship c/fwd from 2023 2023 profit £3,552.47
Hollyberry Fayre	6,421.56	-1,602.58	4,818.98	
Christmas Crackers	0.00	-140.12	-140.12	
Co-op	321.58	0.00	321.58	
Bag2School	179.40	0.00	179.40	
Uniform Sales	79.16	0.00	79.16	
Christmas Cards	511.70	0.00	511.70	
Wonka Bars	4,584.91	-2,288.97	2,295.94	
School Disco	869.50	-75.36	794.14	
Easy Fundraising	107.64	0.00	107.64	
Library	270.50	-557.00	-286.50	
Eco-Council	242.38	0.00	242.38	
Asda	601.11	0.00	601.11	
Fireworks 2025	6,275.00	-2,031.00	4,244.00	Nov 2025 Fireworks
Sports Day	808.24	-152.31	655.93	
Year 6 Leavers Books	68.76	-1,444.15	-1,375.39	
Frozen Fridays	878.58	-446.60	431.98	
Summer Fayre 2024	0.00	-99.08	-99.08	
Stikins	46.58	0.00	46.58	
Sub Total Events/Projects	50,051.35	-27,432.07	22,619.28	
Grant - Forest Schools	260.00	-223.21		Balance £36.79
Grant - Library	1,000.00	0.00		
Grant - Inclusion Room	0.00	-836.99		Balance £899.72
Sub Total Grants	1,260.00	-1060.20		
Admin		-214.67	-214.67	
Heathlands		-20,115.00	-20,115.00	
Ledger Totals	51,311.35	-48,821.94	2,489.41	

Check

SUMMARY FINANCIAL STATEMENT FOR THE YEAR ENDED 31 JULY 2025

Income was £14,278 higher than last year, due to the fireworks event being able to go ahead, having been cancelled last year.

Sadly we were unable to run a summer fayre this year due to no team to run it, but the Hollyberry Fayre was £1,200 more profitable than last year. The Wonka event was very successful for the second year.

SCHOOL

A total of £21,175 was distributed to the school during the year.

Money distributed to the school has been used for:
Refurbishment of the school library

CURRENT POSITION

Bank balance on 31 July 2025 was £28,252.

Bank balance 16/09/2025 was £26,977.

Payments pledged to school: £13,365.69

Balance of grants outstanding: £1,436.51

Year 6 leavers books: £1,400.00

Available funds as at 16/09/2025: £10,774.80

Next major event is the fireworks and we anticipate further costs to be met from the PTA account before the night - generally look to keep an £8,000 balance in the account to cover this.

TREASURER

It has been a privilege to continue working alongside the committee this year, who are so dedicated to running fun and memorable events for the school community to continue to raise valuable funds for the benefit of the school.

Rosey Francis



Section A

Independent Examiner's Report

Report to the trustees

Heathlands PTA

On accounts for the year
ended

31st July 2025

Charity no
(if any)

0137284

Set out on pages

1 - 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2025.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

5.3.26

Name:

Paul Harrison

Relevant professional
qualification(s) or body
(if any):

