

WARBOROUGH PLAYGROUP

England & Wales · Charity number 1037228

Details

Other names	WARBOROUGH AND SHILLINGFORD PRE-SCHOOL PLAYGROUP
Status	Registered
Legal form	Other
Registered	2016-06-10
Register	View on the Charity Commission register

Contact

Address	Warborough & Shillingford Preschool 16 Thame Road Warborough Wallingford OX10 7DX
Phone	01865859933
Email	wasps.preschool@gmail.com
Website	warboroughandshillingfordpreschool.co.uk

Activities

Objects: THE AIMS OF THE PRE-SCHOOL ARE TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND BY:(A) OFFERING APPROPRIATE PLAY, EDUCATION AND CARE FACILITIES, FAMILY LEARNING AND EXTENDED HOURS GROUPS, TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES OF SUCH GROUPS, ENSURING THAT SUCH GROUPS OFFER OPPORTUNITIES FOR ALL CHILDREN WHATEVER THEIR RACE, CULTURE, RELIGION, MEANS OR ABILITY;(B) ENCOURAGING THE STUDY OF THE NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS IN THE LOCAL AREAS;(C) INSTIGATING AND ADHERING TO AND FURTHERING THE AIMS AND OBJECTS OF THE PRE-SCHOOL LEARNING ALLIANCE.

Activities: Teach preschool children to Ofsted Standards

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- Oxfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£187,028	£183,454	-	-
2024-03-31	£171,531	£155,982	-	-
2023-03-31	£166,313	£150,698	-	-
2022-03-31	£153,077	£140,177	-	-
2021-03-31	£112,253	£114,393	-	-

Trustees

Name	Role	Appointed
GILLIAN EMMETT	Chair	2022-09-14
Amanda McGowan		2024-10-01
Amelia Golland		2023-10-01
Jodie Kenny		2025-11-17
Victoria MacDonald		2023-10-01

Accounts

WARBOROUGH & SHILLINGFORD PRE-SCHOOL**DRAFT****STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2025**

	2025			2024		
	Unrestricted Funds	Restricted Funds	TOTAL	Unrestricted Funds	Restricted Funds	TOTAL
OPERATING INCOME						
Fees and certificates	186,907		186,907	170,522		170,522
Bad Debts Written off	0		0	0		0
Grants received	60		60	222		222
	<u>186,967</u>	<u>0</u>	<u>186,967</u>	<u>170,744</u>	<u>0</u>	<u>170,744</u>
EXPENDITURE						
Staff wages	138,038		138,038	136,911		136,911
Course fees	983		983	977		977
Ground Rent	150		150	150		150
Heat/Light/Water/BT costs	5,481		5,481	5,981		5,981
Running costs	13,226		13,226	9,963		9,963
Equipment	25,474		25,474	1,523		1,523
Bank charges	102		102	102		102
Miscellaneous	0		0	375		375
	<u>183,454</u>	<u>0</u>	<u>183,454</u>	<u>155,982</u>	<u>0</u>	<u>155,982</u>
OPERATING SURPLUS/(DEFICIT)	<u>3,513</u>		<u>3,513</u>	<u>14,762</u>		<u>14,762</u>
Fundraising net of expenses	61		61	787		787
NEW BUILDING FUND						
Bank Interest	0	169	169	0	136	136
Net Income to Fund	<u>0</u>	<u>169</u>	<u>169</u>	<u>0</u>	<u>136</u>	<u>136</u>
FUNDS BROUGHT FORWARD	75,243	14,694	89,937	59,694	14,558	74,252
FUNDS CARRIED FORWARD	78,817	14,863	93,680	75,243	14,694	89,937

BALANCE SHEET as at 31 March 2025

	2025	2024
Deposit account	11,570	11,401
Current account	84,791	80,045
Cash	243	210
Debtors and Prepayments	<u>1,062</u>	<u>1,985</u>
	97,666	93,641
Creditors	<u>3,986</u>	<u>3,704</u>
	<u>93,680</u>	<u>89,937</u>
Funds		
Unrestricted Funds	78,817	75,243
Restricted Funds	<u>14,863</u>	<u>14,694</u>
	<u>93,680</u>	<u>89,937</u>

Synetta Howes
Treasurer
WARBOROUGH & SHILLINGFORD PRE-SCHOOL


G. EMMETT

Accounts



Section A

Independent Examiner's Report

Report to the trustees

Warborough Playgroup

On accounts for the year
ended

31st March 2024

Charity no
(if any)

1037228

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

31.12.24

Name:

Tracy Ansell

Relevant professional
qualification(s) or body
(if any):

Address:

Lower Berrick Farm, Berrick Salome. OX10 6JL

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



WASPS AGM Tuesday 12th November 2024

1. Welcome and introduction:

Hazel Bailey
Gill Emmett
Tori Macdonald
Amelia Golland
Amie Judge
Hannah Chewings
Amanda McGowan

2. Apologies for absence: None

3. Minutes from Last AGM: adopted by the committee.

4. Treasurer report: (attached)

We have had an even income and outgoing in past financial year. We have had an outlay of expenditure on facilities, which will be reflected in the next financial year.

