

Cherry Tots Pre-School

Name of meeting: Cherry Tots Committee Meeting	
Heading	Note
Name of meeting	AGM
Location	Zoom Meeting due to Lockdown
Date	18/05/2021
Time/Duration	7.30pm
Chairperson	Danielle Ashby
Purpose of meeting	AGM
Minutes taken by	Carol Quincey
Attendees	
Name	Organisation
Carol Quincey	Cherry Tots Manager / Nominated Person
Andrea Mellor	Bookkeeper
Michelle Arnold	Treasurer / Fundraiser
Danielle Ashby	Chairperson
Michelle Toplis	Secretary
Mell Webster	Proposed New Chairperson
Apologies	
Name	Organisation

Cherry Tots Pre-School

Agenda Items			
Item No	Item	Action	When By
1	<p>Welcome / Apologies / Introductions</p> <p>Danielle opened the meeting saying once again under the circumstances this zoom meeting was the only way to keep Cherry Tots moving.</p>		
2	<p>Election of Roles</p> <p>Carol Quincey proposed Mell webster for the Chairperson position. Michelle Arnold seconded the decision.</p> <p>Outcome: - New Chairperson Mell Webster</p> <p>Carol will be handing over the Pre-School Committee Handbook and the how to do a DBS check sheet to Mell. Job Description will be given out at the same time. When DBS and EY2 forms have been completed Carol will add Certificate Numbers to the DBS record form.</p>	Carol	ASAP
3	<p>Book Keepers Report</p> <p>Balance on current account stands at £5792.13 Balance on savings is £20479.91</p> <p>Both accounts are looking healthy at the moment but there is wages to come out. No other bills to pay.</p> <p>We have the books back from the accountant and they show a health profit of £7911.00. this is due to the government small business grant of £10000 which we received to help us during the Corona Virus and without which we would have made a loss of £2089.00. Things continue to remain tight but are improving with new children on the books.</p>		

Cherry Tots Pre-School

Agenda Items			
4	Carol's Report		
	Carol talked about Covid 19 and that she is keeping up to date with all the latest government guidance and any emails that have come in.	Carol	On-going
	Carol talked about the Paediatric First Aid that will need renewing in Oct and that this present time due to Covid is finding it hard to asceses any First Aid but will continue to keep looking.	Carol	Before Oct 2021
	<p>Risk assessments and policies are being amended in line with the new EYFS and will be up to date for the start in September 2021. All staff will be given all the updates and any new documents to keep them informed about the new changes.</p> <p>Also, that all the staff are continuing to undertake course/learning to extend their learning and the new member of staff will be starting her Level 3 Apprenticeship in May.</p> <p>Carol did voice her concerns about the new school year of 21-22 and although we have a healthy number of children wanting to start, she is worried about the 22-23 school year. If we don't get children to put their names down, we could be a very low on numbers. Something we all must keep an eye on.</p>	<p>CQ</p> <p>CQ</p>	<p>On-going</p> <p>On-going</p>

Cherry Tots Pre-School

Agenda Items

5	<p>Fundraising / Other Issues:</p> <p>Committee talked about fund raising for the setting but understands this would still be a non-starter in the present climate.</p> <p>Next Meeting: - TBA</p> <p>Signed: D Ashby (Electronic signature)</p> <p>Date: 27/05/2021</p>		
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Lingard

Accountancy Services

33 Lady Frances Drive

Market Rasen

Lincolnshire, LN8 3JJ

Tel: 01673 843510

E-mail: colin.lingard@btconnect.com

CHERRY TOTS PLAY SCHOOL

FINANCIAL STATEMENTS

FOR THE YEAR ENDED

30 SEPTEMBER 2020

CHERRY TOTS PLAY SCHOOL

PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 30 SEPTEMBER 2020

	2020		2019	
	£	£	£	£
Fees and Vouchers Received		2,179		5,546
Fund Raising Income		45		43
LCC Funding		53,259		49,364
Grant Received		500		-
		<u>55,983</u>		<u>54,953</u>
Bank Interest Received		16		21
Less Expenses :-				
Wages and Salaries	43,070		47,642	
Pension Contributions	292		328	
Toys and Educational Aids	157		704	
Rent	2,000		2,333	
Rates	-		448	
Insurance	719		716	
Fuel	-		33	
Telephone	40		20	
Hire of Equipment	382		430	
Office Expenses	113		264	
Repairs and Renewals	505		67	
Accountancy	195		190	
Subscriptions	166		166	
Professional Fees	85		85	
Training	71		373	
Protective Clothing	14		-	
Cleaning	278		29	
	<u>48,087</u>		<u>53,828</u>	
Depreciation	1		2	
Loss on Disposal of Fixed Assets	-		-	
		<u>(48,088)</u>		<u>(53,830)</u>
Net (Loss) / Profit for the Year		<u><u>7,911</u></u>		<u><u>1,144</u></u>

CHERRY TOTS PLAY SCHOOL

BALANCE SHEET AS AT 30 SEPTEMBER 2020

	2020		2019	
	£	£	£	£
FIXED ASSETS				
As per Attached Schedule		4		5
CURRENT ASSETS				
Cash at Bank and in Hand	29,309		21,480	
	<u>29,309</u>		<u>21,480</u>	
CURRENT LIABILITIES				
Creditors and Accruals	322		405	
	<u>322</u>		<u>405</u>	
NET CURRENT ASSETS		28,987		21,075
		<u>28,991</u>		<u>21,080</u>
Financed by:				
CAPITAL ACCOUNT				
As at 1 October 2019		21,080		19,936
Net Profit/(Loss) for the Year		7,911		1,144
		<u>28,991</u>		<u>21,080</u>

Report to Third Parties

We have prepared the foregoing Profit and Loss Account for the year ended 30 September 2020 and Balance Sheet as at that date from the books, vouchers, information and explanations given to us, without carrying out an audit, and in our opinion the same are in accordance therewith.

26 February 2021

Lingard Accountancy Services
Accountants

CHERRY TOTS PLAY SCHOOL

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 30 SEPTEMBER 2020

TANGIBLE FIXED ASSETS

	Office Equipment	Total
Net Book Value		
As at 1 October 2019	5	5
Additions	-	-
Disposals	-	-
	<u>5</u>	<u>5</u>
Depreciation		
Charge for the Year	<u>1</u>	<u>1</u>
Net Book Value		
As at 30 September 2020	<u><u>4</u></u>	<u><u>4</u></u>

Lingard

Accountancy Services

33 Lady Frances Drive

Market Rasen

Lincolnshire, LN8 3JJ

Tel: 01673 843510

E-mail: colin.lingard@btconnect.com

Our Ref: CAL/C40

Date: 26 February 2021

Mrs A King
2 Newstead Avenue
Cherry Willingham
Lincoln
LN3 4AG

Dear Mrs King,

Cherry Tots Play School

I have pleasure in enclosing your Accounts for the year ended 30 September 2020.

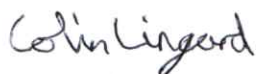
These Accounts show a Net Profit of £ 7,911, compared to last year's Net Profit of £ 1,144.

The Net Profit is partly due to a small increase in your Income, but Expenses have decreased, particularly Wages and Salaries.

If you require any further information or explanations in respect of these Accounts, please do not hesitate to contact me.

Finally, I am taking the opportunity to enclose my Invoice for your attention, and your books and records are available for collection, as soon as it is convenient.

Yours sincerely,



Colin Lingard
For and on behalf of
Lingard Accountancy Services