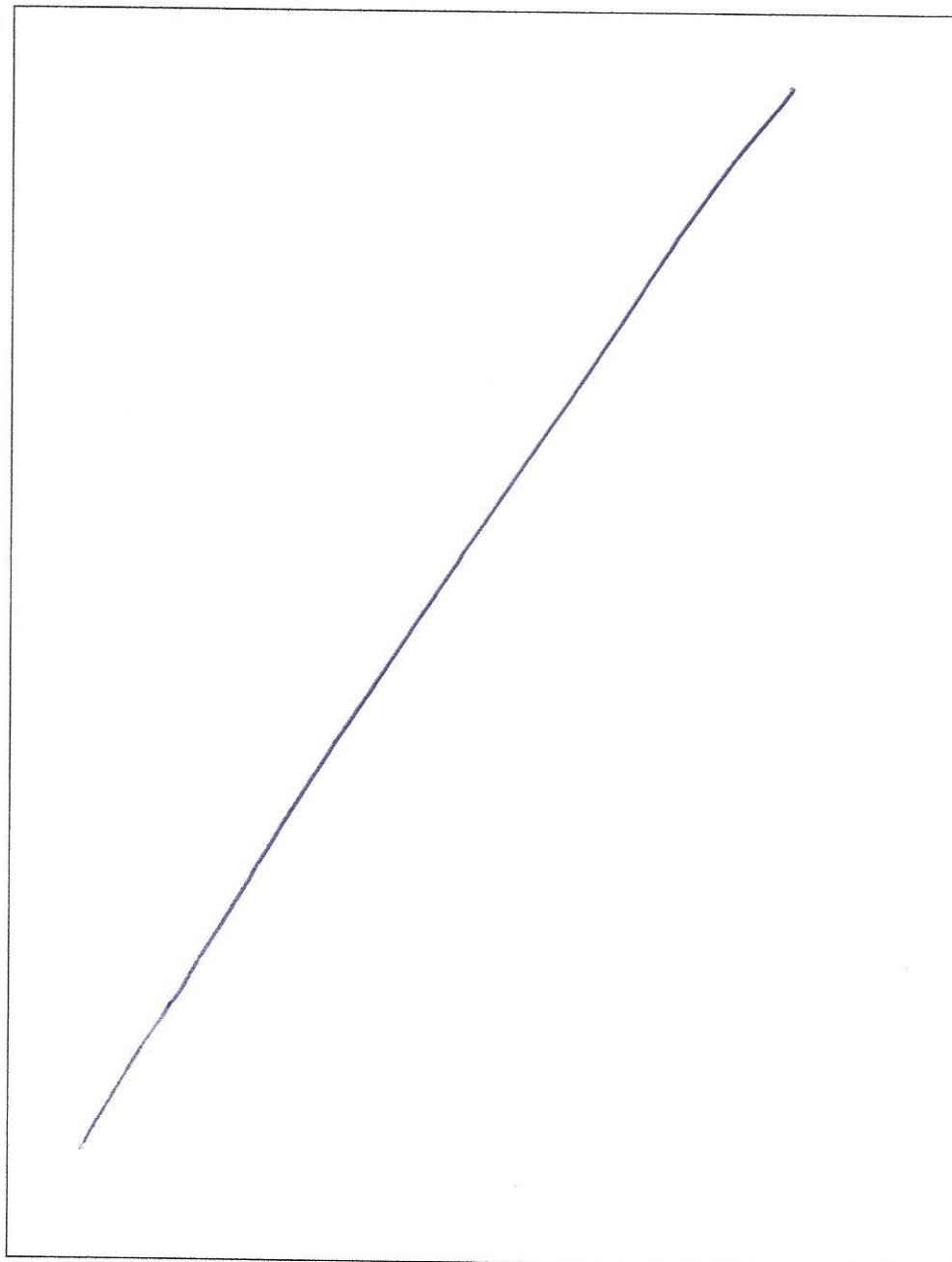
M.A.A.T, I.A.M, Dip I.A.M. CSBM, DSBM

Address:	The Ranche, Long Road West, Dedham, Colchester
	CO76EH.

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



Accounts

PTA Chair Report

Annual AGM

Wednesday 18th September 2024

Welcome to our PTA AGM. It's lovely to see many of you here tonight.

Objectives.

The objectives of the PTA are to organise fundraising events and activities where possible, and make these as much fun as possible, to involve as many people as we can, and to access funding and grants on behalf of the school where applicable. As parents, grandparents, carers and teachers of the children of the school, we are automatically members of the PTA. This year, we continued to see an increase in active membership which made our events very enjoyable.

We held a range of events with lots of different teams working with us to deliver them. The support from our community has been overwhelming. We do these events to bring our community together, deliver a fun and engaging event to our families whilst raising money for our children's education.