5. Chairs report: (attached).

6. Election of New committee members:

7. Hazel Bailey stepped down as Chair.

Gill Emmett: Chairperson
Tori Macdonald: Vice chair
Amanda McGowan: Treasurer
Amelia Golland: Secretary
Amie Judge stepping down from committee
Hazel Bailey remaining on committee in non-named role.

8. Any Other Business.

We are actively encouraging more people to join the committee.
Discussion on Fundraising in the new year.

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2024

	Unrestricted Funds	2024 Restricted Funds	TOTAL	Unrestricted Funds	2023 Restricted Funds	TOTAL
OPERATING INCOME						
Fees and certificates	170,522		170,522	163,614		163,614
Bad Debts Written off	0		0	0		0
Grants received	222		222	435		435
	<u>170,744</u>	<u>0</u>	<u>170,744</u>	<u>164,049</u>	<u>0</u>	<u>164,049</u>
EXPENDITURE						
Staff wages	136,911		136,911	130,618		130,618
Course fees	977		977	904		904
Ground Rent	150		150	150		150
Heat/Light/Water/BT costs	5,981		5,981	5,497		5,497
Running costs	9,963		9,963	11,125		11,125
Equipment	1,523		1,523	2,075		2,075
Bank charges	102		102	102		102
Miscellaneous	375		375	0		0
	<u>155,982</u>	<u>0</u>	<u>155,982</u>	<u>150,471</u>	<u>0</u>	<u>150,471</u>
OPERATING SURPLUS/(DEFICIT)	<u>14,762</u>		<u>14,762</u>	<u>13,578</u>		<u>13,578</u>
Fundraising net of expenses	787		787	2,264		2,264
NEW BUILDING FUND						
Bank Interest	0	136	136	0	24	24
Net Income to Fund	<u>0</u>	<u>136</u>	<u>136</u>	<u>0</u>	<u>24</u>	<u>24</u>
FUNDS BROUGHT FORWARD	59,694	14,558	74,252	43,852	14,534	58,386
FUNDS CARRIED FORWARD	75,243	14,694	89,937	59,694	14,558	74,252

BALANCE SHEET as at 31 March 2024

	2024	2023
Deposit account	11,401	11,265
Current account	80,045	58,425
Cash	210	535
Debtors and Prepayments	<u>1,985</u>	<u>5,821</u>
	93,641	76,046
Creditors	<u>3,704</u>	<u>1,794</u>
	<u>89,937</u>	<u>74,252</u>
Funds		
Unrestricted Funds	75,243	59,694
Restricted Funds	<u>14,694</u>	<u>14,558</u>
	<u>89,937</u>	<u>74,252</u>

Synetta Howes

Treasurer

WARBOROUGH & SHILLINGFORD PRE-SCHOOL



AGM Chair report 2024

This past year at WASPS has certainly been less eventful than in the previous few years, which I think we are all thankful for. With the successful re-inspection by Ofsted completed mid-2023, we have settled back into more of a routine with focus on delivering the excellent and engaging childcare that makes WASPS what it is, as well as turning our attention to other improvements which could be made to the setting.

Attendance

As with all years, after a busy July WASPs bid a fond farewell to a large number of children as they moved up to Primary School in September. The last term of school is always a mixture of emotions, seeing the once young children grow and flourish, ready to take their first steps in their formal education. The Preschool set them all up well, and with a majority of the children moving to St Laurence school next door, I'm sure the staff are enjoying being able to see how well they have settled into their new class. Number at the setting remain consistent with new incoming children, as well as many on the waitlist through the year.

Staffing

We were lucky enough to be able to welcome 2 new members of staff this year, Mwangala who initially joined us through her college course, and we are happy to have working full time with us whilst she completes her level 3, and Shelly who bring with her a wealth of experience and understanding of early years. Both are a pleasure to work with and know.

Marianne and Abi continue to support both the management team, and the newer members of staff with their enrolment into the setting. They are both loved by the children – Marianne for her way with the crafts and enthusiasm in getting creative with the children, and Abi for her imaginative play. We are happy to be able to support Abi with her level 3 qualification, and are excited to see how she implements the learning into the setting. I thank you both for everything that you do on a daily basis.

We have also been able to maintain our administrative officer in Synetta – a rare luxury in a committee lead, charity setting. Synetta has continued to provide support with her years of experience in managing finances and administration support for the committee.

We bid fond farewell to Amelia as she took the huge leap into motherhood. After a long day working at WASPs prompted her baby girl to make her arrival, we unfortunately didn't get a good chance to send her off in style. She made a huge difference to setting, joining us at a tough time after a poor Ofsted inspection, supporting the team through monumental changes to the setting. We are sorry to see her leave, but more so we are overjoyed for her and her new family, and wish her nothing but the best!

All the staff at the setting work incredibly hard; Marianne, Abi, Mwangala, and Shelly, under the careful management of Amie, and Deputy Hannah. I cannot overstate how much time and energy these dynamic duo put into WASPs, and how thankful I am, as I'm sure all the committee and staff

are, to have them at the helm of this ship. They have steered us through some rough seas, and I am grateful that this year has been slightly smoother and allowed them to invest their energy into what matters – the children in the room. Even with Amie taking on a huge challenge of working for her level 5 qualification, they have both been making their marks in this first full year in their management roles, and the setting would not be the same successful, loving and engaging place without them.

Facilities and Technology

The focus this past year has been on making the necessary physical maintenance and improvements to the setting, most notably the garden development. With Amie at the driving seat, who found a wonderful local company to transform the area, the project was completed during the summer holidays to provide an all-year-round garden that the children can use come rain or shine, without tracking mud through the setting. The garden company also fixed parts of the broken decking, and brought the willow den back to life. Most recently, the setting has become proud owner of a brand new kitchen. With Amie again showing her drive and determination, we went from initial kitchen consultation, to ordering, to delivery and installation within a couple of week. Absolutely record time! It is a wonderful improvement to the facilities at WASPs, and I am excited for whatever the next project will be!

Committee changes

After 3 years as Chair, the time has come for me to step down and pass the baton on. It has been tough, really tough, at some times, and an absolute pleasure and delight at others. Overall, I have enjoyed my time being a part of the setting, meeting new friends and having many, many laughs, and will miss it greatly! I am so happy to have been a part of, and supporting the team in turning the setting round through Ofsted (our biggest hurdle by far) and every other challenge we've encountered, and I feel it is in very safe hands with Amie, and whomever the next Chair will be.

Of course I could not have been Chair without the committee around me. They have been a formidable team, one with the best interests of WASPs at their heart, dedicating their time and energy to it's success. We are lucky to be keeping our current treasurer and secretary on the committee, who will continue to provide their expertise to all the new incoming committee members.

And finally...

After a somewhat calmer year, I am so happy to see how well the staff are gelling with the new management team, well settled into the approach to learning and childcare that the wonderful WASPs offers. Although the day-to-day operations of the preschool remain busy as ever, I hope that all the staff get to take time to pause, reflect on how far we have come in the past few years, acknowledge to yourselves how much of a positive impact you have on the lives of all the children who pass through our doors.

Accounts



Section A

Independent Examiner's Report

Report to the trustees

Warborough Playgroup

On accounts for the year
ended

31st March 2023

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(if any)

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examiner's statement

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Signed:

Tracy Ansell

Date:

31.10.23

Name:

Tracy Ansell

Relevant professional
qualification(s) or body
(if any):

Address:

Lower Berrick Farm, Berrick Salome. OX10 6JL

Section B

Disclosure

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Give here brief details of any items that the examiner wishes to disclose.

Minutes of WASPS AGM 13th November 2023 7pm @ WASPS setting

Welcome and Apologies

Hazel (Chair)

Gill

Amelia

Amie

Tori

Apologies from Rachel

Previous Minutes

All members reviewed and adopted the previous AGM 2022 minutes.

Chairs Report

See attached

Financial Report

See attached report

£43,000 last year

Now £59,000 (unrestricted) £14,000 (restricted).

Running costs >£2,000 – looking good!

Appointment of Committee Members

Hazel – chair for one more year

Gill – treasurer

Amelia – Secretary

Tori – committee member

All nominated and voted in.

Any other business

- New gate locks/catches, we discussed having bolts put on the gates and painting the fences along the path.
- Fundraising for a new kitchen and garden. Amie highlighted the need for a washing machine at the setting.
- Lawrence has a spare fridge/freezer he is happy to donate to the setting for the kitchen.
- Torie is going to paint the staffroom after the bookcase has been removed.
- Paint the wall in the main room (right wall as you enter the setting).
- Christmas party, last week of term (w/c 18/12)
- A new laptop required for the deputy manager.
- New kitchen sign for the kitchen gate.





16 Thame Road, Warborough, Oxon, OX10 7DX
Registered Charity no 1037228

AGM Chair report 2023

This past year at WASPS has been another year of change.