Committee.

We have an elected committee who manage all aspects of the PTA on a day-to-day basis.

Current committee:

Chair	Rachel Breame/Carrie-Ann Swinger
Vice-Chairs	Kielye Mitchell Sammy Dobson
Secretary	Lucy Everett
Treasurer	Rosey Francis

Sub-Committee Co-Ordinators:

Raffle Co-Ordinator	Carrie-Ann Swinger
Uniform Co-Ordinator	Sarah Dolphin
Grotto Co-Ordinator	Beth Tomlinson and Sarah Dolphin
Summer Fayre Co-Ordinator	Emma D'eath/Rachel Breame
Hollyberry Fayre Co-Ordinator	Kym Scarlett
Grants Co-Ordinator	Gemma Ross

This year there are 2 resignations, Co-chair Rachel Breame and Secretary Lucy Everett, leaving the following roles available for re-election, these are: Co-Chair and Secretary. For the PTA to continue, the role of Chair and Secretary must be filled. From a personal point of view, I have really enjoyed my role as Co-Chair. We've each taken on events that we've wanted to do, but it has also enabled us to take a back seat on other events. The joint efforts of this team have led to some incredible fund raising and some fantastic school events. It has been tough at time to organise the events we do, it takes time, lots of communication and hard work. But seeing the enjoyment from the children and families, and the impact the money raised has on the school makes it all worthwhile. I will continue to help with future events and in any other way I can.

We are now looking for input and ideas from members new and old who are also willing to help implement them, and in so doing, support our school. If you do have any suggestions, these can be made at PTA meetings, by email, or by finding us at the gates during drop off and pick up. We are very keen to have sub committees to take on events to help spread the load.

The AGM is the PTA's only formal meeting of the year, covering committee elections, and the treasurers annual financial report. Before we commence these formalities, I would like to take few moments to extend some thank-you's.

- Firstly, thank you to the members of the committee who somehow manage to pull together and put on some fantastic events throughout the year, despite full time jobs, children, husbands and many other things getting in the way.
- Further to the committee, I would like to of course thank Mr Fielder, Mrs Cork and all the teachers. We are extremely grateful for your continued support.
- We would also like to thank the office staff for helping with our admin and the caretakers who are forever dragging out tables, opening and closing the sheds, disposing of rubbish etc.
- We have also received many generous donations from local businesses, who have all been individually thanked.
- It goes without saying, that without all the PTA helpers, who generously bake, man stalls, lend equipment, sponsor, donate and contribute, there would be no PTA events

A summary of last year (since January):

- In March, we held our Golden Ticket Wonky chocolate bar sale to celebrate World Book Day. This raised £2071.89 – a fantastic amount and an event which created much excitement and enjoyment for the children. These were kindly sponsored by Oakheart Property Estate Agents, Oakview Landscapes, Studio Hedg Architects, Chamberlain Homes and Haswell Aesthetics.
- At Easter, with the help of Oakhart Property Estate Agents, Chamberlain Homes, Queen's Head and Haswell Aesthetics, we were able to gift over 400 easter eggs to the children.
- In April, we held an adult's quiz night at the Orpen Hall. Great fun was had by all and we raised £365.07 (this was the amount raised from both quiz nights held).