OFSTED

Shortly after the 2022 AGM, on a freezing December day we had the overdue and expected visit from OFSTED. The temperature (outside) didn't reach above -10 degrees on that particular day, and with no break in the weather the Preschool was unfortunately forced to close for a couple of days due to frozen pipes.

Kicking off into 2023, we had a rocky start with a disappointing OFSTED report, however I cannot over state how impressively the staff rose to the challenge in addressing the report. To read the report was crushing and emotional, but rather than crumble the team leapt straight into action, reviewing every detail, implementing a new curriculum and mode of learning, and using their creativity and flair to transform the setting into the beautiful, welcoming, exciting and engaging place that it is today.

It felt like a long time coming, but with re-inspection by OFSTED in June we were all ecstatic to be awarded a GOOD rating. From the inspector herself, it is incredibly rare for a setting to go from "needs improvement" back up to "Good" in a single re-inspection, and is a testament and well deserved accolade for all the staff at the setting.

Staffing

This year saw our long standing Preschool Manager, Synetta, stand down from her Manager duties and move into an administrative and financial role, where she continues to support the daily needs of the preschool. Synetta was instrumental in turning WASPS from sessions run out of the village hall, into a thriving daily Preschool providing valuable childcare in the community for pre-schoolers and the after school club. For everything that she has done for WASPS to get us to where we are, and for everything she still does, I thank her, and truly appreciate the wealth of knowledge and experience she continues to bring to her role and the setting.

We were sorry to bid fond farewells to Judith, our long serving SENCO who made the difficult decision to retire, and to Beth who has left us to spend more time with her family and new baby. In addition, we wished Reiah the best of luck as she leaves the setting to focus on her hairdressing business. Her enthusiasm and bright energy will be missed!

We were delighted that, at a tough time for the setting, we were able to appoint Amie to the position of Preschool Manager. It was a huge ask, but Amie did not shy away from the monumental challenge of turning the Preschool around to address the OFSTED report head on. She is enthusiastic and full of ideas, bringing the preschool team together and unified to work towards a common goal. For all the hard work, long hours, and greeting both the physical and mental load of management with a smile, I cannot thank her enough.

We have also been fortunate enough to find a fantastic Deputy Manager in Hannah, who works closely with both Amie in supporting her with the huge number of responsibilities both in the room and in the office. Amelia joined us right at the point of the disappointing OFSTED report, and rather than running for the hills she threw herself into the team and to the challenge of transforming the setting. Marianne continues to bring her wealth of knowledge and experience to her role every day and is a calm and steady influence in the room and for the children. After a brief break to focus on her children, we welcomed back Amy who continues to throw herself into the day at preschool, and most recently we welcomed Abi to the preschool who comes to us with ideas and enthusiasm.

The most important thing for any parent is knowing that our children are well cared for, looked after and that they are able to get the best out of their everyday, and with WASPS I really feel this. Thanks to the enthusiasm of all the staff in bringing new ideas, adapting old strategies, greeting every new challenge head on and with a smile, WASPS is a fantastic place for our children to grow, develop and be nurtured. From the bottom of my heart, and all the committee and parents, thank you to all the staff both old and new.

Committee changes

This year we bid a fond farewell to our treasurer, Flo. We will be watching the calendar for when her new little one starts at the preschool, and hope to grab her back on the committee again! We are also sad to say goodbye to our secretary, Rachel, after multiple years with her children at the preschool, and the youngest now at School. I thank them both for the time and energy they have given to the committee and the preschool.

Fundraising

Individuals and businesses were incredibly generous for our Christmas raffle 2022, which saw a huge £825 raised. The committee accompanied Santa on his (cold and slightly wet) rounds through Warborough and Shillingford, which drummed up a nice £380. In better weather sunny Ice lolly sales and the summer fete saw another £570 raised. Thanks for the committee for the organisation and time given up, and the preschool staff for supporting us all the way!

Facilities and Technology

The donation of the land from Rectory Homes to the church provided a fantastic opportunity for the setting to open up the outside space even more than it was, with a lot of hard work from Amie and Hannah and the team, and Sam (Amie's husband) giving up hard earned weekends and holidays to spend time at the preschool to transform both the inside and outside space.

At the start of this term the preschool switched to the Management and Early Years platform, Parenta - no small task to move all of the physical and digital records for children and parents into a single place. This also means a change to invoicing, bringing them inline to pull off register details and (hopefully) streamlining a lot of processes. As with any changes we fully expect there may be some teething issues, but we are confident this will be a positive and more efficient change.

And finally...

One final thank you to all the team at the preschool. You are all a testament to your profession and I can think of no better place for our children than WASPS.

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2023

	2023			2022		
	Unrestricted Funds	Restricted Funds	TOTAL	Unrestricted Funds	Restricted Funds	TOTAL
OPERATING INCOME						
Fees and certificates	163,614		163,614	149,670		149,670
Bad Debts Written off	0		0	0		0
Grants received	435		435	2,140		2,140
	<u>164,049</u>	<u>0</u>	<u>164,049</u>	<u>151,810</u>	<u>0</u>	<u>151,810</u>
EXPENDITURE						
Staff wages	130,618		130,618	122,479		122,479
Course fees	904		904	165		165
Ground Rent	150		150	150		150
Heat/Light/Water/BT costs	5,497		5,497	4,755		4,755
Running costs	11,352		11,352	8,492		8,492
Equipment	2,075		2,075	3,991		3,991
Bank charges	102		102	145		145
	<u>150,698</u>	<u>0</u>	<u>150,698</u>	<u>140,177</u>	<u>0</u>	<u>140,177</u>
OPERATING SURPLUS/(DEFICIT)	<u>13,351</u>		<u>13,351</u>	<u>11,633</u>		<u>11,633</u>
Fundraising net of expenses	2,264		2,264	1,267		1,267
NEW BUILDING FUND						
Bank Interest	0	24	24	0	1	1
Net Income to Fund	<u>0</u>	<u>24</u>	<u>24</u>	<u>0</u>	<u>1</u>	<u>1</u>
FUNDS BROUGHT FORWARD	43,852	14,534	58,386	30,952	14,533	45,485
FUNDS CARRIED FORWARD	59,467	14,558	74,025	43,852	14,534	58,386

BALANCE SHEET as at 31 March 2023

	2023	2022
Deposit account	11,265	11,241
Current account	58,425	37,800
Cash	308	321
Debtors and Prepayments	<u>5,821</u>	<u>11,356</u>
	75,819	60,718
Creditors	<u>1,794</u>	<u>2,332</u>
	<u>74,025</u>	<u>58,386</u>
Funds		
Unrestricted Funds	59,467	43,852
Restricted Funds	<u>14,558</u>	<u>14,534</u>
	<u>74,025</u>	<u>58,386</u>

Synetta Howes
Treasurer
WARBOROUGH & SHILLINGFORD PRE-SCHOOL



Accounts



Section A

Independent Examiner's Report

Report to the trustees

Warborough Playgroup

On accounts for the year
ended

31st March 2022

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(remember to include the page numbers of additional sheets)

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I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Tracy Ansell

Date:

31.10.22

Name:

Tracy Ansell

Relevant professional
qualification(s) or body
(if any):

Address:

Lower Berrick Farm, Berrick Salome. OX10 6JL

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

WASPS AGM meeting 30th November 2022

Attendance:

Hazel (Chair)
Flo (Treasurer)
Rachel Secretary)
Synetta
Gill
Charlotte
Amelia

Welcome & Apologies

Kate (Co-Chair) sends her apologies

Previous Minutes

All members reviewed and adopted the previous AGM 2021 minutes.

Chairs Report:

- See attached.

Financial Report:

- See attached
- 2021 was the Covid-19 year, this current report looks like we have made good profit, this is due to it being compared to the covid year.
- Surplus £11,000 so bank account is back up as we were £3,800 down last year.
- Grants were good last year
- Course fees are down
- First aid is for staff is due January 2023. Need 12 people to make it worth the cost so if any committee members are interested let Synetta know.
- Heating and Water costs have been high. Synetta discussed plastic curtains to try and reduce heat loss with the doors open. This is currently in discussion; cost is around £300.
- Wages have increased. 2021 figures show furloughed staff. Judith is on leave, and we have managed to recruit to replace her, Beth is on sick leave, and will be moving to Maternity leave.

Appointment of Committee Members:

- All committee members officially voted in with named positions:
- Hazel- Chair- Synetta (1st Nominate) Charlotte (2nd Nominate)
- Rachel- Secretary- Hazel (1st Nominate) Flo (2nd Nominate)
- Flo-Treasurer- Hazel (1st Nominate) Synetta (2nd Nominate)
- Current committee members – Charlotte, Gill, Amelia (New member, Rachel to send docs)
- Kate has decided to step down from the committee.

AOB:



- Beth will be having a baby soon and we would like to organise a collection. Amy has started a collection. The committee have done a separate collection, please contribute if you would like to.
- Please can all committee members ensure they have completed a DBS.
- Santa Village Run- We need 8 people to go around with the sleigh and shake buckets door to door. The run will start at the Kingfisher pub at 5pm and finish around 7:30 pm. Please let us know if you are available.
- Tractor tyres needed for sensory garden- Gill is happy to source these and keep for us when we are ready.
- We need to look into getting our name down for the fireworks in Wallingford for 2023
- We need a day to be able to do the raffle outside the school. Flo is selling tickets around the village. Flo/Gill/Rachel will stand outside the school.
- The raffle draw will be held at the pre school Friday 9th December @ 3:15pm. Parents are welcome to the draw if they want to attend.
- A notice needs to go out to let parents know when we are selling tickets and doing the draw. Synetta will let pre school parents know. Hazel will let the school parents know through Lucy at the school.
- We don't have to pay for the fence, a grant has been agreed.
- Can all raffle tickets be returned by Tuesday 6th December.