- In May, we gifted each year group £100 to spend on something fun to enhance arts and cultures week. Activities included air drying clay for artwork, Imagine Performing Arts group visited a class and EYFS enjoyed tasting some French food.
- In June, the PTA ran a refreshments stall and plant sale at Sport's Day offering lots of tea and coffee and of course, ice creams. This raised £645.93.
- Frozen Fridays took place throughout June and July selling ice creams outside the school gates every Friday. We were very lucky with the weather and raised £413.26.
- In July, we held our Summer Fayre. We sold raffle tickets and had some amazing prizes donated by local companies. The children enjoyed the inflatables and games, and the adults enjoyed the food and drink. We also had the privilege of listening to the school choir and watching the winners of Heathlands Got Talent. We raised a grand total of £4,646.33 (higher than originally announced due to a later payment of wristband sales from the school gateway account).
- With the help of a few parents, the fireworks shed was re-roofed to make it watertight and given a fresh coat of paint. An area has been cleared to allow a new shed to be installed to house the pre-loved uniform. Hopefully this will happen in the autumn term.
- Throughout the year we have had several pre-loved uniform sales. We have an amazing team who work hard to ensure families are able to buy uniform at reasonable prices and prevent clothing going to landfill. These have raised £442.20.
- Bag2School has collected unwanted clothes items from the school raising £200.
- Head teacher for the Day was another very successful fundraiser, taking place in the last week of term, raising £427.
- The money raised this year has enabled the school library to have a complete refurbishment. We are very excited to see the finished work and share this with all the children and parents.

There is a full Treasurers report to accompany this report. I hope this year that the PTA will continue to gain more support and build upon what we have previously achieved. I wish everyone well.

Best wishes

Rachel Breame and Carrie-Ann Swinger - Current Co-Chairs

HEATHLANDS PTA SUMMARY ACCOUNTS

Period to 31 July 2024

INCOME AND EXPENDITURE ACCOUNT

	Period 31-Jul-24	Notes	Year Ended 31/07/2023
£	£		£
Income from fundraising	35,773	1	56,482
Income from grants	5,041		
Interest	126		31
Expenditure:			
Fundraising activities	26,938		28,998
Administration	153		663
Charitable activities (Donations to School)	13,067		8,094
	<u>40,158</u>		<u>37,755</u>
Surplus of income over expenditure	<u>782</u>		<u>18,758</u>

STATEMENT OF ASSETS

Assets

Bank current account	27,178	28,851
Deposit account	11,500	9,045
	<u>38,678</u>	<u>37,896</u>

Represented by:

Surplus brought forward	26,948	2	11,139	
Transfer (to)/from designated fund	2,948		(2,948)	
(Deficit)/Surplus for year	<u>782</u>	3	<u>18,757</u>	26,948
Designated fund	<u>8,000</u>			10,948
	<u>38,678</u>			<u>37,896</u>

-0.17

NOTES

1 Basis of Preparation

Accounts are prepared on the cash basis.

2 Capital Commitments

At the year end date £20,115 was pledged to fund the Heathlands School Library Refurbishment.

3 Deferred Income

In year ended 31/07/2023, £4,180 of income was received as sponsorship money in respect of the 2023 Fireworks. Due to the cancellation of this event this money has been afreed by the sponsors to carry the money over to the Fireworks for 2024.

4 Designated Fund

The Trustees have determined that a fund of £8,000 is required to ensure that monies are available to cover working capital requirements in relation to fund raising events undertaken by the charity.

Money Held in Deposit Account (Reserve) 31st Jul 2024

Fire Works 2024	8,000
Asda Garden Grant	500
Inclusion Room Grant	1,737
Funds to transfer back to main account	1,263
	<u>11,500</u>