Action Required:	Whom By:	Date to be completed:
Interest in First Aid Course	All Committee Members	ASAP
Check on higher interest account for restricted funds	Synetta Howes	ASAP
Check if Judith's payments are correct and confirm if 27 weeks are working weeks.	Synetta Howes	ASAP
Send New Committee member docs to Amelia	Rachel Pike	ASAP
Ensure we all have DBS	All Committee Members	ASAP
Get name down for Wallingford fireworks 2023#	??	Summer 2023
Ensure parents are aware of raffle selling and draw dates.	Synetta/Hazel	ASAP

AGM Chair report 2022

It has been a year of change for WASPS, with both new committee members and staff changes.

Attendance

The setting remains very well attended for both daytime and afterschool sessions. With Eighteen 4 years olds moving up to school in September just gone, we worked hard to promote the PreSchool through the village magazine and social media adverts, with a great result of new joiners starting in September, and additional intake due in January. It is encouraging to see many new two year olds joining, who will hopefully be with us for the duration until ready for school in a couple of years time.

Both Easter and Summer club remained popular this year, bringing in children that both routinely attend the setting and others. A lot of fun was had by all, and the staff did a fantastic job of engaging and entertaining the wide age range of 2 to 11 years that attended the sessions.

Over the course of the past year, fees have been increased to £5 per hour. There has been a huge increase in day-to-day items needed to keep the setting open, such as food and activity resources, and unforeseen increase in energy prices. As a charity, we want to ensure we are accessible to all, however in order to keep our doors open we had been in the unfortunate position of needing to implement several rate increases, the latest of which will come into effect in December.

Staffing

This year saw a lot of change in staffing, first with the departure of Maddie following her wedding and relocation, Joey who left to pursue a new career in the police force, and Kelly who left to work independently as a childminder. We've been sorry to see them go, and I'd like to take this opportunity to thank them for all their hard work and commitment over the years. We are delighted to have welcomed Amie as Deputy Manager, Hannah as SENCO and Faith and Amy who have all joined the setting this past year. We are also happy to have recruited Amelia, who will be joining us in January, covering core hours as well as after school sessions.

We are sorry to see Judith, our long serving SENCO, remain on long term leave as she manages her health. We wish her well and a good recovery, and hope to see her back in the setting in the coming year.

A huge congratulations to Beth who successfully complete her NVQ level 3 to become a fully qualified member of staff in July. We also wish Beth, who is on leave and due her third child in December, the best of luck and a happy and healthy new arrival.

We were all shocked with the (thankfully temporary) illness of our Manager, Synetta through May-September. Here in the setting one day, in hospital undergoing major surgery the next, her absence was certainly felt by all the staff and committee. Amie bravely stepped up to manage the setting, learning as she went with support from the committee, and Synetta herself from her hospital bed. Amie did an amazing job not only keeping the setting rolling on, but also managing new staff, the room and keeping the children engaged with new activities everyday. On behalf of the parents,

committee and the children, I would like to say a huge thank you to both Synetta and Amie, for everything that you do here.

Committee changes

We have had a number of long serving committee members step away this year, including previous Chair **Felicity**, Treasurer **Mel**, Secretary **Sophie**, Lauren and Jo - I thank them for everything they have done for the preschool. We have also had several new members and change of roles in the committee, including myself joining this year as Chair, **Gill**, **Rachel** as Secretary, **Flo** as treasurer, and **Kate** as vice chair. I took up the chair position at the start of this year, and could not have done it without the support of Sophie and Kate in particular. I am so thankful for all your support.

Our role as a Committee goes beyond just fundraising. We are a Management Committee - with overall responsibility for all areas of WASPS, from safeguarding the children, to staff recruitment and buildings maintenance. Our aim is to ensure we provide a safe and stimulating environment for our children, where they can learn, thrive and be happy. Integral to this is providing Synetta and the team with the support they need to effectively manage the setting on a day-to-day basis and provide the best care possible for our children. They do a fantastic job, and I'd like to take this opportunity to thank them for all their hard work over the last year.