Period to 31 Jul 2024	Heathlands Primary School - PTA Income & Expenditure Report			
Event/Project	INCOME	EXPENDITURE	BALANCE	Comment
	£	£	£	
Fireworks 2023	12,550.63	-16,776.02	-4,225.39	Event cancelled. Cancellation fees & deposits lost. Sponsorship c/fwd.
Quiz Nights	639.00	-273.30	365.70	
Spooky Disco	828.12	-69.46	758.66	
Year 6 Year Books	0.00	-1,391.09	-1,391.09	2022 Profit £3,395.30
Hollyberry	6,020.35	-2,467.88	3,552.47	
Uniform	442.20	0.00	442.20	
Easy Fundraising	20.58	0.00	20.58	2023 Profit £4945.64 (£4,273.64 from 2023 accounts plus £672 above)
Summer Fayre 2023	672.00	0.00	672.00	
Early Years Contribution	60.00	0.00	60.00	
Xmas Chocolate Boxes	430.00	-487.50	-57.50	
Christmas Cards	512.30	0.00	512.30	
Wonka	3,159.79	-1,087.90	2,071.89	
Fireworks 2024	0.00	-1,500.00	-1,500.00	
Easter Eggs	440.00	-384.73	55.27	
Summer Fayre 2024	6,634.07	-1,987.74	4,646.33	
Library Donations	1,296.50	0.00	1,296.50	
Ice Cream Sales	692.06	-278.80	413.26	
Sports Day	650.93	-5.00	645.93	
Plant Sale	97.50	0.00	97.50	
Shed	0.00	-228.30	228.30	
Bag2school	200.00	0.00	200.00	
Headteacher for the day	427.00	0.00	427.00	
Sub Total Events/Projects	35,773.03	-26,937.72	8,835.31	
Grant	400.00	0.00	400.00	Expenses in February 2024 - Prime VR? £1,736.71 remaining for school to claim. Money in reserve.
Inclusion Room Grant	4,641.00	0.00	4,641.00	
Sub Total Grants	5,041.00	0.00		
Admin		-153.00	-153.00	
Heathlands		-13,067.12	-13,067.12	
Ledger Totals	40,814.03	-40,157.84	656.19	



Section A

Independent Examiner's Report

Report to the trustees

Charity Name

On accounts for the year
ended

Charity no
(if any)

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

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I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

Name:

Relevant professional
qualification(s) or body

(if any):

Address:

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Accounts

Heathlands School PTA Trustees Report

Wednesday 17th January 2024

Objectives.

The objectives of the PTA are to organise fundraising events and activities where possible and make these as much fun as possible, to involve as many people as we can, and to access funding and grants on behalf of the school where applicable. As parents, grandparents, carers and teachers of the children of the school, we are automatically members of the PTA. This year, we continued to see an increase in active membership which made our events very enjoyable.

We held a range of events with lots of different teams working with us to deliver them. The support from our community has been overwhelming. Why do we do these events - to bring our community together, deliver a fun and engaging event to our families whilst raising money for our children's education.

Committee.

We have an elected committee who manage all aspects of the PTA on a day-to-day basis.

Current committee:

Chair	Kielye Mitchell
Vice-Chairs	Rachel Breame
	Sammy Dobson
Secretary	Lucy Everett
Treasurer	Derek Mitchell

Sub-Committee Co-Ordinators:

Raffle Co-Ordinator	Carrie-Ann Swinger
Uniform Co-Ordinator	Sue Fairs
Grotto Co-Ordinator	Fay Robinson
Summer Fayre Co-Ordinator	Emma De'ath
Hollyberry Fayre Co-Ordinator	Kym Scarlett
Grants Co-Ordinator	Gemma Ross

This year there are 2 resignations, Chair Kielye Mitchell and Treasurer Derek Mitchell leaving the following roles available for re-election, these are: Chair and Treasurer. For the PTA to continue, the role of Chair and Treasurer must be filled. From a personal point of view, I have thoroughly enjoyed my role as Chair, particularly because I have been joined by the best of teams. The joint efforts of this team have led to some incredible fund raising and some fantastic school events. We have really laughed a lot even, if at times we were looking a little

like rabbits caught in headlights! Although I will always be available to help, it will be lovely to be able to come to a future event as a spectator.

We are now looking for input and ideas from members new and old who are also willing to help implement them, and in so doing, support our school. If you do have any suggestions, these can be made at PTA meetings, by email, or by finding us at the gates during drop off and pick up..

The AGM is the PTA's only formal meeting of the year, covering committee elections, and the treasurers annual financial report. Before we commence these formalities, I would like to take few moments to extend some thankyou's.