Fundraising

As a charity, we rely on fundraising and the generous support of friends, family and the community to be able to make improvements to the setting, including buying new toys and equipment. The past year has been a relatively low year for fundraising – but as we recovered from COVID practices we have been able to engage the community with a bake sale in March, and an Easter Trail around Warborough, and a smarties tube fundraiser, all of which were successful in raising both spirits and money for minor improvements around the preschool. Our attention for the coming year now turns to fundraising for the development of a sensory garden, in the newly donated land which will become part of the preschool plot. To kick this off, a Christmas raffle is well underway with ticket sales still ongoing, and the committee members will be shaking our collecting buckets with the annual visit from Santa around the village on 15th December.

Facilities

We are always looking at ways to improve our facilities for both staff and children; Parents have kindly donated their time and tools to cleaning the yellow brick road, and cutting back the trees lining the walkways/playing area on the entrance to the preschool. The garden saw a lot of use over the warmer months, and as a result had to be re-seeded during the October Half Term, ready for the children to use in the coming spring. In addition to the outside areas, we saw maintenance activities, repairs and replacements inside including a new dishwasher, door locks and computer equipment.

Rectory Homes donated a plot of land adjacent to the preschool, to the church. This, in turn, has now been transferred and is part of the lease for the preschool to use. This is a wonderful opportunity to expand our setting and develop a fantastic sensory garden and growing beds, however the additional land comes with additional maintenance responsibilities. Looking ahead, we

will be creating a gate and opening up this land, making it a safe and engaging space for play and learning.

With the development of the new adjacent carpark, it is now safer and easier to get children out of cars and into the preschool, however there was some temporary disruption with the preschool fencing being broken. This was immediately addressed by the committee and staff, and whilst temporary fixes were in place the area became unusable for the children. I'm happy to confirm that the fencing is now fixed, and we have seen planting taking place to help shield the preschool playground/walkway, from the carpark.

Ofsted

It has been 5 years since our last Ofsted inspection. Synetta, Amie and the team have been preparing for an imminent inspection, and committee will continue to work closely with them. It is difficult to know when it may happen, and we know Ofsted are still catching up with delayed inspections from COVID lockdowns, however as it has been a long time since the last inspection we could expect it any day. Inspectors are keen to talk to Staff, Committee and Parents to make their assessments, so we should all be prepared.

And finally...

The staff at the preschool do an amazing job, running the setting, caring and nurturing for our children, but they cannot do it without the support of a full and dedicated committee. We need more parents to join us, to take roles in fundraising, maintenance, and general support for the setting. It can be hard work, but so rewarding and we have a lot of fun along the way. Please do consider joining the committee, and help the setting to thrive.

One final thank you to Synetta and all the team at the preschool. Your hardwork and dedication over the past year has made WASPS happy, caring and nurturing setting that it is.

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2022

	2022			2021		
	Unrestricted Funds	Restricted Funds	TOTAL	Unrestricted Funds	Restricted Funds	TOTAL
OPERATING INCOME						
Fees and certificates	149,738		149,738	96,495		96,495
Bad Debts Written off	0		0	0		0
Grants received	2,140		2,140	15,070		15,070
	<u>151,878</u>	<u>0</u>	<u>151,878</u>	<u>111,565</u>	<u>0</u>	<u>111,565</u>
EXPENDITURE						
Staff wages	122,479		122,479	96,445		96,445
Course fees	165		165	576		576
Ground Rent	150		150	150		150
Heat/Light/Water/BT costs	4,514		4,514	3,161		3,161
Running costs	8,491		8,491	10,624		10,624
Equipment	3,991		3,991	4,308		4,308
Bank charges	135		135	169		169
	<u>139,925</u>	<u>0</u>	<u>139,925</u>	<u>115,433</u>	<u>0</u>	<u>115,433</u>
OPERATING SURPLUS/(DEFICIT)	<u>11,953</u>		<u>11,953</u>	<u>(3,868)</u>		<u>(3,868)</u>
Fundraising net of expenses	1,266		1,266	(663)		(663)
NEW BUILDING FUND						
Bank Interest	0	5	5	0	5	5
Net Income to Fund	<u>0</u>	<u>5</u>	<u>5</u>	<u>0</u>	<u>5</u>	<u>5</u>
FUNDS BROUGHT FORWARD	29,786	14,533	44,319	34,317	14,528	48,845
FUNDS CARRIED FORWARD	43,005	14,538	57,543	29,786	14,533	44,319

BALANCE SHEET as at 31 March 2022

	2022	2021
Deposit account	11,241	11,240
Current account	36,956	36,297
Cash	322	318
Debtors and Prepayments	<u>11,356</u>	<u>512</u>
	59,875	48,367
Creditors	<u>2,332</u>	<u>3,947</u>
	<u>57,543</u>	<u>44,420</u>
Funds		
Unrestricted Funds	43,005	29,887
Restricted Funds	<u>14,538</u>	<u>14,533</u>
	<u>57,543</u>	<u>44,420</u>

Synetta Howes
Treasurer

WARBOROUGH & SHILLINGFORD PRE-SCHOOL



Accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees

Warborough Playgroup

On accounts for the year
ended

31st March 2021

Charity no
(if any)

1037228

Set out on pages

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended 31st March 2021.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the
accounts in accordance with the requirements of the Charities Act 2011
("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed all the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have
come to my attention in connection with the examination (other than that
disclosed below *) which gives me cause to believe that in, any material
respect:

- the accounting records were not kept in accordance with section 130
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements
concerning the form and content of accounts set out in the Charities
(Accounts and Reports) Regulations 2008 other than any requirement
that the accounts give a 'true and fair' view which is not a matter
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in this report in
order to enable a proper understanding of the accounts to be reached.