- Firstly, thank you to the members of the committee who somehow manage to pull together despite full time jobs, children, husbands and many other things getting in the way.
- Further to the committee, I would like to of course thank Mr Fielder and Mrs Cork. We are extremely grateful for your continued support.
- Thankyou's also go to the office staff for helping with our admin and the caretakers who are forever dragging out tables, opening and closing the sheds, disposing of rubbish etc.
- We have also received many generous donations from local businesses, who have all been individually thanked.
- It goes without saying, that without all the PTA helpers, who generously bake, man stalls, lend equipment, sponsor, donate and contribute, there would be no PTA events

A summary of last year.

- In January, we sold Adventure Island tickets enabling families to enjoy the rides at a discounted price.
- In March, with the help of Oakhart Property Estate Agents, we were able to gift over 400 easter eggs to the children.
- In May, with the help of local garden centres, we were able to gift over 1200 sunflower seeds. The children then had 3 months to grow the sunflowers and enter our competition to win some lovely gardening prizes.
- In May, we also gifted over 450 Coronation Bookmarks to the children and teachers.
- In July, we held our Summer Fayre. We sold raffle tickets and had some amazing prizes donated by local companies, the children enjoyed the inflatables and games and the adults enjoyed the food and drink. We also had the privilege of listening to the school choir and watching the winners of Heathlands Got Talent. We raised the most money on record for the summer fayre, a grand total of £5,033.17
- At the end of the 2022/2023 year, we gifted each year group £500 to spend on something fun but educational and something which followed the curriculum. Early Years had a visit from the Aesop Touring Company and brought a new sound system for the playground. Years 1 and 2 enjoyed a Mad Science Workshop. Year 3 had a trip to the beach and enjoyed an ice-cream. Year 4 took part in orienteering, Year 5 had a Planetarium experience and finally Year 6 were able to purchase the production scripts and songs for Shrek for their year 6 performance.

- In September, with the generous donation by The Queens Head, we were able to provide Early Years families with a welcome pack, which included a drink, cookie and poem.
- In October, we held a quiz night at The Orpen Hall. This was a great success; we even added a bit of karaoke and dancing into the mix. Great fun was had by all and those who attended left happy and wondering when the next quiz night would be held.
- In November, we put on a great Spooky Disco. The children got to show off their amazing costumes whilst dancing and playing games.
- Unfortunately, due to weather conditions, the fireworks committee made the difficult decision to cancel their very popular fireworks display. We would like to thank all those who donated their sponsorship and ticket purchases to the PTA.
- In December, we held our Hollyberry Fayre. The choir sang, along with the help of Mr Fielder. Santa, Mrs Clause and their elves once again had a beautiful grotto and the school was full of cheer. We again sold raffle tickets and were incredibly fortunate to receive so many fantastic donations from local businesses. We also received sponsorship for The Junior Grotto, The Refreshments Stall, The Craft Room and The Games Room. The whole fair was a resounding success, great fun was had by all, and we made the grand sum of £4,108.25
- Throughout the year we have had several pre-loved uniform sales. We have an amazing team who work hard to ensure families are able to buy uniform at reasonable prices and prevent clothing going to landfill.
- Also during the year we were able to pay for 16 keyboards for the music department, headphones for the ipads and laptops, a mexicolore workshop for year 6, a visit for year 2 from the polar explorer Adrian Hall, duck eggs for Early Years and money towards the Art & Culture Week for all year groups.
- The majority of the money raised from this year's fundraising will be put towards the library refurbishment.

There is a full Treasurers report to accompany this report. I hope this year that the PTA will continue to gain more support and build upon what we have previously achieved. I wish everyone well.