Signed:

Tracy Ansell

Date:

31.12.21.

Name:

Tracy Ansell

Relevant professional
qualification(s) or body
(if any):

Address:

Lower Berrick Farm, Berrick Salome. OX10 6JL

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

WASPS AGM meeting 8th November

Attendance:

Felicity (Co-Chair)

Kate (Co-Chair)

Melanie (Treasurer)

Sophie (Secretary)

Lauren Morris

Jo Steele

Synetta

Howes

Reiah Hamilton-Gill

Joey Hall

Welcome & Apologies

Flo & Charlotte send their apologies

Chairs Report:

- Felicity distributed report ahead of meeting - find attached
- Expecting approx. £2.5k for the insurance claim

Ofsted - the last visit was 3 1/2 years ago. So expecting a visit in due course, we should receive 24 hour's notice, however we need to ensure the setting is ready but also committee.

All committee members need to have completed a DBS and EY2

Financial Report:

- Synetta distributed ahead of meeting - find attached

The grants received is furlough money.

Wages and income are down from previous year

Would like to build funds back up

Wages are approx. 10k a month

Drop of income is due to no holiday clubs and summer clubs because of covid.

Appointment of Committee

Members:

AOB:

Sophie - Secretary

Lauren Chair

Mel-Treasurer

Reiah Committee Member

Jo - Committee Member

Maddie is resigning soon - need to look for someone to replace her a full time position

Lauren and Sophie to complete the safeguarding lead course Synetta
to share links to training for all committee members

Committee meeting once a term - every 8 weeks. Propose Wednesday 12th
January 2022.

A handwritten signature in black ink, consisting of a stylized 'S' followed by a long horizontal stroke.

WARBOROUGH & SHILLINGFORD PRE-SCHOOL**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2021**

	2021			2020		
	Unrestricted Funds	Restricted Funds	TOTAL	Unrestricted Funds	Restricted Funds	TOTAL
OPERATING INCOME						
Fees and certificates	96,520		96,520	139,052		139,052
Bad Debts Written off	0		0	0		0
Grants received	15,070		15,070	0		0
	<u>111,590</u>	<u>0</u>	<u>111,590</u>	<u>139,052</u>	<u>0</u>	<u>139,052</u>
EXPENDITURE						
Staff wages	95,520		95,520	125,283		125,283
Course fees	576		576	1,114		1,114
Ground Rent	150		150	150		150
Heat/Light/Water/BT costs	3,161		3,161	3,475		3,475
Running costs	10,509		10,509	18,339		18,339
Equipment	4,308		4,308	15,747		15,747
Bank charges	169		169	348		348
	<u>114,393</u>	<u>0</u>	<u>114,393</u>	<u>164,456</u>	<u>0</u>	<u>164,456</u>
OPERATING SURPLUS/(DEFICIT)	<u>(2,803)</u>		<u>(2,803)</u>	<u>(25,404)</u>		<u>(25,404)</u>
Fundraising net of expenses	663		663	(686)		(686)
NEW BUILDING FUND						
Bank Interest	0	5	5	0	22	22
Net Income to Fund	<u>0</u>	<u>5</u>	<u>5</u>	<u>0</u>	<u>22</u>	<u>22</u>
FUNDS BROUGHT FORWARD	33,092	14,528	47,620	59,182	14,506	73,688
FUNDS CARRIED FORWARD	30,952	14,533	45,485	33,092	14,528	47,620

BALANCE SHEET as at 31 March 2021

	2021	2020
Deposit account	11,239	11,234
Current account	37,459	32,786
Cash	317	1,301
Debtors and Prepayments	<u>512</u>	<u>2,785</u>
	49,527	48,106
Creditors	<u>4,046</u>	<u>487</u>
	<u>45,481</u>	<u>47,619</u>
Funds		
Unrestricted Funds	30,948	33,091
Restricted Funds	<u>14,533</u>	<u>14,528</u>
	<u>45,481</u>	<u>47,619</u>

Synetta Howes
Treasurer
WARBOROUGH & SHILLINGFORD PRE-SCHOOL