Best wishes

Kielye Mitchell Current Chair

HEATHLANDS PTA SUMMARY ACCOUNTS
PERIOD TO 31 JULY 2023

INCOME AND EXPENDITURE ACCOUNT

	Year Ended 31/07/2023	Notes	Year Ended 31/07/2022
	£		£
Income from fundraising	56,482	1	14,829
Interest	31		1
Expenditure:			
Fundraising activities	28,998		6,627
Administration	663		913
Charitable activities (Donations to School)	8,094		13,515
	37,756		21,055
Surplus of income over expenditure	18,757		(6,225)

STATEMENT OF ASSETS

Assets

Bank current account	28,851	18,097
Deposit account	9,045	1,042
	37,896	19,139

Represented by:

Surplus brought forward	11,139	2	17,364
Transfer (to)/from designated fund	(2,948)		0
(Deficit)/Surplus for year	18,757	3	(6,225)
Designated fund	10,948		8,000
	37,896		19,139

NOTES

1 Basis of Preparation

Accounts are prepared on the cash basis.

2 Capital Commitments

At the year end date funds no funds were pledged.

3 Deferred Income

At the year end £4,180 of income was received in the year that relates to sponsorship money in respect of the Fireworks for 2023. Due to the cancellation of this event this money has been agreed by the sponsors to carry the money over to the Fireworks for 2024.

Long Term Fundraising

4 There is currently a long term strategy in place to raise funds for Heathlands School Library Refurbishment.

3 Designated Fund

The Trustees have determined that a fund of £10,948 is required to ensure that monies are available to cover working capital requirements in relation to fund raising events undertaken by the charity.



Period to 31 July 2023	Heathlands Primary School - PTA Income & Expenditure Report			
Event/Project				
	INCOME	EXPENDITURE	BALANCE	Comment
	£	£	£	
Fireworks 2022	32,662.80	-22,489.31	10,173.49	£1448 Income in Year to 31 July 2022
Fireworks 2023	4,180.00	0.00	4,180.00	Spnsorship Money Fireworks 2023
Hollyberry	5,209.50	-1,814.20	3,395.30	2021 Profit £406.49
Sports Day	673.68	-78.82	594.86	
2023 Challenge	1,262.16	0.00	1,262.16	
Spooky Disco	1,125.00	0.00	1,125.00	
Refreshments Abbeygate	0.00	-14.85	-14.85	
Amazon Smile	116.29	0.00	116.29	
Easy Fund Raising	17.22	0.00	17.22	
Easter Eggs	313.50	-362.56	-49.06	
School Uniform	286.25	0.00	286.25	
Asda Garden	500.00	0.00	500.00	Money in Reserve
Bags to School	332.20	0.00	332.20	Year to 31 July 2022 £144.00
Summer Fayre	5,886.26	-1,612.62	4,273.64	Year to 31 July 2022 Profit £2881.34
Royal Run	488.30	0.00	488.30	Year 6 Contribution
Xmas Cards Commission	563.70	0.00	563.70	
Show Yioir Hair Day	340.58	0.00	340.58	
Donations	52.00	0.00	52.00	
Year 6 Year Books	0.00	-1,355.13	-1,355.13	
Year 6 Donations	816.70	-44.99	861.69	£520 Left over from July 2022
Adventure Island	1,656.00	-1,200.00	456.00	
New Starter Packs 2023	0.00	-25.79	-25.79	
Sub Total Events/Projects	56,482.14	-28,998.27	27,483.87	
Admin		-664.49	-664.49	
Heathlands		-8,094.28	-8,094.28	
Ledger Totals	56,482.14	-37,757.04	18,725.10	



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Heathlands Primary School Parents Teachers Association (West Bergholt)

On accounts for the year
ended

31 July 2023

Charity no
(if any) 1037284

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 07 2023**.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~ **1.4**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination ~~(other than that disclosed below*)~~ which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

30.12.23

Name:

PAUL HARRISON

Relevant professional
qualification(s) or body

M.A.A.T., CSBM, OSBM, I.A.M., Dip.IAM.

(if any):

Address:

THE RANCH, LONG RD WEST, DEDHAM
COLCHESTER
CO7 6EH.

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

